

Kingwood Township Committee Minutes

June 8, 2022 – 7:00PM

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Syrnick presiding. The Township Committee Meeting was in person on this date of June 8, 2022.

Also present at the meeting were Deputy Mayor Ciacciarrelli, Committee Member Andrew A. Russano, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, Deputy Clerk Michele Tipton-Walters and Clerk Cynthia Keller. Mayor Syrnick called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on May 12, 2022 and by telefaxing a copy of the notice to the Express Times on May 31, 2022. Copies of the notice were also posted in the Kingwood Township Municipal Building, Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Paul Muir, Mayor of Bethlehem Twp. and Michael Humphrey, Clinton Councilman – Present to Discuss the Vision of Organization and the Details of Participating in the Hunterdon County Governing Officers Association

Paul Muir and Michael Humphrey were unable to attend the meeting. They requested to be rescheduled for a future meeting.

First Responders Monthly Reports

Committee Member Russano introduced Sergeant Nick Agaccio from the New Jersey State Police. Sergeant Agaccio noted they are always patrolling properties in the Township. The local school and High School now have a Resource Officer who goes to both schools.

Committee Member Russano explained the County Prosecutor's Office has a house plan called the CRG Policy. Six schools in Hunterdon County participate along with the New Jersey State Police. They provide a Resource Officer to cover the schools.

Committee Member Russano noted in conjunction with the New Jersey State Police the Township of Kingwood has been working together to have a speed sign to be installed by next week in Baptistown. The Township will be provided with a data reported.

Fire Marshall - Chief Connecannon

Fire Marshall Dennis Connecannon was present and reported for the month of May 2022. There were 3 non-life hazard use inspections, 5 life hazard use inspections. Of those 5 inspections, two were previously unidentified or unregistered life use inspections.

First Responders Monthly Reports Continued

There were 10 residential resale home inspections, 3 re-inspections for a total of 21 inspections of the month. They issued one fire permit and conducted one fire investigation.

Dwain Floyd – EMC Report

EMC Dwain Floyd, provided a spreadsheet of reimbursements to the Township Committee to be sent into FEMA for the damages from Hurricane Ida from Township Engineer, Wayne Ingram. Mayor Syrnick noted the Township Committee will be discussing this information later in the meeting. The Department of Public Works will be doing some of the work on the roads to repair the damages.

Kingwood Township OEM Social Media

Attorney K. Campbell reviewed the policies of what is allowed and not allowed on Facebook.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to allow the Emergency Management Coordinator to post emergency Information on social media under the following conditions:

Kingwood Township OEM Social Media Policy:

The Township Committee is agreeable to allow the Township OEM Coordinator to maintain a social media page(s) to alert Township residents to time sensitive information related to the Office of Emergency Management. The OEM Coordinator should follow the following rules and any additional rules promulgated by the Township Committee.

- The page(s) shall be used only for dissemination of Office of Emergency Management related information.
- To the extent possible the OEM coordinator shall turn off all commenting functions on the social media platform.
- Effort should be made to direct members of the public to utilize the Township email or website to communicate with the Township and Township OEM Coordinator.
- If the OEM page receives any messages from the public, copies of those messages should be provided to the Township so that they can be archived for public records purposes.
- The Township Committee has the right to require the removal of any posts.
- The Township Committee has the right to withdraw its approval for an OEM Coordinator social media presence at any time. If approval is withdrawn, all social media pages shall be shut down immediately.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Public Comment – Privilege of the Floor

Lois Voronin – Union Road – Asked about an e-mail she sent to the Township Clerk on May 11, 2022 regarding being notified when the Township receives the copies of the three-part pump test as

required by the Township's well ordinance before a construction permit is issued. She also asked who will be maintaining those reports, and how she could get a status of the building permits that are issued in the Township.

Lois Voronin noted she is a member of the Planning Board and a member of the Environmental Commission. Mayor Syrnick asked if the Boards/Commission voted her to do this task. Lois Voronin responded the Boards will be revisiting the well ordinance. Mayor Syrnick asked if they have met yet. Lois Voronin stated she wanted to be prepared for when they do meet.

Attorney K. Campbell explained to Lois Voronin she will need to fill out an OPRA Request for each time she would like information. Mayor Syrnick suggested L. Voronin discuss this with the well ordinance subcommittee.

Lois Voronin asked if the Construction Department Shared Services Agreement would be discussed tonight and if it would be explained. Attorney K. Campbell explained the details of what the Construction Department will be doing in Kingwood Township. More will be discussed later in the meeting.

