

**KINGWOOD TOWNSHIP
COMMITTEE
REORGANIZATION MEETING AGENDA**

**JANUARY 7, 2021
6:00P.M.**

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on December 17, 2020 and by telefaxing a copy of the notice to the Express Times on December 9, 2020. Copies of the notice were also posted in the Kingwood Township Municipal Building, Township Website and Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Oath of Office for Township Committee Member

Election of Mayor

Oath of Office for Mayor

Election of Deputy Mayor

Oath of Office for Deputy Mayor

Resolution No. 2021-01 – Confirming Election of Mayor and Deputy Mayor

Municipal and Mayoral Appointments

Oath of Office for Appointments

Resolution No. 2021-01A – Confirming Municipal and Mayoral Appointments

Resolutions No. 2021-01B through 2021-01I

Resolution No. 2021-02 – Temporary Appropriations

Public Comment – Privilege of the Floor

Comments from Mayor and Township Committee

Adjournment

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JANUARY 7, 2021

REORGANIZATIONAL MEETING

The Kingwood Township Committee met on the above date at 6:00 P.M. at the Reorganizational Meeting for 2021.

Present at the meeting were Township Committee Members Thomas Ciacciarelli, Richard Dodds, Maureen Syrnick, Attorney Katrina Campbell, Judge Francesco Taddeo, Deputy Clerk Michele Walters and Clerk Cynthia Keller. Clerk Cynthia Keller called the meeting to order and following the salute to the flag read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on December 17, 2020 and by telefaxing a copy of the notice to the Express Times on December 9, 2020. Copies of the notice were also posted in the Kingwood Township Municipal Building, Township Website and Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Oath of Office for Township Committee Member

Judge Francesco Taddeo administered the Oath of Office to Maureen Syrnick who will be serving on the Township Committee for new a three year term until 12/31/2023.

Election of Mayor

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to elect Richard Dodds as Mayor to the Kingwood Township Committee for the year 2021.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Oath of Office for Mayor

Judge Francesco Taddeo administered the Oath of Office to Richard Dodds, as the Mayor for the Kingwood Township Committee for the year 2021.

Election of Deputy Mayor

It was moved by Miss Syrnick, Mayor Dodds stepped down from the Chair, second the motion and carried to elect, Thomas Ciacciarelli as the Deputy Mayor for the year 2021.

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Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Oath of Office for Deputy Mayor

Judge Francesco Taddeo administered the Oath of Office to Thomas Ciacciarelli for the position of Deputy Mayor for the year 2021.

RESOLUTION

Resolution No. 2021-01 – Confirming Election of Mayor and Deputy Mayor

The following Resolution was introduced:

RESOLUTION NO. 2021 - 01

ELECTION OF MAYOR

BE IT RESOLVED that Richard Dodds is hereby elected as Mayor of Kingwood Township for the calendar year 2021 and until the qualification of a successor.

ELECTION OF DEPUTY MAYOR

BE IT RESOLVED that Thomas Ciacciarelli is hereby elected as Deputy Mayor of Kingwood Township for the calendar year 2021 and until the qualification of a successor.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Municipal and Mayoral Appointments

MUNICIPAL APPOINTMENTS 2021

<u>POSITION</u>	<u>TERM</u>	<u>ENDING</u>	<u>NAME</u>
Affirmative Action Officer	1 Year	12/31/21	Cynthia L. Keller
Animal Control Officer	1 Year	12/31/21	Advanced Animal Control
Animal Control Liaison	1 Year	12/31/21	Michele Tipton Walters
Assessment Search Officer (RS54:5.18.1)	1 Year	12/31/21	Cynthia L. Keller
Attorney Twp. (LSA&C)	1 Year	12/31/21	Katrina L. Campbell

