

# KINGWOOD TOWNSHIP COMMITTEE

## Regular Meeting Agenda

October 7, 2021 – 7:00PM

### Call to Order

### Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 14, 2021 and by telefaxing a copy of the notice to the Express Times on January 8, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building, the Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

### Roll Call

#### Public Comment – Privilege of the Floor

Kerry Floyd – Chief of the Kingwood Twp. Volunteer Rescue Squad – Kingwood/QVEMS Coverage vs. Atlantic Health Coverage

Michael White – Route 651 Environmental Matter

### CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

#### Future Meetings and Activities – Available at [www.kingwoodtownship.com](http://www.kingwoodtownship.com)

- Oct 2 - Electronic Waste Recycling Event – 9:00am-1:00pm- 314 State Rt. 12 Cty Complex
- Oct 11 - Municipal Offices Closed – Holiday Columbus Day
- Oct 16 - Clean-Up Day 9:00am – 12:00noon - 255 Union Road – Township DPW Garage
- Nov 4 - Regular Monthly Township Committee Meeting beginning at 7:00pm at Municipal Building
- Nov 11 - Municipal Offices Closed – Holiday Veterans Day

#### 1). Monthly Reports

**Budget Status Report – August & September 2021**

**Court Report – July & August 2021**

**Construction Reports – August/September 2021**

**Emergency Management Report – August/September 2021**

**Revenue Status Report – September 2021**

**Township Engineer’s Report for August & September 2021**

**Hurricane Ida Remnants Damage Assessment Report from Township Engineer**

**Tax Collector Report for August/September 2021**

**Zoning Official Report for June/July/September 2021**

**Environmental Commission 2020 Annual Report**

#### 2). Bills and Claims

#### 3). Resolutions

**October 7, 2021 Consent Agenda Continued**

- Resolution No. 2021 - 99** Amendment to Employee Handbook and Procedures Manual – Mail Policy
- Resolution No. 2021 -104** Amendment to Employee Handbook and Procedures Manual – New Policies
- Resolution No. 2021- 117** Reduction- Court Revenue Kingwood/Milford Shared Court
- Resolution No. 2021- 118** Cancellation of Real Estate Taxes – Block 33, Lot 25 Q0324
- Resolution No. 2021- 119** Reimbursement for Duplicate Dog Licensing Fee
- Resolution No. 2021- 120** Tax Sale Redemption TSC No. 19-006- Block 37, Lot 2
- Resolution No. 2021- 121** Chapter 159 HC Historic Preservation Grant Program
- Resolution No. 2021- 122** Authorizing the Agricultural Lease of Certain Property Owned By the Twp. and Not Required for Public Purposes, Pursuant to N.J.S.A. 40A:12-14 ET SEQ.
- Resolution No. 2021- 123** Correcting Tax Assessment for Block 6, Lot 30 and Issuing Tax Adjustment
- Resolution No. 2021- 124** Refund of Half of Appraisal Cost on Block 6, Lot 7 Melinda & Wesley Kollmer
- Resolution No. 2021–125** Waiver to Serve Alcohol Beverages at Horseshoe Bend Park
- Resolution No. 2021–126** Special Emergency Resolution – Hurricane Ida
- Resolution No. 2021- 127** Reimbursement for Partial Payment of Event
- Resolution No. 2021- 128** Planning Incentive Grant Program List of Farms
- Resolution No. 2021- 129** Cancellation of Real Estate Taxes B133, L25Q0324
- Resolution No. 2021- 130** Approval of Change Order for Ridge Road Construction
- Resolution No. 2021- 131** Reimbursement for Security Deposit – LVA Club

**4). Minutes**

August 5, 2021 Regular Meeting  
August 5, 2021 Executive Session

**5). Correspondence**

Letter from Assemblyman Eric Peterson – Re: Assembly Bill No. 4843  
Thank you Letter from Historian Betty DeSapio  
Letter from Resident Re: Driveway – 441 Barbertown-Point Breeze Rd  
Letter from the NJDOT – Applications for Fiscal Yr. 2022 Local Freight Impact Fund  
Letter from NJ Historic Trust – Re: Grant No. 2021.2048 William Lindsay White House

**Motion and Approval for Items on Consent Agenda**

**Items removed from the Consent Agenda for Discussion and Approval:**

Emergency Management Report – August & September 2021

**Ordinances**

**Ordinance No. 21-19-2021 An Ordinance Providing for the Reconstruction of Warsaw Road, Sections I & II by the Township of Kingwood, in the County of Hunterdon, New Jersey Appropriating \$290,000.00 Therefore – Public Hearing and Final Adoption**

**Ordinance No. 21-20-2021 An Ordinance Adopting a Revision and Codification of the Ordinances of the Township of Kingwood, County of Hunterdon, State of New Jersey – Introduction on First Reading**

**Ordinance No. 21-21-2021 Amending Chapter 132 “Zoning,” Section 145 “Fees and Escrows”, Subsection B “Escrow Fees for Professional Review,” of the General Ordinances of the Township of Kingwood, County of Hunterdon, and the State of New Jersey to Create an Initial Escrow Fees Requirement for Applications to the Board of Adjustment – Introduction and First Reading**

## **October 7, 2021 Regular Agenda Continued**

### **Ordinances**

Discussion on Draft Farmland Fee – Ordinance NSF Fee in Cash

**Ordinance No. 21-22-2021 An Ordinance Amending Chapter 75A-2-Fees** – Introduction on First Reading

### **Old Business**

2021 Statewide Safety and Loss Control Grant Program Grant Application – Carried from Last Month Update – TDR

Bellis Lane – Update

Manchester Lane - Update

### **New Business**

Township Committee Liaison Monthly Reports

Renewal Process for Cable Services – Service Electric Cable TV of Hunterdon

(HCCPS) Hunterdon Co. Coop Pricing System – Bid 2021 -11 Electric Generation Supply Services Bid Summary and Results Overview Memo to Kingwood Twp.

Active Air Conditioning Proposals – Ductless Mini Heat Pump System

Statewide Insurance Fund – Vaccination Policy

Quotes from BSI and SHI – Upgrade for Liberty/DCR Software and PC & Upgrade with AV Integration

Township E-mail for Open Space Coordinator

Review New Cannabis Regulations/Memo from Atty. K. Campbell NJ Cannabis Regulatory Commission Rules Dated August 19, 2021

Request for Approval from Michael DeSapio – Italian American Club – Placement of three Memoriam Plaques at Kingwood Park Bocce Pavilion Provided by IAC

Paid Time Off – Hourly Increments for Time Off – Amendment to the Employee Handbook and Personnel Policies Manual – To Be Amended for Year 2022

American Rescue Plan Spending

Proposal/Authorization for Valuation & Consulting Property Tax Appeals 2016-2021 Tax Services – Buckeye Pipeline – B1 90, Lots 1.01 & 1.02

Accept Resignation Letter from DPW Employee – J. Altvater

Accept Resignation Letter from Court Administrator – P. Wozniak

Best Practices – Review

New User for SDL Program

### **Adjournment**

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**