

Kingwood Township Committee Minutes

February 3, 2022 – 7:00PM

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Syrnick presiding.

Also present at the meeting were Deputy Mayor Ciacciarelli, Committee Member Andrew A. Russano, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, Deputy Clerk Michele Tipton-Walters and Clerk Cynthia Keller. Mayor Syrnick called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 6, 2022 and by telefaxing a copy of the notice to the Express Times on January 4, 2022. Copies of the notice were also posted in the Kingwood Township Municipal Building, Township Website and the Baptistown Post Office.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Due to the continuing COVID19 precautions, the Township Committee meeting is a virtual meeting held on line. The meeting is hosted on Zoom and the link can be found on the Kingwood Township website Home Page under Current Agendas.

Roll Call

Mayor Syrnick opened the meeting and thanked everyone who has attended. She introduced the Kingwood Township Committee Members.

Mayor Syrnick stated that one of the goals is to enhance communication and community outreach here in Kingwood Township. To begin the meeting there will be an introduction to our Emergency Responders who will each give a short update before the regular public comment privilege of the floor and regular meeting agenda. She thanked everyone for their service they provide for the Township.

Committee Member Russano thanked everyone for attending. He noted the First Responders face incredible challenges to keep our children, residents and community safe. As the Liaison to the Township's Law Enforcement, Local School, First Responders and Emergency Management Council, I met with everyone to discuss areas of need and communication also to advocate safety between the entities and residents of the Township.

Committee Member Russano asked each of the First Responders present to introduce themselves.

First Responders Present – Introduced themselves and gave a brief description/update of their performance as a First Responder in Kingwood Township.

Carlos DoCarmo – Lieutenant New Jersey State Police – Kingwood Station
Kerry Floyd – Captain - Kingwood First Aid Rescue Squad
Dwain Floyd – Fire Chief - Kingwood Township Volunteer Company
Irving MacConnell, Emergency Management Coordinator – Kingwood Township
Dennis Cancannon – Fire Marshall – Kingwood Township
Amy Overman – Township’s Liaison Representative – Jersey Central Power & Light Co.
Jose Ortiz – Regional External Affairs Consultant – Jersey Central Power & Light Co.

First Responders unable to attend this evening:

Kevin Bloom – President – Kingwood Twp. School Board of Education
Benjamin Reed – President/Deputy Chief – Kingwood Township First Aid Rescue Squad

The Township Committee thanked all the First Responders for their service/volunteerism and for attending the meeting this evening.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

Mary MacConnell – Spring Hill Road - Asked a question regarding the Temporary Emergency Resolution, which is listed on the agenda. She asked the reasons for the resolution.

Mayor Syrnick explained the 2022 Budget has not been adopted yet this year, and there are accounts which needed additional funds to cover invoices, which need to be paid.

Lois Voronin, Union Road - Thanked the Township Committee for having the meeting on Zoom and she hopes the Township continues to have the meetings virtually.

David Frank, Muddy Run Road – Asked the Township Committee for an update on the issue on Muddy Run Road. He also asked if the Township will need to budget for this repair.

Mayor Syrnick noted a meeting will be scheduled with the County Engineer’s Department, Township Engineer, and the Township’s Department of Public Works. She noted that Mr. Frank will be informed, as soon as, the Township has additional information following the meeting.

Committee Member Russano – Noted speaking to a County representative to look into this further and get this taken care of as soon as possible.

Robert Montuore – President of the Essential Cannabis Company LLC – Present to discuss a class one cultivation cannabis business within Kingwood Township.

The Township Committee welcomed Robert Montuore. Mr. Montuore thanked the Township Committee for allowing him to come speak. He began by thanking the First Responders for all their hard work in the Township. He gave a brief verbal presentation of the cannabis business. He noted they would like to get the residents’ comments regarding opening up a cultivation cannabis business in the area.

Mr. Montuore would like to share the presentation to the Township and residents in the near future.

Deputy Mayor Ciacciarelli suggested a Special Township meeting be scheduled, and also invite the public to join in and get their thoughts and opinions.

The Committee Members discussed a date for the presentation to the residents. It was agreed to schedule the special meeting on Tuesday, February 15, 2022. A notice of this meeting will be advertised in the Hunterdon County Democrat, Courier News and also posted on the Township's website.

CONSENT AGENDA:

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

Future Meetings and Activities – Available at www.kingwoodtownship.com

- February 21 -** Municipal Offices Closed for Holiday – President's Day
- March 3 -** Regular Monthly Township Committee Meeting beginning at 7:00pm – Check Location of Mtg. www.kingwoodtownship.com – Current Agendas
- March 5 -** Hazardous Waste Clean-up – 314 State Hwy. 12 County Complex – 9am- 1pm
- March 19 -** Electronic Clean-up – 314 State Hwy. 12 County Complex – 9am -1pm
- April 9 -** **Free Rabies Clinic**, Saturday at DPW/Township Garage, 255 Union Rd., from 1:00PM-3:00PM

1). Monthly Reports

Advanced Animal Control – Report – January 2022
Budget Status Report – January 2022
Court Report – December/January 2022
Construction Reports – January 2022
Emergency Management Report – January 2022
Fire Marshall Monthly Report – Year End Fire Safety Report 2021
Mount Amwell Project – Annual Cemetery Maintenance Activities Report
New Jersey State Police – Kingwood – Report
Township Engineer's Report – January 2022
Tax Collector Report for January 2022
Zoning Official Report for January 2022

