

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

May 6, 2021 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 14, 2021 and by telefaxing a copy of the notice to the Express Times on January 8, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building, the Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Public Comment – Privilege of the Floor

2021 MUNICIPAL BUDGET

Budget Presentation Prepared by Diane Laudenbach

Budget Resolutions

Public Hearing for the 2021 Kingwood Township Municipal Budget

Resolution No. 2021 - 61 Adopt 2021 Municipal Budget

Resolution No. 2021 - 62 Local Review of the 2021 Budget

CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

Future Meetings and Activities – Available at www.kingwoodtownship.com

- May 31** Holiday – Municipal Offices Closed for Memorial Day
- June 3** Regular Monthly Township Committee Meeting beginning at 7:00pm at Municipal Building
- June 5** Identia-Shred at County Complex – 314 Rt. 12 from 8:00am – Noon
- June 8** Primary Election – Vote at Kingwood Vol. Fire House – 952, Route 519 6:00am – 8:00pm

1). Monthly Reports

Advanced Animal Control – Report – April 2021
Budget Status Report – April 2021
Court Report – March 2021
Construction Reports – April 2021
Emergency Management Report – April 2021
New Jersey State Police – Kingwood – Report for March 2021
Township Engineer's Report – April 2021
Tax Collector Report for April 2021
Zoning Official Report for April 2021

2). Bills and Claims

May 6, 2021 Consent Agenda Continued

3). Resolutions

Resolution No. 2021 - 63 Delinquent Taxes - Block 33, Lot 1.08
Resolution No. 2021 -64 Sale of Surplus DPW Equipment
Resolution No. 2021 -65 Authorize Cancellation of Municipal Certificate of Sale TTL20-003 B117, L10

4). Minutes

April 1, 2021 Regular Meeting
April 1, 2021 Executive Session

5). Correspondence

Letter from NJDOT – Announcement - Accepting Applications for NJDOT Fiscal Year 2022 State Aid Program
Letter from the Hunterdon County Re: Stormwater Management Ordinance
Letter from NJDOT – Green Acres Program – Application for Funds

Motion and Approval for Items on Consent Agenda

Items removed from the Consent Agenda for Discussion and Approval:

Emergency Management Report – April 2021

Ordinances

Ordinance No. 21 – 10 – 2021 An Ordinance Amending Ordinance No. 20 – 15- 2020 Fixing the Salaries and Compensation of the Various Officers and Employees of the Township of Kingwood in the County of Hunterdon and State of New Jersey for year 2021 – Public Hearing and Final Adoption

Ordinance No. 21 – 11 – 2021 Amending Chapter 115 “Subdivision of Land”, Attachment 1, Chapter 132 “Zoning,” Attachments 2, 2.1 and 3 and Article V Graphics” of the General Ordinances of the Township of Kingwood, County of Hunterdon, and state of New Jersey to Revise the Number of Copies Required to be Submitted – Public Hearing and Final Adoption

Ordinance No. 21 – 12 – 2021 An Ordinance Providing for the Reconstruction of Ridge Road, Section II by the Township of Kingwood, in the County of Hunterdon, New Jersey, Appropriating \$161,000.00 Therefore – Introduction of First Reading

Ordinance No. 21 – 13 – 2021 Amending Chapter 57 “Animal,” Section 4 “License Fee,” of the General Ordinances of the Township of Kingwood, County of Hunterdon, State of New Jersey - Introduction of First Reading

Ordinance No. 21 – 14- 2021 Amending The Code of the Township of Kingwood, and Specifically, Chapter 75A-2 Establishment of Fees – Introduction of First Reading

Ordinance No. 21 – 15- 2021 Amending the Code of the Township of Kingwood, and Specifically, Chapter 28 “Length of Service Awards Program” to Revise the Criteria for Award – Introduction of First Reading

Ordinance No. 21 –16 -2021 To Provide for the Resurfacing of Roads as a General Improvement for the Township of Kingwood in the County of Hunterdon and State of New Jersey and Appropriating \$80,000.00 from the Capital Improvement Fund – Introduction of First Reading

Old Business

2021 Statewide Safety and Loss Control Grant Program Grant Application – Carried Over from April Mtg.

May 6, 2021 Regular Meeting Agenda Continued

Old Business Continued

TDR Contract Agreement – Review
Continue Discussion on Cannabis Regulations
Resolution No. 2021 - 66 Supporting Kingwood Township Volunteer Fire Company Provisions of Mutual Aid Services During Emergencies
Follow-up Letter to NJDEP and NJDOT re: Assistance for Frenchtown Island Club
Step by Step Bicycle Ride through Kingwood for Farmland Ride – Follow up from Last Month
Pictures from 4-24-2021 Tree Recovery – Free Tree Give-Away at Horseshoe Bend Park

New Business

Township Committee Liaison Monthly Reports
Approve - National Psoriasis Foundation Team NPF Cycle Event/Saturday, May 15, 2021
Review Updated Municipal Employment Policies from Statewide Insurance Company
Approve Contract Agreement – TDR Project
Accept Resignation from BOA Member – Chris Kascik
Request for a Waiver to Serve Alcoholic Beverages at Kingwood Park - June 26, RD June 27- Wedding
Recommendation/Approval from Parks and Recreation Committee re: Waiver for Callanan Family
Resolution No. 2021 - 67 Waiver to Serve Alcoholic Beverages at Kingwood Park – Wedding June 26
Proclamation - Human Trafficking Awareness from Council Woman – Borough of Lebanon – Requesting Kingwood to Consider Proclamation
Approve - **Proclamation** - Human Trafficking Awareness
Notice of Receipt of Historic Grant Application and USB with Attachments for the 2021 Grant Round for the William Lindsay White House from NJ Historic Trust
Resolution No. 2021 - 68 Authorization by Township Committee – Mayor to Sign Applicant Assurances for Grant – William Lindsay White House
Opposing Forest Management Bills (A-4843/S-3549, A-4844/S3550 and A-4845/S-3548) – From NJ Forest Watch/ NJ Highlands Coalition
Resolution No. 2021 -69 Resolution Opposing Forest Management Bills (A-4843/S-3549, A-4844/S3550 and A-4845/S-3548) (Resolution Not Adopted)
Discuss Cannabis Policy for Employees – **Resolution No. 2021 - 70** Amending Employee Handbook and Personnel Policies – Substance Abuse/Use Policy – Cannabis
Letter of Request from Kingwood Township School – Outstanding Achievement in Social Studies Award – Eight Grade Commencement Exercises/Twp. Committee Member to Present the Award
Discuss - Shared Court Proposal
Municipal Appointment to Housing Board Member – Leslie Bella
Letter of Support for Local Recreation Improvement Grant – DVRHS Replacement of Current Grass Field for a Turf Surface
Letter from NJDEP-Division of Parks and Forestry re: New Riverview Parking Lot - Former DeRewal Site
2020 Tax Sale
Personnel – RICE Notice – Tax Assessor

Executive Session – Resolution No. 2021 - 71

Contractual - Proposal from P. Covalessky – Block 12, Lot 26

Return to Regular Session

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE

Township Committee Minutes

May 6, 2021

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Ciacciarelli, Committeewoman Syrnick, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, Auditor William Colantano, Deputy Clerk Michele Tipton-Walters and Clerk Cynthia Keller. Mayor Dodds called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 14, 2021 and by telefaxing a copy of the notice to the Express Times on January 8, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building, the Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

David Frank, Muddy Run Road - Present at the meeting to thank the Public Works Department for getting the dead trees cleaned up that came down along Muddy Run Road, and noted they did a great job. He asked about the possible pipes to be put in near the bridge for drainage. Deputy Mayor Ciacciarelli noted that the Road Department will be obtaining prices for the supplies.

Mr. Frank expressed an interest in joining one of the Township's boards, committees or commissions now that he is retired. Deputy Mayor Ciacciarelli noted he spoke to David Frank and let him know there was an opening on the Board of Adjustment. Township Clerk will send David Frank a Citizen Leadership form to fill out and send back.

2021 MUNICIPAL BUDGET

Budget Presentation Prepared by Diane Laudenbach

The Township Committee reviewed the Budget Presentation prepared by C.F.O. Diane Laudenbach. The Township Auditor William Colantano was present at the meeting for the adoption of the 2021 Municipal Budget.

Mayor Dodds announced the 2021 Municipal Budget will be available on the Township's website following the tonight's meeting.

Public Hearing for the 2021 Kingwood Township Municipal Budget

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open public hearing for the 2021 Kingwood Township Municipal Budget. **All voted Aye on Roll Call Vote.**

Public Comments: There were no public comments.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to close the open public hearing for the 2021 Kingwood Township Municipal Budget. **All voted Aye on Roll Call Vote.**

BUDGET RESOLUTIONS

The following Resolutions for the Municipal Budget were introduced:

Resolution No. 2021 - 61 Adopt 2021 Municipal Budget

RESOLUTION NO. 2021 - 61

TOWNSHIP OF KINGWOOD 2021 MUNICIPAL BUDGET

BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 3,384,868.66 (Items 2 below) for municipal purposes; and
- (b) \$ _____ (Items 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation; and
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9:3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations; and
- (d) \$ 186,700.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Item 5 below) Minimum Library Tax

SUMMARY OF REVENUES

1. General Revenues:

Surplus Anticipated	08-100	\$ 421,500.00
Miscellaneous Revenues Anticipated	13-099	\$ 549,794.10
Receipts from Delinquent Taxes	15-499	\$ 375,374.56

2. Amount to be Raised by Taxation

for Municipal Purposes (item 6(a), Sheet 11) 07-190 \$ 2,038,200.00

3. Amount to be Raised by Taxation for

Schools in Type I School Districts Only:

Item 6, Sheet 41	07-195	\$ _____
Item 6 (b), Sheet 11 (NJS 40A:4-14)	07-191	\$ _____

Total Amount to be Raised by Taxation for Schools in Type I School Districts Only

2021 – 150

4. To Be Added to the Certificate for Amount to be Raised by Taxation for Schools in Type II School Districts only:		
Item 6 (b), Sheet 11 (NJS 40A:4-14)	07-191	
5. Amount To Be Raised By Taxation		
Minimum Library Levy	07-192	
Total Revenues	13-299	<u>\$ 3,384,868.66</u>

SUMMARY OF APPROPRIATIONS

General Appropriations:		
Within "CAPS"		
(a & b) Operations Including		
Contingent	34-201	\$ 2,013,225.00
(e) Deferred Charges and Statutory		
Expenditures - Municipal	34-209	\$ 184,960.00
(g) Cash Deficit	46-885	-
Excluded from "CAPS"		
(a) Operations – Total Operations		
Excluded from "CAPS"	34-305	\$ 18,360.10
(c) Capital Improvements	44-999	\$ 485,700.00
(d) Municipal Debt Service	45-999	\$ 95,500.00
(e) Deferred Charges - Municipal	46-999	\$ 20,823.56
(f) Judgments	37-480	-
(n) Transferred to Board of Education for Use of Local Schools		
(NJS 40:48-17.1&17.3)	29-405	-
(g) Cash Deficit	46-885	-
(k) For Local District School		
Purposes	29-410	-
(m) Reserve for Uncollected Taxes	50-899	566,300.00
6. School Appropriations – Type I		
School Districts Only (NJS 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 3,384,868.66

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2021 - 62 Local Review of the 2021 Budget

The following Resolution was introduced:

RESOLUTION NO. 2021 - 62

LOCAL REVIEW OF THE 2021 MUNICIPAL BUDGET

WHEREAS, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to NJAC 5:30-7.2 thru 7.5 the Township of Kingwood has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2021 budget year.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Kingwood that the in accordance with NJAC 5:307.6 a & b and based upon the Chief Financial Officers certification. The Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and NJAC 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality

5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of NJSA 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

Future Meetings and Activities – Available at www.kingwoodtownship.com

May 31	Holiday – Municipal Offices Closed for Memorial Day
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1). Monthly Reports

Advanced Animal Control – Report – April 2021
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Construction Reports – April 2021
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New Jersey State Police – Kingwood – Report for March 2021
Township Engineer's Report – April 2021
Tax Collector Report for April 2021
Zoning Official Report for April 2021

2). Bills and Claims - \$2,590,244.44

3). Resolutions

Resolution No. 2021 - 63 Delinquent Taxes - Block 33, Lot 1.08

RESOLUTION NO. 2021- 63

DELINQUENT TAXES

WHEREAS, due to the delay of the tax assessor in updating the owner's information for Block 33, Lot 1.08 and the new property owner not receiving their tax bill.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the interest on the third, fourth quarter of 2020 and the first quarter of 2021 be waived.

