

## **KINGWOOD TOWNSHIP COMMITTEE**

### **Regular Meeting Agenda**

**April 2, 2020 – 7:00PM**

#### **Call to Order**

#### **Pledge of Allegiance**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 9, 2020 and by telefaxing a copy of the notice to the Express Times on January 3, 2020. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 3, 2020.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

#### **Roll Call**

#### **2020 Municipal Budget:**

**Resolution No. 2020 – 42** Amendment to the Municipal Budget 2020

#### **Budget Presentation – Prepared by CFO D. Laudenbach**

**Resolution No. 2020 – 43** Adopt 2020 Municipal Budget

**Resolution No. 2020 - 44** Requesting Approval of Items of Revenue and Appropriation NJS  
40AA:4-87

#### **Public Comment – Privilege of the Floor**

#### **CONSENT AGENDA:**

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

**Future Meetings and Activities – Available at [www.kingwoodtownship.com](http://www.kingwoodtownship.com)**

- April 4** - Free Tree Give Away at Horseshoe Bend Park - **Cancelled**
- April 6** - National Trails Day/HBP-Flag Kirkland Three Bridge Hike- **Cancelled**
- April 11** - Annual Egg Hunt at Kingwood Park - **Cancelled**
- April 15** - Environmental Comm.-Tree Planting at the Kingwood Park - **Cancelled**
- April 25** - 2020 Ident-a-Shred HC Residents – Rt. 12 County Complex - **Cancelled**
- May 7** - Regular Monthly Township Committee Meeting beginning at  
7:00pm at Municipal Building

## **April 2, 2020 Consent Agenda Continued**

### **1). Monthly Reports**

**Emergency Management Report – March 2020**  
**Advanced Animal Control – Report - March 2020**  
**Bill List – April 2020**  
**Budget Status Report –March 2020**  
**Court Report – February 2020**  
**Construction Department Reports – March 2020**  
**NJSP Report – March 2020**  
**Township Engineer's Report – March 2020**  
**Tax Collector Report – March 2020**  
**Zoning Officer Report –March 2020**

### **2). Bills and Claims - \$700,102.27**

### **3). Resolutions**

**Resolution No. 2020 - 45** Professional Services Agreement – Harris Surveying Associates  
**Resolution No. 2020 - 46** Approval to Waive Park Regulations to Serve Alcoholic Beverages/Wedding–Oct 9, 2020 HBP  
**Resolution No. 2020 - 47** Refund Unspent Escrow Funds - Block 2 Lots 2 & 5  
**Resolution No. 2020 - 48** Refund Unspent Escrow Funds - Block 6 Lots 18  
**Resolution No. 2020 - 49** Sale of Surplus Equipment  
**Resolution No. 2020 - 50** Authorizing Tax Collector to Prepare & Mail Estimated Tax Bills in Accordance with P.L. 1994.C.72  
**Resolution No. 2020 –51** Approval for LOSAP List for Y2019  
**Resolution No. 2020 - 52** Unclaimed Redemption Monies-Tax Sale Cert. No. 285  
**Resolution No. 2020 - 53** Reimbursement for Security Deposit to Mid Jersey Labrador Retriever Club  
**Resolution No. 2020 - 54** Reimbursement for Security Deposit to Berkshire Valley Basset Hound Club  
**Resolution No. 2020 - 55** Setting Use Fees for Kingwood Parks for 2020  
**Resolution No. 2020 –56** Authorizing Application for an Historic Preservation Grant Funds – Lindsey Whitehouse Preservation Project

### **4). Minutes**

March 5, 2020 Regular Meeting  
March 5, 2020 Executive Session  
March 10, 2020 Special Meeting

### **5). Correspondence**

## **April 2, 2020 Consent Agenda Continued**

### **Motion and Approval for Items on Consent Agenda**

#### **Items removed from the Consent Agenda for Discussion and Approval:**

Emergency Management Report – March 2020

#### **Ordinances**

**Ordinance No. 20-04-2020 – An Ordinance of the Township of Kingwood, County of Hunterdon, State of New Jersey to Create Chapter 57 Entitled “Animals” of the Code of the Township of Kingwood to Require the Vaccination of Cats - Public Hearing and Final Adoption**

**Ordinance No. 20 – 05 – 2020 An Ordinance to the Township of Kingwood County of Hunterdon, State of New Jersey, Abolishing the Recreation Commission and the Parks and Recreation Committee, and In it’s Place and Stead, Creating a Recreation Committee – Introduction and First Reading**

**Ordinance No. 20 – 06 - 2020 Calendar Year 2020 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A.) 40A:4-45.14) - Public Hearing and Final Adoption**

**Ordinance No. 20 – 07 - 2020 Amending Ordinance No. 20-33-2019 Fixing the Salaries and Compensation of the Various Officers and Employees of the Township of Kingwood in the County of Hunterdon and State of New Jersey for Year 2020 - Public Hearing and Final Adoption**

**Bond Ordinance No. 20 – 08 – 2020 To Provide for Preliminary Planning Costs in Connection with Construction of a New Municipal Building Appropriating \$275,000 and Authorizing the Issuance of \$261,500 Bonds or Notes - Public Hearing and Final Adoption**

**Ordinance No. 20 – 09 - 2020 Of the Township of Kingwood, County of Hunterdon, State of New Jersey, To Vacate An Unnamed Street Not Needed for a Public Purpose - Public Hearing and Final Adoption**

**Ordinance No. 20 –10- 2020 An Ordinance Amending and Supplementing Township Code Section 76 Fire Prevention to Establish a Designated Local Enforcing Agency Responsible Enforcement of the New Jersey Uniform Fire Code – Introduction and First Reading**

#### **Old Business**

Penn East Pipeline Update

Update on Warsaw Road

BOA Appeal - H. Kelley Block 51 Lot 16 Byram Lane – **Resolution No 2020 - 57** Resolution Memorializing the Decision of the Kingwood Township Committee of the Appeal by Objectors from an Approval of a Use Variance Granted by the Zoning Board of Adjustment to Block 51, Lot 16

Municipal Building Project

## **April 2, 2020 Regular Agenda Continued**

### **New Business**

Township Committee Liaison Monthly Reports

H.C. Department of Health – Clean Fill vs. Dirty Dirt Alert

Recommendation from Twp. Engineer – Road Bids for Maintenance and Materials –

#### **Resolution No. 2020 - 58**

Approve – NPF Cycle Event for the National Psoriasis Foundation – Saturday, May 30, 2020

Discussion – Open Burning Permits

Discussion – Leasing of Farmland

Employment Applicants - Secretarial Positions for Open Space/Ag and Environmental Comm.

Accept Letter of Resignation from B. Courter

Tax Map Corrections and Who Responsible to Correct

Where to Store the PDF's – Existing in Tax Book

New Choices for Data Backup and Storage – Carbonite Very Expensive

Tax Assessment Data – Update/Tax Assessor

### **Adjournment**

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**