Resolution No. 2022 – 09 Temporary Emergency Resolution

RESOLUTION NO. 2022 – 09

TEMPORARY EMERGENCY RESOLUTION

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2022 budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$25,200.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, in the County of Hunterdon, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$58,9500.00 as follows:

STREETS AND ROADS – OTHER EXPENSE \$33,750.00
SNOW REMOVAL – OTHER EXPENSE - \$20,000.00
NATURAL GAS – OTHER EXPENSE - \$5,000.00
AGRICULTURAL ADVISORY COMMITTEE – OTHER EXPENSE \$ 100.00
ENVIRONMENTAL COMMISSION – OTHER EXPENSE \$ 100.00

2. Said emergency temporary appropriations will be provided for in the 2022 budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

2). **Bills and Claims** **\$1,449.337.84**

3). **Resolutions**

Resolution No. 2022 - 10 Amendment to the Employees Handbook & Personnel Policies & Procedures Manual–Hourly Time off for Sick/Personal/Vacation Time Taken

RESOLUTION NO. 2022 - 10

RESOLUTION OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING THE PERSONNEL POLICY TO ALLOW THE USE OF SICK AND VACATION DAYS IN HOURLY INCREMENTS

WHEREAS, the Township Committee wishes to revise the Personnel Policy to allow employees to take their sick and vacation time in hourly increments instead in full days and how to report the use of benefit time.

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey do hereby approve the attached amendments to policies and said policies will be added to the Township Personnel Policy and Procedure Manual.

“Sick and Personal Leave” starting on Page 16 of the Personnel Policy shall be deleted and replaced with the following:

Sick and Personal Leave: Kingwood Township requires prompt and regular attendance at work, but we recognize that certain circumstances will arise that prevent the employee from attending work.

Kingwood Township is committed to complying with the provisions of New Jersey's Earned Sick Leave Law (the "Law") in all respects.

Use:

Sick leave is hereby defined to mean absence from duty by an employee because of personal illness, exposure to contagious disease, attendance upon a member of the employee's immediate family or household is ill and requires the presence of the employee.

All employees shall be permitted to utilize their sick leave in hourly increments.

Reporting:

All absences due to illness or disability shall be reported immediately to the Township Clerk, using the "Request for Approval- Vacation/Absence" form. Employees are responsible for reporting their use of sick time to the Township's designated payroll employee or entering the time themselves, if applicable.

Eligibility:

- **Salaried, full-time employees** with at least four (4) months of continuous service may use up to six (6) sick days per year.
 - Accumulation: Sick days may be accumulated from year to year. Sick days will accumulate at the maximum amount of six (6) sick days (42 hours) per calendar year.
 - ~~Salaried employees who work more than one half of their regular work day will not be charged a sick day.~~
 - Full-time employees who have worked for Kingwood Township continuously for at least ten (10) years and who are eligible for retirement or who voluntarily separate from the Township will be paid at the current rate of pay for all accrued, but unused, sick leave, up to 60 days (with a maximum payout of \$15,000 for employees hired after May 21, 2021). For the purpose of this paragraph, "full-time" shall be defined as salaried or hourly employees who work a minimum of 30 office hours per week. No accumulated sick time will be paid to an employee who is terminated for disciplinary reasons.
- **Tenure Salaried Part-time employees** who have acquired tenure prior to January 1, 2013 shall continue to have the sick time benefits in place at the time he/she acquired tenure, or the benefits currently offered to all other part-time employees under the New Jersey Earned Sick Leave Law, whichever is greater.
- **Part-time employees (salaried or hourly) and Temporary/Seasonal employees**
 - Accrual: Part-time/Temporary/Seasonal Employees will begin to accrue leave at the rate of one (1) hour for every thirty (30) hours worked during the year and will be eligible to utilize the accrued leave four (4) months after the date of the employee's hire.
 - Part-time/Temporary/Seasonal Employees are required to submit to the Township CFO a bi-weekly timesheet which accurately reflect the total hours worked.

- Cap on Accrual of Earned Sick Leave: Employees shall be permitted to earn, in accordance with the accrual formula set forth above, a maximum of forty (40) hours in a defined year.
- Carryover of Accrued but Unused Leave: Employees shall be permitted to carryover a maximum of forty (40) hours of accrued but unused leave from year to year with a maximum amount of forty (40) hours in any defined year.
- There shall be no payout of cash value for unused leave.

Return to work:

Anytime an absence due to illness or injury exceeds three (3) days, a “Return to Work” certificate prepared by a physician will be submitted to the Township Clerk. This may be required after any illness at Kingwood Township’s discretion.

Accumulation:

Sick days may be accumulated from year to year. Sick days will accumulate at the maximum amount of six (6) sick days per calendar year, except that the DPW Supervisor may accumulate at a maximum amount of twelve (12) days per calendar year, subject to no more than 60 days. Employees who have worked for Kingwood Township continuously for at least ten (10) years and who are eligible for retirement or who voluntarily separate from the Township will be paid at the current rate of pay for all accrued, but unused, sick leave, up to 60 days (with a maximum payout of \$15,000 for employees hired after May 21, 2021). No accumulated sick time will be paid to an employee who is terminated for disciplinary reasons.

Extension of Sick Time:

Any extension of sick time beyond the maximum allowed will require special approval of the Township Committee. Sick days, personal days and vacation days may be used in that order. In the event that all paid time off is used and the employee continues to be out of the office, a physician’s statement must be submitted that includes the nature of the disability and the anticipated length of absence from work. Once all paid time off is exhausted, the employee must utilize short term disability (see below). Kingwood Township’s payroll obligation will have been fulfilled once the employee has used all other paid time off and will resume once the employee returns to work.