Jamie Heinenan, 1026 County Rd. 519 – Explained the problems she and the neighbors nearby are having with water entering their homes and garages due to items left on the property she purchased from the prior owner. She explained someone was dumping illegally on the property while the prior owners were living in the home. She came to ask if there is anything the Township can do. Attorney K. Campbell suggested speaking to the Zoning Officer to see if he can see what was in the original violations, which should have been taken care of at the time they were issued. It was suggested to also contact the prior owners.

Jamie asked if there are other options other than Service Electric Cable TV. She would like to obtain Comcast for faster internet as she works from home. The Township Committee stated Service Electric Cable TV is the franchise in the Township. They suggested several different satellite options. Jamie explained she has only used Comcast and asked if it would be okay to get residents nearby to sign a petition to submit to Comcast in hopes they service the customers. The Township Committee had no objection to her getting the neighbors involved and that it may be an option to obtain Comcast.

Mary MacConnell, Spring Hill Road – Asked whether there will be any additional expenses to hire Raritan Township for the Construction Department. Attorney K. Campbell noted this will be discussed this evening when the resolution is adopted.

M. MacConnell requested an explanation of the item listed under correspondence, which is a letter of support from the Mayor regarding a grant for the Kingwood First Aid and Rescue Squad. Mayor Syrnick responded stating the Rescue Squad is applying for grants for their septic system to help with the costs. The Township Committee would like to give them a letter of support when they are ready to submit their application.

M. MacConnell noted a recommendation on the agenda under New Business from the Parks and Recreation Committee regarding the William Lindsay Whitehouse, and she requested this be read aloud.

Bill Schomp – Union Road – Introduced himself and stated he is a Carpenter by trade. He noted passing by the municipal building he asked why the Township Municipal Building has not been taken care of over the years. He noticed shingles need to be replaced, building needs painting and power washed.

He offered to volunteer to do the work if the Township provided the materials. Township Committee explained some of the repairs they have done to the building and they are looking into getting the place repaired where necessary. They thanked Bill Schomp for his offer and asked him to leave his information for the Township to contact him.

Lois Voronin, asked if it is possible to put all resolutions on the website before the meeting to review before the meetings similar to the ordinances. Attorney K. Campbell explained that resolutions have never been on the website, but that we could provide them for the amended resolutions.

EMC Dwain Floyd – Asked if the Township Committee has considered in their contract with the IT Department at Del Val Regional High School a Cyber Security system. Mayor Synick noted the Shared Service Department the Township has with the High School is an excellent department and they provide the Security for the Township. Dwain offered his assistance if the Township would like, as he is experienced in that field. Committee Member Russano suggested EMC Dwain Floyd to submit what he has to share.

Mary MacConnell asked about the shared services resolution and requested this be removed from the Consent Agenda. She also asked what the extra expenses would be for the shared services with Raritan Township. Mayor Synick noted that Kingwood Township would be paying Raritan Township for their Construction Official/Building Subcode Official and Technical Assistant. Kingwood does not pay Raritan Township for the Officials that will be remaining at the Township.

CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

Future Meetings and Activities – Available at www.kingwoodtownship.com

Public Shredding Services/Lobby Twp. Municipal Bldg. 10am-3pm Mon-Fri/See Township Website for Additional Info

- June 11** - Clean Up Day – 255 Union Road @ DPW- 9:00am-12:00noon (Cost-Free)
Sign Up on Twp. Website www.kingwoodtownship.com Have No Computer, No Problem - Call Michele Tipton-Walters to Sign Up 996-4276
- June 11** - Electronic Waste Clean-Up/Route 12 Cty. Complex 314 State Rt. 12, 9am-noon
- June 18** - Annual Fishing Derby – Melnyk Pond – 255 Union Road 9:00am – 1:00pm
- July 7** - Regular Monthly Township Committee Meeting beginning at 7:00pm – Check Location of Mtg. www.kingwoodtownship.com – Current Agendas

1). Monthly Reports

Advanced Animal Control – Reports

Budget Status Report – June 2022

Court Report – April 2022

Construction Reports – May 2022

Emergency Management Report – May 2022

Environmental Commission Annual Newsletter & Report for 2022

Fire Marshall Monthly Report – May 2022

Kingwood Historian, Betty DeSapio Report – May 2022

Monthly Reports Continued

New Jersey State Police – Kingwood Sta– March & April 2022 Reports

Township Engineer’s Report – May 2022

Tax Collector Report for May 2022

Zoning Official Report for April & May 2022

2). **Bills and Claims** **\$941,064.26**

3). **RESOLUTIONS**

Resolution No. 2022 –63 Liquor License Renewals 2022 – 2023

RESOLUTION NO. 2022 – 63

LIQUOR LICENSE APPLICATION RENEWALS

WHEREAS, applications have been made to the Kingwood Township Committee for the renewal of Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses for the 2022 – 2023 licensing period; and