Resolution No. 2021 –64 Sale of Surplus DPW Equipment

RESOLUTION NO. 2021 - 64

SALE OF SURPLUS EQUIPMENT

WHEREAS, it has been determined that the Township of Kingwood possesses surplus personal property that is no longer needed for public use; and

WHEREAS, the sale of the surplus personal property will be online at Municibid.com and the terms and conditions of the agreement entered into with the vendor are available on Municibid.com, and in the office of the Township Clerk; and

WHEREAS, the sale is being conducted pursuant to Local Finance Notice 2008-9; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the following items are to be sold:

1998 for Backhoe – Ford/New Holland 655E – 699020700

VIN# 031010116

Toro Debris Blower - Model # TOR-2613

Snow Fencing

BE IT FURTHER RESOLVED that the Township Clerk is authorized to publish a legal newspaper advertisement informing the public as to the nature of items being sold and how to obtain more information on the sale in the Hunterdon Democrat, pursuant to N.J.S.A. 40A:11-36.

Resolution No. 2021 –65 Authorize Cancellation of Municipal Certificate of Sale TTL20-003 B117, L10

RESOLUTION NO. 2021 – 65

RESOLUTION AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE OF SALE

WHEREAS, the following Certificate of Sale:

TTL 20-003 – Block 17, Lot 10

was issued to the Township of Kingwood for delinquent taxes at a tax sale held on October 7, 2020 and

WHEREAS, the Township has received the redemption amount of \$15,210.54 from the property owner for the redemption on the above Tax Title Lien.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Mayor and Municipal Clerk of the Township of Kingwood, County of Hunterdon and State of New Jersey are hereby authorized to endorse the above Certificates of Sale for cancellation.

4). Minutes

April 1, 2021 Regular Meeting
April 1, 2021 Executive Session

5). Correspondence

Letter from NJDOT – Announcement - Accepting Applications for NJDOT
Fiscal Year 2022 State Aid Program
Letter from the Hunterdon County Re: Stormwater Management Ordinance
Letter from NJDOT – Green Acres Program – Application for Funds

Motion and Approval for Items on Consent Agenda

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the Business Listed in the Consent Agenda, and the amount of \$2,590,244.44 that are in order and attached as the Bill List for May 2021.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Items removed from the Consent Agenda for Discussion and Approval:

Emergency Management Report – April 2021

Irving MacConnell – Present at the meeting and reported that things are quiet at this time. He stated that there may be flooding this weekend with the anticipated weather predicted.

ORDINANCE

ORDINANCE NO. 21-10-2021 AN ORDINANCE AMENDING ORDINANCE NO. 20 – 15-2020 FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR YEAR 2021 -
Public Hearing and Final Adoption

Mayor Dodds read aloud the ordinance by title, which was then introduced:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 1st day of April 2021.

The Ordinance was published in the Hunterdon County Democrat on April 8, 2021, and has been posted in the Kingwood Township Municipal Building on April 2nd, 2021. Copies of the Ordinance have been available for inspection by the public since April 2nd, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to open the public hearing. **All voted Aye on Roll Call Vote.**

Public Comments: There was no public comments.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to close the public hearing. **All voted Aye on Roll Call Vote.**

ORDINANCE NO. 21-10-2021

AN ORDINANCE AMENDING ORDINANCE NO. 20-15-2020 FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR YEAR 2021

BE IT ORDAINED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, as follows:

ARTICLE 1. The salaries or compensation rates of the positions listed below are hereby fixed and determined:

Deputy Zoning Officer

\$1,000.00

Road, Frenchtown, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Kingwood held on April 1, 2021 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on May 6, 2021, at 7:00 PM, or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 599 Oak Grove Road, Frenchtown, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Ordinance.

Roll Call Vote:

AYE	- Ciacciarelli, Syrnick, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

ORDINANCE

ORDINANCE NO. 21 – 11 – 2021 AMENDING CHAPTER 115 “SUBDIVISION OF LAND”, ATTACHMENTS 2, 2.1 AND 3 AND ARTICLE V GRAPHICS” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY TO REVISE THE NUMBER OF COPIES REQUIRED TO BE SUBMITTED – Public Hearing and Final Adoption

Mayor Dodds read aloud the ordinance by title, which was then introduced:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 1st day of April 2021. The Ordinance was published in the Hunterdon County Democrat on April 8, 2021, and has been posted in the Kingwood Township Municipal Building on April 2nd, 2021. Copies of the Ordinance have been available for inspection by the public since April 2nd, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to open the public hearing. All voted **Aye** on **Roll Call Vote**.

Public Comments: There were no public comments.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to close the public hearing. All voted **Aye** on **Roll Call Vote**.

ORDINANCE NO. 21 -11- 2021

ORDINANCE AMENDING CHAPTER 115 “SUBDIVISION OF LAND,” ATTACHMENT 1, CHAPTER 132 “ZONING,” ATTACHMENTS 2, 2.1 AND 3 AND ARTICLE V GRAPHICS” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY TO REVISE THE NUMBER OF COPIES REQUIRED TO BE SUBMITTED

WHEREAS, the Township Planning Board has recommended reducing the number of copies required to be submitted under various checklists to seven copies; and

WHEREAS, the Township Committee wishes to amend the following checklists to reduce the number of copies required to seven: Site Plan Checklist, Site Plan Exemption Checklist, Subdivision Checklist, Conditional Use Checklist and Graphics Permit.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

Section 1:

§115 Attachment 1 “Subdivision Checklist” shall be amended to revise the number of paper copies required in Sections 1, 2, 3, 5, 6, 7, 8, 9, 20 and 21 to seven (7) copies.

Section 2:

§132 Attachment 2 “Site Plan Checklist” shall be amended to revise the number of paper copies required in Sections 1, 2, 3, 5, 6, 7, 8, 18, 19 and 37 to seven (7) copies.

Section 3:

§132 Attachment 2.1 “Site Plan Exemption Checklist” shall be amended to revise the number of paper copies required in Sections 1, 2, 3, 5, 7 and 8 to seven (7) copies.

Section 4:

§132 Attachment 3 “Conditional Use Checklist” shall be amended to revise the number of paper copies required in Sections 1, 2, 3, 5 and 8 to seven (7) copies.

Section 5:

§132-72(D) (4) shall be amended as follows:

(4) ~~Twelve~~ Seven copies of plans drawn to scale and specifications, including size, color of the graphic and its various parts, materials of which the graphic is to be constructed, style of lettering, information to be displayed and method of attachment to the buildings or into the ground.

Section 6:

If any part or parts of this ordinance are for any reason held to be invalid such adjudication shall not affect the validity of the remaining portions of this ordinance.

Section 7:

All ordinances or parts of ordinances which are inconsistent herewith are repealed but only to the extent of such inconsistency. All other parts of the Code of the Township of Kingwood not inconsistent herewith are ratified and confirmed.

Section 8:

This Ordinance shall take effect immediately upon final adoption and publication according to law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Kingwood held on April 1, 2021 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on May 6, 2021, at 7:00 PM, or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 599 Oak Grove Road, Frenchtown, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 21-12-2021 AND ORDINANCE PROVIDING FOR THE RECONSTRUCTION FOR RIDGE ROAD, SECTION II BY THE TOWNSHIP OF KINGWOOD, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$161,000.00 THEREFORE – Introduction of First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to introduce on first reading **ORDINANCE NO. 21-12-2021 AND ORDINANCE PROVIDING FOR THE RECONSTRUCTION FOR RIDGE ROAD, SECTION II BY THE TOWNSHIP OF KINGWOOD, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$161,000.00 THEREFORE.**

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, June 3, 2021 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 21-13-2021 AMENDING CHAPTER 57 “ANIMAL,” SECTION 4 “LICENSE FEE,” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY - Introduction of First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to introduce on first reading **ORDINANCE NO. 21-13-2021 AMENDING CHAPTER 57 “ANIMAL,” SECTION 4 “LICENSE FEE,” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY.**

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, June 3, 2021 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 21-14-2021 AMENDING THE CODE OF THE TOWNSHIP OF KINGWOOD, AND SPECIFICALLY, CHAPTER 75A-2 ESTABLISHMENT OF FEES - Introduction of First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to introduce on first reading **ORDINANCE NO. 21-14-2021 AMENDING THE CODE OF THE TOWNSHIP OF KINGWOOD, AND SPECIFICALLY, CHAPTER 75A-2 ESTABLISHMENT OF FEES.**

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, June 3, 2021 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 21-15-2021 AMENDING THE CODE OF THE TOWNSHIP OF KINGWOOD, AND SPECIFICALLY, CHAPTER 28 “LENGTH OF SERVICE AWARDS PROGRAM” TO REVISE THE CRITERIA FOR AWARD – Introduction of First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to introduce on first reading **ORDINANCE NO. 21-15-2021 AMENDING THE CODE OF THE TOWNSHIP OF KINGWOOD, AND SPECIFICALLY, CHAPTER 28 “LENGTH OF SERVICE AWARDS PROGRAM” TO REVISE THE CRITERIA FOR AWARD.**

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, June 3, 2021 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 21-16-2021 TO PROVIDE FOR THE RESURFACING OF ROADS AND A GENERAL IMPROVEMENT FOR THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AND APPROPRIATING \$80,000.00 FROM THE CAPITAL IMPROVEMENT FUND – Introduction of First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to introduce on first reading **ORDINANCE NO. 21-16-2021 TO PROVIDE FOR THE RESURFACING OF ROADS AND A GENERAL IMPROVEMENT FOR THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AND APPROPRIATING \$80,000.00 FROM THE CAPITAL IMPROVEMENT FUND.**

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, June 3, 2021 at a meeting beginning at 7:00 P.M. at the municipal building.

OLD BUSINESS

2021 Statewide Safety and Loss Control Grant Program Grant Application – Carried Over from April Mtg.

The Department of Public Works are currently working on items they would like to list for the grant. This will be carried over to next month.

TDR Contract Agreement – Review

Attorney K. Campbell to write a letter to the professionals regarding a contract agreement for the TDR Project for next month.