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Attorney Land Use Boards	1 Year	12/31/21	David Pierce (L.M.E.C. P.C.)
Auditor (BKC,CPA's)	1 Year	12/31/21	William Colantano
Clean Communities Coord.	1 Year	12/31/21	Sandra McNicol
Clerk	3 Years	12/31/23	Cynthia L. Keller
Construction Code Tech Assistant	1 Year	12/31/21	Thomas Petto
County Mun. Coord. For the Office of Aging	1 Year	12/31/21	David Hewitt
Custodian	1 Year	12/31/21	Rosemarie Dipple
Deputy Clerk	3 Years	12/31/23	Michele Tipton Walters
Deputy EMC	1 Year	12/31/21	Cynthia L. Keller
Deputy Reg. Vital Stat.	3 Years	12/31/23	Michele Tipton Walters
Dog License Agent	1 Year	12/31/21	Michele Tipton Walters
DPW Liaison	1 Year	12/31/21	Richard Dodds
Electrical Subcode Official Inspector	4 Years	12/31/24	Robert Vandenberg
Engineer	1 Year	12/31/21	Eng & Land Planning Assoc.
General Code Enforcement Officer	1 Year	12/31/21	Greg Bonin
Horseshoe Bend Park Adm.	1 Year	12/31/21	Michele Tipton Walters
Local Historian	1 Year	12/31/21	Vacant
Open Space/CADB Liaison	1 Year	12/31/21	Elizabeth Schmid
Perc & Soil Log Officer	1 Year	12/31/21	Eng & Land Planning Assoc.
Personnel Liaison	1 Year	12/31/21	Thomas Ciacciarelli
Plumbing Subcode/Inspec.	4 Years	12/31/24 (Tenure)	Benjamin Farneski
Qualified Purchasing Agt.	1 Year	12/31/21	Diane Laudenschach
Recycling Coord.	1 Year	12/31/21	Sandra McNicol
Registrar of Vital Stat.	3 Years	12/31/23	Cynthia L. Keller
Tax Search Officer	1 Year	12/31/21	Diane Laudenschach
Township Planner	1 Year	12/31/21	David Banisch (Banisch Assoc.)
Zoning Officer	1 Year	12/31/21	Greg Bonin
911 Coordinator	1 Year	12/31/21	David Gill

BOARD OF ADJUSTMENT

Citizen Member	4 Years	12/31/24	Phillip Lubitz
	4 Years	12/31/24	Andrew Russano Jr.
Alternate #1	2 Years	12/31/22	Leslie Bella

BOARD OF HEALTH

Governing Body Member	1 Year	12/31/21	Thomas Ciacciarelli
Citizen Member	4 Years	12/31/24	James R. Golden
	4 Years	12/31/24	Irena Kyd
Alternate#1	2 Years	12/31/22	Patricia Mikes

EMERGENCY MANAGEMENT COUNCIL

Deputy Coord.	1 Year	12/31/21	Cynthia L. Keller
Members	1 Year	12/31/21	Maureen Synchronick
	1 Year	12/31/21	Thomas Ciacciarelli
	1 Year	12/31/21	Diane Laudenschach
	1 Year	12/31/21	Richard Dodds
	1 Year	12/31/21	Michael LaRue
	1 Year	12/31/21	Robert Nuckols
	1 Year	12/31/21	Thomas Leone

Municipal Court

Court Administrator/ Violations Clerk	1 Year	12/31/21	Patricia Wozniak
Court Violations Clerk	1 Year	12/31/21	Nancy Haver Horvath
Prosecutor	1 Year	12/31/21	Brian C. Glicos
Public Defender	1 Year	12/31/21	Anthony M. Rotunno
Court Security Guard	1 Year	12/31/21	Douglas Schrade
Sub- Prosecutor	1 Year	12/31/21	Stephen Davis/Brian Davis Richard Guss/Mathieu Dorsi
Sub- Public Defender	1 Year	12/31/21	Vacant

PARKS AND RECREATION COMMITTEE

Township Comm. Member	1 Year	12/31/21	Richard Dodds
Citizen Member/Environmental	1 Year	12/31/21	Mara Tippet
	1 Year	12/31/21	David Hewitt
Citizen Member/Open Space	4 Years	12/31/24	Karen Nuckols

RECYCLING COMMITTEE

Governing Body Member	1 Year	12/31/21	Richard Dodds
SWAC Representative	1 Year	12/31/21	Sandra McNicol
Citizen Member	1 Year	12/31/21	Vacant

SECRETARIES

Board of Adjustment	1 Year	12/31/21	Karen Radcliffe
Board of Health	1 Year	12/31/21	Diane Laudenschach
Planning Board	1 Year	12/31/21	Diane Laudenschach
Parks and Recreation	1 Year	12/31/21	Michele Tipton Walters
Environmental Comm.	1 Year	12/31/21	Debra Hutton
OpenSpace/Ag Comm.	1 Year	12/31/21	Debra Hutton
Housing Board	1 Year	12/31/21	Michele Tipton Walters

SOLID WASTE ADVISORY COUNCIL

SWAC Representative	1 Year	12/31/21	Sandra McNicol
Alternate Member	1 Year	12/31/21	Maureen Synchronick