WHEREAS, the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, at a meeting assembled, has reviewed all applications and the submitted application forms are complete in all respects, the applicant is qualified to be licensed according to all statutory, regulatory and local governmental ABC laws and regulations, and the issuing authority has reviewed the source of any additional financing obtained in the previous license term for use in the licensed business; and

WHEREAS, the submitted club application is complete in all respects, the officers and directors of the club are qualified according to all statutory, regulatory and local government ABC laws and regulations, and the club maintains all records required by N.J.A.C. 13:2-8.8 and N.J.A.C. 13:2-8.12 and therefore are found to be in order;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses be hereby renewed for the 2022 – 2023 licensing period effective July 1, 2022 until June 30, 2023:

Club License

1016-31-006-001 Kingwood Township Fire Company No. 1
952 County Road 519
Frenchtown, NJ 08803
Municipal Fee: \$50.00 State Fee: \$200.00

Plenary Retail Consumption License

1016-33-004-007 BMA Enterprises Inc.
1121 State Highway 12
Frenchtown, NJ 08825
Municipal Fee: \$2,500.00 State Fee: \$200.00

Plenary Retail Consumption License

1016-33-005-005 Vedika Creations Corp.
834 State Hwy. 12
Frenchtown, NJ 08825

Municipal Fee: \$2,500.00 State Fee: \$200.00

SPECIAL CONDITION: That the doors on the west side of the building be closed from 10:00PM to 2:00AM while there is music, live or recorded, playing in the premises.

Plenary Retail Consumption License

1016-33-001-006 Marinelli Brothers Acquisitions LLC
650 County Road 519
Frenchtown, NJ 08825

Municipal Fee: \$2,500.00 State Fee: \$200.00

Plenary Retail Distribution License

1016-44-002-007 SIA Liquor LLC
866 Route 12
Frenchtown, NJ 08825

Municipal Fee: \$2,500.00 State Fee: \$200.00

Plenary Retail Consumption License

1016-33-003-005 Three Bearded Ladies LLC
343 County Road 519
Stockton, NJ 08559

Municipal Fee: \$2,500.00 State Fee: \$200.00

Resolution No. 2022 –64 Technology Shared Services Agreement 2022 - 2023 Delaware Valley Regional H.S.

RESOLUTION NO. 2022 – 64

**TECHNOLOGY SERVICES WITH DELAWARE VALLEY
REGIONAL HIGH SCHOOL**

WHEREAS, Kingwood Township has received a proposal from Delaware Valley Regional High School Board Of Education (DVRHS) to provide subcontracted Technology Services; and

WHEREAS, DVRHS and Kingwood Township desire to enter into a joint agreement wherein DVRHS will provide the said Technology Services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the Agreement is empowered to render within its own jurisdiction, including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, DVRHS and Kingwood Township are by definition local units under the said law, and DVRHS is empowered by law to provide Technology Services; and

WHEREAS, the provision of Technology Services by DVRHS is economically advantageous to Kingwood Township;

NOW, THEREFORE, BE IT RESOLVED that DVRHS and Kingwood Township hereby agree to enter into the 2022/2023 time and material shared services arrangement for the provision of Technology Services in accordance with N.J.S.A. 40A:65-1 et seq. at the following hourly rates:

IT Director	\$80.00
Network Specialist	\$75.00
Technician Level 2	\$60.00
Technician Level 1	\$50.00

Materials will be reimbursable at cost.

Resolution No. 2022 –65 Resolution Amending Resolution No. 2022 – 54 Block12, Lot 3

RESOLUTION NO. 2022 - 65

RESOLUTION AMENDING RESOLUTION NO. 2022-54

WHEREAS, Resolution No. 2022-54 indicated 2021 as the year of the cancellation of taxes for a fully exempt veteran; and

WHEREAS, the correct year is 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that Resolution No. 2022-54 shall be amended to indicate the correct year of 2022 for the cancellation of taxes as follows:

Block 12, Lot 3 – 1st Quarter 2022 - \$ 255.42

Block 12, Lot 3 – 2nd Quarter 2022 - \$ 1,533.42

Resolution No. 2022 - 66 Waiver to Serve Alcoholic Beverages at Kingwood Park – September 11, 2022

RESOLUTION NO. 2022 - 66

**WAIVER TO SERVE ALCOHOLIC BEVERAGES
AT KINGWOOD TOWNSHIP PARK**

WHEREAS, Michael DeSapio has reserved the use of the Kingwood Township Park 200 Union Road, Frenchtown, NJ to utilize the pavilion for the Italian American Heritage Club of Hunterdon County Annual Family Picnic on Sunday, September 11, 2022; and

