

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
October 4, 2023  
7:00PM**

**CALL TO ORDER**

The meeting was called to order by David Hewitt, Committee Chair, at 7: 00P.M. The following notice requirement was read aloud:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by being published in the Hunterdon County Democrat on January 19, 2023. A copy of this notice was posted in the Kingwood Township Municipal Building and the Township website on September 28, 2023.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.**

**ROLL CALL**

**Present**

Lance Riggio  
David Hewitt  
Richard Dodds  
Heidi Diminick  
Maureen Bydalek  
Chuck Kolvites  
Tiina Seres  
Mara Tippet-Environmental Committee Liaison  
Laurie Linton – Open Space Liaison

**Absent**

Maureen Bydalek

**Privilege of the Floor**

Lance Riggio, speaking on behalf of the Township Committee, thanked the entire Parks and Recreation Committee for the excellent team work on bringing forth a great Community Day for the residents of Kingwood.

John Scricco, resident, also thanked the Committee members for their hard work on the Community Day event and for bringing back the hunting program.

Frank Floyd, OEM, stated that the communication during Community Day was excellent and all went well regardless of the obstacles that the previous week's weather provided.

Mr. Floyd updated the Committee on the Horseshoe Bend Park East Covert. The pricing for repair vs replacement has been adjusted. A new cost of \$190,000 to replace the bridge has been

obtained but they still awaiting updated cost for repair. If that cost comes in between \$215,000. - \$265,000 matching funds would be available.

D. Hewitt stated that every member served an integral part to the success of the Community Day.

R. Dodds stated that the Community Day event was really well done. There was on average 212 cars in and out all day/evening

### **Motion to Approve the Minutes of the September 6, 2023 Regular Meeting Minutes of Parks and Recreation Committee.**

**It was moved by Richard Dodds, seconded by Heidi Diminick to approve the Minutes for the September 6, 2023 Regular Parks and Recreation Committee.**

<b>Roll Call Vote:</b>	<b>Aye</b>	<b>- Hewitt, Dodds, Diminick, Linton, Kolvites, Seres</b>
	<b>Nay</b>	<b>- None</b>
	<b>Abstain</b>	<b>- Riggio, Tippet</b>
	<b>Absent</b>	<b>-Bydalek</b>

### **Horseshoe Bend Park Update**

C. Kolvites stated that seen no improvement in some of the owners 'lack of adherence to the rules of use of the Dog Park. R. Dodds recommended that a sign be posted that would state, "If Dogs Continue to Dig Holes this Dog Park Will be Closed for an Indefinite Period of Time for Maintenance". L. Riggio will present this problem to the Township Committee.

John Scricco has seen wild hogs in the area including Horseshoe Bend Park. He reported this to the Park Warden and they recommended caution in killing these pigs because they may be someone's property.

### **Kingwood Park Update**

Still awaiting the proposal from Yard plumbing on the Park Manager's House.

### **Old Business**

Notice that all future Parks and Recreation Meetings will convene at the Municipal Building, same schedule and time, until further notice.

### **New and Pending Business**

SCROP – State Comprehensive Outdoor Recreation Plan. L. Linton reported that this plan was discussed at the Open Space & Agriculture meeting and although the plan is 300 pages the most important information is contained within 90 pages. There is a form for comments which Ms. Linton will email to the Committee members.

Incident Report Form was reviewed. The Committee will seek clarification to know if the form is for employees and volunteers working for Kingwood or for any person who has been injured on Kingwood property.

### **Sub-Committee Updates**

#### **Parks Activities Sub Committee**

Will check inventory of supplies in preparation for the Holiday Tree Lighting event.

#### **Lindsey White House Sub Committee**

On Hold.

#### **Kingwood Park Manager's House Sub Committee**

Awaiting proposal from Yard plumbing for new boiler and new oil tank.

**Motion to Recommend to the Township Committee that they Approve the Replacement of the Current Outside Oil Tank at the Kingwood Park Manager's House and Replace it with a New Tank to be Located Inside the House Basement.**

**It was moved by Richard Dodds, seconded by David Hewitt to recommend that the Township Committee approve the replacement of the current outside oil tank at the Kingwood Park manager's house and replace it with a new tank to be located inside the house basement.**

**All in favor voted "Aye" on Roll Call Vote**

### **Operations and Reports:**

Financial Report for 3rd Quarter 2023

The Committee questioned the status of the donations brought in for the Fireworks display. Would like to know from the Township CFO whether the \$5,100. Donated was used to pay for the fireworks this year or do those funds have to be held and used in 2024.

R. Dodds questioned why the Kingwood Park Manager's House costs are not presented in this report.

### **Correspondence**

None

### **Annual Tree Lighting**

December 2, 2023

### **Donations**

None

### **Other Matters**

Open Space request \$1,000.00 for use of Open Space, Historic Preservation and Recreation funds to pay for property appraisal for Hunterdon Land Trust.

**It was moved by Richard Dodds, seconded by David Hewitt to approve the Request by Open Space and Agriculture Committee to use \$1,000 of the Open Space, Historic Preservation and Recreation Account to pay Hunterdon Land Trust for Surveys of a potential land acquisition.**

**All Voted “Aye” on roll call**

**Events Scheduled for the Horseshoe Bend Park Morton Building for the 4th Quarter 2023:**

Del Val Jr. Terriers Cheer Practice

November 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup>

November 11<sup>th</sup> & 12<sup>th</sup> – North Jersey Kennel Club Dog Event

**Events Scheduled for the Kingwood Park Pavilion for the 4th Quarter 2023:**

November 4, 2023 – Jessica Simcox Birthday Part

November 23<sup>rd</sup> – Kingwood School PTA 5k Race – Not using the pavilion. DPW to bring cones to Kingwood Park for this event on the 22<sup>nd</sup> and will collect cones on the 27<sup>th</sup>. Members of the PTA will be placing them along the route.

**Adjournment**

**It was moved by Richard Dodds and seconded by Mara Tippet to adjourn the meeting at 8:30PM.**

**All Members in Attendance Voted “Aye” on Roll Call Vote.**

Respectfully submitted,  
Michele Tipton-Walter, Secretary,  
Parks and Recreation