



# KINGWOOD TOWNSHIP COMMITTEE

## Regular Meeting Agenda

May 4, 2023 – 7:00 PM

Municipal Building – 599 Oak Grove Road, Frenchtown, NJ

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### 1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat, Courier News, and Trenton Times on January 12, 2023. Copies of the notice were also posted in the Kingwood Township Municipal Building and Township Website.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

*Lance Riggio, Maureen Syrnick, Andrew Russano, Jr.*

### 4. PROCLAMATION

- 54<sup>th</sup> Annual Professional Municipal Clerks Week April 30 – May 6, 2023
- Recognition of First Responders

### 5. ADOPTION OF 2023 MUNICIPAL BUDGET

- **Resolution #2023 – 62:** Adoption of 2023 Budget

### 6. COMCAST

- **Resolution # 2023 – 57:** Authorizing Execution of Rights-Of-Way Agreement by And Between the Township of Kingwood (“Municipality”) And Comcast Business Communications, LLC, To Permit the Installation, Use and Maintenance of Telecommunications Facilities Within Public Rights-Of-Way for Purposes of Providing Telecommunications Services

### 7. OPEN PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

## CONSENT AGENDA

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

**\*\*\* ONE MOTION, ONE SECOND, AND ONE VOTE FOR ALL ITEMS ON CONSENT AGENDA \*\*\***

### 8. MONTHLY REPORTS

- a. Advanced Animal Control Incident Reports – None
- b. Budget Status Report – January – April 2023
- c. Court Report – March 2023
- d. Construction Report – April 2023

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE**

- e. Emergency Management Report – None
- f. Fire Marshall Monthly Report – None
- g. New Jersey State Police Kingwood Barracks – None
- h. Township Engineer’s Report – April 2023
- i. Tax Collector Report – April 2023
- j. Zoning Official Report – April 2023

**9. RESOLUTIONS**

**Resolution #2023 – 70:** M&R Bid

**Resolution #2023 – 63:** Surrendering Unclaimed Funds to The State Of New Jersey

**Resolution #2023 – 64:** Dedication by Rider – Fees for PERC and Soils and Retail Food Licenses Due to Outside Agencies

**Resolution #2023 – 65:** Dedication by Rider – Political Sign Bonds

**Resolution #2023 – 66:** Requesting Approval of Items of Revenue and Appropriations NJSA 40A:4-97

**10. CORRESPONDENCE**

- a. Memo from Planning Board Regarding Ordinance 7-2023

**11. MINUTES**

- a. March 2, 2023 Regular and Executive Session
- b. April 6, 2023 Regular and Executive Session – TABLED UNTIL 6/8/2023

**RETURN TO REGULAR MEETING AGENDA**

**12. ORDINANCES**

**Public Hearing on Ordinance No. 6 – 2023:** An Ordinance by The Township of Kingwood, In the County of Hunterdon, State Of New Jersey, Providing for The Resurfacing of Federal Twist Road, Appropriating \$440,000.00

- 1. Read by Title**
- 2. Public Hearing**
- 3. Action on Ordinance**

**Public Hearing on Ordinance No. 7 – 2023:** An Ordinance of The Township of Kingwood, County of Hunterdon, State Of New Jersey Amending the Code of The Township of Kingwood, Chapter 132, Zoning, Article I, General Provisions, Section 132-4, Definitions, To Reflect a Change to The Definition of Lot Depth and Providing for Severability and An Effective Date

- 1. Read by Title**
- 2. Public Hearing**
- 3. Action on Ordinance**

**Introduction on Ordinance No. 8 – 2023:** Ordinance of The Township of Kingwood, County of Hunterdon, State Of New Jersey Creating Chapter 90 Entitled “Lead-Based Paint Inspections” To Require Lead-Based Paint Inspections in Certain Residential Dwellings, As Mandated by P.L. 2021, C. 182.

- 1. Read by Title**
- 2. Introduce on 1st Reading**
- 3. Set Public Hearing Date**

**Introduction on Ordinance No. 9 – 2023:** An Ordinance Amending Ordinance No. 22-09-2022 To Provide an Ordinance to Provide for The Repair of The Roads and Swales Damaged in Hurricane Ida as A General Improvement for The Township of Kingwood in The County of Hunterdon and State Of New Jersey And Appropriating \$190,000.00 From A Grant from The Federal Emergency Management Agency In The Amount Of \$158,473.80 And \$31,526.20 From The Capital Improvement Fund

- 1. Read by Title**
- 2. Introduce on 1st Reading**
- 3. Set Public Hearing Date**

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**Introduction on Ordinance No. 10 – 2023:** An Ordinance Amending Ordinance Number 4, Fixing the Salaries and Compensation of The Various Officers and Employees of The Township of Kingwood in The County of Hunterdon and State Of New Jersey For Year 2023

**1. Read by Title**

**2. Introduce on 1st Reading**

**3. Set Public Hearing Date**

**13. NEW BUSINESS**

- a. Township Committee Liaison Monthly Reports
- b. Acknowledge Award of Stormwater Assistance Grant
- c. Acknowledgement of Resignation of Two Members from Park and Recreation
- d. Appointment of Two Regular Members for the Park and Recreation Committee
- e. Appointment of an Alternate #2 Member for the Board of Adjustment
- f. Discussion/Approval to sponsor Kingwood Twp. School “Outstanding Achievement in Social Studies” Award
- g. Discussion on Memorial Day Ceremony
- h. Discussion/Approval of Summer Hours for Town Hall
- i. Discussion/Approval of Change in Thursday Construction Hours
- j. Approval for Clerk to send letter to Tax Collector Regarding Amount for Resolution #2023-
- k. Discussion/Approval of Transfer of Funds for a Trailer for Parks and Recreation
- l. Discussion/Approval of Park Fees
  - **Resolution #2023 – 67:** Township Parks Use Fees (Section 34-8)
- m. Discussion/Approval Hunting Lottery
  - **Resolution #2023 – 68:** Authorizing the Township of Kingwood to Conduct a Hunting Lottery for Hunting Various Properties Owned by Kingwood Township

**14. OLD BUSINESS**

None

**15. APPROVAL OF BILL LIST AND CLAIMS**

**16. EXECUTIVE SESSION – Resolution No. 2023 – 69:** To enter into Executive Session for the purpose of:

- a. Any matter falling within the attorney-client privilege
- b. Contractual Agreements

The discussion is expected to take approximately 30 minutes. Action may be taken.

**17. POTENTIAL ACTION ON ITEMS FROM EXECUTIVE SESSION**

**18. ADJOURNMENT**

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