WHEREAS, Michael DeSapio has requested permission to serve alcoholic beverages during their “Annual Family Picnic” on Sunday, September 11 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that a waiver is granted to Michael DeSapio for the Italian American Heritage Club of Hunterdon County to provide alcoholic beverages during the “Annual Family Picnic” scheduled on Sunday, September 11, 2022 at the Kingwood Township Park, 200 Union Road, Frenchtown, NJ, known as Block 19, Lot 8 in Kingwood Township, New Jersey, based on the following conditions and requirements being met by the applicant:

1. The applicants shall arrange the alcoholic beverages area so that the area is separate and distinct in appearance;
2. The applicants shall prevent minors from entering the alcoholic beverages area, from serving the alcoholic beverages and from consuming the alcoholic beverages;
3. The applicants shall provide proof to the Township of Kingwood that they hold the following insurance:

General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate
Host Liquor Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate

In addition, the applicants shall name the Township of Kingwood as an additional insured, and the Certificate of Insurance shall be submitted to the Township at least 30 days prior to the event. The Certificate of Insurance must specifically note that coverage is provided for Liquor Liability.

4. The applicants, by accepting this waiver, acknowledge and hold harmless the Township of Kingwood and its municipal officials and employees from any and all claims, damages and cost of suit which may arise out of the waiver granted hereunder.

Resolution No. 2022 - 67 Approval to Submit a Grant Application and Execute A Grant Agreement with the New Jersey Department of Transportation for the Hammer Road Improvement Project

RESOLUTION NO. 2022 – 67

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE HAMMER ROAD IMPROVEMENT
PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor, Township Engineer and Clerk are hereby authorized to submit an electronic grant application identified as MA-2023-Hammer Road Section One-00187 to the New Jersey Department of Transportation on behalf of Kingwood Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Kingwood Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

Resolution No. 2022- 68 Approval to Submit a Grant Application and Execute A Grant Agreement with the New Jersey Department of Transportation for the Federal Twist Road Improvement Project

RESOLUTION NO. 2022 – 68

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE FEDERAL TWIST ROAD
IMPROVEMENT PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor, Township Engineer and Clerk are hereby authorized to submit an electronic grant application identified as MA-2023-Federal Twist Road Section 00186 to the New Jersey Department of Transportation on behalf of Kingwood Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Kingwood Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

Resolution No. 2022 - 69 Hunterdon County Economic Development Grant Program

This resolution was removed from Consent Agenda for discussion.

**Resolution No. 2022 - 70 Change Order Number One – Warsaw Road Phase I & II Construction
- Ordinance No. 22-05-2022**

RESOLUTION NO. 2022 - 70

**CHANGE ORDER NUMBER ONE
WARSAW ROAD PHASE I & II CONSTRUCTION – ORDINANCE NO. 22-05-2022**

WHEREAS, the need has arisen for a change order for the Warsaw Road Phase I & II Construction Project provided under Ordinance No. 22-05-2022;

WHEREAS, in accordance with the project Supplementary Specification, the following are changes in the contract; and

- Tack Coat
- Beam Guide Rail, Powder Coated
- Removal of Beam Guide Rail
- Breakaway Barricade
- Drum
- Traffic Cone
- Traffic Director, Flagger
- Fuel Price Adjustment
- Asphalt Price Adjustment
- Tact Coat
- 2" Compacted Thickness HMA 9.5M64 Surface Course
- Fuel Price Adjustment
- Asphalt Price Adjustment

WHEREAS, the Contractor, Onorati Construction Corporation has agreed to the amount in Change Order Number One as follows:

Amount of Original Contract	\$238,022.41
Total Change Order #1, 2	<u>+47,604.43</u>
Total Adjusted Contract	\$285,626.84

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that Change Order Number One in the amount of + \$47,604.43 be approved.

Resolution No. 2022 - 71 Resolution Authorizing a Shared Services Agreement with Raritan Township for the Provision of Construction Department Services

This resolution was removed from Consent Agenda for discussion.

Resolution No. 2022 –73 Refund of Real Estate Taxes – Block 33, Lot 27

RESOLUTION NO. 2022 - 73
REFUND OF REAL ESTATE TAXES

WHEREAS, the owner of Block 33, Lot 27 erroneously made two payments for the second quarter of 2022, and

WHEREAS, the tax collector has received a request for a refund of the duplicate payment from the homeowner in the amount of \$1,277.24.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund to the owner of Block 33, Lot 27, Donald Kugler, 517 Byram Kingwood Road, Frenchtown, New Jersey, 08825.

