

2021 – 302

**Township Committee
Regular Meeting Minutes**

December 2, 2021

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Ciacciarelli, Committee Member Maureen Syrnick, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, and Clerk Cynthia Keller. Mayor Dodds called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 14, 2021 and by telefaxing a copy of the notice to the Express Times on January 8, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building, the Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

PUBLIC COMMENT- PRIVILEGE OF THE FLOOR

Residents of Manchester Lane Present to Speak to Township Committee

The residents of Manchester Lane did not attend the meeting.

David Frank, 17 Muddy Run Road - Came to the Township Committee to follow up on the flooding condition. Mr. Frank asked how the Township plans to move forward with the County. He noted they need to look at the idea of a swale, which may not work as his neighbor's property drains across his property. Deputy Mayor Ciacciarelli noted the Township intends to get a member from the Engineer's office to come out and see what they suggest.

David Frank would like to get a response in writing from the County Engineer's Department.

CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

Future Meetings and Activities – Available at www.kingwoodtownship.com

December 11 - Hazardous Waste Clean-Up – Route 12, Cty. Complex Bldg. #1
Flemington

December 24 - Christmas Eve – Holiday – Township Offices Closed

December 31 - New Years Eve – Holiday – Township Offices Closed

1). **Monthly Reports**

Animal Control Report

Budget Status Report – November 2021

Court Report – October 2021

Construction Reports – November 2021

Emergency Management Report – November 2021

New Jersey State Police – Kingwood Sta. – Report

Revenue Status Report – November 2021

Township Engineer's Report for November 2021

Tax Collector Report for November 2021

Zoning Official Report for October and November 2021

Resolution

Resolution No. 2021 – 142 Budget Appropriations Transfer Resolution

The following Resolution was introduced:

RESOLUTION NO. 2021 - 142

2021 BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2021 Budget Appropriations:

FROM ACCOUNT	TO ACCOUNT	AMOUNT
Legal – Other Expense	Public Buildings & Grounds Other Expense	\$5,000.00
Recreation – Other Expense	Parks and Playgrounds – Other Expense	\$3,600.00
Planning Board – Other Expense	Board of Adjustment – Other Expense	\$3,000.00
Planning Board – Other Expense	Group Insurance – Other Expense	\$5,000.00
Electricity – Other Expense	Group Insurance – Other Expense	\$6,500.00

2). **Bills and Claims** - \$762,541.53

3). **Resolutions**

Resolution No. 2021- 146 Public Works Department Salaries for 2022

RESOLUTION NO. 2021 – 146

PUBLIC WORKS DEPARTMENT SALARIES FOR 2022

WHEREAS, Ordinance No. 21-23-2021 contains the Salary Range for the Public Works Employees;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the following per hour salaries are established for the year 2022:

2022

Michael Ewing	\$ 42.85
Walter Cotier	\$ 40.59
John Kertesz	\$ 38.27
John McNally	\$ 36.45
Joshua Burk	\$ 30.52
Eric Bentzinger	\$ 29.52 1/1/2022 – 3/2/2022
Eric Bentzinger	\$ 30.52 3/2/2022 –12/31/2022

Resolution No. 2021- 147 Refund of Retail Food License Inspection Fee

RESOLUTION NO. 2021 – 147

REFUND OF RETAIL FOOD LICENSE INSPECTION FEE

WHEREAS, the applicant for a Retail Food License for Black Shed LLC for the years 2020 and 2021 paid a fee in the amount of \$200.00 for each year, and

WHEREAS, the Township was billed \$100.00 for each year by the Hunterdon County Division of Public Health Services for the Retail Food License Inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund for the 2020 and 2021 Retail Food License fees to Black Shed LLC, 343 County Road 519, Stockton, New Jersey, 08559 in the amount of \$200.00.

Resolution No. 2021- 148 Tenure Appointment for Municipal Clerk

RESOLUTION NO. 2021 - 148

**APPOINTMENT OF TENURE
MUNICIPAL CLERK**

WHEREAS, the Municipal Clerk was appointed in the position in 2018 for a three-year term; and

WHEREAS, in 2021 the Municipal Clerk was appointed for an additional three-year term;

WHEREAS, Title 40A Section 40A:9-134 any person holding the office of Municipal Clerk in any municipality being appointed for a second term, is to be granted tenure.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Cynthia L. Keller, tenured in the position of Municipal Clerk for the Kingwood Township.

Resolution No. 2021- 149 Cancelling Outstanding Checks

RESOLUTION NO. 2021 - 149

CANCELLATION OF OUTSTANDING CHECKS

WHEREAS, Kingwood Township has several outstanding checks which date back more than six months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to cancel the following outstanding checks and return the funds to the appropriate accounts:

Payroll Account:

<u>Check No.</u>	<u>Account</u>	<u>Amount</u>
93289	Recreation Account	\$460.00

Resolution No. 2021- 150 Reimbursement for Zoning Application B114, L 40.02

RESOLUTION NO. 2021 – 150

REIMBURSEMENT FOR ZONING APPLICATION

WHEREAS, the owner of block 14, Lot 40.02, Mr. William Boyer submitted two zoning applications for the same project through the SDL web portal; and

WHEREAS, Mr. Boyer paid the zoning permit fee for both in the amount of \$25.00; and

WHEREAS, As Mr. Boyer overpaid for his zoning permit and a refund is in order.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$25.00 security deposit to Mr. William Boyer, 288 Horseshoe Bend Road, Frenchtown, New Jersey 08825.

Resolution No. 2021 – 157 Rescinding Resolution No. 2021-141

RESOLUTION NO. 2021 – 157

RESCINDING RESOLUTION NO. 2021-141

WHEREAS, Resolution No. 2021-141 was adopted on November 4, 2021, and

WHEREAS, the Parks and Recreation Committee has determined that it will be a one-time donation in the amount of \$300.00 from the Italian American Heritage Club of Hunterdon County; and

WHEREAS, the State of New Jersey has recommended, since this is a one time donation, that a Chapter 159 would better serve the purpose of the donation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that Resolution No. 2021-141 shall be rescinded.

Resolution No. 2021 – 158 Chapter 159 NJS 40AA:4:87 – Italian American Club

RESOLUTION NO. 2021 - 158

REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION

NJS 40AA:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Kingwood in the County of Hunterdon New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$300.00 – Italian American Heritage Club of Hunterdon County – Purchase of Picnic Tables, which is now available from the Italian American Heritage Club of Hunterdon County in the amount of \$300.00; and

BE IT FURTHER RESOLVED, that the like sum of \$300.00 is hereby appropriated under the caption of Italian American Heritage Club of Hunterdon County - Purchase of Picnic Tables; and

BE IT FURTHER RESOLVED, that the above is the result of funds from the Italian American Heritage Club of Hunterdon County in the amount of \$300.00.

4). Minutes

November 4, 2021 Regular Meeting
November 4, 2021 Executive Session

5). Correspondence

Motion and Approval for Items on Consent Agenda

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve the business listed on the Consent Agenda except for items removed to be discussed and the amount of **\$762,541.53** in order and attached as the Bill List for December 2021.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Items removed from the Consent Agenda for Discussion and Approval:

Emergency Management Report – November 2021

EMC, Irving MacConnell – Reported the Township has a grant that will cover 100% for a siren and a generator for the property the Township owns down in Byram Colony. This property was also purchased with a grant not using any funds from the Township. Mr. MacConnell noted if there are no restrictions on the deed, the Township may go forward with the grant. He discussed the numbers from FEMA regarding Hurricane Ida.

Irving MacConnell wanted to thank Richard Dodds for his service on the Township Committee. He noted that Richard Dodds was one of the best Committee Members he has worked with during his years of service.

ORDINANCES

ORDINANCE NO. 21-23-2021 AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR YEAR 2022 – Public Hearing and Final Adoption

Mayor Dodds read aloud the ordinance by title:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 4th day of November 2021.

The Ordinance was published in the Hunterdon County Democrat on November 11, 2021, and has been posted in the Kingwood Township Municipal Building on November 5, 2021. Copies of the Ordinance have been available for inspection by the public since November 5, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to open the public hearing. **All voted Aye on Roll Call Vote.**

Public Comments: There were no public comments.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to close the public hearing. **All voted Aye on Roll Call Vote.**

ORDINANCE NO. 21-23-2021

AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR YEAR 2022

BE IT ORDAINED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, as follows:

ARTICLE 1. The salaries or compensation rates of the positions listed below are hereby fixed and determined:

Elective

Mayor	\$ 3,264.00
Committee Members	\$ 3,038.00

Administrative

Municipal Clerk	\$ 79,378.00
Deputy Clerk	\$ 58,153.00
Assessment Search Officer	\$ 4,393.00
Chief Financial Officer	\$ 43,981.00
Tax Assessor	\$ 21,420.00
Tax Collector	\$ 32,386.00
Tax Search Officer	\$ 4,393.00
CCO/Building/Building Inspector	\$ 25,107.00
Construction Code Technical Assistant	\$ 6,842.00
Electrical Subcode Official/Inspector	\$ 13,056.00
Fire Subcode Official/Inspector	\$ 7,206.00
Plumbing Subcode Official/Inspector	\$ 13,056.00

Land Use

Planning Board Secretary	\$ 24,542.00
Board of Adjustment Secretary	\$ 7,785.00
Zoning Officer	\$ 12,954.00
Deputy Zoning Officer	\$ 1,020.00
General Municipal Worker	\$25.00 - \$50.00

Municipal Court

Judge	\$ 14,484.00
Court Administrator/Violations Clerk	\$ 38,608.00
Public Defender	\$ 3,866.00
Municipal Court Clerical Assistant	\$ 106.00
Municipal Court Security Officer	\$ 35.25

Miscellaneous

Clean Communities Coordinator	\$ 4,064.00
Board of Health Secretary	\$ 4,896.00
Parks and Recreation Secretary	\$ 4,122.00
Horseshoe Bend Administrator	\$ 6,842.00
Environmental Commission Secretary	\$ 4,116.00
Open Space/Agriculture Secretary	\$ 2,799.00
Affordable Housing Secretary	\$ 1,569.00
Registrar of Vital Statistics	\$ 2,459.00
Deputy Registrar of Vital Statistics	\$ 1,179.00
Emergency Management Coordinator	\$ 3,499.00
Deputy Emergency Mgt. Coordinator	\$ 2,510.00
Recycling Coordinator	\$ 3,594.00
Dog Licensing Agent	\$ 3,266.00
Animal Control Liaison	\$ 1,561.00
Janitor	\$ 12,931.00

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Township Committee of the Township of Kingwood held on November 4, 2021, at 7:00 PM and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on December 2, 2021 at 7:00pm, or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 599 Oak Grove Road, Frenchtown, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 21 – 24 - 2021 AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING CHAPTER 31 – SECTION 74 - Public Hearing and Final Adoption

Mayor Dodds read aloud the ordinance by title:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 4th day of November 2021.

The Ordinance was published in the Hunterdon County Democrat on November 11, 2021, and has been posted in the Kingwood Township Municipal Building on November 5, 2021. Copies of the Ordinance have been available for inspection by the public since November 5, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public Comments: There were no public comments. Mayor Dodds explained the Ordinance to the public.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

ORDINANCE NO. 21 – 24 - 2021

**AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY
OF HUNTERDON, STATE OF NEW JERSEY, AMENDING
CHAPTER 31 – SECTION 74**

WHEREAS, N.J.S.A. 40A:9-140 provides that the term for a municipal engineer is three years; and

WHEREAS, the Township's current ordinance is inconsistent with the state statute; and

WHEREAS, the Township wishes to amend §31-74 to be consistent with the statute.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Kingwood in the County of Hunterdon, and State of New Jersey, as follows:

Section 1. Section 31-74 shall be amended as follows:

§31-74 Term

The appointment of the Municipal Engineer shall be for a term of three years, pursuant to the provisions of N.J.S.A. 40A:9-140.

Section 2. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3. Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4. Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced to pass the first reading at a regular meeting of the Township Committee of the Township of Kingwood held on November 4, 2021 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting of the Township Committee to be held on December 2, 2021 at 7:00 p.m., or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 599 Oak Grove Road, Frenchtown, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

OLD BUSINESS

2021 Statewide Safety and Loss Control Grant Program Grant Application – Carried from Last

C.F.O. Diane Laudenbach noted the Township is working on the grant application.

Month Map of Services Available in Township from Service Electric Cable – Carried from Last Month

The Township Committee reviewed the map of services provided by Service Electric Cable TV. They would like the Township Attorney to contact Service Electric to inform them that the map they provided is inaccurate, which currently shows they service most of the Township. Also to inform them there are many areas of the Township that cable services are not available.

Mayor Dodds noted if Service Electric can provide those services, the Township will be happy to move forward with the renewal of their franchise.

Paid Time Off – Hourly Increments - Time Off for Salaried Employees– Amendment to the Employee Handbook and Personnel Policies Manual – To Be Amended for Year 2022 – Continue Discussion from Last Month

Attorney K. Campbell explained the current policy in the employee handbook and personnel policies manual. The request is to use hourly time off for sick/vacation days in place of half days or whole days. Attorney Campbell prepare a resolution for January 2022.

NEW BUSINESS

Township Committee Liaison Monthly Reports

Deputy Mayor Ciacciarelli, Municipal Office Staff Liaison – Noted new Covid regulations by the CDC will be discussed in executive session this evening. He attended a meeting between the County Health office representative from the Hunterdon Medical Center and an attorney representing the Labor Division with regards to implications of the Covid mandate.