Continue Discussion on Cannabis Regulations

Attorney, K. Campbell noted the Township has until August 22, 2021 to decide what the Township would like to do, as far as, adopting an ordinance for Cannabis. She explained that any ordinance introduced will need to go to the Planning Board for review first. Depending on what kind of review the Planning Board decides, the Township may need an amendment to the Master Plan or notify everyone within 200 feet of the property to be utilized for Cannabis.

Attorney K. Campbell will prepare an ordinance to be introduced to opt out, which would give the township time to review and decide what the township would like to do.

Mayor Dodds would like to plan an open public comment meeting over zoom for the public to give comments and their opinions on the subject discussed.

RESOLUTION

Resolution No. 2021 - 66 Supporting Kingwood Township Volunteer Fire Company Provisions of Mutual Aid Services During Emergencies

The following Resolution was introduced:

RESOLUTION NO. 2021 – 66

**A RESOLUTION SUPPORTING KINGWOOD TOWNSHIP
VOLUNTEER FIRE COMPANY'S PROVISION OF
MUTUAL AID SERVICES DURING EMERGENCIES**

WHEREAS, the Kingwood Township Volunteer Fire Company provides fire protection to both the citizens of the Township of Kingwood as well as to neighboring municipalities during emergencies; and

WHEREAS, the Township recognizes that, on occasion, the Kingwood Township Volunteer Fire Company's Chief or acting Chief may be requested to assist other fire departments during emergencies in what is known as "Mutual Aid"; and

WHEREAS, the Township Committee recognizes that Mutual Aid is reciprocal in that it benefits other municipalities as well as benefitting the Township during emergencies; and

WHEREAS, shall require area fire departments to respond to the Township and the Township's Fire Company to respond out to area fire departments; and

WHEREAS, the fire chiefs of each municipality agree that Mutual Aid is conditioned upon each fire company or department's having adequate resources to do so, and that during times of equipment or staffing shortages, a fire chief can decline to provide Mutual Aid; and

WHEREAS, any written agreement among the fire chiefs regarding the provision of Mutual Aid services shall provide that any party can terminate the agreement with sixty (60) days written notice;

WHEREAS, the Township's fire chief shall understand that no local Mutual Aid agreement(s) shall supersede any New Jersey or Pennsylvania state regulation or statute, eg., County Mutual Aid plan, N.J. Deployment Act, or any other emergency management regulations; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Kingwood, in the County of Hunterdon, State of New Jersey, as follows

1. The Township of Kingwood hereby authorizes the fire chief to enter into Mutual Aid agreements with other area fire departments. These Mutual Aid agreements shall be presented to the Township Committee upon adoption and thereafter kept on file with the Township Clerk and within the office of the Township's Fire Chief;

2. The Township Committee shall support the Fire Chief and these agreements provided that no detriment inures to the safety and well-being of Kingwood's citizens and property; and

3. The Township shall continue to provide adequate New Jersey Workers Compensation in accordance with New Jersey State law to Kingwood Fire Company members who may be injured while providing Mutual Aid to neighboring municipalities.

This being submitted at the Township Committee meeting held on Thursday, May 6, 2021.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Follow-up Letter to NJDEP and NJDOT re: Assistance for Frenchtown Island Club

Attorney K. Campbell noted sending a follow up letter. She stated their response was the same as the prior letter.

Step by Step Bicycle Ride through Kingwood for Farmland Ride – Follow up from Last Month

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve the Fourth Recreational In-Person Bicycle Event “Farmland Ride” through Kingwood Township, scheduled on Sunday, June 13, 2021, sponsored by the Flemington Jewish Community Center. **All voted Aye on Roll Call Vote.**

Pictures from 4-24-2021 Tree Recovery – Free Tree Give-Away at Horseshoe Bend Park

Mayor Dodds reviewed the pictures of the Free Tree Give-Away at Horseshoe Bend Park. He noted many showed up to pick up trees and all went well.

NEW BUSINESS

Township Committee Liaison Monthly Reports

Committeewoman Syrnick, Liaison - Open Space Committee/Environmental Commission – Reported the Environmental Commission is reviewing information on the current well ordinance. They formed a subcommittee to do research. The Commission Members have data on the reports. Committeewoman Syrnick recommended they gather information and send to the Township Engineer for review.

Open Space/Agricultural Advisory Committees – These Committees work very efficiently, and there are several properties which have been discussed to be preserved.

Deputy Mayor Ciacciarelli, Liaison - Municipal Offices/Employees– Made a recommendation to change the scheduled work days in the office for the Township Clerk and Deputy Clerk. He explained it seems as though one person would be in for several days at a time, and the other person would not be in for several days. He feels it would be best to schedule the clerks to come in every other day. This way the Township Committee can keep track of who will be in the office each day.

Opening the Municipal building to the public was discussed. Deputy Mayor Ciacciarelli noted that the majority of the public is still not vaccinated and there are several different variances of the virus out there. He suggested to keep the building closed to the public for the present time. As far as the employees working together, not all the employees are vaccinated at the present time and those who have received the vaccine have not reached that timeframe to allow immunity. The Township will revisit the discussion regarding employees working together at next month’s meeting.

Deputy Mayor Ciacciarelli noted the EEOC is working on guidelines with reference to vaccinations for employees and information for employers who could require employees to be vaccinated. He feels the Township should wait until that information comes out before making any decisions.

Mayor Dodds commented by next month the Township Committee should be able to make a decision regarding the employees who work during the day and when they can begin working together if everyone is vaccinated. He feels it may even be a good idea for everyone to come into the building to work, but separate and possibly work upstairs and two employees downstairs. The Township Committee all agreed to discuss this further next month.

Mayor Dodds, Liaison –Parks and Recreation Committee – Noted the new playground equipment has not been installed yet at the Kingwood Park. He explained it should be installed by the company they purchased it from, as soon as, they have the opportunity to work on it.

There was a discussion regarding the location of where the new playground was going to be installed. Committeewoman Syrnick feels where the new playground is proposed to be installed, is much too close to the pavilion. The concern is, that it maybe too loud for those who rent the pavilion for weddings, showers and other private events.

Mayor Dodds noted that the Parks and Recreation Committee discussed the location and thought this would be the best place to install the playground and explained there is shade from the trees nearby. Mayor Dodds reviewed what was discussed with the Parks and Rec. Committee regarding the need for a Park Director, who had the responsibility to open up the pavilion and get it ready for those renting the area for events. Park and Rec. Chairman, David Hewitt opened it up and closed the pavilion for the last event. Mayor Dodds noted we do not have a Park Director and feels the township needs someone in this position. He spoke to the Park and Rec. members and asked them how they would like to handle the situation. They will give it some thought, and discuss this further at their next meeting. He would like them to come to the Township Committee to present their ideas. Volunteers are now unlocking and locking the bathrooms on the weekends at Kingwood Park.

Mayor Dodds explained speaking to General Foreman, Michael Ewing, who has informed him the trail around the Kingwood Park near the stream has become eroded. He obtained price quotations for the stone to be installed on the trail. The cost to be approximately \$3,000.00. There was a discussion on how the Township would pay for this project. C.F.O. Diane Laudenbach noted that the Open Space Trust Fund is the account it will be paid out of. Mayor Dodds will instruct the DPW, General Foreman to purchase the stone for the trail.

Approve - National Psoriasis Foundation Team NPF Cycle Event/Saturday, May 15, 2021

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the National Psoriasis Foundation Team NPF Cycle Event scheduled to go through the Township on Saturday, May 15, 2021.
All voted Aye on Roll Call Vote.

Review Updated Municipal Employment Policies from Statewide Insurance Company

The Township Committee would like more time to review the employee policies, which were recommended by Statewide Insurance Company. This will be carried over to next month's meeting.

Accept Resignation from BOA Member – Chris Kascik

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to accept the resignation from Board of Adjustment member Christopher Kascik. **All voted Aye on Roll Call Vote.**

Request for Waiver to Serve Alcoholic Beverages at Kingwood Park - June 26, Rain Date June 27- Wedding Recommendation/Approval from Parks and Recreation Committee re: Waiver for Callanan Family

The Township Committee reviewed the request from the Callanan family and the recommendation from the Parks and Recreation Committee. The Township Committee were in agreement, as long as they have liability insurance. Clerk Keller stated they will be sending the Township the insurance certificate the week prior to the event.

RESOLUTION

Resolution No. 2021 - 67 Waiver to Serve Alcoholic Beverages at Kingwood Park – Wedding, June 26

The following Resolution was introduced:

RESOLUTION NO. 2021 - 67

**WAIVER TO SERVE ALCOHOLIC BEVERAGES
AT KINGWOOD TOWNSHIP PARK**

WHEREAS, the Callanan Family has reserved the use of the Kingwood Township Park 200 Union Road, Frenchtown, NJ to utilize for a picnic to celebrate their son's marriage on June 26, rain date of June 27, 2021; and

WHEREAS, the Callanan Family have requested permission to serve alcoholic beverages during their "Picnic" on June 26th, rain date of June 27, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that a waiver is granted to Richard and Leslie Callanan to provide alcoholic beverages during the "Picnic" on June 26th, rain date of June 27, 2021 at the Kingwood Township Park, 200 Union Road, Frenchtown, NJ, known as Block 19, Lot 8 in Kingwood Township, New Jersey, based on the following conditions and requirements being met by the applicant:

1. The applicants shall arrange the alcoholic beverages area so that the area is separate and distinct in appearance;
2. The applicants shall prevent minors from entering the alcoholic beverages area, from serving the alcoholic beverages and from consuming the alcoholic beverages;
3. The applicants shall provide proof to the Township of Kingwood that they hold the following insurance:

General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate

Host Liquor Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate

In addition, the applicants shall name the Township of Kingwood as an additional insured, and the Certificate of Insurance shall be submitted to the Township at least 30 days prior to the event.

The Certificate of Insurance must specifically note that coverage is provided for Liquor Liability.

4. The applicants, by accepting this waiver, acknowledge and hold harmless the Township of Kingwood and its municipal officials and employees from any and all claims, damages and cost of suit which may arise out of the waiver granted hereunder.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Proclamation - Human Trafficking Awareness from Council Woman – Borough of Lebanon – Requesting Kingwood to Consider Proclamation

Approve - Proclamation - Human Trafficking Awareness

The Township Committee would like to obtain more information and discuss this next month.

Notice of Receipt of Historic Grant Application and USB with Attachments for the 2021 Grant Round for the William Lindsay White House from NJ Historic Trust

The Township Committee reviewed.

RESOLUTION

Resolution No. 2021 - 68 Authorization by Township Committee – Mayor to Sign Applicant Assurances for Grant – William Lindsay White House

The following Resolution was introduced:

RESOLUTION NO. 2021 - 68

AUTHORIZATION BY TOWNSHIP COMMITTEE OF THE TOWNSHIP OF KINGWOOD

WHEREAS, the Township Committee of the Township of Kingwood authorizes **Richard Dodds, Mayor** of the Township of Kingwood to sign the assurances and acknowledges the certification above.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Opposing Forest Management Bills (A-4843/S-3549, A-4844/S3550 and A-4845/S-3548) – From NJ Forest Watch/ NJ Highlands Coalition

Resolution No. 2021 -69 Resolution Opposing Forest Management Bills (A-4843/S-3549, A-4844/S3550 and A-4845/S-3548)

The Township Committee reviewed the resolution from NJ Forest Watch/NJ Highland Coalition. Attorney K. Campbell noted the Highland Coalition is a non-profit organization.