Resolution No. 2022 –74 Refund of Taxes Due to Determination of Exempt Veteran Owner

RESOLUTION NO. 2022 - 74
REFUND OF TAXES DUE TO DETERMINATION OF EXEMPT VETERAN OWNER

WHEREAS, the tax assessor granted a veteran's exemption on Block 12, Lot 3 on March 16, 2022, and

WHEREAS, the prorated amount for the first quarter of 2022 is \$255.42, which was refunded on May 5, 2022, and

WHEREAS, the mortgage company paid the real estate taxes on the above block and lot for the second quarter of 2022 in the amount of \$1,533.42.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that Chief Financial Officer shall be authorized to issue the following refund to Catherine and Alan W. Runfeldt, 1140 State Highway 12, Frenchtown, New Jersey, 08825 in the amount as follows:

2nd qtr. 2022 - \$1,533.42

4). Minutes

May 5, 2022 Regular Meeting

5). Correspondence

Letter from the NJDOT re: Proposed Pavement Resurfacing, Payment
Construction and Drainage Improvements of Route 29

Letter from the NJDOT re: Transportation Alternatives Set-Aside Program
Request for Applications

Letter of Support from Mayor – KT First Aid & Rescue Squad – Appl. Grant

Motion and Approval for Items on Consent Agenda

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to approve the items listed under the Consent Agenda, including to pay all Bills and Claims in the amount of **\$941,064.26** that are in order and attached as Bill List for June 2022.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

The following Items were removed from the Consent Agenda for review to the public:

The following Resolution was requested to be removed from the Consent Agenda. Committee Member Russano noted as a liaison to several committees in the Township, there has been open discussion with the members the past two months with regards to the economic well being of our farmstands, farmers, those selling eggs, businesses who have an LLC who are all along the 519 Trail. There is possibility for the quality of life to promote these businesses. The County has notified the Township they have grants available to help and assist residents with businesses in the Township. Committeeman Russano proposed that the Township adopt the following resolution to apply for a grant, which would be no cost to the Township.

Resolution No. 2022 - 69 Hunterdon County Economic Development Grant Program

RESOLUTION NO. 2022 - 69

**RESOLUTION AUTHORIZING THE APPLICATION FOR
HUNTERDON COUNTY ECONOMIC DEVELOPMENT
GRANT PROGRAM
ECONOMIC DEVELOPMENT PROJECTS**

WHEREAS, the Hunterdon County Economic Development Grant Program (EDGP) provides funding to Hunterdon Municipalities and local non-profit business associations looking to explore, create, or implement programs, policy, or procedure consistent with the goals and objectives of the Hunterdon County Office of Economic Development; and

WHEREAS, the total amount available through the EDGP Program will be determined annually and will be available on a rolling basis throughout the calendar year; and

WHEREAS, any Municipality of Hunterdon or local non-profit business association is eligible for EDGP funding from Hunterdon County; and

WHEREAS, Studies, consultants, relevant project materials, event support, and other purposes deemed as consistent with the goals and objectives of programs and initiatives currently being implemented by the County's Office of Economic Development.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood that Maureen Syrnick or the successor to the office of the Mayor is hereby authorized to submit an official signed request on township letterhead to the Hunterdon County Office of Economic Development with the following information:

- Project description
- Outline of desired outcome
- Amount requested
- Project lead and/or entities
- Brief outline of the project process and implementation
- Timeline for implementation
- Description of follow-up and metrics, if relevant

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Kingwood hereby authorizes the support of the grant application for the funding of “Hunterdon County Economic Development Grant Program.”

This resolution shall take effect immediately.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried do adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

The following Resolution was requested to be removed from the Consent Agenda.

Mayor Syrnick explained the situation with the Township’s Construction Department. She then read aloud the shared services agreement with Raritan Township and the resolution to be adopted.

Resolution No. 2022 - 71 Resolution Authorizing a Shared Services Agreement with Raritan Township for the Provision of Construction Department Services

RESOLUTION NO. 2022 - 71

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT

WITH RARITAN TOWNSHIP FOR THE PROVISION OF CONSTRUCTION DEPARTMENT SERVICES

WHEREAS, the Township of Kingwood has a duty and responsibility under the New Jersey Uniform Construction Code, N.J.A.C. 5:23, *et seq.* to provide construction inspection services to residents of the Township of Kingwood; and

WHEREAS, the Township of Raritan has various personnel qualified to provide said services; and

WHEREAS, Kingwood and Raritan Township's wish to enter into a shared services agreement for certain construction inspection and code enforcement services as required and set forth in the New Jersey Uniform Construction Code, N.J.A.C. 5:23, et seq.; and

WHEREAS, Kingwood shall appoint current Raritan employees David Fabiano, as its Construction Official, Building Subcode Official, and Technical Assistant; and Christopher Wilt, as its Fire Inspector, who shall be designated as the representative of Kingwood to furnish code administration and enforcement services under the New Jersey Uniform Construction Code, N.J.S.A. 5:23 et seq.; and