Committee Member Syrnick, Environmental Commission/Open Space Advisory Committee Liaison – Stated there is nothing to report on Planning Board this month. Open Space there is not much to report this month. Environmental Commission looked at the well ordinance and representatives attended the Board of Health meeting to express the opinions of the Environmental Commission. The EC are eager to work with the Parks and Recreation and looking at the trails regarding endangered species.

Mayor Dodds, Parks and Recreation/DPW Liaison – Reported the Parks and Recreation will be having the Annual Tree Lighting on Saturday December 4, beginning at 4:00pm at the Kingwood Park. The Parks and Recreation is trying to spend the remaining funds from this year.

Attorney K. Campbell noted speaking to the General Foreman of the Department of Public Works regarding the need of crushed stone. The Township went out for bids twice for this product. No bids were received for this product which is needed. DPW Foreman, Michael Ewing is in need of a certain crushed stone. Stavola Construction Materials, Inc. is the only company that can provide this product this time of the year. General Foreman, Michael Ewing reached out to several companies. He obtained one quote from Stavola Construction Materials, Inc.

Resolution

Resolution No. 2021 – 159 Authorizing the Department of Public Works to Utilize Stavola Construction Materials, Inc. to Purchase Crushed Stone.

RESOLUTION NO. 2021 – 159

AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO UTILIZE STAVOLA CONSTRUCTION MATERIALS, INC FOR THE PURCHASE OF CRUSHED STONE

WHEREAS, the Township of Kingwood, County of Hunterdon, State of New Jersey went out for bids for road maintenance and materials for 2021; and

WHEREAS, the Township advertised for bids and received on May 13th, 2021 as they only received bids for emulsified asphalt; and

WHEREAS, the Township advertised a second time to receive bids on July 21, 2021 for 3/8" crushed stone; and

WHEREAS, no bids were received for 3/8" crushed stone; and

WHEREAS, General Foreman for the Department of Public Works reached out to several companies and only one quote was obtained from Stavola Construction Materials, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey authorize the General Foreman of the Department of Public works of the Township of Kingwood to utilize Stavola Construction Materials, Inc. to purchase 3/8" crushed stone.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Review and Approve RFP Proposals – Township Attorney for 2022 – **Resolution No. 2021-151**
Professional Services Agreement – Township Attorney

The Township Committee noted only one RFP proposal was received for Township Attorney.

Resolution

The following Resolution was introduced:

RESOLUTION NO. 2021 - 151

**RESOLUTION AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROFESSIONAL SERVICES
FOR YEAR 2022**

WHEREAS, the Township of Kingwood has a need to acquire professional services of Township Professionals pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisitions will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year(s); and

WHEREAS, the Professional set forth below has submitted a proposal indicating they will provide the professional services described below for the amount set forth in each submitted proposal; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to the contract set forth below has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood authorizes the Mayor and Clerk to enter into a contract with the Professional as described below:

Katrina L Campbell	Township Attorney	One Year
Lavery, Selvaggi, Abromitis & Cohen, PC		
1001 Route 517		
Hackettstown, NJ 07840		
Legal – OE		\$36,000.00

A copy of this Resolution shall be published in the Hunterdon Democrat as required by law.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resignation Letter from BOA Member - Approve Resignation from BOA Member – Andrew Russano Jr.

The Township Committee approved the resignation letter from BOA Member Andrew Russano Jr. and and would like to thank him for his hard work.

Resolution

The following Resolution was introduced:

Resolution No. 2021-152 Form 1B - Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2, 2022 – June 30, 2023 Form 1A, Form C, and Form D

RESOLUTION NO. 2021 - 152

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 1, 2022 - JUNE 30, 2023

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Kingwood, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Kingwood, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year (R) 2023 in the amount of:

DEDR	\$ <u>6,379.00</u>
Cash Match	\$ <u>1,594.75</u>
In-Kind	\$ <u>4,784.25</u>

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution

The following Resolution was introduced:

Resolution No. 2021-153 Extension of Time for Award of Construction Contract for Improvements to Warsaw Road – Phase I & II

RESOLUTION NO. 2021 – 153

**REQUEST FOR EXTENSION OF TIME
FOR AWARD OF CONSTRUCTION CONTRACT FOR
IMPROVEMENT TO WARSAW ROAD PHASE I & II PROJECT**

WHEREAS, the State of New Jersey Department of Transportation (NJDOT), through the fiscal year 2020 & 2021 Municipal Aid Grants, has allotted a construction grant to the Township for improvements to Warsaw Road, Phases 1 & 2; and

WHEREAS, the Township of Kingwood entered into agreements with the Department stipulating the terms and conditions for the grant; and

WHEREAS, the NJDOT agreement for FY2020 grant stipulated that a construction contract be awarded by November 21, 2021; and

WHEREAS, the Township submitted plans and specifications to the NJDOT which have been review and approved; and

WHEREAS, the Township of Kingwood has been delayed in completing the design and review of the project due to the ongoing national health emergency and business shutdowns over the prior year; and

WHEREAS, the Township desired to combine the FY2020 & FY2021 grants into one project for construction to provide efficient use of the funds and minimize disturbance to the residents of Warsaw Road which extended the design time for the combined project; and

WHEREAS, the Township of Kingwood requests a (2) two-month extension of time for the FY2020 grant from November 21, 2021 to January 21, 2022 to complete the bidding and award of the Warsaw Road Phase 1 & 2 project.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee as follows:

1. The Township of Kingwood requests a (2) two-month extension of time from November 21, 2021 to January 21, 2022 for the award of a construction contract for Improvement to Warsaw Road Phase 1 & 2.
2. Extension of time is hereby made in accordance with the terms and conditions of the current agreements with NJDOT.
3. An original signed and sealed resolution shall be sent to NJDOT, Local Aid District 3, PO Box 600, Trenton, NJ 08625 for approval.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Authorize Mayor to Execute Letter to NJDOT – Request for Extension of Time – Warsaw Road Phase I & II Project

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to authorize the Mayor to execute a letter prepared to the NJDOT Regarding a Request for Extension of Time for the Warsaw Road Phase I & II Project.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution

The following Resolution was introduced:

Resolution No. 2021-154 Appointment to Municipal Court Administrator for Kingwood/Milford Shared Court - Unexpired Term

RESOLUTION NO. 2021 - 154

**APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR
FOR SHARED KINGWOOD/MILFORD COURT**

WHEREAS, the Shared Kingwood/Milford Court is in need for a Municipal Court Administrator for the Municipal Court for the remainder of the year 2021;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Nancy Haver Horvath to an unexpired term, as Municipal Court Administrator for the Kingwood/Milford Shared Court at an annual salary of \$37,851.00 to expire on December 31, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution

The following Resolution was introduced:

Resolution No. 2021-155 Appointment to Temporary Violations Clerk - Unexpired Term for Shared Kingwood/Milford Court.