Resolution No. 2021 – 69 was not introduced and adopted at this time. The Township Committee would like to obtain more information and discuss this at next month’s meeting.

Discuss Cannabis Policy for Employees

RESOLUTION

Resolution No. 2021 - 70 Amending Employee Handbook and Personnel Policies – Substance Abuse/Use Policy – Cannabis

The following Resolution was introduced:

RESOLUTION NO. 2021 - 70

A RESOLUTION APPROVING AN AMENDMENT TO THE KINGWOOD TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL, SUBSTANCE ABUSE/USE POLICY

WHEREAS, it is the policy of the Township of Kingwood to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the “Manual”) by Resolution No. 2007 - 52 Adopted May 1, 2007; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Township Attorney has recommended to the Township Committee that Substance Abuse/Use Policy be amended to incorporate language and guidelines related to the legalization of Cannabis in the State of New Jersey, P.L. 2021, c. 16 “New Jersey Cannabis Regulatory, Enforcement Assistance and Marketplace Modernization Act;” and

WHEREAS, the Township Committee wishes to amend Substance Abuse/Use Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that Substance Abuse/Use Policy, of the Township of Kingwood Personnel Policies and Procedures Manual, be amended as follows and attached hereto:

SUBSTANCE ABUSE/USE POLICY

This policy applies to all employees of the Township while on the job and to situations wherein an employee’s off-the-job or off-premises conduct impairs work performance or undermines the public confidence in, or harms the reputation of, the Township.

It is the goal of the Township to:

- Provide a safe workplace by eliminating the hazards to health and job safety created by alcohol and drug abuse; and
- Balance our respect for individuals with the need to maintain a safe, productive and drug-free environment.

The Township is committed to providing a safe work environment and to fostering the well-being and health of its employees. That commitment is jeopardized when any employee of the Township illegally uses alcohol, cannabis or illegal drugs on the job, comes to work under their influence, or possesses, distributes or sells cannabis or illegal drugs in the workplace. The intent of this policy is to offer a helping hand to those who need it, while sending a clear message that the illegal use of drugs is incompatible with employment at the Township. This policy is established for the Township in accordance with the Drug-Free Workplace Act of 1988.

Definitions

- a. The term “illegal drug” means a controlled substance, the possession or use of which is unlawful, pursuant to the laws of any state, county, or local laws and regulations in the United States.
- b. Controlled substances that are not legally obtainable, or that are legally obtainable but have not been legally obtained, are illegal drugs. Examples include controlled dangerous substances, which are illegal no matter how they are obtained, such as cocaine, heroin, phencyclidine; and controlled legal substances that have been illegally obtained or used other than as prescribed such as opioids, amphetamines, methamphetamines, and barbiturates.
- c. The term “controlled substance abuse” includes prescribed drugs not being used for prescribed purposes or in a prescribed manner.

Cannabis Use

The Township may not take adverse action against an employee for the personal use of cannabis outside of working hours, so long as the employee is not intoxicated or impaired during working hours. Adverse action includes the refusal to hire or employ any person or to discharge from employment or take any other adverse action against any employee with respect to compensation, terms, conditions, or other privileges of employment because that person does or does not smoke, vape, aerosolize or otherwise use cannabis items. In addition, an employee may not be subject to any adverse action by the Township solely due to the presence of cannabinoid metabolites in the employee's bodily fluid from engaging in conduct permitted under State law. In other words, the Township may not take adverse action against an employee if the employee's drug test is positive for cannabis, unless that employee is intoxicated or impaired during working hours.

As part of the Township's effort to maintain a workplace free of substance abuse, employees may be asked to submit to drug testing, in compliance with and to the extent permitted under State law, to determine and confirm whether employees are currently impaired by cannabis while working on the job. The Township may use the results of this drug test to determine the appropriate employment action concerning the employee.

All employees continue to be subject to and are required to follow all Federal and State regulations and law regarding cannabis in connection with their employment.

Prohibited Conduct

- a. It is a violation of Township policy to sell, offer to sell, buy, offer to buy, possess, distribute, use or be under the influence of alcohol, cannabis or any illegal drug, or to engage in controlled substance abuse, while at work at any location, on Township premises at any time, or when operating any Township vehicle, tools or equipment.
- b. It is a violation of Township policy for employees to use prescription drugs illegally. However, nothing in this policy precludes the appropriate use of legally prescribed medications.
- c. Employees who engage in such prohibited conduct will be subject to disciplinary action, up to and including discharge.

6.17.4 Employee Responsibilities

Each employee has the responsibility to:

- a. Report to work at all times free of alcohol, cannabis or illegal drugs and their effects; and
- b. Support the Township's efforts to eliminate alcohol, cannabis and other drug abuse among employees where it exists.
- c. As a condition of employment, employees must abide by the terms of this policy and must notify the Township, in writing, of any conviction of a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.

Testing

- a. Applicants: All job applicants receiving conditional offers of employment will undergo testing for the presence of illegal drugs as a condition of employment. Any applicant with a confirmed positive test result will be denied employment.

The Township will not discriminate against applicants for employment because of a past history of substance abuse. Therefore, individuals who have failed a pre-employment test may initiate another inquiry for employment with the Township after a period of no less than six (6) months, but must present themselves drug and alcohol free.

b. Employees: Drug and alcohol testing shall be conducted on employees:

1. In cases where reasonable suspicion of alcohol use, illegal drug use or controlled substance abuse in violation of this policy exists unless testing is required for certain positions by State or Federal statute. The determination that reasonable suspicion exists must be based upon specific, contemporaneous, observations that can be articulated concerning the appearance, behavior, speech or body odors of the employee. The observations may include indications of the chronic use of, and/or withdrawal from, the effects of controlled substances. Adverse action against an employee for off duty conduct shall not be taken unless such conduct directly impairs the employee's on-the-job performance. Or,
2. When employees are involved in on-the-job accidents where personal injury or damage to Township property occurs. Or,
3. As part of any follow-up program to treatment for drug abuse.

Investigations

Whenever the Township, during the course of an investigation by the Administrator, has reasonable suspicion that an employee is under the influence of alcohol, cannabis or illegal drugs, or in the case of applicant testing, then the following procedure shall immediately be applied:

- a. Prior to testing, the employee or applicant will be asked to sign an approved form agreeing to the testing, authorizing the release of test results to the Administrator and authorizing the disclosure of the results to any other persons the Administrator determines needs to know for the safety and welfare of the other employees and the residents of the Township. An employee or applicant who refuses to sign the authorization shall be subject to immediate discharge.
- b. The employee shall be prevented from engaging in further work and shall be instructed to wait for a reasonable amount of time until the employee can be transported to a designated location where a drug and/or alcohol test will be conducted. Testing shall be conducted in a manner that preserves the employee's privacy, yet ensures the integrity of the specimen collection process. An employee or applicant who refuses to submit to testing, or properly comply with the testing procedures, shall be subject to immediate discharge.
- c. The Township will afford the applicant and/or employee subject to testing the opportunity, prior to testing, to list all prescription and non-prescription medications and controlled substances they have used and to explain the circumstances surrounding the uses of such medications and controlled substances. Failure of any employee or applicant to establish adequately a legal basis for the use of any illegal drug or controlled substance with respect to which the employee tests positive shall constitute a violation of this policy.

- d. The Township's officers, agents and representatives may use test result information in connection with Township business and for purposes of employment and disciplinary actions, and disclose it when required to government agencies and to others upon valid legal requests, legal proceedings and other situations to protect the interests of and otherwise in accordance with policies on employee data.
- e. An employee who tests positive for illegal drugs, cannabis or alcohol while working on the job will be subject to disciplinary action, up to and including discharge.

An applicant who tests positive for illegal drugs will not be hired. If the Township has a good faith belief that an employee has tampered with, adulterated, diluted, or substituted his/her sample, or has attempted to do any of the foregoing, the employee will be subject to immediate discharge.

- f. The Township, prior to taking any disciplinary action, will give all employees who test positive the opportunity for a hearing. Adequate notice shall be given to the employee prior to the hearing.
- g. The Township will establish and maintain any and all additional testing programs and requirements that may be necessary or appropriate to comply with appropriate rules and regulations of all governments.

Hearing

Upon receipt of a request for a hearing by an employee who tests positive for alcohol, cannabis, illegal drugs or controlled substances, and upon receipt of the completed investigative report, the Administrator shall conduct a hearing with notice to the employee. The employee shall be notified, in writing, at least ten (10) days before the hearing of the matter. The employee may request one (1) postponement of the hearing upon receipt of the notice in order to obtain legal counsel, however, the delay occasioned by such request shall not exceed thirty (30) days from the date of receipt of the notice by the accused employee.

It is recommended that the accused employee seek legal counsel.

The employee shall be entitled to attend the hearing and testify on his/her own behalf. If allegations were made by another employee against the accused employee, the accused employee shall be entitled to confront and cross-examine that employee, unless legitimate grounds exist to preclude such cross-examination.

The employee shall be entitled to call witnesses on his/her own behalf and to introduce evidence which bears upon the issues presented by the investigative report.

At the conclusion of the hearing, the Administrator shall have the sole discretion to impose discipline, which may include the termination of employment of such employee.

Assistance in Overcoming Alcohol, Illegal Drug Use or Controlled Substance Abuse.

It is the responsibility of supervisory personnel to counsel employees whenever they observe changes in performance or behavior that suggest an employee has a drug problem.

Although it is not the supervisor's responsibility to diagnose personal problems, the supervisor should encourage such employees to seek help and advise them about available resources for getting help.

Everyone shares responsibility for maintaining a safe work environment and coworkers should encourage anyone who may have a drug problem to seek help. Employees with alcohol, drug or controlled substance abuse problems are encouraged to request assistance from the appropriate Supervisor and/or Department Head. Assistance will be provided on a confidential basis, and each employee will be referred to the appropriate treatment and counseling services through the Township medical plan.

Township Referral

Employees who test positive for alcohol, cannabis, illegal drug use or controlled substance abuse while working on the job and who are referred for counseling or treatment will be limited to one opportunity for counseling or treatment. A second positive test for the use of alcohol, cannabis, illegal drugs or controlled substances may result in immediate termination.

Authorized Use of Prescribed Medicine

An employee undergoing prescribed medical treatment with any drug or controlled substance that may impair physical or mental ability shall report this treatment to the Administrator and his/her Department Head. The Administrator, in consultation with the employee and the Department Head, will determine whether the Township should temporarily change the employee's job assignment during the period of treatment.

Severability

The provisions of this policy are severable and if any of these provisions shall be held to be unconstitutional, or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair the remaining provisions.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Kingwood recommends that all employees shall receive a copy of Substance Abuse/Use Policy and be required to acknowledge their understanding of the updated policy by providing their signature.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Letter of Request from Kingwood Township School – Outstanding Achievement in Social Studies Award Eighth Grade Commencement Exercises/Twp. Committee Member to Present the Award

The Township Committee Members agreed to pay for this award for the outstanding achievement in social studies and plaque out of their own pocket. Mayor Dodds offered to present the award at the Eighth Grade Awards Ceremony on June 8, 2021.

