

## **PARKS AND RECREATION COMMITTEE**

### **REGULAR MEETING MINUTES**

**November 4, 2020**

**7:00PM**

#### **CALL TO ORDER**

The meeting was called to order by David Hewitt, Chairperson at 7:00 P.M. The following notice requirement was read aloud:

#### **NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat on January 16, 2020 and the Courier News on January 15, 2020. A copy of this Meeting notice was telefaxed to the Express Times and posted in the Kingwood Township Municipal Building on January 13, 2020.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

#### **ROLL CALL**

##### **Present**

Richard Dodds  
David Hewitt  
Chuck Kolvites  
Timothy Jordan  
Jack Niciecki  
Heidi Diminick  
Mara Tippet

##### **Absent**

#### **Privilege of the Floor**

R. Dodds introduced Karen Nuckols as a Kingwood resident who, once approved by the Township Committee on November 5<sup>th</sup>, will be a new member on the Parks and Recreation Committee representing the Open Space Committee. There is currently one general member opening on the Parks and Recreation Committee.

#### **Horseshoe Bend Park/Ukarish Property Update**

R. Dodds reported that there was a good turn-out of participants for both Amwell Valley Hounds Hunt and the Friends of Horseshoe Bend Park Trail Ride events in October.

### **Kingwood Township Park/Applications/Updates**

T. Jordan praised the excellent work that the Kingwood Township Department of Public Works crew is doing maintaining the Kingwood Park.

### **Calendar of Events Scheduled for the Horseshoe Bend Park for November 2020:**

November 7<sup>th</sup>-8<sup>th</sup> North Jersey Kennel Club Dog Show

November 22<sup>nd</sup> Brigante Boxer Club

### **New and Pending Business**

Motion to Approve the Minutes of the October 7, 2020 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Timothy Jordan seconded by Richard Dodds and carried to approve the Minutes of the October 7, 2020 Regular Meeting Minutes for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, Jordan Tippett, Niciecki
	Nay	- None
	Abstain	-None
	Absent	-None

### **Kingwood Township Park Maintenance Plan**

D. Hewitt reviewed the Park Maintenance plan requesting that the GaGa Ball Pit and Basketball court be added under “Structures”. The “Horseshoe Pit” and trout fishing on the Lockatong Creek should be added under “Features” on page 4. Request to add “Dog Waste Removal” to the Volunteers Activity List on page 12.

Motion to Approve the Kingwood Township Park Maintenance Plan with noted changes.

It was moved by Timothy Jordan, seconded by Chuck Kolvites and carried to approve the 2020 Parks and Recreation Maintenance plan with noted changes.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, Jordan Tippett, Niciecki
	Nay	- None
	Abstain	-None
	Absent	-None

T. Jordan discussed updates to the Kingwood Park Playground Proposal. M. Tippett suggested adding a sandbox in a location near the proposed Playground. The Committee discussed feasibility of adding a sandbox noting that our DPW could manage the excavation. Further discussion needed.

The Committee discussed allotting a portion of the Park and Recreation account balance toward the proposed Playground project.

Motion to approve allotment of an amount of money from the Parks and Recreation account balance not to exceed \$5,000.00 towards the proposed Kingwood Park Playground project.

It was moved by Chuck Kolvites, seconded by Heidi Diminick to approve the allotment of an amount not to exceed \$5,000.00 towards the proposed Kingwood Park Playground project.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, Jordan Tippett, Niciecki
	Nay	- None
	Abstain	-None
	Absent	-None

#### Para-Motor Use of Take-Off and Landing at Kingwood Park

Tabled December no need to include supporting documentation in December Packet due to size of file.

#### **Old Business**

Memoriam Water Re-fill Station for Alfie Grillo

The Committee discussed the purchase of a water bottle re-fill station at Kingwood Park in Memoriam of Alfie Grillo. Mr. Grillo was a long time resident of Kingwood Township and a plumber by trade. Mr. Grillo volunteered his time to maintain the plumbing at both the Kingwood Park and the Old Fairview School building for many years.

Motion to approve the purchase and installation of a water bottle re-fill station at the Kingwood Park in an amount not to exceed \$1,100.00

It was moved by Timothy Jordan, seconded by Richard Dodds and approved to purchase a water bottle re-fill station at the Kingwood Park as Memoriam to Alfie Grillo in an amount not to exceed \$1,100.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, Jordan Tippett, Niciecki
	Nay	- None
	Abstain	-None
	Absent	-None

#### **Operations and Reports:**

November Budget Status Report  
Reviewed

November In/Out Account Reports  
Reviewed.

**Annual Tree Lighting**

Tentative Date - December 5, 2020

Chuck Kolvites moved to cancel this event due to Covid. All voted aye on roll call.

**Donations**

None

**Other Matters**

R. Dodds acknowledged twenty-five years of service to the Parks and Recreation Committee by Ronald Hartpence who recently submitted his resignation from the Parks and Recreation Committee.

Mr. Hartpence took the lead annually on many community activities and has been a hard working team member throughout his tenure on this Committee. His service to the Community will be missed and his absence felt.

Cindy Niciecki mentioned that the Horseshoe Bend South Park portable toilet is loaded with bags of garbage and dog poop. R. Dodds will check to make sure signs are posted on both portable toilets at Horseshoe Bend Park.

**Adjournment**

It was moved by Tim Jordan, seconded by Richard Dodds and carried to adjourn the meeting at 8:33 PM. All voted Aye on Roll Call Vote.

Respectfully submitted,

Michele Tipton-Walters  
Secretary, Parks and Recreation