RESOLUTION NO. 2021 - 155

APPOINTMENT TO TEMPORARY VIOLATIONS CLERK

WHEREAS, the Shared Kingwood/Milford Court is in need for a Temporary Violations Clerk for the Municipal Court for the remainder of the year 2021;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Patricia Wozniak to an unexpired term, as Temporary Violations Clerk for the Kingwood/Milford Shared Court at \$104.00 per court session to expire on December 31, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Citizen Leadership Form – Paymon Jelvani – BOA

The Township Committee reviewed the citizen leadership form from Paymon Jelvani. They noted there is an opening on the Board of Adjustment for Alternate #2. The Township Committee will be appointing Paymon Jelvani as Alternate #1 to the Board of Adjustment at the January 2022 Township Reorganization Meeting.

Schedule Last Twp. Meeting – End of December 2021 (Date and Time)

Wednesday, December 29, 2021 3:00pm

EXECUTIVE SESSION - RESOLUTION NO. 2021 – 156

The following Resolution was introduced to enter into closed session at approximately 7:25P.M.:

RESOLUTION NO. 2021 – 156

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel - Vaccination Mandatory Resolution - Implementing a Policy for Mandatory Vaccination of All Employees

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

Township Committee returned to Regular Session at 7:42P.M.

Attorney K. Campbell explained there are new guidelines from the CDC, which state: "Before returning to work employee must be symptom free, must be at least 10 days after the employee started showing symptoms and employee has gone at least 24 hours without a fever. Fever reducing medicine cannot be used during the 24 hour period." She noted that unvaccinated employees who have been exposed to COVID-19 must quarantine for 14 days even if they have tested negative.

Resolution

Resolution No. 2021 – 160 Amending the Kingwood Township Employee Handbook – Covid 19 Policies

The following Resolution was introduced:

RESOLUTION NO. 2021 – 160

A RESOLUTION AMENDING THE KINGWOOD TOWNSHIP EMPLOYEE HANDBOOK

WHEREAS, the Township of Kingwood has received updated guidelines from the CDC for Covid 19 virus; and

WHEREAS, the Township Committee desires to amend the Employee Handbook and Personnel Policies and Procedures Manual under - **COVID – 19 Return to Work Policy**; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon amend the Kingwood Township Employee Handbook and Personnel Policies and Procedures Manual to be up to date with guidelines from the CDC regarding Covid 19; and

AMENDING COVID – 19 RETURN TO WORK POLICY

After testing positive for COVID-19, an employee can return to work only if all of the Following are met:

- **Employee is symptom free**
- **It has been 10 days after the employee started showing symptoms**
- **Employee has gone at least 24 hours without a fever. Fever reducing Medicine (Tylenol, aspirin, cold medicine, etc) cannot be used during the 24 hour period**

Unvaccinated employees who have been exposed to COVID-19 must quarantine for 14 days even if they have tested negative.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ADJOURNMENT

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adjourn the meeting at 7:44pm.

**Respectfully submitted,
Cynthia L. Keller, RMC
Township Clerk**

Range of Checking Accts: First to Last Range of Check Dates: 11/05/21 to 12/02/21
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct

ANIMAL		Animal Control					
449749	11/15/21	PAYRO010 PAYROLL ACCOUNT					1306
21-01022	24	NOVEMBER 17, 2021	196.10	A-12-56-850-802	Budget		1 1
				ANIMAL CONTROL - OTHER EXPENSES			

449750	12/01/21	PAYRO010 PAYROLL ACCOUNT					1312
21-01072	22	DECEMBER 1, 2021	196.10	A-12-56-850-802	Budget		1 1
				ANIMAL CONTROL - OTHER EXPENSES			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	392.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	392.20	0.00

CLEARING		CLEARING ACCOUNT					
9057	11/08/21	REIVA005 REIVAX CONTRACTING CORPORATION					1303
21-00753	2	RIDGE ROAD PHASE II	147,531.00	C-04-21-12 -299	Budget		1 1
				ORD 21-12-21 - RIDGE RD II - O/E			

94150	12/02/21	ADVAN015 ADVANCED ANIMAL CONTROL LLC					1313
21-01000	1	Animal Control Services Dec.21	765.00	A-12-56-850-802	Budget		20 1
				ANIMAL CONTROL - OTHER EXPENSES			

94151	12/02/21	ACTIV010 ACTIVE AIR CONDITIONING & HTG					1313
21-01031	1	boiler service	200.00	1-01-26-310-299	Budget		54 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			

94152	12/02/21	AFPSP005 A.F.P. SPRINKLER CORPORATION					1313
21-01006	1	Ann Testing-Insp Fire Sprinkle	100.00	1-01-26-310-299	Budget		27 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			

94153	12/02/21	ALLIE020 GRIFFITH-ALLIED TRUCKING LLC					1313
21-01007	1	Heating Oil 11-121	178.95	1-01-31-447-000	Budget		28 1
				HEATING FUEL OIL			

94154	12/02/21	ANDYU005 ANDY UBEL					1313
21-01048	1	Mulch for KW Park Playground	2,500.00	C-04-21- 09-299	Budget		68 1
				21-09-2021/PLAYGROUND EQUIP/OTHER EXPENS			

94155	12/02/21	APTIR005 APTIRIS, INC.					1313
21-00989	1	NOVEMBER 2021	350.00	1-01-26-310-299	Budget		10 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			