Discuss - Shared Court Proposal

Deputy Mayor Ciacciarelli reviewed the proposal from Flemington Borough regarding shared court. He noted the Township would need to charge for a security officer. The Flemington Court currently has their own prosecutor. Deputy Mayor Ciacciarelli would like permission to continue to speak to Mayor, Betsy Driver regarding this proposal.

Municipal Appointment to Housing Board Member – Leslie Bella

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to appoint Leslie Bella as a Citizen Member to the Housing Board for a one-year term. **All voted Aye on Roll Call Vote.**

A resolution will be prepared for next month for the appoint for Leslie Bella.

Letter of Support for Local Recreation Improvement Grant – DVRHS Replacement of Current Grass Field for a Turf Surface

Mayor Dodds noted he was contacted by the Mayor of Holland Township. The Delaware Valley Regional High School is looking to put in a turf surface on their football field. The Township Committee would like a letter of support prepared for Mayor Dodds to sign in support of the turf field at DVRHS.

Letter from NJDEP-Division of Parks and Forestry re: New Riverview Parking Lot - Former DeRewal Site

Mayor Dodds requested the NJDEP send the Township a letter and a map of the proposed plans for the lot on Route 29 along the river, which is where the former building for the Hunterdon Land Trust was located. It has been a parking area for many cars in the summertime. The NJDEP Division of Parks and Forestry plan to make it an official parking lot.

2020 Tax Sale

Attorney K. Campbell to prepare a resolution for next month regarding the 2020 Tax Sale list.

Personnel – RICE Notice – Tax Assessor

Attorney K. Campbell reviewed a letter received from the County Tax Board Administrator. The letter is to remind the Township Committee that the job performance of the Assessor is not under supervision of the Township Committee, which means they do not have any ability to discipline for assessing duties. If the Township has any complaints, they must be sent to the County Tax Board. Before the Township can make a complaint to the County, the Township must issue a RICE Notice, and it needs to be discussed whether they would like to make a complaint during a Township Committee meeting.

Attorney K. Campbell noted that Mr. Gill has chosen to have this discussion in public session. She explained the procedures during the meeting to Mr. Gill, and potentially his job performance may be discussed, no action will be taken for discipline. Attorney K. Campbell gave David Gill the option to have this discussion in open or closed session.

David Gill has decided to have the discussion in open session.

Attorney K. Campbell read aloud the following list of complaints received regarding David Gill's performance.

Checks not deposited within 48 hours
Mail not opened up for several weeks
Not putting in complete amount of hours of scheduled work per week

Not using the time clock to clock in and out
Not filling out the COVID Sheet and submitting each time entering the Municipal Bldg.
Sleeping at desk during office work hours

Attorney K. Campbell reviewed with David Gill the list of complaints and explained to him what is expected from him as the Tax Assessor for Kingwood Township.

There was a discussion regarding Tax Assessor David Gill falling asleep in his office.

David Gill noted he had two computers in his office. The Township took away one of his computers and he would like to have it back. Attorney K. Campbell explained to Mr. Gill, that he was doing other work from other towns on his second computer. She explained there is no sleeping in the office during office hours.

The Township Committee asked Mr. Gill if he had an explanation of why he was sleeping at his desk. Mr. Gill noted he has nothing to do and needs his other computer to keep busy. A picture was brought up over the projector of David Gill sleeping during his evening office hours on March 30, 2021 between 4:30pm – 7:00pm.

Attorney K. Campbell suggested to Mr. Gill that he make a list of items he would like for his office before the budget is discussed so the Township Committee can review and they will address this request.

The Township Committee asked Mr. Gill to do assessments for farmland preservation properties. They asked him if he has completed the task for 2020. Mr. Gill stated no, but he did go on maps and looked up the properties, and also drove by several of them.

Attorney K. Campbell asked David Gill if he had any records that belong to the Township at his home office? He stated he had deeds at his home. The Township Committee insisted Mr. Gill bring all the township records back to be filed in his office.

Mayor Dodds noted it is important that the Township document this discussion this evening and send to the County Tax Board. The Township Committee requested Attorney K. Campbell write a letter to the County documenting this discussion regarding Tax Assessor, David Gill and request discipline be taken.

PUBLIC COMMENT/PRIVILEGE OF THE FLOOR

Resident of the Township, Stuart Freedenfeld from Byram Lane requested to speak to the Committee Members. He would like the Committee Members to instruct the Zoning Officer to enforce the laws. He believes that the political codes are being violated. He explained there are political flags from the last Election put up by a neighbor that are still up on the other side of his home. Attorney K. Campbell explained a case came out since that code was written, which makes it very difficult for the Township to enforce that code against political signs. She explained the Zoning Officer is being very careful, because they are not sure it would uphold in court against political signs, and that it is impossible for the Township to do anything. There is a rule for free speech, but if it is creating a safety concern, then the Township could do something about it.

Mr. Freedenfeld noted the same individual brought in several truckloads of stone, which has affected the water drainage on his property. Attorney K. Campbell suggested that he contact the Hunterdon County Soil Conservation to come inspect this issue.

EXECUTIVE SESSION - RESOLUTION NO. 2021 – 71

The following Resolution was introduced to enter into closed session at approximately 9:05P.M.:

RESOLUTION NO. 2021 – 71

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
Contractual - Proposal from P. Covalesky – Block 12, Lot 26
3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.
4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution. **All voted Aye on Roll Call Vote.**

RETURN TO REGULAR SESSION

Township Committee returned to Regular Session at 9:24P.M.

ADJOURNMENT

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 9:25pm. **All voted Aye on Roll Call Vote.**

**Respectfully submitted,
Cynthia L. Keller, RMC
Township Clerk**

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Range of Checking Accts: First to Last Range of Check Dates: 04/02/21 to 05/06/21
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct

ANIMAL		Animal Control		
449732	04/07/21	PAYRO010 PAYROLL ACCOUNT		1214
21-00345	20	APRIL 7, 2021		1 1
		196.10	A-12-56-850-802 Budget	
			ANIMAL CONTROL - OTHER EXPENSES	
449733	04/21/21	PAYRO010 PAYROLL ACCOUNT		1223
21-00439	22	APRIL 21, 2021		1 1
		196.10	A-12-56-850-802 Budget	
			ANIMAL CONTROL - OTHER EXPENSES	
449734	05/04/21	PAYRO010 PAYROLL ACCOUNT		1226
21-00440	20	MAY 5, 2021		1 1
		196.10	A-12-56-850-802 Budget	
			ANIMAL CONTROL - OTHER EXPENSES	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	588.30	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	588.30	0.00

CAPITAL		Capital Improvement		
612003	05/04/21	LINDA015 LINDABURY, MC CORMICK & ESTABR		1219
21-00423	1	MARITAN PROPERTY - B33, L25	654,311.70	1 1
		C-04-21- 07-299 Budget		
		ORD 21-07-2021/MARITAN - OTHER EXPENSE		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	654,311.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	654,311.70	0.00

CLEARING		CLEARING ACCOUNT		
9053	04/26/21	THEHO010 THE HOME DEPOT		1218
21-00359	1	drill bits for park	28.66	1 1
		R-22-56-850-801 Budget		
		DEL VAL SOCCER CLUB DONATION		

93801	05/06/21	ADVAN015 ADVANCED ANIMAL CONTROL LLC		1222
21-00401	1	Animal Control Service - May	765.00	105 1
		A-12-56-850-802 Budget		
		ANIMAL CONTROL - OTHER EXPENSES		

93802	05/06/21	ALLIE020 GRIFFITH-ALLIED TRUCKING LLC		1222
21-00346	1	diesel fuel	767.14	21 1
		1-01-31-460-299 Budget		
		GASOLINE & DIESEL FUEL - OTHER EXPENSES		
21-00358	1	Municipal Bld Heating Oil	136.48	32 1
		1-01-31-447-000 Budget		
		HEATING FUEL OIL		
21-00406	1	Gasoline	467.06	109 1
		1-01-31-460-299 Budget		
		GASOLINE & DIESEL FUEL - OTHER EXPENSES		
21-00419	1	61.20 HTG OIL	113.10	122 1
		1-01-31-447-000 Budget		
		HEATING FUEL OIL		
		1,483.78		