MAYORAL APPOINTMENTS

AGRICULTURE ADVISORY COMMITTEE

Governing Body Member 1 Year 12/31/21 Richard Dodds

COMMERCIAL AND INDUSTRIAL COMMITTEE

Governing Body Member 1 Year 12/31/21 Thomas Ciacciarelli

COUNCIL ON AFFORDABLE HOUSING

Municipal Housing Liaison 1 Year 12/31/21 Thomas Ciacciarelli

HOUSING BOARD

Citizen Member	1 Year	12/31/21	Phillip Lubitz
	1 Year	12/31/21	Thomas Ciacciarelli
	1 Year	12/31/21	Cynthia Ostergaard
	1 Year	12/31/21	Nancy Good
	1 Year	12/31/21	Vacant
	1 Year	12/31/21	Vacant

ENVIRONMENTAL COMMISSION

Governing Body Liaison	1 Year	12/31/21	Maureen Syrnick
Citizen Members	3 Years	12/31/23	Timothy Cahalin
	3 Years	12/31/23	Gail Ashley
	3 Years	12/31/23	Ralph Celebre
	2 Years	12/31/22	Cynthia Niciecki
Alternate #1			

INSURANCE FUND COMMISSION

Governing Body Member	1 Year	12/31/21	Thomas Ciacciarelli
Municipal Official	1 Year	12/31/21	Diane Laudenschach
C.F.O.			
Municipal Official	1 Year	12/31/21	Cynthia L. Keller
Twp. Clerk			

OPEN SPACE ADVISORY COMMITTEE

Governing Body Member	1 Year	12/31/21	Maureen Syrnick
Citizen Members	3 Years	12/31/23	Karen Hertzog
	3 Years	12/31/23	Phillip Lubitz
	4 Years	12/31/24	Karen Nuckols
Parks and Rec Representative			

PLANNING BOARD

Class I (Mayor)	1 Year	12/31/21	Richard Dodds
Class III (Governing Body Member)	1 Year	12/31/21	Maureen Syrnick
Class IV (Citizen Members)	4 Years	12/31/24	John Mathieu
	4 Years	12/31/24	Lois Voronin
Alternate #1	2 Years	12/31/22	Stephen M. Harris

SUSTAINABLE KINGWOOD TEAM

Governing Body Member	1 Year	12/31/21	Maureen Syrnick
Environmental Member	1 Year	12/31/21	Tim Cahalin
Environmental Member	1 year	12/31/21	Mara Tippet
Environmental Member	1 year	12/31/21	Ralph Celebre
Citizen Rep. Scouts	1 Year	12/31/21	Vacant
B.O.E. K.T.S.	1 Year	12/31/21	Vacant

OATH OF OFFICE FOR APPOINTMENTS

Judge Francesco Taddeo administered the Oath of Office to all members of the Committees, Commissions and Boards that were present. The Committee Members thanked everyone who serves as volunteers for the Township.

RESOLUTION

Resolution No. 2021-01A – Confirming Municipal and Mayoral Appointments

The following Resolution was introduced:

RESOLUTION NO. 2021 - 01A

MUNICIPAL AND MAYORAL APPOINTMENTS

BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the foregoing appointments are hereby confirmed, ratified and approved, providing that all professional appointments are subject to and contingent upon approval and signing of contracts for professional services for the year 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolutions No. 2021-01B

The following Resolution was introduced:

RESOLUTION NO. 2021 - 01B

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED that the Hunterdon County Democrat, a newspaper published and printed in the County of Hunterdon and circulating in the County of Hunterdon, is hereby designated as the official newspaper of the Township of Kingwood, pursuant to N.J.S.A. 40:53-1, for publication of all official notices required by law during the calendar year 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Synchron and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Synchron, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2021 – 01C

The following Resolution was introduced:

RESOLUTION NO. 2021 - 01C

OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq. hereinafter the "Act") provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorized a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. Regular meetings of the Township Committee shall be held during the 2021 calendar year at 7:00 P.M. prevailing time, on the **first Thursday** of each month at the Municipal Building located at 599 Oak Grove Road, Frenchtown in Kingwood Township, New Jersey, unless rescheduled in conformity with the said Act.

2. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meetings and notice of any emergency meetings for which prior adequate notice was not provided:

- a. The **Hunterdon County Democrat**, which is the official newspaper of this public body; and
- b. The **Courier News**, which is hereby determined to be the other newspaper which has the greatest likelihood of informing the public within this municipality of the meetings of this public body.

