



# KINGWOOD TOWNSHIP COMMITTEE

## Regular Meeting Agenda

June 1, 2023 – 7:00 PM

Municipal Building – 599 Oak Grove Road, Frenchtown, NJ

---

### 1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat, Courier News, and Trenton Times on January 12, 2023. Copies of the notice were also posted in the Kingwood Township Municipal Building and Township Website.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

*Lance Riggio, Maureen Syrnick, Andrew Russano, Jr.*

### 4. FIRST RESPONDERS' REPORTS

- a. New Jersey State Police – Kingwood Barracks
- b. Kingwood Township OEM
- c. Kingwood Township Fire Inspector
- d. Kingwood Township Volunteer Fire Company
- e. Kingwood Township Rescue Squad

### 5. OPEN PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

## CONSENT AGENDA

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

**\*\*\* ONE MOTION, ONE SECOND, AND ONE VOTE FOR ALL ITEMS ON CONSENT AGENDA \*\*\***

### 6. MONTHLY REPORTS

- a. Advanced Animal Control Incident Reports – None
- b. Budget Status Report – None
- c. Court Report – April 2023
- d. Construction Report – May 2023
- e. Emergency Management Report – None
- f. Fire Marshall Monthly Report – None
- g. New Jersey State Police Kingwood Barracks – None
- h. Township Engineer's Report – May 2023
- i. Tax Collector Report – None
- j. Zoning Official Report – None

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**

**7. RESOLUTIONS**

**Resolution #2023 – 71:** Cancel General Capital Appropriation Balance

**Resolution #2023 – 72:** Canceling Taxes Currently Due for Block 13, Lot 8 and Authorizing the Mayor to Endorse Tax Sale Certificate 15-008 for Cancellation

**Resolution #2023 – 73:** Lead Grant Assistance Program

**Resolution #2023 – 74:** Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 – Lead Grant Assistance Program

**Resolution #2023 – 75:** ABC License Renewal – Marinelli Brothers Acquisitions, LLC d/b/a Tavern 519

**Resolution #2023 – 76:** Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 – Clean Communities Grant

**Resolution #2023 – 77:** ABC License Renewal – Kingwood Township Volunteer Fire Company

**Resolution #2023 – 78:** ABC License Renewal – BMA Enterprises, Inc d/b/a The Roadhouse (Artie’s)

**Resolution #2023 – 79:** Tax Sale Redemption

**Resolution #2023 – 80:** Awarding of Non-Fair and Open Contracts for Professional Services Under \$17,500 – Holman Frenia Allison, PC – American Rescue Plan Consultants

**Resolution #2023 – 81:** ABC License Renewal – Vedika Creations Corp d/b/a Razberry’s

**Resolution #2023 – 82:** ABC License Renewal – Three Breaded Ladies, LLC

**8. CORRESPONDENCE**

- a. Letter of Acceptance of Kingwood Township Emergency Operations Plan from NJOEM

**9. MINUTES**

- a. April 6, 2023 Regular and Executive Session
- b. May 4, 2023 Regular and Executive Session – TABLED until 7/6/2023

**RETURN TO REGULAR MEETING AGENDA**

**10. ORDINANCES**

**Public Hearing on Ordinance No. 8 – 2023:** Ordinance of The Township of Kingwood, County of Hunterdon, State Of New Jersey Creating Chapter 90 Entitled “Lead-Based Paint Inspections” To Require Lead-Based Paint Inspections in Certain Residential Dwellings, As Mandated by P.L. 2021, C. 182.

- |                         |                          |                               |
|-------------------------|--------------------------|-------------------------------|
| <b>1. Read by Title</b> | <b>2. Public Hearing</b> | <b>3. Action on Ordinance</b> |
|-------------------------|--------------------------|-------------------------------|

**Public Hearing on Ordinance No. 9 – 2023:** An Ordinance Amending Ordinance No. 22-09-2022 To Provide an Ordinance to Provide for The Repair of The Roads and Swales Damaged in Hurricane Ida as A General Improvement for The Township of Kingwood in The County of Hunterdon and State Of New Jersey And Appropriating \$190,000.00 From A Grant from The Federal Emergency Management Agency in The Amount Of \$158,473.80 And \$31,526.20 From the Capital Improvement Fund

- |                         |                          |                               |
|-------------------------|--------------------------|-------------------------------|
| <b>1. Read by Title</b> | <b>2. Public Hearing</b> | <b>3. Action on Ordinance</b> |
|-------------------------|--------------------------|-------------------------------|

**Public Hearing on Ordinance No. 10 – 2023:** An Ordinance Amending Ordinance Number 4, Fixing the Salaries and Compensation of The Various Officers and Employees of The Township of Kingwood in The County of Hunterdon and State Of New Jersey For Year 2023

- |                         |                          |                               |
|-------------------------|--------------------------|-------------------------------|
| <b>1. Read by Title</b> | <b>2. Public Hearing</b> | <b>3. Action on Ordinance</b> |
|-------------------------|--------------------------|-------------------------------|

**11. NEW BUSINESS**

- a. Township Committee Liaison Monthly Reports
- b. Approval to Authorize OEM Coordinator and Deputy OEM Coordinator to Apply and Manage FY23 EMAA Grant

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**

- c. Acknowledge Resignation of Member from the Environmental Commission
- d. Discussion /Approval for Milltown Road Application – NJDEP
- e. Discussion/Approval of Funds for a Trailer for Parks and Recreation
- f. Discussion on DCA Resilient Communities Grant

**12. OLD BUSINESS**

- a. Discussion on Union Road House

**13. APPROVAL OF BILL LIST AND CLAIMS**

**14. EXECUTIVE SESSION – Resolution No. 2023 – 83:** To enter into Executive Session for the purpose of:

- a. Any matter falling within the attorney-client privilege
- b. Contractual Agreements
- c. Personnel Matters

The discussion is expected to take approximately 1 hour. Action may be taken.

**15. POTENTIAL ACTION ON ITEMS FROM EXECUTIVE SESSION**

**16. ADJOURNMENT**