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING							
CLEARING ACCOUNT							
Continued							
93803	05/06/21	APTIR005 APTIRIS, INC.					1222
21-00342	1	APRIL WEB HOSTING	350.00	1-01-26-310-299	Budget		19 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
21-00436	1	MAY HOSTING	350.00	1-01-26-310-299	Budget		138 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
			<u>700.00</u>				
93804	05/06/21	ATLAS015 ATLAS COPCO COMPRESSORS LLC					1222
21-00097	1	Air compressor service	1,274.49	0-01-26-315-299	Budget		6 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
93805	05/06/21	BEDAR005 BEDARD, KUROWICKI & CO					1222
21-00391	1	PROGRESS BILLING - BUDGET/AUDI	10,000.00	1-01-20-135-299	Budget		85 1
				ANNUAL AUDIT			
93806	05/06/21	CENTU010 UNITED TELEPHONE COMPANY OF					1222
21-00396	1	DPW MAINTENANCE/RENTAL	32.45	1-01-31-440-000	Budget		98 1
				TELEPHONE			
21-00420	1	ACCOUNT NO. 310305693	129.93	1-01-31-440-000	Budget		123 1
				TELEPHONE			
			<u>162.38</u>				
93807	05/06/21	CERTI005 CERTIFIED LABORATORIES					1222
21-00201	1	1201b grease	591.60	1-01-26-315-299	Budget		7 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
93808	05/06/21	CIT00010 CIT					1222
21-00389	1	COPIER LEASE	169.89	1-01-26-310-299	Budget		79 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
21-00389	2	COPIER LEASE	169.89	1-01-26-310-299	Budget		80 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
21-00411	1	COPIER LEASE	129.90	1-01-26-310-299	Budget		114 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
			<u>469.68</u>				
93809	05/06/21	COUNT030 COUNTY OF HUNTERDON-LIBRARY					1222
21-00417	1	2ND QTR LIBRARY TAX	47,555.98	1-01-55-904-299	Budget		120 1
				COUNTY TAXES - OTHER EXPENSES			
93810	05/06/21	COUNT040 COUNTY OF HUNTERDON-COUNTY					1222
21-00416	1	2ND QTR COUNTY TAX	492,634.42	1-01-55-904-299	Budget		119 1
				COUNTY TAXES - OTHER EXPENSES			
93811	05/06/21	COUNT050 COUNTY OF HUNTERDON-OPEN SPACE					1222
21-00418	1	2ND QTR OPEN SPACE TAX	45,014.94	1-01-55-904-299	Budget		121 1
				COUNTY TAXES - OTHER EXPENSES			
93812	05/06/21	COVER005 COVER-TECH INC.					1222
19-01135	1	COVER ALL TARP	5,998.00	C-04-20-31 - 19	Budget		1 1
				ORD # 20-31-2019 - COVERALL TARP			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING		CLEARING ACCOUNT	Continued				
93812	COVER-TECH INC.	Continued					
19-01135	2	COVER ALL TARP - SHIPPING	289.00	C-04-20-31 - 19	Budget		2 1
			6,287.00	ORD # 20-31-2019 - COVERALL TARP			
93813	05/06/21	CYNTH020 CYNTHIA L. KELLER					1222
21-00336	1	Mileage Reimbursement NJDMV	26.88	1-01-20-120-299	Budget		13 1
				A & E OTHER EXPENSES			
93814	05/06/21	DENNI025 DENNIS N. BERTLAND					1222
21-00431	1	Historic Grant Sub. D.Bertland	2,000.00	1-01-26-310-299	Budget		133 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
93815	05/06/21	DIANE030 DIANE LAUDENBACH					1222
21-00372	1	NOTARY OATH	15.00	1-01-20-130-299	Budget		65 1
				FINANCIAL ADM - OTHER EXPENSES			
21-00372	2	MILEAGE - 20 MILES ROUND TRIP	11.20	1-01-20-130-299	Budget		66 1
			26.20	FINANCIAL ADM - OTHER EXPENSES			
93816	05/06/21	DUPLI010 KYOCERA DOCUMENT SOLUTIONS					1222
21-00412	1	COPIER MAINTENANCE	37.50	1-01-26-310-299	Budget		115 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
93817	05/06/21	DVRHS010 D.V.R.H.S.					1222
21-00339	1	IT SERVICES	1,312.50	1-01-26-310-299	Budget		16 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
21-00343	1	May 1, 2021 Tax Requisition	654,845.00	1-01-55-903-299	Budget		20 1
				REGIONAL SCHOOL LEVY - OTHER EXPENSES			
21-00421	1	IT SERVICES - MARCH	431.25	1-01-26-310-299	Budget		124 1
			656,588.75	PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
93818	05/06/21	ELIZABET PIVOTAL UTILITY HOLDINGS, INC					1222
21-00413	1	DPW NATURAL GAS	694.70	1-01-31-446-299	Budget		116 1
				NATURAL GAS			
93819	05/06/21	ENGIN015 ENGINEERING & LAND PLANNING AS					1222
21-00378	1	Engineer Svcs.3/2021 Griffiths	30.00	B-24-56-850-801	Budget		69 1
				RESERVE FOR BOA ESCROW PAYMENTS			
21-00379	1	Engineer Svc. 3/2021 Cudjoe	60.00	B-24-56-850-801	Budget		70 1
				RESERVE FOR BOA ESCROW PAYMENTS			
21-00390	1	BLOCK 6, LOT 21	300.00	H-18-56-850-804	Budget		81 1
				BOH TRUST - PERC/SOIL RECEIPTS			
21-00390	2	BLOCK 6, LOT 49	300.00	H-18-56-850-804	Budget		82 1
				BOH TRUST - PERC/SOIL RECEIPTS			
21-00390	3	BLOCK 19, LOT 11	300.00	H-18-56-850-804	Budget		83 1
				BOH TRUST - PERC/SOIL RECEIPTS			
21-00390	4	WORKMAN ASSOCIATES INC.	1,200.00	D-13-56-850-772	Budget		84 1
				WORKMAN ASSOCIATES LLC - BLOCK 6, LOT 20			
21-00392	1	MARCH PROFESSIONAL SERVICES	60.00	C-04-18-011-299	Budget		86 1
				18-11-16 SPRING HILL ROAD - SECTION III			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #		Item Description					Ref Seq	Acct
CLEARING CLEARING ACCOUNT Continued								
93819		ENGINEERING & LAND PLANNING AS Continued						
21-00392	2	MARCH PROFESSIONAL SERVICES	100.00	1-01-20-150-010	Budget		87	1
21-00392	3	12 FAIRVIEW ROAD	60.00	MAINTENANCE OF TAX MAP 1-01-20-165-299	Budget		88	1
21-00392	4	WARSAW ROAD	1,380.00	ENGINEERING - OTHER EXPENSES C-04-20-20P-116	Budget		89	1
21-00392	5	RIDGE ROAD PHASE II	815.00	PRELIMINARY - WARSAW ROAD C-04-20-20P-117	Budget		90	1
21-00392	6	WELL ORDINANCE	300.00	PRELIMINARY - RIDGE RD - PHASE II 1-01-27-330-299	Budget		91	1
21-00392	7	RIDGE ROAD PHASE I	1,060.00	BOARD OF HEALTH - OTHER EXPENSES C-04-19-09 -172	Budget		92	1
21-00392	8	GENERAL BUSINESS	330.00	19-09-2017/20-06-19-RIDGE RD- SOFT COSTS 1-01-20-165-299	Budget		93	1
21-00422	1	PERC/SOIL- BLOCK 22, LOT 19.02	300.00	ENGINEERING - OTHER EXPENSES H-18-56-850-804	Budget		125	1
			6,595.00	BOH TRUST - PERC/SOIL RECEIPTS				
93820	05/06/21	FRENC020 FRENCHTOWN HOME AND HARDWARE					1222	
21-00338	1	water fountain	21.47	R-22-56-850-801	Budget		15	1
				DEL VAL SOCCER CLUB DONATION				
93821	05/06/21	GANNE010 GANNETT NJ NEWSPAPERS					1222	
21-00350	1	LegalAd for Mem. Resol.2021-01	42.74	1-01-21-185-299	Budget		25	1
21-00352	1	Legal Ad for Resol. 2021-02	42.74	BOARD OF ADJUSTMENT - OTHER EXPENSES 1-01-21-185-299	Budget		27	1
21-00371	1	Legal Ad Pub.Hear. - Griffiths	83.16	BOARD OF ADJUSTMENT - OTHER EXPENSES 1-01-21-185-299	Budget		64	1
			168.64	BOARD OF ADJUSTMENT - OTHER EXPENSES				
93822	05/06/21	GARDE060 GARDEN STATE LABORATORIES INC					1222	
21-00388	1	KWP Coliform April 2021	60.00	1-01-28-375-299	Budget		77	1
21-00388	2	KWP Natirate April 2021	50.00	PARKS & PLAYGRNDS - OTHER EXPENSES 1-01-28-375-299	Budget		78	1
			110.00	PARKS & PLAYGRNDS - OTHER EXPENSES				
93823	05/06/21	GENER010 GENERAL CODE, LLC					1222	
21-00429	1	e-Code360 Annual Maintenance	1,195.00	0-01-20-100-001	Budget		131	1
				CODIFICATION & REV. OF OR				
93824	05/06/21	GREAT015 GREATAMERICA FINANCIAL SERVICE					1222	
21-00393	1	POSTAGE METER LEASE	158.87	1-01-26-310-299	Budget		94	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
93825	05/06/21	GREGG010 GREGG A PACIFICO, DVM					1222	
21-00376	1	2021 Rabies Clinic	300.00	A-12-56-850-802	Budget		67	1
				ANIMAL CONTROL - OTHER EXPENSES				

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING							
CLEARING ACCOUNT							
Continued							
93826	05/06/21	HOUGH010 HOUGH PETROLEUM CORP.					1222
21-00238	1	diesel exh. fluid	143.55	1-01-31-460-299	Budget		9 1
				GASOLINE & DIESEL FUEL - OTHER EXPENSES			
93827	05/06/21	HUNTE140 HUNTERDON LAND TRUST ALLIANCE					1222
21-00387	1	Stipend for Land Acq.Support	1,200.00	0-21-56-850-802	Budget		76 1
				OPEN SPACE - OTHER EXPENSE			
93828	05/06/21	HUNTE175 HUNTERDON POWER EQUIPMENT					1222
21-00407	1	Safety glasses + Fuel valve	90.90	1-01-26-315-299	Budget		110 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
93829	05/06/21	JERSE010 JERSEY CENTRAL POWER AND LIGHT					1222
21-00340	1	MASTER BILL	437.22	1-01-31-430-000	Budget		17 1
				ELECTRICITY			
21-00367	1	162 HBP - BARN	71.46	1-01-31-430-000	Budget		41 1
				ELECTRICITY			
21-00397	1	STREET LIGHTING	210.43	1-01-31-435-299	Budget		99 1
				STREET LIGHTING - OTHER EXPENSES			
21-00397	2	STREET LIGHTING	351.31	1-01-31-435-299	Budget		100 1
				STREET LIGHTING - OTHER EXPENSES			
21-00415	1	150 HBP - MAIN HOUSE	57.35	1-01-31-430-000	Budget		118 1
				ELECTRICITY			
21-00435	1	162 HBP	45.57	1-01-31-430-000	Budget		137 1
				ELECTRICITY			
			1,173.34				
93830	05/06/21	JOHNK010 JOHN KERTESZ					1222
21-00424	1	dental	316.00	S-23-56-850-811	Budget		126 1
				KERTESZ, JOHN			
93831	05/06/21	JOHNM015 JOHN MC NALLY					1222
21-00355	1	John McNally Dental	211.00	S-23-56-850-814	Budget		30 1
				MC NALLY, JOHN			
21-00385	1	dental	386.00	S-23-56-850-814	Budget		75 1
				MC NALLY, JOHN			
21-00408	1	RM3 Weed Control	39.99	1-01-26-290-299	Budget		111 1
				STREETS & ROADS - OTHER EXPENSES			
			636.99				
93832	05/06/21	KINGW040 KINGWOOD TOWNSHIP BOE					1222
21-00400	1	Local School Tax Levy May 2021	473,987.90	1-01-55-902-299	Budget		104 1
				LOCAL SCHOOL LEVY - OTHER EXPENSES			
93833	05/06/21	KOLLM010 KOLLMER EQUIPMENT LLC					1222
21-00337	1	bar oil	29.98	1-01-26-315-299	Budget		14 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
93834	05/06/21	LAVER005 LAVERY, SELVAGGI, ABROMITIS &					1222
21-00366	1	GENERAL MATTERS	3,000.00	1-01-20-155-299	Budget		39 1
				LEGAL - OTHER EXPENSES			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #		Item Description					Ref Seq Acct
CLEARING CLEARING ACCOUNT Continued							
93834		LAVERY, SELVAGGI, ABROMITIS & Continued					
21-00366		2 TAX APPEALS	101.50	1-01-20-155-299	Budget		40 1
				LEGAL - OTHER EXPENSES			
			3,101.50				
93835	05/06/21	LAW50010 LAWSON PRODUCTS, INC.					1222
21-00348		1 misc. shop hardware	410.32	1-01-26-315-299	Budget		23 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
21-00349		1 plow bolts	106.80	1-01-26-315-299	Budget		24 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
21-00384		1 arm mower parts	475.43	1-01-26-315-299	Budget		74 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
			992.55				
93836	05/06/21	LINDA010 LINDABURY, MC CORMICK,					1222
21-00368		1 Legal Svc. 2-28-21-General	66.00	1-01-21-185-299	Budget		42 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00368		2 Legal Svc. 2-28-21-General	33.00	1-01-21-185-299	Budget		43 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00368		3 Legal Svc. 2-28-21-General	66.00	1-01-21-185-299	Budget		44 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00368		4 Legal Svc. 2-28-21-General	66.00	1-01-21-185-299	Budget		45 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00368		5 Legal Svc. 2-28-21-General	99.00	1-01-21-185-299	Budget		46 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00368		6 Legal Svc. 2-28-21-General	33.00	1-01-21-185-299	Budget		47 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00368		7 Legal Svc. 2-28-21-General	33.00	1-01-21-185-299	Budget		48 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		1 Legal Svc. 1-31-21 General	132.00	1-01-21-185-299	Budget		49 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		2 Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		50 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		3 Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		51 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		4 Legal Svc. 1-31-21 General	165.00	1-01-21-185-299	Budget		52 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		5 Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		53 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		6 Legal Svc. 1-31-21 General	181.50	1-01-21-185-299	Budget		54 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		7 Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		55 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		8 Legal Svc. 1-31-21 General	99.00	1-01-21-185-299	Budget		56 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		9 Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		57 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		10 Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		58 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369		11 Legal Svc. 1-31-21 General	33.00	1-01-21-185-299	Budget		59 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			