3. The following newspaper is hereby designated as alternate newspaper to receive any of the notices described in paragraph 2 above in the event that either or both of the newspapers designated in paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules:

- a. The **Express Times**, which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and the notice requirements of the Act.

4. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Meetings Act (R.S. 10:4-12).

5. Copies of the attached annual notice shall be provided as follows:

- a. Posted and maintained throughout the calendar year on the public bulletin board at the Municipal Building and the Baptistown Post Office.
- b. Mailed, hand delivered or telefaxed to the newspapers designated in paragraph 2 hereof.
- c. Filed with the Township Clerk of the municipality.
- d. Mailed or hand delivered to any person so requesting in accordance with paragraph 4 hereof.

It was moved by Mr. Ciacciarelli, seconded by Miss Synchron and carried to adopt the foregoing Resolution.

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Roll Call Vote: AYE - Ciacciarelli, Syrnick, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2021 – 01D

The following resolution was introduced:

RESOLUTION NO. 2021 – 01D

**RESOLUTION DESIGNATING AGENT FOR
SOCIAL SECURITY AND PENSION**

WHEREAS, it is required by the statutes of New Jersey that an agent be appointed and certified for receiving monies and preparing the necessary forms for Social Security and Pensions for employees for the Township of Kingwood;

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer, Diane Laudenbach, be appointed as certified agent to prepare all necessary forms for Social Security and Pension payments, and be authorized to receive payments on behalf of the Township of Kingwood for both the State of New Jersey and the Federal Government during the calendar year 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote: AYE - Ciacciarelli, Syrnick, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2021 – 01E

The following Resolution was introduced:

RESOLUTION NO. 2021 – 01E

RATE OF INTEREST ON DELINQUENT TAXES

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

The Tax Collector is hereby authorized and directed to charge 8% per annum of the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date until all delinquency is made current, and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

No interest shall be charged if any payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in cases made and provided. If such payment is not made within the ten (10) day grace period, the above rates of interest shall run and accrue from the original due date of such taxes.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2021 – 01F

The following Resolution was introduced:

RESOLUTION NO. 2021 – 01F

RESOLUTION AUTHORIZING TOWNSHIP ATTORNEY TO REPRESENT KINGWOOD TOWNSHIP IN TAX MATTERS

WHEREAS, a Resolution of the governing body is required in order for the Township Attorney to represent the Township before the Hunterdon County Board of Taxation, and to sign documents relating to tax appeals and other real property tax matters before such board;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Township Attorney and the Tax Assessor, or any other Attorney duly authorized by the Kingwood Township Committee, is authorized to represent Kingwood Township before the Hunterdon County Board of Taxation, in connection therewith to sign and file petitions of appeal or counter-petitions, to sign and file answers, to make motions and to sign motion papers, to sign stipulations, including stipulations of settlement, and to take all other actions and

sign all other documents appropriate to the representation of Kingwood Township before the Hunterdon County Board of Taxation and New Jersey Tax Court, as applicable.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2021 – 01G

The following Resolution was introduced:

RESOLUTION NO. 2021 – 01G

**RESOLUTION DESIGNATING OFFICIAL
BANK DEPOSITORIES AND ACCOUNTS**

BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the following accounts be deposited in TD Bank through 2021 and checks drawn against the accounts be signed as follows:

Township Clerk	Current Fund
AND	Capital
Chief Financial Officer	Animal Control Fund
AND	General Trust
Mayor or Deputy Mayor	Board of Health – Escrow
	Board of Health Trust
	Unemployment Compensation Trust
	Developer’s Trust
	Human Services Trust
	Planning Board Escrow
	Open Space Trust
	COAH Development Fees
	Grant Fund
	Recreation Account
	Board of Adjustment – Escrow
	Collector’s Trust Account
	Recycling Trust
	Self Insurance Fund
	Snow Removal Trust Fund
	Construction Dept. Account
Chief Financial Officer	Payroll Account

AND/OR
Township Clerk
AND/OR
Mayor or Deputy Mayor

BE IT FURTHER RESOLVED that monies may also be deposited through 2021 in the following banks:

1. TD Bank
2. Bank of America
3. Wells Fargo
4. Investors Savings Bank
5. PNC

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2021 – 01H

The following Resolution was introduced:

RESOLUTION NO. 2021 – 01H

CANCELING SMALL BALANCES

WHEREAS, the Township Committee of the Township of Kingwood finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Township Committee further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Township Committee further finds and declares that it is in the best interest of the citizens of the Township of Kingwood for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars in accordance with N.J.S.A. 40A:5-17.1;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood that Municipal Tax Collector, Diane Laudenbach, is hereby authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars during the calendar year of 2021 in accordance with N.J.S.A. 40A:5-17.1.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2020 – 01I