94156	12/02/21	BLACK005 BLACK SHED LLC					1313
21-01014	1	2020 OVERAGE	100.00	E-14-56-850-801	Budget		41 1
				HUMAN SERVICES - RETAIL FOOD LICENSES			
21-01014	2	2021 OVERAGE	100.00	E-14-56-850-801	Budget		42 1
				HUMAN SERVICES - RETAIL FOOD LICENSES			
			200.00				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CLEARING		CLEARING ACCOUNT	Continued					
94157	12/02/21	CARBO010 CARBONITE, INC.					1313	
21-01047	1	100 GB of storage	169.76	1-01-26-310-299	Budget		67	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
94158	12/02/21	CENTU010 UNITED TELEPHONE COMPANY OF					1313	
21-01070	1	ACCOUNT NO. 310305693	133.23	1-01-31-440-000	Budget		85	1
				TELEPHONE				
21-01082	1	MONTHLY SERVICE	679.17	1-01-31-440-000	Budget		103	1
				TELEPHONE				
21-01086	1	DPW MAINTENANCE/RENTAL	32.45	1-01-31-440-000	Budget		105	1
				TELEPHONE				
			844.85					
94159	12/02/21	CIT00010 CIT					1313	
21-01023	1	COPIER LEASE	229.83	1-01-26-310-299	Budget		46	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
94160	12/02/21	COOPE025 COOPER PEST SOLUTIONS					1313	
21-01010	1	Pest Control DPW - 10-21	43.70	1-01-26-310-299	Budget		34	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
21-01010	2	Pest Control Municipal - 10-21	23.75	1-01-26-310-299	Budget		35	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
			67.45					
94161	12/02/21	COUNT060 COUNTY OF HUNTERDON-TREASURER					1313	
21-01005	1	BLACK SHED - RFL	100.00	E-14-56-850-801	Budget		25	1
				HUMAN SERVICES - RETAIL FOOD LICENSES				
21-01005	2	ARTIES	200.00	E-14-56-850-801	Budget		26	1
				HUMAN SERVICES - RETAIL FOOD LICENSES				
			300.00					
94162	12/02/21	DVRHS010 D.V.R.H.S.					1313	
21-01004	1	IT SERVICES	337.50	1-01-26-310-299	Budget		24	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
94163	12/02/21	EDMUNDS EDMUNDS GOVTECH					1313	
21-01015	1	FINANCE SUITE MAINTENANCE	2,411.23	1-01-20-130-299	Budget		43	1
				FINANCIAL ADM - OTHER EXPENSES				
94164	12/02/21	ELIZABET PIVOTAL UTILITY HOLDINGS, INC					1313	
21-01026	1	MONTHLY SERVICE	152.17	1-01-31-446-299	Budget		50	1
				NATURAL GAS				
21-01071	1	MONTHLY SERVICE	1,159.05	1-01-31-446-299	Budget		86	1
				NATURAL GAS				
			1,311.22					
94165	12/02/21	EMERG005 EMERGENCY GENERATOR REPAIR CO.					1313	
21-01011	1	Generator Inspection HSB Park	515.00	1-01-26-310-299	Budget		36	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref	Seq	Num
PO #	Item	Description							Acct
CLEARING CLEARING ACCOUNT Continued									
94165	21-01011	EMERGENCY GENERATOR REPAIR CO. Continued 2 Generator Inspection Mun. Bldg	380.00	1-01-26-310-299	Budget		37		1
			895.00	PUBLIC BLDGS & GRNDS - OTHER EXPENSES					
94166	12/02/21	ENGIN015 ENGINEERING & LAND PLANNING AS							1313
21-01080	1	GENERAL BUSINESS	90.00	1-01-20-165-299	Budget		88		1
				ENGINEERING - OTHER EXPENSES					
21-01080	2	WARSAW ROAD	1,599.25	C-04-21-019-299	Budget		89		1
				ORD 21-19-2021 - WARSAW ROAD					
21-01080	3	RIDGE ROAD SECTION 1	474.65	1-01-20-165-299	Budget		90		1
				ENGINEERING - OTHER EXPENSES					
21-01080	4	BLOCK 14, LOT 35 - 200 FAIRVIE	300.00	H-18-56-850-804	Budget		91		1
				BOH TRUST - PERC/SOIL RECEIPTS					
21-01080	5	BLOCK 29, LOT 19 - 306 KING ST	300.00	H-18-56-850-804	Budget		92		1
				BOH TRUST - PERC/SOIL RECEIPTS					
21-01080	6	WORKMAN ASSOCIATES	960.00	D-13-56-850-772	Budget		93		1
			3,723.90	WORKMAN ASSOCIATES LLC - BLOCK 6, LOT 20					
94167	12/02/21	FRENC020 FRENCHTOWN HOME AND HARDWARE							1313
21-00990	1	2 Spray Paint	13.50	1-01-26-290-299	Budget		11		1
				STREETS & ROADS - OTHER EXPENSES					
94168	12/02/21	GANN010 GANNETT NJ NEWSPAPERS							1313
21-01027	1	Class. Ad DPW Laborer Newspape	104.18	1-01-20-120-299	Budget		51		1
				A & E OTHER EXPENSES					
21-01027	2	Class. Ad DPW Laborer Digital	60.00	1-01-20-120-299	Budget		52		1
				A & E OTHER EXPENSES					
21-01027	3	Class. Ad DPW Lab. Alt Digital	80.00	1-01-20-120-299	Budget		53		1
			244.18	A & E OTHER EXPENSES					
94169	12/02/21	GARDE060 GARDEN STATE LABORATORIES INC							1313
21-00999	1	Qtrly coliform Mun. Bldg Oct.	60.00	1-01-28-375-299	Budget		18		1
				PARKS & PLAYGRNDS - OTHER EXPENSES					
21-00999	2	Monthly coliform KW Park Oct.	60.00	1-01-28-375-299	Budget		19		1
			120.00	PARKS & PLAYGRNDS - OTHER EXPENSES					
94170	12/02/21	GREAT015 GREATAMERICA FINANCIAL SERVICE							1313
21-01046	1	POSTAGE METER RENTAL	158.87	1-01-26-310-299	Budget		66		1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES					
94171	12/02/21	HUNTE170 HUNTERDON MILL & MACHINE SUPPL							1313
21-01034	1	propane for hot box	120.54	1-01-26-290-299	Budget		58		1
				STREETS & ROADS - OTHER EXPENSES					
94172	12/02/21	JERSE010 JERSEY CENTRAL POWER AND LIGHT							1313
21-00997	1	162 HBP - BARN	26.38	1-01-31-430-000	Budget		16		1
				ELECTRICITY					