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PO #		Item Description					Ref Seq Acct
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CLEARING		CLEARING ACCOUNT		Continued			
93836	LINDABURY, MC CORMICK,	Continued					
21-00369	12	Legal Svc. 1-31-21 General	165.00	1-01-21-185-299	Budget		60 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369	13	Legal Svc. 1-31-21 General	66.00	1-01-21-185-299	Budget		61 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00369	14	Legal Svc. 1-31-21 General	99.00	1-01-21-185-299	Budget		62 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00395	1	PLANNING BOARD GENERAL	198.00	1-01-21-180-299	Budget		95 1
				PLANNING BOARD - OTHER EXPENSES			
21-00395	2	WORKMAN ASSOCIATES	198.00	D-13-56-850-772	Budget		96 1
				WORKMAN ASSOCIATES LLC - BLOCK 6, LOT 20			
21-00395	3	MARSHALL'S POND	165.00	D-13-56-850-818	Budget		97 1
				MARSHALL'S POND - B28, L11			
21-00409	1	Legal Svc.-3/31/21-Cudjoe, J.	165.00	B-24-56-850-801	Budget		112 1
				RESERVE FOR BOA ESCROW PAYMENTS			
21-00410	1	Legal Svc.- 3/31/21-Griffiths	198.00	B-24-56-850-801	Budget		113 1
				RESERVE FOR BOA ESCROW PAYMENTS			
			2,656.50				
<hr/>							
93837	05/06/21	LMRDI005 LMR DISPOSAL, LLC					1222
21-00414	1	Dumpster HSB May 2021	81.07	1-01-26-305-299	Budget		117 1
				SOLID WASTE COLLECTION - OTHER EXPENSE			
21-00427	1	garbage/recycling	260.00	1-01-26-305-299	Budget		129 1
				SOLID WASTE COLLECTION - OTHER EXPENSE			
			341.07				
<hr/>							
93838	05/06/21	MILF0010 MILFORD FRENCHTOWN AUTO					1222
21-00347	1	auto parts	257.58	1-01-26-315-299	Budget		22 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
<hr/>							
93839	05/06/21	MORTO005 MORTON SALT, INC					1222
21-00270	1	road salt	2,245.53	1-01-26-301-299	Budget		10 1
				SNOW REMOVAL - OTHER EXPENSE			
21-00272	1	road salt	6,777.33	1-01-26-301-299	Budget		11 1
				SNOW REMOVAL - OTHER EXPENSE			
			9,022.86				
<hr/>							
93840	05/06/21	NJNPU010 ADVANCE PUBLICATIONS INC.					1222
21-00353	1	Legal Ad for Resol. 2021-01	19.01	1-01-21-185-299	Budget		28 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00354	1	Legal Ad for Resol. 2021-02	19.01	1-01-21-185-299	Budget		29 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00360	1	Notice Ord.21-11-21 Summary	32.08	1-01-20-120-299	Budget		33 1
				A & E OTHER EXPENSES			
21-00361	1	Notice Ord. 21-10-21 Summary	31.15	1-01-20-120-299	Budget		34 1
				A & E OTHER EXPENSES			
21-00362	1	Notice Ord. 21-09-2021 Final	29.28	1-01-20-120-299	Budget		35 1
				A & E OTHER EXPENSES			
21-00363	1	Notice Ord.21-08-2021 Final	24.61	1-01-20-120-299	Budget		36 1
				A & E OTHER EXPENSES			
21-00364	1	Notice Ord. 21-07-2021 Final	27.41	1-01-20-120-299	Budget		37 1
				A & E OTHER EXPENSES			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #		Item Description					Ref Seq Acct
CLEARING		CLEARING ACCOUNT		Continued			
93840	ADVANCE	PUBLICATIONS INC.		Continued			
21-00365	1	Notice - Summary 2021 Budget	44.22	1-01-20-120-299	Budget		38 1
				A & E OTHER EXPENSES			
21-00370	1	Legal Ad - Pub.Hear.Griffiths	55.43	1-01-21-185-299	Budget		63 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
21-00399	1	Notice - Pesticide Application	33.02	1-01-26-290-299	Budget		103 1
				STREETS & ROADS - OTHER EXPENSES			
21-00430	1	Notice of Budget Summary 2021	46.09	1-01-20-120-299	Budget		132 1
				A & E OTHER EXPENSES			
21-00432	1	Legal Ad. Cudjo Resol. 2021-03	15.27	1-01-21-185-299	Budget		134 1
				BOARD OF ADJUSTMENT - OTHER EXPENSES			
			376.58				
93841	05/06/21	NJSTA015 NJ STATE DEPT OF HEALTH AND					1222
21-00380	1	March 2021 Dog Lic Fees	286.20	A-12-56-850-803	Budget		71 1
				ANIMAL CONTROL - DUE TO STATE			
93842	05/06/21	OFFIC010 OFFICE CONCEPTS GROUP, INC.					1222
21-00225	1	USB Drive 4 pack	29.42	1-01-20-120-299	Budget		8 1
				A & E OTHER EXPENSES			
21-00357	1	Copy Paper	77.98	1-01-26-310-299	Budget		31 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
			107.40				
93843	05/06/21	PENTE010 PENTELEDATA L.P. 1					1222
21-00333	1	INTERNET	124.95	1-01-26-310-299	Budget		12 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
93844	05/06/21	POWER030 POWERCO, INC.					1222
21-00425	1	backhoe parts	357.90	1-01-26-315-299	Budget		127 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
93845	05/06/21	REGIS010 REGISTRAR'S ASSOC. OF NJ					1222
21-00039	1	2021 NJ Registrar Dues MTW	25.00	0-01-20-100-299	Budget		4 1
				A & E OTHER EXPENSES			
21-00039	2	2021 NJ Registrar Dues CK	25.00	0-01-20-100-299	Budget		5 1
				A & E OTHER EXPENSES			
			50.00				
93846	05/06/21	RLDAT010 R & L DATA CENTERS					1222
21-00341	1	MARCH PAYROLL	382.95	1-01-20-130-299	Budget		18 1
				FINANCIAL ADM - OTHER EXPENSES			
93847	05/06/21	SERGE010 SERGEANTSVILLE GRAIN & FEED					1222
21-00428	1	5gal herbicide	219.98	1-01-26-290-299	Budget		130 1
				STREETS & ROADS - OTHER EXPENSES			
93848	05/06/21	SOTO0005 SCOTT SHEPHERD					1222
21-00426	1	shop tools	21.10	1-01-26-315-299	Budget		128 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
CLEARING				
CLEARING ACCOUNT				
Continued				
93849	05/06/21	STATE050 STATEWIDE INSURANCE FUND		1222
21-00433	1	Insurance Installment #3 SIF	17,011.00	1-01-23-210-299 Budget
				135 1
21-00433	2	Insurance Installment #3 SIF	7,168.75	1-01-23-215-299 Budget
				136 1
			24,179.75	WORKER'S COMPENSATION - OTHER EXPENSE
93850	05/06/21	THEH0010 THE HOME DEPOT		1222
21-00402	1	Garb Bags, Keys, Brackets	114.87	1-01-28-375-299 Budget
				106 1
21-00403	1	Stain for Bocce Court	77.96	1-01-28-375-299 Budget
				107 1
21-00404	1	Plumbing Parts -Outdoor Faucet	51.67	1-01-28-375-299 Budget
				108 1
			244.50	PARKS & PLAYGRNDS - OTHER EXPENSES
93851	05/06/21	TREAS030 TREASURER, STATE OF NJ		1222
21-00351	1	1ST QTR FEES	1,417.00	C-15-56-850-802 Budget
				26 1
				CONSTRUCTION DEPT - DCA FEES
93852	05/06/21	VERIZ010 VERIZON WIRELESS		1222
21-00398	1	CONSTRUCTION CELL PHONE/TABLET	23.46	1-01-31-440-000 Budget
				101 1
21-00398	2	CONSTRUCTION CELL PHONE/TABLET	88.80	1-01-22-195-299 Budget
				102 1
			112.26	CONSTRUCTION - OTHER EXPENSES
93853	05/06/21	VITAL010 VITAL COMMUNICATIONS		1222
21-00438	1	MAY 2021	360.50	1-01-20-145-299 Budget
				139 1
				REVENUE ADM - OTHER EXPENSES
93854	05/06/21	WARREN H & K GROUP		1222
21-00004	1	Escalation	77.65	0-01-26-290-299 Budget
				3 1
21-00382	1	black top	84.01	1-01-26-290-299 Budget
				72 1
21-00383	1	black top	112.20	1-01-26-290-299 Budget
				73 1
			273.86	STREETS & ROADS - OTHER EXPENSES
93855	05/06/21	WELCO010 PRAXAIR DISTRIBUTION INC.		1222
21-00377	1	Cylinder Rental March 2021	36.65	1-01-26-290-299 Budget
				68 1
				STREETS & ROADS - OTHER EXPENSES

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	56	0	1,797,393.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	56	0	1,797,393.24	0.00