Short term disability:

Short term disability benefits provide income continuation during periods of serious illness or injury that result in total disability. These benefits are available through the State of New Jersey. Information on NJ Short Term Disability coverage may be obtained from the Township Clerk.

Successive disabilities:

If the employee returns to work and has a recurrence of the same or related disability within 90 calendar days, the recurrence is considered a continuation of the prior period of disability.

Group Health Insurance:

Group health insurance benefits will continue as required by the NJ Health Benefits Program. In the event that a different health insurance provider is selected, benefits will be paid on the same basis as prior to the onset of short term disability benefits, until such time as the employee must be replaced (see below- “affect of disability on continued employment”).

It is important that the employee's supervisor be provided with the treating doctor's statement as soon as it is known that an illness or injury will result in an absence greater than ten (10) days. The doctor's statement must identify the nature of the disability and the date the employee is expected to be able to return to work. Kingwood Township may require a second medical opinion at its own expense, and periodic recertification. If there are discrepancies in the first and second opinions, we may require a third doctor to render a medical opinion. This third doctor will be selected jointly by Kingwood Township and the employee, and the third opinion will be binding on both parties. Upon returning to work, the employee must provide a release, or "Return to Work" form, from the doctor treating the illness or injury.

Affect of disability on continued employment:

To the extent possible, Kingwood Township will distribute the disabled worker's responsibilities among other employees in the office. A temporary substitute may be hired at any point at which Kingwood Township deems it necessary. After a period of sixty (60) days out of the office on disability, Kingwood Township may fill the position with a permanent replacement. Upon the employee's return, every effort will be made to provide employment that is consistent with the employee's qualifications.

Workers Compensation:

- Any work-related injury must be reported immediately to the Township Clerk, and a written incident report filed.
- Any paid sick time used as a result of a work-related injury will not be charged to the paid sick days.
- A disability claim must be submitted in the event of any disability exceeding seven calendar days.
- When an employee receives a work related injury producing temporary disability, the employee is limited to wage continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor.

Bereavement Leave:

- In the event of a death in the employee's immediate family the employee shall be granted five (5) days of leave and for parent, grandparent, sibling, in-law, niece and nephew the employee shall be granted three (3) days of leave, upon notification of the Township Clerk. These are additional paid days off. All Township employees are eligible for this benefit.
- "Immediate Family" means spouse, domestic partner and child.

Personal Time:

All full-time employees (35 hours a week or more) shall be given three paid personal days each year. Personal days are to be utilized whenever an unexpected event prevents the employee from coming to work. Personal days are not to be used as vacation days.

Examples of appropriate use of a personal day: household repair, household delivery that must take place during normal working hours, veterinary emergency, attending to a sick dependent.

Personal time must be used in full day increments.

Jury Duty:

Any employee who is called to serve on a jury will continue to be paid normal wages. Upon returning to work, the employee must provide the Township Clerk with proof of attendance in court. The employee is expected to report to work for any portion of the day in which the employee is excused early by the court.

Military Leave:

Any full-time employee who is a member of the National Guard, Naval Militia, Air National Guard, or a reserve component of any United States armed force who is required to engage in field training will be granted a military leave of absence with pay for the training period as authorized by law. The paid leave will not be counted against any available vacation.

After one year of service with Kingwood Township, if a full-time employee is called to active duty or inducted into the United States military, the employee shall automatically be granted an indefinite leave of absence for the duration of military service. To be reinstated by the Township without loss of privileges or seniority, the employee must report for duty with the Township within three months following release from active duty under honorable circumstances, provided the employee has not been incapacitated when released from active duty.

If incapacitated at the time of discharge, the employee is entitled to return to employment within three months of a full recovery, provided the recovery occurs within two years of discharge.

Pay and benefits: During the period of active military duty, the employee will be paid the difference between military salary and the employee's regular salary for a period not to exceed one hundred and eighty (180) days. Employees on active service will also continue to receive paid health insurance coverage during the one hundred and eighty day period plus an additional thirty days. After this period has expired, employees may continue coverage for themselves or their dependents under the group plan by using the COBRA provision. Members of the State administered retirement systems (PERS and PFRS) will continue accruing service and salary credit in the system during the one hundred and eighty day period.

Leave of Absence:

At its discretion, the Township may grant a leave of absence to full- or part-time employees for compelling personal reasons, if the leave does not cause undue operational disruption. Such leaves are without pay and must be requested in writing. Final consideration will be made by the Township Committee.

- Leaves of absence for personal reasons may not exceed 30 calendar days.
- During a leave of absence no benefits will accrue.
- If an employee fails to return from an authorized leave within the agreed timeframe, this will be construed as the employee's intent not to return and the employee's employment will be immediately terminated.

"Vacation Time" starting on Page 20 of the Personnel Policy shall be deleted and replaced with the following:

Vacation Time: Kingwood Township recognizes the importance of rest and recreation for the well-being of our employees and continuous service to the Township should be rewarded.

Full-Time Employees (35 hours/week):

- **Vacation eligibility:** Paid vacation is granted to full-time employees based upon their employment date. An employee becomes eligible to begin using vacation days after six (6) months of continuous service.
- **Amount of vacation time given:** The amount of vacation is based on the length of continuous service. Full-time employees will receive the following:

<u>Duration of continuous service</u>	<u>Vacation time provided</u>
6 months, if hired by 4/1	5 days/35 hours
6 months, if hired after 4/1 but before 10/1	2 days/14 hours
1 year to 3 years	10 days/70 hours
4 years to 11 years	15 days/105 hours
12 years to 19 years	20 days/140 hours
20 years and more	25 days/175 hours

- Use: Employees shall be permitted to use their vacation time in hourly increments.
- Reporting: Employees are responsible for reporting their use of vacation time to the Township's designated payroll employee or entering the time themselves, if applicable.

Part-Time Employees (Less than 35 hours/week):

- **Vacation eligibility:** Paid vacation is granted to salaried, part-time employees based upon their employment date. An employee becomes eligible to begin using vacation days after six (6) months of continuous service.
- Due to the unique nature of our needs as a municipality, a substantial number of our employees work less than 35 hours a week, work at home, in the field, and sometimes at night or on weekends. The need for their services may ebb and flow substantially. As salaried employees, our part-time workers are expected to fulfill their responsibilities in whatever manner is necessary. Part-time employees will be provided with vacation time as shown below. As in the case of full-time employees, time out of the office will be considered based upon whether timely availability of services may be an issue in the event of the employee's absence.
- **Amount of vacation time given:** The amount of vacation is based on the length of continuous service. Part-time salaried employees will receive the following:

<u>Duration of continuous service</u>	<u>Vacation time provided*</u>
6 months, if hired by 4/1	Equivalent of one work week/hours
6 months, if hired after 4/1 but before 10/1	Equivalent of one-half work week/hours
1 year to 3 years	Equivalent of two work weeks/hours
4 years to 11 years	Equivalent of three work weeks/hours
12 years to 19 years	Equivalent of four work weeks/hours
20 years and more	Equivalent of five work weeks/hours

*The stated equivalents are associated with each employee's office hours. For example, if an employee has office hours two days a week, then two days would represent one week of vacation. Each position is assigned office hours at the discretion of the governing body. See "policy regarding multiple positions" page 26.

- Use: Employees shall be permitted to use their vacation time in hourly increments.
- Reporting: Employees are responsible for reporting their use of vacation time to the Township's designated payroll employee or entering the time themselves, if applicable.

Vacation Guidelines: Full Time and Part Time Employees

- **Vacation Scheduling:** Vacation time for which an employee is eligible may be scheduled at any time between January 1 and the end of that year, consistent with the needs and responsibilities of the position. The "Request for Approval-Vacation/Absence" form is to be submitted to the employee's immediate supervisor or the office manager. Immediate supervisors are responsible for approving vacation requests for employees reporting directly to them and for assuring that adequate coverage is maintained in their areas at all times.
- **Vacation Deferral:** Full-time employees may elect to defer up to a maximum of 5 days of vacation time to the following year. Part-time salaried employees may elect to carry the equivalent of one work week to the following year. Such deferral is not encouraged by the Township. Any deferred time must be used by 4/30 of the following year or the time will be forfeited by the employee.
- **Vacation pay in lieu of vacation time** will not be granted.
- **Separation:** In the event that an individual's employment with the Township terminates due to death or retirement, all unused vacation time for which the employee was eligible will be paid. Unless terminated for disciplinary reasons, an individual whose employment with Kingwood Township terminates for any reason other than death or retirement will be paid for all unused vacation on a pro-rata basis. For example, if an employee resigns on 3/31, he is entitled to 25% of his vacation pay, and so on. If an employee fails to give proper notice, any unused vacation may be forfeited.

Resolution No. 2022 - 11 Appointment to Public Agency Compliance Officer 2022

RESOLUTION NO. 2022 - 11

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER 2022

WHEREAS, the Township of Kingwood has been advised by the Department of Treasury, Affirmative Action Officer, that it is necessary to appoint a Public Compliance Officer (P.A.C.O.); and

WHEREAS, this is an annual appointment – this appointment will be for calendar year 2022;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon, and State of New Jersey to appoint Cynthia Keller, Municipal Clerk, to this office as this individual has Knowledge of the professional services and procurement contracts entered into by Kingwood Township.

Resolution No. 2022 - 12 Appointment of Municipal (HRO) Human Resources Office Secondary (HRO) Human Resources Officer to Assist Victims Of Domestic Violence for Year 2022

RESOLUTION NO. 2022 – 12

**APPOINTMENT OF MUNICIPAL (HRO) HUMAN RESOURCES OFFICER AND
SECONDARY (HRO) HUMAN RESOURCES OFFICER TO ASSIST VICTIMS
OF DOMESTIC VIOLENCE FOR 2022**

WHEREAS, The Township's Insurance Company has required the Township of Kingwood Designate and Train Human Resources Personnel in assisting employee who are victims of domestic violence.

WHEREAS, The designated (HRO's) are required to receive training on responding to and assisting to Employee who are domestic violence victims.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Cynthia L. Keller as the (HRO) Human Resources Officer and Michele Tipton-Walters as the Secondary (HRO) Human Resources Officer for the year 2022.

Resolution No. 2022 - 13 Reimbursement of Security Deposit – Central Jersey Hound Association

RESOLUTION NO. 2022 – 13

REIMBURSEMENT FOR SECURITY DEPOSIT

WHEREAS, the Central New Jersey Hound Association reserved the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a dog club event on January 15, 2022; and

WHEREAS, the Township of Kingwood requested advance payment from the Central New Jersey Hound Association for the use of the facility for January 15, 2022 in the amount of \$445.00; and

WHEREAS, the Central New Jersey Hound Association decided to cancel on December 29, 2021 this event due to the increasing number of Covid infection cases.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$445.00 security deposit to the Central New Jersey Hound Association, 224 S. 3rd Street, Bangor PA, 18013.

Resolution No. 2022 - 14 Amending Resolution No. 2021-96 Appointment of Township Tax Assessor

RESOLUTION NO. 2022 - 14

**AMENDMENT TO RESOLUTION NO. 2021 - 96
APPOINTMENT OF TOWNSHIP
TAX ASSESSOR**

WHEREAS, the Township of Kingwood is in need for a Tax Assessor; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Erica Brandmaier, as the Township's Tax Assessor for a four-year term from the first day of July next following her appointment August 15, 2021 thru June 30, 2026 at an annual salary of \$21,000.00 per year.

Resolution No. 2022 - 15 Refund of Raffle License Fees Due to Over Payment - Del Val All Sports Booster Inc.

RESOLUTION NO. 2022 - 15

REIMBURSEMENT OF RAFFLE LICENSE FEES

WHEREAS, the Del Val All Sports Booster Inc. applied for a Trick Tray Raffle License No. 2021-04 on December 15, 2021; and

WHEREAS, the Township of Kingwood charged the Del Val All Sports Booster Club the amount of \$220.00, which was 20% of the proceeds of the total amount of prizes; and

WHEREAS, the State of New Jersey informed the Clerk of Kingwood Township that the fee was only \$20.00 for the Township's fee for the Trick Tray Raffle License.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$200.00 refunded for the Township's fee for Raffle License No. 2021-04 to Del Val All Sports Booster Inc., 19 Senator Stout Road, Frenchtown, NJ 08825.

4). Minutes

January 3, 2022 Reorganization Meeting
January 3, 2022 Regular Meeting

5). Correspondence

Letter/Memo from the Environmental Commission - To Mayor Syrnick, Board of Health and Planning Board – Thank you for Opposing Penn East Pipeline

Letter/Remarks from H.C. Board of County Commissioners Director John E. Lanza

Motion and Approval for Items on Consent Agenda

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to approve the items listed under the Consent Agenda, including to pay all Bills and Claims in the amount of **\$1,449,337.84** that are in order and attached as Bill List for February 2022.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Items removed from the Consent Agenda for Discussion and Approval:

Emergency Management Report – January 2022

Irving MacConnell reported - Kingwood Township is in the middle of a FEMA grant for Hurricane IDA. He stated most of the damages occurred on Fairview Road, Warsaw Road, Kingwood Station Barbertown Road, and Stompf Tavern, which had the most damages. The Township should be reimbursed for 75% of the damages through the FEMA grant.

The weather prediction this evening is calling for a lot of rain. The Lockatong Creek may cause ice dams along with the Wichecheoke Creek, and the flooding which occurs around the curve on Kingwood Locktown Road.

ORDINANCES

ORDINANCE NO. 22-01-2022 CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) – Introduction on First Reading

Mayor Syrnick read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to introduce on first reading **ORDINANCE NO. 22-01-2022 CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, March 3, 2022 at a meeting beginning at 7:00 P.M. at the municipal building.

NEW BUSINESS

Township Committee Liaison Monthly Reports

Committee Member Andrew Russano – Open Space – A plan is under way to collaborate a map of the Township. There was a discussion on an outreach to residents who may be interested in farmland preservation.

Parks and Rec – Is moving forward with additional rentals at the Kingwood Township Park for an event with the possibility of international tourism in the next few months.

More information will be available on the website regarding the parks systems in Kingwood Township.

Deputy Mayor Thomas Ciacciarelli – The Department of Public Works received the delivery of salt just in time. The new DPW employee is working out very well.

Deputy Mayor Ciacciarelli noted the Township will be reopening the Municipal Building on Monday, February 14th, 2022 for the first time since Covid began. The staff have been trained to follow the guidelines by the CDC for the reopening.

Committee Member Andrew Russano mentioned the Board of Education has invited the Township to attend their meeting virtually over Zoom, which will provide the Township and the residents with valuable information.

Mayor Maureen Syrnick – Environmental Commission is working on the 2021 annual report and continuing to examine the well ordinance, which will be introduced. The Commission will be working on a project to repair the riparian buffer on Bulls Island, which is funded by a joint grant. Delaware Township to apply for the grant. Planning Board will be meeting next week.

NEW BUSINESS

LOSAP – List of Qualified Members from the Kingwood Twp. Volunteer Fire Co. and Kingwood Rescue Squad

Mayor reviewed the list of qualified members for LOSAP for 2021.

Proclamation – February 2022 is Radon Action Month

PROCLAMATION

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer; and

WHEREAS, prolonged exposure to radon can kill as many as 500 people in New Jersey each year; and

WHEREAS, families who reside in homes with elevated radon levels are at risk of developing serious health problems; and

WHEREAS, any home could have high levels, even when neighboring homes do not; and

WHEREAS, radon testing can be done with great ease at a relatively low expense to the homeowner, with the cost of reducing radon concentrations being comparable to a home repair; and

WHEREAS, the New Jersey Department of Environmental Protection and the United States Environmental Protection Agency are collaborating during the month of January to promote the need for radon testing in an effort to protect the lives of our State's residents; and

NOW, THEREFORE, I, Maureen Syrnick, Mayor of the Township of Kingwood, on behalf of the Kingwood Township Committee and residents of Kingwood Township, do hereby proclaim February, 2022, as

RADON ACTION MONTH

in the Township of Kingwood and call upon all residents who have not yet tested to test their homes for radon and to reduce levels if elevated levels are found, to protect their families from the serious health risk of radon.

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to adopt the foregoing Proclamation as February 2022 Radon Action Month.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Request from Del Val Booster Club – Waiver of Township Fees for Raffle License

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to waive Township fees for raffle licenses for the Del Val Booster Club.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Letter from Hunterdon Land Trust – Stipend for Land Acquisition Support – Approve Agreement for 2022

The Township Committee Members reviewed the letter and contract agreement from the Hunterdon Land Trust.

Resolution

The following Resolution was introduced:

Resolution No. 2022 - 16 Authorizing the Mayor to Execute a Contract Between the Hunterdon Land Trust and the Township of Kingwood for the Year 2022

RESOLUTION NO. 2022 - 16

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT
BETWEEN THE HUNTERDON LAND TRUST AND THE TOWNSHIP OF KINGWOOD**

WHEREAS, the Hunterdon Land Trust (HLT) participates in the land acquisition and stewardship activities throughout Hunterdon County and especially active in Kingwood Township; and

WHEREAS, by helping to preserve hundreds of acres of open space and farmland in the past several years; and

WHEREAS, in addition, HLT owns and manages four (4) preserves in Kingwood, which protect natural resources and provide public open space to the residents; and

WHEREAS, (HLT) is facilitating several preservation projects in Kingwood totaling almost 300 acres and is working with Green Acres to identify additional properties in the Delaware Scenic Byway area; and

WHEREAS, the Township of Kingwood feels it is beneficial to the Township and residents to partner with the (HLT) and continue to work on land acquisitions projects in Kingwood Township.

THEREFORE, BE IT RESOLVED, the Governing Body authorizes Maureen Syrnick, Mayor of the Township of Kingwood to execute the contract agreement between the Hunterdon Land Trust and the Township of Kingwood effective January 1, 2022 – December 31, 2022.

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

SDL Pricing for 2022

Mayor Syrnick noted SDL also offers website services. She reviewed the summary and prices for Google Workspace Business and the following quotes for email and internet services:

Email:

Google Workspace Business Plan Plus \$18/User

Yearly price per user - \$216

Billed Yearly at \$2160 for (10) users.

This plan has security, the Vault and Endpoint user verification security. The Vault is for record retention.

Website:

SDL & GovSites.

SDL First year cost \$3000 – \$6000

Website activation: \$3000

Additional Pages - \$1000 – possibly no need

Additional Document migration – per 500 documents \$3000

Addition Design Blocks \$250 Per Block

GovSites –

Full service solutions - \$7500

- Website set up
- 30 pages of data migration
- 500 documents of meeting docs (3 years)
- Calendar configuration
- SDL software integration

Ongoing service and annual fees - \$8,450

- Tech support
- Hosting
- Daily Backups
- Software integrations
- Webmaster services ets

First Year Cost \$15,450.00

Mayor Syrnick reviewed SDL and GovSites. Committee Members all agreed that SDL would be the way to go.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to approve the Township choose Google Work Space for the new email system and SDL for the new website system.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Preserve NJ Grant Notification – Historic Pres. Fund Grant Award – William Lindsay Whitehouse

Maureen explained speaking to Dennis Bertland, Historic Preservation Consultant. She explained that the Township has until 2023 to accept the grant money from the state. This will give the Township time to look over what other projects they would like to spend their open space funds towards.

Citizen Leadership Form – Geff Vitale – Planning Board

The Township Committee reviewed the Citizen Leadership Form from Geff Vitale. It was noted that there is an opening on the Planning Board for a Board of Education representative.

Schedule Special Meeting to Discuss the Municipal Budget 2022

A Special Township Committee Meeting to be scheduled on Tuesday, February 22, 2022 beginning at 1:00pm.

Resolution

Resolution No. 2022 – 17 Professional Services Resolution

RESOLUTION NO. 2022 - 17

**RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS FOR
PROFESSIONAL SERVICES
FOR YEAR 2022**

WHEREAS, the Township of Kingwood has a need to acquire professional services of Township Professionals as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisitions will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year(s); and

WHEREAS, the Professional set forth below has submitted a proposal indicating they will provide the professional services described below for the amount set forth in each submitted proposal; and

WHEREAS, the Professional set forth in below has completed and submitted a Business Entity Disclosure Certification which certifies that each Township Professional has not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit the Township professionals from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to the contract set forth below has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood authorizes the Mayor and Clerk to enter into a contract with the Professional as described below:

**William M. Colantano
Bedard Kurowicki & Co.
114 Broad Street
Flemington, NJ 08822
Auditing – OE**

Township Auditor

One Year

\$26,575.00

Andrea L. Kahn McManimon, Scotland & Baumann, LLC 75 Livingston Avenue Roseland, New Jersey Financial Adm. – OE	Bond Counsel	One Year \$ 2,000.00
Vincent Uhl, PG, PH UHL & Associates, Inc. Groundwater Resource Consultants 278 N. Union St.; Suite 106 Lambertville, NJ 08530 Board of Health Trust	Hydrogeologist	One Year \$ 3,000.00
David Roberts DG Roberts Planning & Design LLC 37 Bayview Avenue Bayville, NJ 08721	Planner	One Year \$1,000.00

A copy of this Resolution shall be published in the Hunterdon Democrat as required by law.

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

OLD BUSINESS

Planet Networks – Fiber Broadband Network/Sample Resolution Authorizing the Use of the Public Rights-of-Way By Planet Networks, Inc.

Mayor Syrnick reviewed the request from Planet Networks.

Attorney K. Campbell explained the proposed resolution regarding Planet Network’s plan. The resolution is to authorize the company to install their lines for services on existing polls in Kingwood Township.

Resolution No. 2022 - 18 Authorizing the Use of the Public Rights-of Way by Planet Networks, Inc.

RESOLUTION 2022 – 18

RESOLUTION OF THE TOWNSHIP OF KINGWOOD AUTHORIZING THE USE OF THE PUBLIC RIGHTS-OF-WAY BY PLANET NETWORKS, INC.

WHEREAS, Planet Networks Inc. ("Planet Networks") is a provider of telecommunications services that is authorized by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout New Jersey; and

WHEREAS, Planet Networks has petitioned the municipality for consent to use the public rights-of-way to place its telecommunication facilities aerially on existing and new utility poles and/or in underground conduit; and

WHEREAS, the Federal Communications Commission has held that "an effective prohibition [under the Telecommunications Act of 1996] occurs where a state or local legal requirement materially inhibits a provider's ability to engage in any of a variety of activities related to its provision of a covered service ... not only by rendering a service provider unable to provide an existing service in a new geographic area or by restricting the entry of a new provider in providing service in a particular area, but also by materially inhibiting the introduction of new services or the improvement of existing services." Declaratory Ruling and Third Report and Order, WT Docket No. 17-79; WC Docket No. 17-84, FCC-18-133A1, at para. 36, p. 15-16; and

WHEREAS, Planet Networks has or will enter into agreements with the utility companies for the use of their poles; and

WHEREAS, N.J.S.A. 48:3-19 provides that "[t]he consent of the municipality shall be obtained for the use by a person of the poles of another person unless each person has a lawful right to maintain poles in such street, highway or other public place; and

WHEREAS, N.J.S.A. 27:16-6 provides, in part that "[t]he Board of Commissioners shall not grant an easement, right of way, or use in, under or over, any portion of a county road in a municipality, unless the Township Committee of the Township of Kingwood shall consent thereto;" and

WHEREAS, N.J.S.A. 46:17-8 provides that "[a]ny telegraph or telephone company organized under the laws of this or any other State, or of the United States may erect, construct and maintain the necessary poles, wires, conduits, and other fixtures for its lines, in, upon, along, over or under any public street, road or highway, upon first obtaining the consent in writing of the owner of the soil to the erection of such poles, and through, across or under any of the waters within this State and upon, through or over any other land, subject to the right of the owners thereof to full compensation for the same."

WHEREAS, N.J.S.A. 54:30A-124(a) provides that a municipality may not impose any fees, taxes, levies or assessments in the nature of a local franchise, right of way, or gross receipts fee, tax, levy or assessment against telecommunications companies but that a municipality may impose reasonable fees for actual services made by any municipal agency; and

WHEREAS, it is in the best interests of the municipality and its citizens to grant consent to Planet Networks.

NOW THEREFORE BE IT RESOLVED THAT:

1) That the Township Committee does hereby grant permission and authority to Planet Networks, Inc. to install fiber optic cables and related facilities on existing utility poles within the public right-of-way and to install new utility poles, upon the following terms and conditions:

- a) Planet Networks shall adhere to all applicable federal, State, and local laws in connection with its use of the public right-of-way.
- b) Planet Networks shall obtain any applicable permits in connection with the installation of its facilities;
- c) Planet Networks shall indemnify, defend and hold harmless the municipality, its officials, agents, and employees, from and against any claim of liability, damages or loss resulting in bodily injury or property damage arising out of Planet Network's use of the public right-of-way, except to the extent such loss, injury or property damage resulting from the acts or omissions of the municipality.
- d) Planet Networks shall procure and maintain, at its cost and expense, commercial general liability insurance with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$500,000 for damage or destruction to property in any one occurrence and shall include the municipality as an additional insured on said insurance policy.
- e) Planet Networks shall be responsible for the repair of any damage to pavement or any structure arising from its construction, installation or maintenance of its facilities.
- f) Notwithstanding any provision contained herein, neither the municipality nor Planet Networks shall be liable to the other for consequential, incidental, exemplary, or punitive damages on account of any activity pursuant to this consent.
- g) That the is hereby authorized to execute and the Clerk to attest to any other documents necessary to effectuate the terms of this resolution.

STATEMENT: This resolution authorizes and consents to Planet Networks, Inc. installation of fiber optic cables and related facilities on new and existing utility poles and conduits within the public rights-of-way.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Kingwood Park House/Determine Cost to Bring Building to Code – Update

Mayor Syrnick explained the results from the Township's professional construction official. Committee Member Russano noted the house is inoperable to live in. He explained the furnace is currently not working. There may be a possible solution, which is to apply for a DCA funding grant. The funding could be used to replace items needed. The Parks and Recreation is still working on a plan to work forward. As of now, the Township is looking at the safety of the residents.

Service Electric Cable TV – Updated Map

Attorney K. Campbell noted she has not heard back from Service Electric Cable TV regarding a more detailed map, which she requested several times.

Committee Member Russano gave an update on the frontline organizations. He noted one being the Emergency Management Coordinator. The duties for this position were read aloud.

Committee Member and Liaison to the First Responders Mr. Russano recommended, Dwain Frank Floyd be appointed as the Emergency Management Coordinator for Kingwood Township. He explained that Dwain Frank Floyd has a long history of a lot of experience.

