

# **KINGWOOD TOWNSHIP COMMITTEE**

## **Regular Meeting Agenda**

**November 4, 2021 – 7:00PM**

### **Call to Order**

### **Pledge of Allegiance**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 14, 2021 and by telefaxing a copy of the notice to the Express Times on January 8, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building, the Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

### **Roll Call**

### **Public Comment – Privilege of the Floor**

Team Member, Mike Kortny - OM Genetics to Discuss Cannabis Business – Conference Call

### **CONSENT AGENDA:**

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

**Future Meetings and Activities – Available at [www.kingwoodtownship.com](http://www.kingwoodtownship.com)**

- |                        |  |
|------------------------|--|
| <b>Nov 11</b>          | - Holiday / Veterans Day – Municipal Offices Closed                            |
| <b>Nov 20</b>          | - Last Clean-Up Day of the Season – 9:00am – 12:00noon 255 Union Rd. DPW Bldg. |
| <b>Nov 25 &amp; 26</b> | - Holiday / Thanksgiving Day and Black Friday – Municipal Offices Closed       |
| <b>Dec 2</b>           | - Regular Twp. Committee Mtg. Beginning at 7:00PM – Municipal Bldg.            |

### **1). Monthly Reports**

**Budget Status Report – October 2021**  
**Court Report – October 2021**  
**Construction Reports – October 2021**  
**Department of Fire & Safety - October 2021 Report**  
**Emergency Management Report – October 2021**  
**Revenue Status Report – October 2021**  
**Township Engineer's Report for October 2021**  
**Tax Collector Report for October 2021**  
**Clean Communities Statistical Report 2020**

### **Transfer Resolution**

**Resolution No. 2021 - 132 Transfer Resolution**

### **2). Bills and Claims**

### **3). Resolutions**

## **November 4, 2021 Consent Agenda Continued**

### **Resolutions Continued**

**Resolution No. 2021- 133** Authorizing Purchases from Griffith –Allied Trucking LLC (Allied Oil) Through the Hunterdon County Education Services Commission

**Resolution No. 2021- 134** Rescinding Resolution 2021 - 126 Special Emergency – Hurricane Ida

**Resolution No. 2021- 135** Resolution Adopting a Cash Management Plan for 2021

**Resolution No. 2021- 136** Approval of Change Order Number 2 - Ridge Road Construction

**Resolution No. 2021- 137** Hunterdon County Municipal Grant Program Allocation

**Resolution No. 2021- 138** Rescinding Resolution No. 2021 – 129

**Resolution No. 2021- 139** Rescinding Resolution No. 2021 – 88

**Resolution No. 2021- 140** Chapter 159 NJS-40AA: 4-87 American Rescue Plan of 2021

**Resolution No. 2021 -141** Dedication by Rider – Italian American Heritage Club of HC

**Resolution No. 2021- 143** Beddington Terrier Club – Partial Reimbursement

### **4). Minutes**

October 7, 2021 Regular Meeting

### **5). Correspondence**

Letter from the New Jersey Conservation Foundation Re: Penn East Pipeline

Letter from the New Jersey Department of Environmental Protection – Ban of Plastic Bags

Letter from GPI (Greenman-Pederson Inc.) Kingwood Deliverables – NJ Regional Curve Inventory & Safety Assessment for NJTPA Region Curve Advisory Speed & Signing

## **Motion and Approval for Items on Consent Agenda**

### **Items removed from the Consent Agenda for Discussion and Approval:**

Emergency Management Report – October 2021

### **Ordinances**

**Ordinance No. 21-20-2021** An Ordinance Adopting a Revision and Codification of the Ordinances of the Township of Kingwood, County of Hunterdon, State of New Jersey – Public Hearing and Final Adoption

**Ordinance No. 21-21-2021** Amending Chapter 132 “Zoning,” Section 145 “Fees and Escrows”, Subsection B “Escrow Fees for Professional Review,” of the General Ordinances of the Township of Kingwood, County of Hunterdon, and the State of New Jersey to Create an Initial Escrow Fees Requirement for Applications to the Board of Adjustment – Public Hearing and Final Adoption

**Ordinance No. 21-22-2021** An Ordinance Amending Chapter 75A-2-Fees - Public Hearing and Final Adoption

Letter from Open Space and Ag Secretary to Twp. Committee – Request to Discuss Salary for Positions

**Ordinance No. 21-23-2021** An Ordinance Fixing the Salaries and Compensation of the Various Officers and Employees of the Township of Kingwood in the County of Hunterdon and State of New Jersey for 2022 - Introduction on First Reading

**Ordinance No. 21-24-2021** An Ordinance of the Township of Kingwood, County of Hunterdon, State of New Jersey Amending Chapter 31 – Section 74 Term for Township Engineer - Introduction on First Reading

## **November 4, 2021 Regular Agenda Continued**

### **Ordinances Continued**

**Draft Ordinance – An Ordinance of the Township of Kingwood, County of Hunterdon, State of New Jersey, Authorizing the Commitment of Open Space Trust Funds to Participate in the Renovations of the William Lindsay White House**

Letter to Township Committee Members - Request from Committee Member, Maureen Syrnick

### **Old Business**

2021 Statewide Safety and Loss Control Grant Program Grant Application – Carried from Last Month  
Quotes - Upgrade for Liberty Recording System in Court Room – Quotes – Business Information Systems, Inc.

Mandatory Vaccination Policy – **Resolution No. 2021 – 142** Amendment to Employee Handbook, Policies and Procedures Manual – Mandatory Vaccination Policy

Paid Time Off – Hourly Increments - Time Off for Salaried Employees– Amendment to the Employee Handbook and Personnel Policies Manual – To Be Amended for Year 2022 – Continue Discussion from Last Month

Letters from DPW General Foreman and Kingwood Volunteer Fire Company Fire Chief – Recommendations for Manchester Lane

### **New Business**

Township Committee Liaison Monthly Reports

Emergency Action Plan Under 40CFR1910.38 - Emergency Action and Evacuation Plan

Quotes for Waste Disposal Services

Banking Proposal – Northfield Bank

DPW Position - **Resolution 2021 - 144** Appointment to Department of Public Works

Letter from the NJDOT – Municipal Aid Program Award for Federal Twist Road Project

Authorize Township Engineer to Submit Estimate for Preliminary Expenses – Federal Twist Rd.

Authorize to Post/Advertise - RFP's for Township Attorney for 2022

Bids Received for Farm Lease for Ukarish and Melnyk Properties

Letter from Resident – Barbertown Pt. Breeze Road – Driveway Issue

### **Executive Session – Resolution No. 2021 – 145**

**Personnel** - Teamsters Local Union 469 Representative

### **Return to Regular Session**

### **Adjournment**

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**