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
CLEARING CLEARING ACCOUNT Continued				
94172	JERSEY	CENTRAL POWER AND LIGHT	Continued	
21-01061	1	STREET LIGHTING	108.24	1-01-31-435-299 Budget 79 1
				STREET LIGHTING - OTHER EXPENSES
21-01061	2	STREET LIGHTING	366.07	1-01-31-435-299 Budget 80 1
				STREET LIGHTING - OTHER EXPENSES
21-01081	1	200 UNION ROAD	12.94	1-01-31-430-000 Budget 94 1
				ELECTRICITY
21-01081	2	150 HBP - MAIN HOUSE	46.82	1-01-31-430-000 Budget 95 1
				ELECTRICITY
21-01081	3	599 OAK GROVE ROAD	83.26	1-01-31-430-000 Budget 96 1
				ELECTRICITY
21-01081	4	200 UNION ROAD	26.60	1-01-31-430-000 Budget 97 1
				ELECTRICITY
21-01081	5	ROUTE 12 & 519	19.64	1-01-31-435-299 Budget 98 1
				STREET LIGHTING - OTHER EXPENSES
21-01081	6	255 UNION ROAD	135.36	1-01-31-430-000 Budget 99 1
				ELECTRICITY
21-01081	7	150 HBP - GATEHOUSE	1.28	1-01-31-430-000 Budget 100 1
				ELECTRICITY
21-01081	8	162 HBP - BARN	56.52	1-01-31-430-000 Budget 101 1
				ELECTRICITY
21-01081	9	99 HB RD	4.86	1-01-31-430-000 Budget 102 1
				ELECTRICITY
			887.97	
94173	12/02/21	JOHNM015 JOHN MC NALLY		1313
21-01035	1	dental	451.00	5-23-56-850-814 Budget 59 1
				MC NALLY, JOHN
94174	12/02/21	KINGW040 KINGWOOD TOWNSHIP BOE		1313
21-01018	1	KTS BOE Tax Levy Dec 1, 2021	483,325.52	1-01-55-902-299 Budget 45 1
				LOCAL SCHOOL LEVY - OTHER EXPENSES
94175	12/02/21	KOLLM010 KOLLMER EQUIPMENT LLC		1313
21-01033	1	72" mower	89.00	1-01-26-315-299 Budget 57 1
				VEHICLE MAINTENANCE - OTHER EXPENSES
21-01056	1	Chain Saw Chains for HSBP	38.71	1-01-26-315-299 Budget 75 1
				VEHICLE MAINTENANCE - OTHER EXPENSES
			127.71	
94176	12/02/21	LAVER005 LAVERY, SELVAGGI, ABROMITIS &		1313
21-01025	1	TAX APPEALS	87.00	1-01-20-155-299 Budget 48 1
				LEGAL - OTHER EXPENSES
21-01025	2	GENERAL MATTERS	3,000.00	1-01-20-155-299 Budget 49 1
				LEGAL - OTHER EXPENSES
			3,087.00	
94177	12/02/21	LEAF0005 LEAF		1313
21-01083	1	MONTHLY LEASE	78.69	1-01-26-310-299 Budget 104 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING		CLEARING ACCOUNT		Continued			
94178	12/02/21	LINDA010 LINDABURY, MC CORMICK,					1313
21-01024	1	OCTOBER PROFESSIONAL SERVICES	264.00	1-01-21-180-299	Budget		47 1
				PLANNING BOARD - OTHER EXPENSES			
94179	12/02/21	LMRDI005 LMR DISPOSAL, LLC					1313
21-00966	1	DPW Garbage-Recycle Disp Novem	166.31	1-01-26-305-299	Budget		9 1
				SOLID WASTE COLLECTION - OTHER EXPENSE			
94180	12/02/21	MCMAN010 MCMANIMON & SCOTLAND, LLC					1313
21-00994	1	BOND COUNSEL SERVICES	1,733.21	1-01-20-130-299	Budget		14 1
				FINANCIAL ADM - OTHER EXPENSES			
94181	12/02/21	MILFO010 MILFORD FRENCHTOWN AUTO					1313
21-01055	1	fleet service filters	2,371.06	1-01-26-315-299	Budget		74 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
94182	12/02/21	NJDIV010 NJ DIVISION OF ALCOHOLIC BEVER					1313
21-01049	1	Maint & Prep 2021-22 Liquor L.	18.00	1-01-20-120-299	Budget		69 1
				A & E OTHER EXPENSES			
94183	12/02/21	NJEVE005 NJ EVENT SERVICES LLC					1313
21-00956	1	Portable Toilet KW Park	150.00	1-01-28-375-299	Budget		7 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-00956	2	Portable Toilet HSB Park	300.00	1-01-28-375-299	Budget		8 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-01060	1	Portable Toilets KW Park Dec	150.00	1-01-28-375-299	Budget		77 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-01060	2	Portable Toilets HSB Park Dec	300.00	1-01-28-375-299	Budget		78 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
			900.00				
94184	12/02/21	NJNPU010 ADVANCE PUBLICATIONS INC.					1313
21-00998	1	Notice Bid Farm Lease 2022-24	100.26	1-01-20-120-299	Budget		17 1
				A & E OTHER EXPENSES			
21-01044	1	Classified AD DPW Laborer	530.69	1-01-20-120-299	Budget		64 1
				A & E OTHER EXPENSES			
21-01050	1	Pub Notice Ord 21-21-2021	19.01	1-01-20-120-299	Budget		70 1
				A & E OTHER EXPENSES			
21-01052	1	Pub Notice Ord 21-22-2021	18.08	1-01-20-120-299	Budget		71 1
				A & E OTHER EXPENSES			
21-01053	1	Pub Notice Ord 21-23-2021	23.68	1-01-20-120-299	Budget		72 1
				A & E OTHER EXPENSES			
21-01054	1	Pub Notice Ord 21-24-2021	23.68	1-01-20-120-299	Budget		73 1
				A & E OTHER EXPENSES			
21-01059	1	Notice - Ord 21-20-2021 Title	19.01	1-01-20-120-299	Budget		76 1
				A & E OTHER EXPENSES			
			734.41				
94185	12/02/21	NJP00010 NJPO					1313
21-00991	1	ANNUAL MEMBERSHIP	325.00	1-01-21-180-299	Budget		12 1
				PLANNING BOARD - OTHER EXPENSES			

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
<hr/>				
CLEARING		CLEARING ACCOUNT		Continued
94186	12/02/21	NJSTA010 NJ STATE LEAGUE OF MUNICIPALIT		1313
21-01068	1	NJLM Membership Dues 2022	481.00	1-01-20-120-299
				A & E OTHER EXPENSES
				Budget
				84 1
94187	12/02/21	NJSTA015 NJ STATE DEPT OF HEALTH AND		1313
21-00992	1	State Dog Lic Fee Oct. 2021	1.20	A-12-56-850-803
				ANIMAL CONTROL - DUE TO STATE
				Budget
				13 1
94188	12/02/21	NORTH020 NORTH EAST PARTS GROUP, LLC		1313
21-01038	1	shop sup.	48.27	1-01-26-315-299
				VEHICLE MAINTENANCE - OTHER EXPENSES
				Budget
				63 1
94189	12/02/21	OCCUP010 OCCUPATIONAL HEALTH - HMC		1313
21-01002	1	Drug Testing Onboard Tax Ass	59.00	1-01-20-120-299
				A & E OTHER EXPENSES
				Budget
				22 1
94190	12/02/21	OFFIC010 OFFICE CONCEPTS GROUP, INC.		1313
21-01008	1	handheld hole punch	11.95	1-01-20-120-299
				A & E OTHER EXPENSES
				Budget
				29 1
21-01008	2	Keyboard Dep Clerk	31.31	1-01-20-120-299
				A & E OTHER EXPENSES
				Budget
				30 1
21-01008	3	Copy Paper	45.90	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				31 1
21-01008	4	Disposable Face Masks	31.98	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				32 1
21-01008	5	Sharpie Marker	11.83	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				33 1
			132.97	
94191	12/02/21	PENTE010 PENTELEDATA L.P. 1		1313
21-00995	1	INTERNET SERVICE	124.95	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				15 1
94192	12/02/21	READY005 NESTLE WATERS NORTH AMERICA		1313
21-01012	1	Water Delivery - August	40.39	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				38 1
21-01012	2	Water Delivery - September	98.80	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				39 1
21-01012	3	Water Delivery - October	40.39	1-01-26-310-299
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
				Budget
				40 1
			179.58	
94193	12/02/21	REEGS010 REEGS, INC.		1313
21-01045	1	Batteries for Dump Truck	269.90	1-01-26-315-299
				VEHICLE MAINTENANCE - OTHER EXPENSES
				Budget
				65 1
94194	12/02/21	RLDAT010 R & L DATA CENTERS		1313
21-01003	1	OCTOBER PAYROLL	324.20	1-01-20-130-299
				FINANCIAL ADM - OTHER EXPENSES
				Budget
				23 1