WHEREAS, notwithstanding such appointments, the parties acknowledge that David Fabiano and Christopher Wilt shall remain employees of Raritan, and perform all their required duties in Raritan when not performing the services in Kingwood pursuant to the terms set forth in the shared services agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*, permits and provides for a mechanism for contracting between local units by entry into a shared services agreement; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township of Kingwood to enter into the Shared Services Agreement with Raritan Township for the provision of such construction department services as required and set forth in the shared services agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood as follows:

1. The Township is authorized to enter into a shared services agreement with the Township of Raritan for the provision of construction department services, specifically having current Raritan Township employees David Fabiano, to be appointed as Kingwood's Construction Official, Building Subcode Official, and Technical Assistant; and Christopher Wilt, to be appointed as Kingwood's Fire Inspector, who shall be designated as the representatives of Kingwood to furnish code administration and enforcement services under the New Jersey Uniform Construction Code, N.J.S.A. 5:23 et seq.
2. The Mayor and Township Clerk are hereby authorized and directed to execute the Shared Services Agreement with Raritan Township in substantial the form attached hereto.
3. The Township Clerk is directed to provide a copy of this Resolution to the Township of Raritan.
4. All appropriate Township officials are authorized to take the necessary action to effectuate the Shared Services Agreement authorized in this Resolution.
5. This Resolution shall take effect immediately and related back to the services provided as of June 1, 2022.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Deputy Clerk, Michele Tipton-Walters commented on the excellent job the new construction official is doing since he began working for the Township.

ORDINANCES

ORDINANCE NO. 22-05-2022 AN ORDINANCE AMENDING ORDINANCE NO. 21-19-2021 PROVIDING FOR THE RECONSTRUCTION OF WARSAW ROAD, SECTION I & II BY THE TOWNSHIP OF KINGWOOD, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$300,000.00 THEREFORE – Public Hearing and Final Adoption

Mayor Syrnick read aloud the ordinance by title:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 5th day of May 2022.

The Ordinance was published in the Hunterdon County Democrat on May 19, 2022, and has been posted in the Kingwood Township Municipal Building on May 6, 2022. Copies of the Ordinance have been available for inspection by the public since May 6, 2022.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public Comments: There were no public comments.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

ORDINANCE NO. 22 – 05 - 2022

**AN ORDINANCE AMENDING ORDINANCE NO. 21-19-2021 PROVIDING FOR
THE RECONSTRUCTION OF WARSAW ROAD, SECTIONS I & II
BY THE TOWNSHIP OF KINGWOOD,
IN THE COUNTY OF HUNTERDON, NEW JERSEY,
APPROPRIATING \$300,000.00 THEREFORE**

BE IT ORDAINED by the Committee of the Township of Kingwood in the County of Hunterdon, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The improvement described in Section 2 of this ordinance is hereby authorized to be undertaken by the Township of Kingwood, New Jersey as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$290,000.00.

The funding for the ordinance is a through a receipt of a \$170,000.00 and \$120,000.00 grant from the State of New Jersey Department of Transportation and \$10,000.00 from the Capital Improvement Fund.

- Section 2.
- (a) The improvement hereby authorized is the reconstruction of Warsaw Road, Sections I & II.
 - (b) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 3. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 2 of this ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 20 years.

(c) An aggregate amount not exceeding \$33,000.00, for items of expense listed in and permitted under NJSA 40A:2-20 is included in the estimated cost indicated herein for the purpose of improvement.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 7. This ordinance shall take effect immediately after the first publication thereof after final adoption.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to approve the foregoing Ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 22-06-2022 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF THE EDMUNDS (MCSJ) REAL PROPERTY TAX BILLING SOFTWARE IN THE AMOUNT OF \$21,500.00 FROM THE CAPITAL IMPROVEMENT FUND – Introduction on First Reading

Mayor Syrnick read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to introduce on first reading **ORDINANCE NO. 22-06-2022 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF THE EDMUNDS (MCSJ) REAL PROPERTY TAX BILLING SOFTWARE IN THE AMOUNT OF \$21,500.00 FROM THE CAPITAL IMPROVEMENT FUND.**

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, July 7, 2022 at a meeting beginning at 7:00 P.M. at the municipal building.

NEW BUSINESS

Township Committee Liaison Monthly Reports

Committee Member Russano, Liaison to the KTS, BOE reported there is now Law Enforcement at the Kingwood School now. Also 8th Grade graduation will be held on Monday, June 13, 2022 at 6:00pm.

Liaison to Parks and Recreation Committee, Committee Member Russano attended the County Commissioner's meeting last evening. He explained that last month the Township adopted a resolution to apply for grant funding through the Hunterdon County Rediscover Grant Program. He announced that Kingwood Township will be receiving \$5,000 for funds to put towards Community Day.