The following Resolution was introduced:

RESOLUTION NO. 2021 – 01I

ACCEPTING CASH PAYMENTS FOR TAX PAYMENTS

WHEREAS, the Township Committee discussed at their September 5, 2019 Township Meeting the issue of accepting cash for tax payments; and

WHEREAS, after the discussion, the Township Committee determined that the Township would no longer accept cash tax payments after the May 2020 tax quarter.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that cash payments will not be accepted for tax payments for 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2021-02 – Temporary Appropriations

The following Resolution was introduced:

RESOLUTION NO. 2021 - 02

TEMPORARY APPROPRIATIONS

WHEREAS, 40:4A-19 of the Local Budget Law provides that (where contracts, commitments or payments are made prior to the adoption of the 2021 Municipal Budget) temporary appropriations shall be made for the purpose and the amounts required in the manner provided therein and within the time provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2021; and

WHEREAS, one quarter of the total appropriations (exclusive of debt redemption, public assistance and capital improvements) in the 2020 Municipal Budget is \$543,097.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that these temporary appropriations be hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

A & E SALARIES AND WAGES	\$	45,000.00
A & E OTHER EXPENSES	\$	4,250.00
GOVERNING BODY - SALARIES AND WAGES	\$	2,500.00
GOVERNING BODY - OTHER EXPENSES	\$	1,000.00
FINANCIAL ADMIN - SALARIES AND WAGES	\$	12,250.00
FINANCIAL ADM - OTHER EXPENSES	\$	4,000.00
REVENUE ADM - SALARIES AND WAGES	\$	9,750.00
REVENUE ADM - OTHER EXPENSES	\$	2,000.00
MAINTENANCE OF TAX MAP	\$	1,000.00
TAX ASSESSMENT - SALARIES AND WAGES	\$	10,750.00
TAX ASSESSMENT - OTHER EXPENSES	\$	750.00
LEGAL - OTHER EXPENSES	\$	12,000.00
ENGINEERING - OTHER EXPENSES	\$	2,750.00
LOCAL HISTORIAN - OTHER EXPENSE	\$	50.00
PLANNING BOARD - SALARIES AND WAGES	\$	6,750.00
PLANNING BOARD - OTHER EXPENSES	\$	2,000.00
BOARD OF ADJUSTMENT - SALARIES AND WAGES	\$	2,100.00
BOARD OF ADJUSTMENT - OTHER EXPENSES	\$	1,750.00
ZONING OFFICIAL - SALARIES AND WAGES	\$	3,750.00
ZONING OFFICIAL - OTHER EXPENSES	\$	100.00
INDUSTRIAL COMMISSION - OTHER EXPENSES	\$	25.00
FAIR SHARE HOUSING SALARY & WAGES	\$	500.00
FAIR SHARE HOUSING - OTHER EXPENSE	\$	100.00
CONSTRUCTION - SALARIES AND WAGES	\$	15,000.00
CONSTRUCTION - OTHER EXPENSES	\$	2,500.00
LIABILITY INSURANCE - OTHER EXPENSE	\$	34,000.00
WORKER'S COMPENSATION - OTHER EXPENSE	\$	14,750.00

