

**KINGWOOD TOWNSHIP COMMITTEE**

**Special Meeting Agenda**

**July 27, 2021 – 5:00 PM**

**Call to Order**

**Pledge of Allegiance**

**NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on July 22, 2021 and by telefaxing a copy of the notice to the Express Times on July 20, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on July 20, 2021.**

**In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk. Your cooperation is appreciated.**

**Due to continuing COVID-19 precautions, the meeting will be held as a virtual zoom meeting.**

**Roll Call**

**Executive Session – Resolution No. 2021 - 95**

**Interviews - Tax Assessor Position**

**Return to Regular Meeting Session**

**Resolution No. 2021 – 96 Appointment to Tax Assessor**

**Resolution No. 2021 - 97 Bids for Road Maintenance and Road Materials**

**Adjournment**

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**

2021 – 230

**KINGWOOD TOWNSHIP COMMITTEE**

**Special Meeting Minutes**

**July 27, 2021 – 5:00 PM**

A Special Meeting of the Kingwood Township Committee was called to order at 5:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Ciacciarelli, Committeewoman Syrnick, Attorney K. Campbell, and Clerk C. Keller. Mayor Dodds called the meeting to order and following the salute to the flag, read aloud the following:

**NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on July 22, 2021 and by telefaxing a copy of the notice to the Express Times on July 20<sup>th</sup>, 2021. Copies of this notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on July 20<sup>th</sup>, 2021.**

**This will be a virtual meeting held online only due to continuing COVID19 precautions at [www.kingwoodtownship.com/CurrentAgendas](http://www.kingwoodtownship.com/CurrentAgendas)**

**Roll Call**

**EXECUTIVE SESSION - RESOLUTION NO. 2021 - 95**

The following Resolution was introduced to enter into closed session at approximately 5:00P.M.:

**RESOLUTION NO. 2021 - 95**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.

The general nature of the subject matter to be discussed is as follows:

**Personnel - Interviews - Tax Assessor Position**

**2021 – 231**

The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

1. This resolution shall take effect immediately.
2. The Township Committee may take additional action upon returning to regular session.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Return to Regular Meeting Session**

Township Committee returned to Regular Session at 6:35P.M.

**RESOLUTION**

**Resolution No. 2021 – 96 Appointment to Tax Assessor**

The following Resolution was introduced:

**RESOLUTION NO. 2021 - 96**

**APPOINTMENT OF TOWNSHIP  
TAX ASSESSOR**

**WHEREAS**, the Township of Kingwood is in need for a Tax Assessor; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Erica Brandmaier, as the Township’s Tax Assessor for a four-year term from the first day of July next following her appointment August 15, 2021 thru June 30, 2025 at an annual salary of \$21,000.00 per year.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2021 - 97 Bids for Road Maintenance and Road Materials**

The following Resolution was introduced:

**RESOLUTION NO. 2021 - 97****BIDS FOR ROAD MAINTENANCE AND MATERIALS**

**WHEREAS**, bids for road maintenance and materials were received on July 21, 2021 for Kingwood Township;

**WHEREAS**, the contract for the municipal maintenance work and material in the Township of Kingwood in the County of Hunterdon be and is hereby awarded to the following:

Item	Description	Qty	Unit	Unit Price	Distance (miles)	Mileage Adj	Adjusted Unit Price	Bidder
1	Hot Mix Asphalt, Mix I-4 or I-5, Surface Course (FOB)	200	Ton	\$78.00		\$	\$	Stavola Construction Materials, Inc.
2	Hot Mix Asphalt, Mix I-4 or I-5, Surface Course (FDS)	200	Ton	No bid		\$	\$	No bid
3	Hot Mix Asphalt, Mix I-2, Base Course (FOB)	200	Ton	\$74.00		\$	\$	Stavola Construction Materials, Inc.
4	Hot Mix Asphalt, Mix I-2 Base Course (FDS)	200	Ton	No bid		\$	\$	No bid
5	Superpave HMA 9.5M64 Surface Course (FOB)	100	Ton	\$78.00		\$	\$	Stavola Construction Materials, Inc.
6	Superpave HMA 9.5M64 Surface Course (FDS)	100	Ton	No bid		\$	\$	No bid
7	Superpave HMA 25M64 Base Course (FOB)	100	Ton	\$74.00		\$	\$	Stavola Construction Materials, Inc.
8	Superpave HMA 25M64 Base Course (FDS)	100	Ton	No bid		\$	\$	No bid
9	Emulsified Asphalt – Grade CRS-2P (FDA)	30,000	GAL	No bid		\$	\$	No bid
10	3/8" (#8) Clean Crushed Stone (Screw or Belt Washed), No Limestone (FDS)	800	Ton	No bid		\$	\$	No bid
11	1" Quarry Process/Road Blend (FOB)	200	Ton	\$14.00		\$	\$	Stavola Construction Materials, Inc.
12	1" Quarry Process/Road Blend (FDS)	200	Ton	\$21.75		\$	\$	Stavola Construction Materials, Inc.

13	1/4" Clean Stone Grit (FOB)	100	Ton	No bid		\$	\$	No bid
14	1/4" Clean Stone Grit (FDS)	100	Ton	No bid		\$	\$	No bid
15	3/4" Clean Crushed Stone (FOB)	200	Ton	\$16.00		\$	\$	Stavola Construction Materials, Inc.
16	3/4" Clean Crushed Stone (FDS)	200	Ton	\$23.75		\$	\$	Stavola Construction Materials, Inc.
17	1 1/2" Clean Crushed Stone (FOB)	100	Ton	\$17.00		\$	\$	Stavola Construction Materials, Inc.
18	1 1/2" Clean Crushed Stone (FDS)	100	Ton	\$24.75		\$	\$	Stavola Construction Materials, Inc.
19	2 1/2" Clean Crushed Stone (FDS)	100	Ton	\$24.75		\$	\$	Stavola Construction Materials, Inc.
20	Screenings (FOB)	100	Ton	\$14.00		\$	\$	Stavola Construction Materials, Inc.
21	Screenings (FDS)	100	Ton	\$21.75		\$	\$	Stavola Construction Materials, Inc.
22	Rip Rap, R-4 6"-8" (FDS)	100	Ton	No bid		\$	\$	No bid
23	Rip Rap, R-7 24"-42" (FOB)	100	Ton	No bid		\$	\$	No bid
24	Rip Rap, R-7 24"-42" (FDS)	100	Ton	No bid		\$	\$	No bid
25	12" HDPE Corrugated Smooth Wall Drainage Pipe – Perforated with Plain End and Couplers (FDS)	100	LF	No bid		\$	\$	No bid
26	15" HDPE Corrugated Smooth Wall Drainage Pipe – Perforated with Plain End and Couplers (FDS)	100	LF	No bid		\$	\$	No bid

**WHEREAS**, Asphalt and fuel price adjustments will be made in accordance with the NJDOT standards; and

**WHEREAS**, the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said maintenance work and material; and

**WHEREAS**, the Clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that on receipt of a bond for not less than the amount of said contract executed in the prescribed form and heretofore approved by the solicitor of this body, the presiding officer and finance committee thereof be and are hereby in their discretion, empowered to approve said bond.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Adjournment**

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adjourn the meeting at 7:00P.M.  
**All voted Aye on Roll Call Vote.**

Respectfully submitted,

Cynthia L. Keller, RMC  
Township Clerk  
Kingwood Township