Mayor Syrnick thanked Committeeman Russano for applying for the grant for Kingwood Township.

Deputy Mayor Ciacciarelli, Liaison to the Department of Public Works and Office Staff – Noted there is nothing to report at this month.

Mayor Syrnick, Liaison to the Environmental Commission and Open Space Advisory Committee – Reported the Environmental Commission met last week looking for volunteers for cleanup day at Horseshoe Bend Park to clean out invasive species. She announced to the public that they are welcome to come and volunteer at the park.

Mayor Syrnick noted the Open Space Advisory Committee did not meet due to a lack of quorum.

Mayor Syrnick noted that our Clean Communities Coordinator has now issued five mini grants so far this year, where organizations have come to clean up sections of roadways.

Clean Communities Coordinator, Michael Ewing did a presentation at the Kingwood School on waste and recycling. He is also looking at funds available for tools to clean up the roads. Mayor Syrnick noted it is a great opportunity to use our Clean Communities grant funds from the state.

There is now a bin for shredding available in the foyer at the Municipal Building for all Kingwood residents, which is paid for with the recycling grant. Tires that have been collected at the Township DPW have been removed with funds from the recycling grant and with no cost to the Township.

Approve Annual Covered Bridges Ride with Central Bucks Bicycle Club for October 16th, 2022

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to approve the Annual Covered Bridges Ride with Central Bucks Bicycle Club for October 16th, 2022.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Discussion – Board of Health Legislation Chapter 153 Sewerage Disposal Systems

Attorney K. Campbell explained an ordinance, which she drafted for the Committee Members to review. If they are interested this should be sent to the Board of Health to adopt. It allows the Township Engineer to make recommendations, which gives an option for another engineer to look at the plans so that a resident who is installing a new septic system do not have to wait long for an approval. She explained the Township could require a larger application fee, but the Township's Engineer has suggested a flat fee for a certain amount, plus additional fees if he needs to return.

Township Committee feel it is a benefit for our residents not to have to wait the long haul. There was a discussion of a flat fee for the Township Engineer, which would be \$300.00, and \$100.00 for the actual application.

Attorney K. Campbell to make the changes in the draft ordinance to be recommended to the Township's Board of Health to be adopted.

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to approve to send to the Township's Board of Health for consideration of adopting this ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Recommendation from Parks and Recreation Committee Re - William Lindsay Whitehouse

Mayor Syrnick noted the Parks and Recreation has recommended the Township proceed with the application to register the William Lindsay White House as an historic place.

OLD BUSINESS

Quotes for New Signs on Township Properties

Mayor Syrnick explained the sign at the Kingwood Park was repainted and it looks really good. She explained in detail several quotes the Township obtained for a new sign for the front of the municipal building.

The Township Committee would like to table these quotes until next month.

EXECUTIVE SESSION - RESOLUTION NO. 2022 - 72

The following Resolution was introduced to enter into closed session at approximately 8:17P.M.:

RESOLUTION NO. 2022 – 72

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Attorney Client Privilege - Letter from Green Acres
3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.
4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None


RETURN TO REGULAR SESSION

Township Committee returned to Regular Session at 9:04P.M.

ADJOURNMENT

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 9:05 pm.
All voted Aye on **Roll Call Vote**.

Respectfully submitted,


Cynthia L. Keller, RMC
Township Clerk

June 8, 2022
12:08 PM

TOWNSHIP OF KINGWOOD
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 05/06/22 to 06/08/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
ANIMAL		Animal Control			
449763	05/18/22	PAYR0010 PAYROLL ACCOUNT	200.03		1391
449764	06/01/22	PAYR0010 PAYROLL ACCOUNT	200.03		1396

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	400.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	400.06	0.00