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EMPLOYEE GRP INSURANCE	\$	42,000.00
UNEMPLOYMENT INSURANCE - OTHER EXPENSE	\$	350.00
911 COORDINATOR - OTHER EXPENSES	\$	10.00
OEM - SALARIES AND WAGES	\$	1,750.00
OEM - OTHER EXPENSES	\$	100.00
MUNICIPAL PROSECUTOR - OTHER EXPENSE	\$	2,700.00
STREETS & ROADS - SALARIES AND WAGES	\$	125,000.00
STREETS & ROADS - OTHER EXPENSES	\$	10,000.00
SNOW REMOVAL - SALARIES AND WAGES	\$	7,500.00
SNOW REMOVAL - OTHER EXPENSE	\$	15,000.00
SOLID WASTE COLLECTION - OTHER EXPENSE	\$	1,000.00
PUBLIC BLDGS & GRNDS-SALARIES AND WAGES	\$	3,500.00
PUBLIC BLDGS & GRNDS - OTHER EXPENSES	\$	7,500.00
VEHICLE MAINTENANCE - OTHER EXPENSES	\$	3,000.00
BOARD OF HEALTH - SALARIES AND WAGES	\$	2,500.00
BOARD OF HEALTH - OTHER EXPENSES	\$	1,000.00
ENVIRONMENTAL COMM - SALARIES AND WAGES	\$	650.00
ENVIRONMENTAL COMM - OTHER EXPENSES	\$	650.00
RECREATION - OTHER EXPENSES	\$	1,000.00
PARKS & PLAYGRNDS - SALARIES AND WAGES	\$	3,000.00
PARKS & PLAYGRNDS - OTHER EXPENSES	\$	1,500.00
AGRICULTURE ADV COMM - SALARY & WAGE	\$	650.00
AGRICULTURE ADV COMM - OTHER EXPENSE	\$	300.00
ELECTRICITY	\$	3,500.00
STREET LIGHTING - OTHER EXPENSES	\$	1,500.00
TELEPHONE	\$	3,750.00
NATURAL GAS	\$	4,500.00
HEATING FUEL OIL	\$	1,500.00
GASOLINE & DIESEL FUEL - OTHER EXPENSES	\$	2,250.00
SOCIAL SECURITY - OTHER EXPENSES	\$	19,000.00
CONTR TO DCRP - OTHER EXPENSES	\$	300.00
SHARED SERVICES - FIRE INSPECTIONS	\$	1,500.00
MUNICIPAL COURT - SALARIES AND WAGES	\$	14,250.00
MUNICIPAL COURT - OTHER EXPENSES	\$	1,000.00
PUBLIC DEFENDER - SALARIES AND WAGES	\$	1,000.00
Grand Totals	\$	476,085.00

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Comments from Township Committee Members

Deputy Mayor, Thomas Ciacciarelli - Thanked everyone for all their time volunteering for the Township.

Committeewoman, Maureen Syrnick – Expressed it is an honor to serve another 3 three years for the Township.

Mayor, Richard Dodds - thanked the Committee Members for their support and for giving him the opportunity to serve as Mayor this year. He thanked all those who volunteer for Kingwood Township. He apologized for being late this evening and explained there were several people lost in the Horseshoe Bend Park tonight. Mayor Dodds along with several volunteers were out looking for the lost public, which eventually they were found by going to a neighbor’s house for help.

Mayor Dodds noted there is a lot to do this year. The Township will be providing support to the residents regarding the COVID -19 vaccine registry, which is currently on the website. The Township has applied to use their banked open space and recreation funds. They recently received notice that the Hunterdon County Open Space Committee has approved funding and the Hunterdon Commissioners will be making the final approval. The funds will go towards the purchase of new playground equipment for the Kingwood Township Park, which the Township hopes to install by springtime. The Township will also be going out to bid for road work for Ridge Road and Warsaw Road using state and local aid grant funds. The Township will be completing work on the Kingwood Township’s Plan Endorsement with the New Jersey Department of State allowing the Township to complete our long promised transfer of development rights program for the Route 12 Corridor. The ongoing day to day service for our residents would not be possible without our dedicated volunteers who give their time on Committees, Commissions and Boards. The Township has individuals who have volunteered for years and he thanked everyone.

For the past 10 months the staff at Kingwood Township has had to work under difficult and constant changing conditions. They along with the rest of the Township has had to adapt to a new reality that will be in place for most of this year. Mayor Dodds thanked everyone for their patience and feasibility for the last months and the months to come. He noted a lot has happened to this country in 2020, which most of it we would like to put behind us. Sal DeSapio would remind us that this is what history is made of, not just big events, but the common place occurrences that move us through each day together. We have no idea what it will be like a month from now, and the new obligations that Trenton will send out to municipalities, but I am sure we can meet any challenge in the roads or in the abundant bureaucracy working together.

Mayor Dodds noted he would like to leave us with this thought from the late Reverend Peter Raible of Seattle University Unitarian Church:

“We build on foundations we did not lay, we warm ourselves by fires we did not light, we sit in the shade of trees we did not plant, we drink from wells we did not dig, we fought profit from persons we did not know, this is as it should be together, we are more than anyone person could be, together we can build

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across generations, together we can renew our hope and faith and the life that is yet to unfold. Together we can heed the call of service, of care and justice, we are ever bound in community. May it always be solved.

Mayor Dodds thanked everyone.

Adjournment

It was moved by Mr. Ciacciarelli , seconded by Miss Syrnick and carried to adjourn the meeting at 7:02PM. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller, RMC
Township Clerk**