

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

December 2, 2021 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 14, 2021 and by telefaxing a copy of the notice to the Express Times on January 8, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building, the Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Public Comment – Privilege of the Floor

Residents of Manchester Lane Present to Speak to Township Committee

CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

Future Meetings and Activities – Available at www.kingwoodtownship.com

- December 11 - Hazardous Waste Clean-Up – Route 12, Cty. Complex Bldg. #1 Flemington**
- December 24 - Christmas Eve – Holiday – Township Offices Closed**
- December 31 - New Years Eve – Holiday – Township Offices Closed**
- January 17 - Martin Luther King Jr. Day- Holiday Township Offices Closed**

1). Monthly Reports

- Animal Control Report**
- Budget Status Report – November 2021**
- Court Report – October 2021**
- Construction Reports – November 2021**
- Emergency Management Report – November 2021**
- New Jersey State Police – Kingwood Sta. – Report**
- Revenue Status Report – November 2021**
- Township Engineer’s Report for November 2021**
- Tax Collector Report for November 2021**
- Zoning Official Report for October and November 2021**

Resolution

Resolution No. 2021 – 142 Budget Appropriations Transfer Resolution

2). Bills and Claims

3). Resolutions

December 2, 2021 Consent Agenda Continued

Resolution No. 2021- 146 Public Works Department Salaries for 2022
Resolution No. 2021- 147 Refund of Retail Food License Inspection Fee
Resolution No. 2021- 148 Tenure Appointment for Municipal Clerk
Resolution No. 2021- 149 Cancelling Outstanding Checks
Resolution No. 2021- 150 Reimbursement for Zoning Application B114, L 40.02
Resolution No. 2021- 157 Rescinding Resolution No. 2021-141
Resolution No. 2021- 158 Chapter 159 NJS 40AA:4:87 – Italian American Club

- 4). **Minutes**
November 4, 2021 Regular Meeting
November 4, 2021 Executive Session
- 5). **Correspondence**

Motion and Approval for Items on Consent Agenda

Items removed from the Consent Agenda for Discussion and Approval:

Emergency Management Report – November 2021

Ordinances

Ordinance No. 21-23-2021 An Ordinance Fixing the Salaries and Compensation of the Various Officers and Employees of the Township of Kingwood in the County of Hunterdon and State of New Jersey for 2022 – Public Hearing and Final Adoption

Ordinance No. 21-24-2021 An Ordinance of the Township of Kingwood, County of Hunterdon, State of New Jersey Amending Chapter 31 – Section 74 Term for Township Engineer – Public Hearing and Final Adoption

Old Business

2021 Statewide Safety and Loss Control Grant Program Grant Application – Carried from Last Month
Map of Services Available in Township from Service Electric Cable – Carried from Last Month
Paid Time Off – Hourly Increments - Time Off for Salaried Employees– Amendment to the Employee Handbook and Personnel Policies Manual – To Be Amended for Year 2022 – Continue Discussion from Last Month

New Business

Township Committee Liaison Monthly Reports
Review and Approve RFP Proposals – Township Attorney for 2022 – **Resolution No. 2021-151**
Professional Services Resolution – Township Attorney
Resignation Letter from BOA Member - Approve Resignation from BOA Member – Andrew Russano Jr.
Resolution No. 2021-152 Form 1B - Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2, 2022 – June 30, 2023 Form 1A, Form C, and Form D
Resolution No. 2021-153 Extension of Time for Award of Construction Contract for Improvements to Warsaw Road – Phase I & II
Authorize Mayor to Execute Letter to NJDOT – Request for Extension of Time – Warsaw Road Phase I & II Project
Resolution No. 2021-154 Appointment to Municipal Court Administrator for Kingwood/Milford Shared Court - Unexpired Term
Resolution No. 2021-155 Appointment to Temporary Violations Clerk - Unexpired Term for Shared Kingwood/Milford Court
Citizen Leadership Form – Paymon Jelvani – BOA
Schedule Last Twp. Meeting – End of December 2021 (Date and Time)

December 2, 2021 Regular Mtg. Agenda Continued

Executive Session – Resolution No. 2021 – 156

Personnel - **Vaccination Mandatory Resolution** - Implementing a Policy for Mandatory Vaccination of All Employees

Return to Regular Session

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE