

**PARKS AND RECREATION COMMITTEE**  
**REGULAR MEETING MINUTES**

**June 1, 2022**

**7:00PM**

**CALL TO ORDER**

The meeting was called to order by David Hewitt, Committee Chairperson at 7:00 P.M. The following notice requirement was read aloud:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by being published in the Hunterdon County Democrat on January 13, 2022 and telefaxed to the Express Times on January 10, 2022.**

**This meeting agenda was posted on the Township website on May 25, 2022 stating that this and future meetings will convene at the Kingwood Park, 200 Union Rd. Pavilion until further notice which will be posted on the Kingwood Township website.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.**

**ROLL CALL**

**Present**

Andrew Russano, Jr.  
David Hewitt  
Chuck Kolvites  
Richard Dodds  
Jack Niciecki  
Timothy Jordan

**Absent**

Mara Tippet  
John Kika  
Karen Nuckols

**Privilege of the Floor**

Michael Ewing, General Foreman of the Kingwood Department of Public Works gave a report on the additional work that has been done at the Kingwood Park based on the recommendation of the Townships insurance company. The fire ring was removed and placed in storage. The Girl Scouts ceremonial bridge has been repaired. M. Ewing also reported that the basketball backboards have been cleaned up, retaped, the rings repainted and the nets replaced at minimal cost. Committee thanked Mr. Ewing for his help.

Tasks still to be addressed are the filling of the soda machine which he and D. Hewitt are working on, replacement of a concrete slab located near the bathrooms and moving out or tearing down the ballfield dug-outs.

### **Horseshoe Bend Park/Ukarish Property Update**

R. Dodds reported that there have been many people using the trails for horseback riding the past month.

Volunteers have laid woodchips on many of the muddy sections of trails.

There are two new volunteers who will be helping at Horseshoe Bend Park.

The Leash Free Dog area continues to be problematic due to lack of cooperation from some of the users of the area. Current safety issues are:

- Putting up umbrellas for shade and not taking them down. While left up overnight umbrellas can become airborne projectiles.
- Dogs are being permitted to dig holes throughout the area. Owners often times are unaware of their dogs' behavior while in the Leash Free area. Volunteers are unable to keep up with the filling of holes.
- Users of the area are sometimes unwilling to wait to enter while the field is being mowed.

### **Calendar of Events Scheduled for the Horseshoe Bend Park for May 2022:**

June 11<sup>th</sup> – 2th – North Jersey Kennel Club

June 11<sup>th</sup> - rain date June 12<sup>th</sup> – Hunterdon Land Trust outdoor only walking tour at HSB East.

### **Kingwood Township Park/Applications/Updates**

June 4<sup>th</sup> – Jean Blodgett – Blodgett Wedding

June 5<sup>th</sup> Kingwood Township Parks and Recreation Senior Picnic

June 11<sup>th</sup> – Lor Roel – Celebration of Life

June 18<sup>th</sup> – Nicole Martuccio – High School Graduation Party

June 25<sup>th</sup> – John Wilson – Birthday Party

### **New and Pending Business**

#### **Motion to Approve the Minutes of the May 4, 2022 Regular Meeting Minutes for the Parks and Recreation Committee**

It was moved by Richard Dodds, seconded by Andrew Russano, Jr. to approve the May 4, 2022 Regular Meeting Minutes for Parks and Recreation Committee with these noted changes; referencing discussion of Park Director's house on last page change inhabitable to habitable and under Senior Picnic change "Dave Hewitt to request donation of food from Café Maria" to "Committee to purchase hot food from Café Maria. Dave Hewitt to coordinate and pick-up".

|                 |         |   |
|-----------------|---------|---|
| Roll Call Vote: | Aye     | - Russano, Hewitt, Kolvites, Dodds, Niciecki, Jordan, |
|                 | Nay     | - None  |
|                 | Abstain | - None  |
|                 | Absent  | - Tippet, Kika, Nuckols                               |

Motion to Approve an Additional Amount of \$521.33 to Stavola Construction Materials which is an amount which exceeded the initially approved expenditure of \$2,020.00 for the Stone Dust laid on the Kingwood Park Walking Trail.

It was move by Richard Dodds, seconded by Andrew Russano, Jr. to approve an additional payment of \$521.33 to Stavola Construction Materials which exceeded the initially approved expenditure of \$2020.00 for Stone Dust laid on the Kingwood Park Walking Trail.

|                 |         |  |
|-----------------|---------|--|
| Roll Call Vote: | Aye     | - Russano, Hewitt, Kolvites, Dodds, Niciecki, Jordan |
|                 | Nay     | - None   |
|                 | Abstain | - None   |
|                 | Absent  | - Tippet, Kika, Nuckols                              |

### **Old Business**

#### **Kingwood Township Park Playground Mulch**

D. Hewitt discussed the playground mulch options of engineered wood vs rubber. The State decided to replace wood mulch at all State parks' playgrounds with rubber mulch because current data shows that rubber is safer and more economic in the long run. The Committee discussed the multiple quotes and requested samples and more specific information regarding the application of the mulch.

Motion was made to request rubber mulch samples in natural tone colors and detailed information on warranty and mulch application from the lowest price rubber mulch vendor, Rubber Recycle.

It was moved by Timothy Jordan, seconded by Richard Dodds to request samples of natural color tone rubber mulch and more detailed information from the lowest price mulch vendor, Rubber Recycle.

|                 |         |  |
|-----------------|---------|--|
| Roll Call Vote: | Aye     | - Russano, Hewitt, Kolvites, Dodds, Niciecki, Jordan |
|                 | Nay     | - None   |
|                 | Abstain | - None   |
|                 | Absent  | - Tippet, Kika, Nuckols                              |

### **Reports**

#### **Financial Report**

Committee reviewed the new Financial Report format. R. Dodds requested that annual cost estimates be added to line items where applicable.

### **Correspondence**

Memo to Township Committee regarding the Parks and Recreation recommendation to the Township Committee for historic designation of the Lindsay White House.

Committee reviewed the Memo that was submitted to the Township Committee for the June 8<sup>th</sup> meeting. R. Dodds queried as to why the Memo, which had been discussed at the May 4<sup>th</sup> Parks and Recreation Committee meeting had not been submitted to the Township Committee for their May 5<sup>th</sup> meeting. Secretary Walters explained that there is a deadline of one week before each Township Committee meeting for adding agenda items. Only time sensitive/deadline items which

come up at the last minute and cannot wait for the following meeting may be added to the agenda under that one-week cut-off period.

**ANNUAL SENIOR PICNIC**

June 5, 2022 - Review

**FISHING DERBY**

June 18, 2022 - Review

**TOWN WIDE YARD SALE**

October 1<sup>st</sup> and 2<sup>nd</sup> 2022

**ANNUAL TREE LIGHTING**

December 3, 2022

**Other Matters**

Morton Building Combination Lock Follow-up

Andrew Russano, Jr. informed the Committee that the Locksmith and the Fire Marshall both approved the safety function of the lock before installation.

Kingwood Park Director's House

Committee asked Michael Ewing and D. Hewitt to make a list of what specifically needs to be done to make the house habitable. This list will be reviewed at the July meeting.

**Donations**

None

**Adjournment**

It was moved by Richard Dodds, seconded by Jack Niciecki to adjourn the meeting at 8:00 PM.

All voted Aye on Roll Call Vote.

Respectfully submitted,  
Michele Tipton-Walters  
Secretary, Parks and Recreation