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
CLEARING				
CLEARING ACCOUNT				
Continued				
94195	12/02/21	SKTRU005 S & K TRUCK PARTS INC.		1313
21-01032	1	#2/5 truck parts	540.81	1-01-26-315-299 Budget
				VEHICLE MAINTENANCE - OTHER EXPENSES
21-01032	2	#2/5 truck parts	157.17	1-01-26-315-299 Budget
				VEHICLE MAINTENANCE - OTHER EXPENSES
			697.98	
94196	12/02/21	SMITH020 SMITH TRACTOR & EQUIPMENT INC.		1313
21-01036	1	6610 fuel cap	26.77	1-01-26-315-299 Budget
				VEHICLE MAINTENANCE - OTHER EXPENSES
94197	12/02/21	THEH0010 HOME DEPOT U.S.A., INC.		1313
21-01037	1	building maint park	33.77	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
21-01037	2	building maint park	27.52	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
			61.29	
94198	12/02/21	UHLAS010 UHL & ASSOCIATES, INC.		1313
21-01016	1	WELL ORDINANCE REVIEW	1,200.00	1-01-27-330-299 Budget
				BOARD OF HEALTH - OTHER EXPENSES
94199	12/02/21	ULINE ULINE, INC.		1313
21-00892	1	46" x 60 Chair Mats	252.00	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
21-00892	2	36" x 48 Chair Mats	94.00	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
21-00892	3	60" x 60" Chair Mat	125.00	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
21-00892	4	4" x 6" Door Mat Foyer	156.00	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
21-00892	5	3' x 5" Door Mat Foyer	98.00	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
21-00892	6	SHIPPING & HANDLING	70.06	1-01-26-310-299 Budget
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES
			795.06	
94200	12/02/21	USPS0010 USPS		1313
21-01001	1	Dog Lic #10 Forever Envelopes	1,049.60	A-12-56-850-802 Budget
				ANIMAL CONTROL - OTHER EXPENSES
94201	12/02/21	VERIZ010 VERIZON WIRELESS		1313
21-01062	1	CELL PHONE/TABLET	23.95	1-01-31-440-000 Budget
				TELEPHONE
21-01062	2	CELL PHONE/TABLET	129.32	1-01-22-195-299 Budget
				CONSTRUCTION - OTHER EXPENSES
			153.27	
94202	12/02/21	WELCO010 PRAXAIR DISTRIBUTION INC.		1313
21-01063	1	Acetylene CylinderSept.-Oct	37.93	1-01-26-290-299 Budget
				STREETS & ROADS - OTHER EXPENSES

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CLEARING								
CLEARING ACCOUNT			Continued					
94203	12/02/21	WILLI070 WILLIAM BOYER						1313
21-01079	1	REFUND OF DUPLICATE ZONING FEE	25.00	1-01-08-115-001	Revenue		87	1
				FEEES & PERMITS				
Checking Account Totals								
		Paid	Void	Amount Paid	Amount Void			
	Checks:	55	0	662,910.63	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	55	0	662,910.63	0.00			
CURRENT								
Current								
449892	11/15/21	NJSHB010 NJSHBP						1302
21-00996	1	NOVEMBER PREMIUM	13,597.06	1-01-23-220-000	Budget		1	1
				EMPLOYEE GRP INSURANCE				
449893								
PAYRO010 PAYROLL ACCOUNT								
21-01022	1	NOVEMBER 17, 2021	105.54	1-01-30-429-101	Budget		1	1
				AGRICULTURE ADV COMM - SALARY & WAGE				
21-01022	2	NOVEMBER 17, 2021	105.54	1-01-27-335-101	Budget		2	1
				ENVIRONMENTAL COMM - SALARIES AND WAGES				
21-01022	3	NOVEMBER 17, 2021	59.15	1-01-21-191-101	Budget		3	1
				FAIR SHARE HOUSING SALARY & WAGES				
21-01022	4	NOVEMBER 17, 2021	413.42	1-01-28-375-101	Budget		4	1
				PARKS & PLAYGRNDS - SALARIES AND WAGES				
21-01022	5	NOVEMBER 17, 2021	5,351.60	1-01-20-120-101	Budget		5	1
				A & E SALARIES AND WAGES				
21-01022	6	NOVEMBER 17, 2021	1,658.42	1-01-20-130-101	Budget		6	1
				FINANCIAL ADMIN - SALARIES AND WAGES				
21-01022	7	NOVEMBER 17, 2021	807.69	1-01-20-150-101	Budget		7	1
				TAX ASSESSMENT - SALARIES AND WAGES				
21-01022	8	NOVEMBER 17, 2021	1,386.83	1-01-20-145-101	Budget		8	1
				REVENUE ADM - SALARIES AND WAGES				
21-01022	9	NOVEMBER 17, 2021	2,105.96	1-01-43-490-101	Budget		9	1
				MUNICIPAL COURT - SALARIES AND WAGES				
21-01022	10	NOVEMBER 17, 2021	925.42	1-01-21-180-101	Budget		10	1
				PLANNING BOARD - SALARIES AND WAGES				
21-01022	11	NOVEMBER 17, 2021	526.92	1-01-21-186-101	Budget		11	1
				ZONING OFFICIAL - SALARIES AND WAGES				
21-01022	12	NOVEMBER 17, 2021	380.48	1-01-25-252-101	Budget		12	1
				OEM - SALARIES AND WAGES				
21-01022	13	NOVEMBER 17, 2021	2,397.52	1-01-22-195-101	Budget		13	1
				CONSTRUCTION - SALARIES AND WAGES				
21-01022	14	NOVEMBER 17, 2021	17,644.83	1-01-26-290-101	Budget		14	1
				STREETS & ROADS - SALARIES AND WAGES				
21-01022	15	NOVEMBER 17, 2021	321.79	1-01-27-330-101	Budget		15	1
				BOARD OF HEALTH - SALARIES AND WAGES				
21-01022	16	NOVEMBER 17, 2021	293.52	1-01-21-185-101	Budget		16	1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES				
21-01022	17	NOVEMBER 17, 2021	1,056.41	1-01-26-310-101	Budget		17	1
				PUBLIC BLDGS & GRNDS-SALARIES AND WAGES				
21-01022	18	NOVEMBER 17, 2021	248.16	1-01-20-110-101	Budget		18	1
				GOVERNING BODY - SALARIES AND WAGES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT	Current	Continued					
449893	PAYROLL ACCOUNT	Continued					
21-01022	19	NOVEMBER 17, 2021	2,629.33	1-01-36-472-299	Budget		19 1
				SOCIAL SECURITY - OTHER EXPENSES			
21-01022	20	NOVEMBER 17, 2021	59.34	1-01-36-473-299	Budget		20 1
				CONTR TO DCRP - OTHER EXPENSES			
21-01022	21	NOVEMBER 17, 2021	7.51	1-01-23-235-299	Budget		21 1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE			
			38,485.38				
1031	11/22/21	THEH0010 HOME DEPOT U.S.A., INC.					1308
21-00948	1	Staple Guns	51.94	1-01-28-375-299	Budget		2 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-00948	2	Tack Hammer	67.74	1-01-28-375-299	Budget		3 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-00948	3	Magnetic 2 in Nut Driver Set	19.94	1-01-28-375-299	Budget		4 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-00948	4	Screwdriving Set 50 Piece	19.97	1-01-28-375-299	Budget		5 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-00948	5	Add'l amount	2.20	1-01-28-375-299	Budget		6 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-01017	1	Refrigerator #311743494	719.00	1-01-26-310-299	Budget		1 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
			880.79				
449894	12/01/21	PAYR0010 PAYROLL ACCOUNT					1311
21-01072	1	DECEMBER 1, 2021	105.54	1-01-30-429-101	Budget		1 1
				AGRICULTURE ADV COMM - SALARY & WAGE			
21-01072	2	DECEMBER 1, 2021	105.54	1-01-27-335-101	Budget		2 1
				ENVIRONMENTAL COMM - SALARIES AND WAGES			
21-01072	3	DECEMBER 1, 2021	59.15	1-01-21-191-101	Budget		3 1
				FAIR SHARE HOUSING SALARY & WAGES			
21-01072	4	DECEMBER 1, 2021	413.42	1-01-28-375-101	Budget		4 1
				PARKS & PLAYGRNDS - SALARIES AND WAGES			
21-01072	5	DECEMBER 1, 2021	5,351.60	1-01-20-120-101	Budget		5 1
				A & E SALARIES AND WAGES			
21-01072	6	DECEMBER 1, 2021	1,658.42	1-01-20-130-101	Budget		6 1
				FINANCIAL ADMIN - SALARIES AND WAGES			
21-01072	7	DECEMBER 1, 2021	807.69	1-01-20-150-101	Budget		7 1
				TAX ASSESSMENT - SALARIES AND WAGES			
21-01072	8	DECEMBER 1, 2021	1,386.83	1-01-20-145-101	Budget		8 1
				REVENUE ADM - SALARIES AND WAGES			
21-01072	9	DECEMBER 1, 2021	2,001.96	1-01-43-490-101	Budget		9 1
				MUNICIPAL COURT - SALARIES AND WAGES			
21-01072	10	DECEMBER 1, 2021	925.42	1-01-21-180-101	Budget		10 1
				PLANNING BOARD - SALARIES AND WAGES			
21-01072	11	DECEMBER 1, 2021	526.92	1-01-21-186-101	Budget		11 1
				ZONING OFFICIAL - SALARIES AND WAGES			
21-01072	12	DECEMBER 1, 2021	94.65	1-01-25-252-101	Budget		12 1
				OEM - SALARIES AND WAGES			
21-01072	13	DECEMBER 1, 2021	2,397.52	1-01-22-195-101	Budget		13 1
				CONSTRUCTION - SALARIES AND WAGES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
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CURRENT	Current	Continued						
449894	PAYROLL ACCOUNT	Continued						
21-01072	14	DECEMBER 1, 2021	15,641.92	1-01-26-290-101	Budget		14	1
				STREETS & ROADS - SALARIES AND WAGES				
21-01072	15	DECEMBER 1, 2021	321.79	1-01-27-330-101	Budget		15	1
				BOARD OF HEALTH - SALARIES AND WAGES				
21-01072	16	DECEMBER 1, 2021	293.52	1-01-21-185-101	Budget		16	1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES				
21-01072	17	DECEMBER 1, 2021	5,000.00	1-01-26-290-299	Budget		17	1
				STREETS & ROADS - OTHER EXPENSES				
21-01072	18	DECEMBER 1, 2021	5,000.00	1-01-23-222-299	Budget		18	1
				HEALTH BENEFITS WAIVER				
21-01072	19	DECEMBER 1, 2021	3,121.27	1-01-36-472-299	Budget		19	1
				SOCIAL SECURITY - OTHER EXPENSES				
21-01072	20	DECEMBER 1, 2021	34.00	1-01-36-473-299	Budget		20	1
				CONTR TO DCRP - OTHER EXPENSES				
21-01072	21	DECEMBER 1, 2021	7.22	1-01-23-235-299	Budget		21	1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE				
			45,254.38					
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Checking Account Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	4	0	98,217.61	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	4	0	98,217.61	0.00		
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GRANT	Grant							
449690	11/15/21	PAYRO010 PAYROLL ACCOUNT					1307	
21-01022	22	NOVEMBER 17, 2021	316.34	G-02-40-707-000	Budget		1	1
				GRANT FUND - RECYCLING GRANT				
21-01022	23	NOVEMBER 17, 2021	357.73	G-02-40-704-000	Budget		2	1
				GRANT FUND - CLEAN COMMUNITIES				
			674.07					
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Checking Account Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	1	0	674.07	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	1	0	674.07	0.00		
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SELFINSURANCE	Self Insurance							
12	11/22/21	TOWNS010 TOWNSHIP OF KINGWOOD					1309	
21-01065	1	SELF INSURANCE BALANCE	347.02	S-23-99-999-009	Budget		1	1
				ALTVATER, JOSEPH				
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Checking Account Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	1	0	347.02	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	1	0	347.02	0.00		

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TOWNSHIP OF KINGWOOD
Check Register By Check Date

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Check #	Check Date	Vendor			Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct
SELFINSURANCE	Self Insurance	Continued				
Report Totals			Paid	Void	Amount Paid	Amount Void
	Checks:		63	0	762,541.53	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		63	0	762,541.53	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	1-01	605,146.19	25.00	0.00	605,171.19
ANIMAL CONTROL	A-12	2,208.00	0.00	0.00	2,208.00
CAPITAL	C-04	151,630.25	0.00	0.00	151,630.25
PLANNING BOARD	D-13	960.00	0.00	0.00	960.00
HUMAN SERVICES ACCOUNT	E-14	500.00	0.00	0.00	500.00
GRANT FUND	G-02	674.07	0.00	0.00	674.07
BOARD OF HEALTH TRUST	H-18	600.00	0.00	0.00	600.00
SELF INSURANCE	S-23	798.02	0.00	0.00	798.02
Total of All Funds:		762,516.53	25.00	0.00	762,541.53