CLEARING	CLEARING ACCOUNT		
94491	06/08/22 ADVAN015 ADVANCED ANIMAL CONTROL LLC	3,120.00	1397
94492	06/08/22 ALLIE020 GRIFFITH-ALLIED TRUCKING LLC	2,042.23	1397
94493	06/08/22 BUSIN025 BUSINESS INFORMATION SYSTEMS I	77.04	1397
94494	06/08/22 CARBO010 CARBONITE, INC.	111.21	1397
94495	06/08/22 CENTU010 UNITED TELEPHONE COMPANY OF	862.88	1397
94496	06/08/22 CIT00010 CIT	169.89	1397
94497	06/08/22 COOPE025 COOPER PEST SOLUTIONS	67.46	1397
94498	06/08/22 COUNT060 COUNTY OF HUNTERDON-TREASURER	400.00	1397
94499	06/08/22 CYNTH020 CYNTHIA L. KELLER	34.30	1397
94500	06/08/22 DAVID090 DAVID A ROBINSON	150.00	1397
94501	06/08/22 DONAL015 DONALD KUGLER	1,277.24	1397
94502	06/08/22 DVRHS010 D.V.R.H.S.	225.00	1397
94503	06/08/22 EDWAR030 EDWARD'S TRADING POST INC.	958.00	1397
94504	06/08/22 ELIZABET PIVOTAL UTILITY HOLDINGS, INC	2,022.10	1397
94505	06/08/22 FINGE005 FINGER'S RADIATOR HOSPITAL INC	300.00	1397
94506	06/08/22 FOLEY010 FOLEY INC.	1,283.54	1397
94507	06/08/22 FRENC020 FRENCHTOWN HOME AND HARDWARE	102.40	1397
94508	06/08/22 GARDE060 GARDEN STATE LABORATORIES INC	170.00	1397
94509	06/08/22 GENER010 GENERAL CODE, LLC	1,195.00	1397
94510	06/08/22 GREAT015 GREATAMERICA FINANCIAL SERVICE	158.87	1397
94511	06/08/22 GREGG010 GREGG A PACIFICO, DVM	300.00	1397
94512	06/08/22 HJOPD010 H.J. OPDYKE LUMBER CO., INC	82.38	1397
94513	06/08/22 INTEL005 MOBILE SHRED	95.00	1397
94514	06/08/22 JERSE010 JERSEY CENTRAL POWER AND LIGHT	1,902.66	1397
94515	06/08/22 KINGW040 KINGWOOD TOWNSHIP BOE	483,325.52	1397
94516	06/08/22 KOLLM010 KOLLMER EQUIPMENT LLC	1,285.87	1397
94517	06/08/22 LAVER005 LAVERY, SELVAGGI, ABROMITIS &	14,055.00	1397
94518	06/08/22 LAWSO010 LAWSON PRODUCTS, INC.	384.96	1397
94519	06/08/22 LEAF0005 LEAF	49.15	1397
94520	06/08/22 LOCKT010 LOCK TECH	184.00	1397
94521	06/08/22 MORRI015 MORRIS COUNTY COOPERATIVE	641.69	1397
94522	06/08/22 NJEVE005 NJ EVENT SERVICES LLC	750.00	1397
94523	06/08/22 NJNPU010 ADVANCE PUBLICATIONS INC.	135.54	1397
94524	06/08/22 NJPO0010 NJPO	38.00	1397
94525	06/08/22 NJSTA010 NJ STATE LEAGUE OF MUNICIPALIT	25.00	1397
94526	06/08/22 NJSTA015 NJ STATE DEPT OF HEALTH AND	732.00	1397
94527	06/08/22 NORTH020 NORTH EAST PARTS GROUP, LLC	613.45	1397
94528	06/08/22 OCCUP010 OCCUPATIONAL HEALTH - HMC	59.00	1397
94529	06/08/22 OFFIC010 OFFICE CONCEPTS GROUP, INC.	845.14	1397
94530	06/08/22 ONORA005 ONORATI CONSTRUCTION CO.	279,914.30	1397
94531	06/08/22 PENTE010 PENTELEDA L.P. 1	124.95	1397


June 8, 2022
12:08 PM


TOWNSHIP OF KINGWOOD
Check Register By Check Date

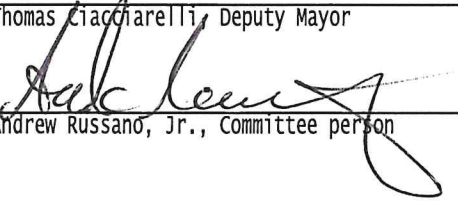
Page No: 3

Totals by Year-Fund Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	1-01	78.90	0.00	0.00	78.90
Current Fund	2-01	654,226.89	0.00	0.00	654,226.89
ANIMAL CONTROL	A-12	4,552.06	0.00	0.00	4,552.06
BD OF ADJUSTMENT ESCROW	B-24	175.00	0.00	0.00	175.00
CAPITAL	C-04	279,914.30	0.00	0.00	279,914.30
PLANNING BOARD	D-13	700.00	0.00	0.00	700.00
HUMAN SERVICES ACCOUNT	E-14	400.00	0.00	0.00	400.00
GRANT FUND	G-02	1,017.11	0.00	0.00	1,017.11
Total of All Funds:		941,064.26	0.00	0.00	941,064.26

APPROVED AND ORDERED PAID THIS 8TH DAY OF JUNE, 2022.


Maureen Syrnick, Mayor


Thomas Ciaccharelli, Deputy Mayor


Andrew Russano, Jr., Committee person