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
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449860	04/07/21	PAYRO010 PAYROLL ACCOUNT					1213
21-00345	1	APRIL 7, 2021	105.54	1-01-30-429-101	Budget		1 1
				AGRICULTURE ADV COMM - SALARY & WAGE			
21-00345	2	APRIL 7, 2021	105.54	1-01-27-335-101	Budget		2 1
				ENVIRONMENTAL COMM - SALARIES AND WAGES			
21-00345	3	APRIL 7, 2021	59.15	1-01-21-191-101	Budget		3 1
				FAIR SHARE HOUSING SALARY & WAGES			
21-00345	4	APRIL 7, 2021	413.42	1-01-28-375-101	Budget		4 1
				PARKS & PLAYGRNDS - SALARIES AND WAGES			
21-00345	5	APRIL 7, 2021	5,351.61	1-01-20-120-101	Budget		5 1
				A & E SALARIES AND WAGES			
21-00345	6	APRIL 7, 2021	1,658.42	1-01-20-130-101	Budget		6 1
				FINANCIAL ADMIN - SALARIES AND WAGES			
21-00345	7	APRIL 7, 2021	1,566.84	1-01-20-150-101	Budget		7 1
				TAX ASSESSMENT - SALARIES AND WAGES			
21-00345	8	APRIL 7, 2021	1,386.85	1-01-20-145-101	Budget		8 1
				REVENUE ADM - SALARIES AND WAGES			
21-00345	9	APRIL 7, 2021	2,001.96	1-01-43-490-101	Budget		9 1
				MUNICIPAL COURT - SALARIES AND WAGES			
21-00345	10	APRIL 7, 2021	925.42	1-01-21-180-101	Budget		10 1
				PLANNING BOARD - SALARIES AND WAGES			
21-00345	11	APRIL 7, 2021	488.46	1-01-21-186-101	Budget		11 1
				ZONING OFFICIAL - SALARIES AND WAGES			
21-00345	12	APRIL 7, 2021	94.65	1-01-25-252-101	Budget		12 1
				OEM - SALARIES AND WAGES			
21-00345	13	APRIL 7, 2021	2,401.99	1-01-22-195-101	Budget		13 1
				CONSTRUCTION - SALARIES AND WAGES			
21-00345	14	APRIL 7, 2021	16,699.20	1-01-26-290-101	Budget		14 1
				STREETS & ROADS - SALARIES AND WAGES			
21-00345	15	APRIL 7, 2021	321.81	1-01-27-330-101	Budget		15 1
				BOARD OF HEALTH - SALARIES AND WAGES			
21-00345	16	APRIL 7, 2021	293.52	1-01-21-185-101	Budget		16 1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES			
21-00345	17	APRIL 7, 2021	2,480.85	1-01-36-472-299	Budget		17 1
				SOCIAL SECURITY - OTHER EXPENSES			
21-00345	18	APRIL 7, 2021	33.88	1-01-23-235-299	Budget		18 1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE			
21-00345	19	APRIL 7, 2021	34.00	1-01-36-473-299	Budget		19 1
				CONTR TO DCRP - OTHER EXPENSES			
			36,423.11				
449861	04/14/21	TOWNS010 TOWNSHIP OF KINGWOOD					1217
21-00375	1	DUE TO OPEN SPACE	3,330.61	1-01-275-55-000-004	G/L		1 1
				Due to/from Open Space Trust Fund			
449859	04/15/21	NJSHB010 NJSHBP					1211
21-00334	1	APRIL PREMIUM	13,762.82	1-01-23-220-000	Budget		1 1
				EMPLOYEE GRP INSURANCE			
449862	04/21/21	PAYRO010 PAYROLL ACCOUNT					1221
21-00439	1	APRIL 21, 2021	105.54	1-01-30-429-101	Budget		1 1
				AGRICULTURE ADV COMM - SALARY & WAGE			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT	Current	Continued	Continued				
449862	PAYROLL ACCOUNT						
21-00439	2	APRIL 21, 2021	105.54	1-01-27-335-101	Budget		2 1
				ENVIRONMENTAL COMM - SALARIES AND WAGES			
21-00439	3	APRIL 21, 2021	59.15	1-01-21-191-101	Budget		3 1
				FAIR SHARE HOUSING SALARY & WAGES			
21-00439	4	APRIL 21, 2021	413.42	1-01-28-375-101	Budget		4 1
				PARKS & PLAYGRNDS - SALARIES AND WAGES			
21-00439	5	APRIL 21, 2021	5,351.61	1-01-20-120-101	Budget		5 1
				A & E SALARIES AND WAGES			
21-00439	6	APRIL 21, 2021	1,566.84	1-01-20-150-101	Budget		6 1
				TAX ASSESSMENT - SALARIES AND WAGES			
21-00439	7	APRIL 21, 2021	1,386.85	1-01-20-145-101	Budget		7 1
				REVENUE ADM - SALARIES AND WAGES			
21-00439	8	APRIL 21, 2021	2,001.96	1-01-43-490-101	Budget		8 1
				MUNICIPAL COURT - SALARIES AND WAGES			
21-00439	9	APRIL 21, 2021	925.42	1-01-21-180-101	Budget		9 1
				PLANNING BOARD - SALARIES AND WAGES			
21-00439	10	APRIL 21, 2021	488.46	1-01-21-186-101	Budget		10 1
				ZONING OFFICIAL - SALARIES AND WAGES			
21-00439	11	APRIL 21, 2021	380.48	1-01-25-252-101	Budget		11 1
				OEM - SALARIES AND WAGES			
21-00439	12	APRIL 21, 2021	2,401.99	1-01-22-195-101	Budget		12 1
				CONSTRUCTION - SALARIES AND WAGES			
21-00439	13	APRIL 21, 2021	16,900.47	1-01-26-290-101	Budget		13 1
				STREETS & ROADS - SALARIES AND WAGES			
21-00439	14	APRIL 21, 2021	321.81	1-01-27-330-101	Budget		14 1
				BOARD OF HEALTH - SALARIES AND WAGES			
21-00439	15	APRIL 21, 2021	293.52	1-01-21-185-101	Budget		15 1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES			
21-00439	16	APRIL 21, 2021	1,056.42	1-01-26-310-101	Budget		16 1
				PUBLIC BLDGS & GRNDS-SALARIES AND WAGES			
21-00439	17	APRIL 21, 2021	248.17	1-01-20-110-101	Budget		17 1
				GOVERNING BODY - SALARIES AND WAGES			
21-00439	18	APRIL 21, 2021	2,633.21	1-01-36-472-299	Budget		18 1
				SOCIAL SECURITY - OTHER EXPENSES			
21-00439	19	APRIL 21, 2021	59.34	1-01-36-473-299	Budget		19 1
				CONTR TO DCRP - OTHER EXPENSES			
21-00439	20	APRIL 21, 2021	35.63	1-01-23-235-299	Budget		20 1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE			
21-00439	21	APRIL 21, 2021	1,858.42	1-01-20-130-101	Budget		21 1
				FINANCIAL ADMIN - SALARIES AND WAGES			
			38,594.25				
449863	05/04/21	PAYRO010 PAYROLL ACCOUNT					1225
21-00440	1	MAY 5, 2021	105.54	1-01-30-429-101	Budget		1 1
				AGRICULTURE ADV COMM - SALARY & WAGE			
21-00440	2	MAY 5, 2021	105.54	1-01-27-335-101	Budget		2 1
				ENVIRONMENTAL COMM - SALARIES AND WAGES			
21-00440	3	MAY 5, 2021	59.15	1-01-21-191-101	Budget		3 1
				FAIR SHARE HOUSING SALARY & WAGES			
21-00440	4	MAY 5, 2021	413.42	1-01-28-375-101	Budget		4 1
				PARKS & PLAYGRNDS - SALARIES AND WAGES			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
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CURRENT	Current	Continued					
449863 PAYROLL ACCOUNT							
21-00440	5	MAY 5, 2021	5,351.61	1-01-20-120-101	Budget		5 1
				A & E SALARIES AND WAGES			
21-00440	6	MAY 5, 2021	1,658.42	1-01-20-130-101	Budget		6 1
				FINANCIAL ADMIN - SALARIES AND WAGES			
21-00440	7	MAY 5, 2021	1,566.84	1-01-20-150-101	Budget		7 1
				TAX ASSESSMENT - SALARIES AND WAGES			
21-00440	8	MAY 5, 2021	1,386.85	1-01-20-145-101	Budget		8 1
				REVENUE ADM - SALARIES AND WAGES			
21-00440	9	MAY 5, 2021	2,001.96	1-01-43-490-101	Budget		9 1
				MUNICIPAL COURT - SALARIES AND WAGES			
21-00440	10	MAY 5, 2021	925.42	1-01-21-180-101	Budget		10 1
				PLANNING BOARD - SALARIES AND WAGES			
21-00440	11	MAY 5, 2021	488.46	1-01-21-186-101	Budget		11 1
				ZONING OFFICIAL - SALARIES AND WAGES			
21-00440	12	MAY 5, 2021	94.65	1-01-25-252-101	Budget		12 1
				OEM - SALARIES AND WAGES			
21-00440	13	MAY 5, 2021	2,401.99	1-01-22-195-101	Budget		13 1
				CONSTRUCTION - SALARIES AND WAGES			
21-00440	14	MAY 5, 2021	16,699.20	1-01-26-290-101	Budget		14 1
				STREETS & ROADS - SALARIES AND WAGES			
21-00440	15	MAY 5, 2021	321.81	1-01-27-330-101	Budget		15 1
				BOARD OF HEALTH - SALARIES AND WAGES			
21-00440	16	MAY 5, 2021	293.52	1-01-21-185-101	Budget		16 1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES			
21-00440	17	MAY 5, 2021	2,480.85	1-01-36-472-299	Budget		17 1
				SOCIAL SECURITY - OTHER EXPENSES			
21-00440	18	MAY 5, 2021	34.00	1-01-36-473-299	Budget		18 1
				CONTR TO DCRP - OTHER EXPENSES			
21-00440	19	MAY 5, 2021	32.11	1-01-23-235-299	Budget		19 1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE			
			<u>36,421.34</u>				

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	128,532.13	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>128,532.13</u>	<u>0.00</u>

GRANT	Grant						
449682 04/21/21	PAYRO010 PAYROLL ACCOUNT						1224
21-00439	23	APRIL 21, 2021	357.73	G-02-40-704-000	Budget		1 1
				GRANT FUND - CLEAN COMMUNITIES			
21-00439	24	APRIL 21, 2021	316.34	G-02-40-707-000	Budget		2 1
				GRANT FUND - RECYCLING GRANT			
			<u>674.07</u>				

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
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Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>674.07</u>	<u>0.00</u>

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
<hr/>							
OPENSACE		Open Space Trust					
620007	05/04/21	LINDA015 LINDABURY, MC CORMICK & ESTABR					1220
21-00434	1	TITLE INSURANCE/RECORDING FEES	3,745.00	0-21-56-850-802	Budget		1 1
				OPEN SPACE - OTHER EXPENSE			
<hr/>							
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
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	Direct Deposit:		0	0	0.00	0.00	
	Total:		1	0	3,745.00	0.00	
<hr/>							
RECREATION		Recreation					
510	04/07/21	TOWNS010 TOWNSHIP OF KINGWOOD					1212
21-00344	1	ORDINANCE NO. 21-09-2021	5,000.00	R-22-56-850-801	Budget		1 1
				DEL VAL SOCCER CLUB DONATION			
<hr/>							
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		1	0	5,000.00	0.00	
	Direct Deposit:		0	0	0.00	0.00	
	Total:		1	0	5,000.00	0.00	
<hr/>							
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		68	0	2,590,244.44	0.00	
	Direct Deposit:		0	0	0.00	0.00	
	Total:		68	0	2,590,244.44	0.00	

May 4, 2021
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TOWNSHIP OF KINGWOOD
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	2,597.14	0.00	0.00	2,597.14
Current Fund	1-01	1,902,248.29	0.00	3,330.61	1,905,578.90
ANIMAL CONTROL	A-12	1,939.50	0.00	0.00	1,939.50
BD OF ADJUSTMENT ESCROW	B-24	453.00	0.00	0.00	453.00
CAPITAL	C-04	663,913.70	0.00	0.00	663,913.70
CONSTRUCTION FUND	C-15	1,417.00	0.00	0.00	1,417.00
Year Total:		665,330.70	0.00	0.00	665,330.70
PLANNING BOARD	D-13	1,563.00	0.00	0.00	1,563.00
GRANT FUND	G-02	674.07	0.00	0.00	674.07
BOARD OF HEALTH TRUST	H-18	1,200.00	0.00	0.00	1,200.00
OPEN SPACE	O-21	4,945.00	0.00	0.00	4,945.00
RECREATION ACCOUNT	R-22	5,050.13	0.00	0.00	5,050.13
SELF INSURANCE	S-23	913.00	0.00	0.00	913.00
Total of All Funds:		2,586,913.83	0.00	3,330.61	2,590,244.44

APPROVED AND ORDERED TO BE PAID THIS 6TH DAY OF MAY, 2021.


RICHARD DODDS, Mayor


THOMAS CIACCIARELLI, Deputy Mayor


MAUREEN SYRNICK, Committee Person