Appointment to (OEM) Office of Emergency Management Coordinator

Resolution

The following Resolution was introduced:

Resolution No. 2022 – 20 Appointment to the Office of Emergency Management Coordinator for the Township of Kingwood

RESOLUTION NO. 2022 - 20

**APPOINTMENT OF TOWNSHIP
EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, the Township of Kingwood is in need for a Emergency Management Coordinator;
and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, appoint Dwain Franklin Floyd Jr. 549 County Road 519, Frenchtown, NJ as the Township's Emergency Management Coordinator effective February 5, 2022.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

EXECUTIVE SESSION - RESOLUTION NO. 2022 - 19

The following Resolution was introduced to enter into closed session at approximately 8:32P.M.:

Due to the continuing COVID19 precautions, the Township Committee Executive Session Meeting is a separate virtual meeting held on Zoom. This meeting is not open to the public. The Township Committee will enter back into the current open Regular Township Committee Meeting on Zoom when they return to Regular Session.

RESOLUTION NO. 2022 - 19

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Contractual - Contract Negotiations - Department of Public Works
Attorney Client Privilege - Insurance Coverage for Volunteers

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

Township Committee returned to Regular Session in the current Regular Meeting on Zoom at 8:57P.M.

The Township Committee discussed hiring a consultant for the Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Grant to assist in obtaining funds for all that was spent during Covid 19.

Resolution

Resolution No. 2022 – 21 Professional Services Agreement

The following Resolution was introduced:

RESOLUTION NO. 2022 - 21

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES FOR YEAR 2022

WHEREAS, the Township of Kingwood has a need to acquire professional services of Township Professionals as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisitions will not exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year(s); and

WHEREAS, the Professional set forth below has submitted a proposal indicating they will provide the professional services described below for the amount set forth in each submitted proposal; and

WHEREAS, the Professional set forth in below has completed and submitted a Business Entity Disclosure Certification which certifies that each Township Professional has not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit the Township professionals from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to the contract set forth below has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood authorizes the Mayor and Clerk to enter into a contract with the Professional as described below:

**Holman Frenia Allison, PC
Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Consultation**

American Rescue Plan 2021 – Grant - \$7,000.00

A copy of this Resolution shall be published in the Hunterdon Democrat as required by law.

It was moved by Mr. Russano, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Russano, Syrnick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ADJOURNMENT

It was moved by Mr. Ciacciarelli, seconded by Mr. Russano and carried to adjourn the meeting at 9:08pm.

Respectfully submitted,

**Cynthia L. Keller, RMC
Township Clerk**

February 2, 2022
03:38 PM

TOWNSHIP OF KINGWOOD
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 01/07/22 to 02/03/22
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct

ANIMAL		Animal Control					
449754	01/12/22	PAYRO010 PAYROLL ACCOUNT					1344
22-00090	20	JANUARY 12, 2022	200.03	A-12-56-850-802	Budget		1 1
				ANIMAL CONTROL - OTHER EXPENSES			

449753	01/26/22	PAYRO010 PAYROLL ACCOUNT					1340
22-00076	23	JANUARY 26, 2022	200.03	A-12-56-850-802	Budget		1 1
				ANIMAL CONTROL - OTHER EXPENSES			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	400.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	400.06	0.00

CLEARING		CLEARING ACCOUNT					
94254	02/03/22	ADVAN015 ADVANCED ANIMAL CONTROL LLC					1346
22-00010	1	Animal Control Officer Pay Jan	780.00	A-12-56-850-802	Budget		50 1
				ANIMAL CONTROL - OTHER EXPENSES			
22-00010	2	Animal Control Officer Pay Feb	780.00	A-12-56-850-802	Budget		51 1
				ANIMAL CONTROL - OTHER EXPENSES			
			1,560.00				

94255	02/03/22	AKEQU005 A & K EQUIPMENT CO. INC.					1346
21-01143	1	#9 plow cylinders	489.60	1-01-26-315-299	Budget		2 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
21-01190	1	Hydraulic pump for plow	1,448.50	1-01-26-315-299	Budget		10 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
			1,938.10				

94256	02/03/22	ALLIE020 GRIFFITH-ALLIED TRUCKING LLC					1346
21-01158	1	Gasoline	571.70	1-01-31-460-299	Budget		3 1
				GASOLINE & DIESEL FUEL - OTHER EXPENSES			
22-00011	1	Oil Del 12-28-21	343.28	1-01-31-447-000	Budget		52 1
				HEATING FUEL OIL			
22-00027	1	Diesel Fuel	948.75	2-01-31-460-299	Budget		68 1
				GASOLINE & DIESEL FUEL - OTHER EXPENSES			
22-00081	1	Heating Fuel Municipal Bldg	284.84	2-01-31-447-000	Budget		129 1
				HEATING FUEL OIL			
			2,148.57				

94257	02/03/22	ANJEC010 ANJEC					1346
22-00086	1	ANJWC Annual Membership 2022	375.00	2-01-27-335-299	Budget		133 1
				ENVIRONMENTAL COMM - OTHER EXPENSES			

94258	02/03/22	AROUN005 EXECULINE BUSINESS SYTEMS INC					1346
22-00014	1	Typewriter Ribbon Cass Cannon	52.50	1-01-20-120-299	Budget		54 1
				A & E OTHER EXPENSES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING CLEARING ACCOUNT Continued							
94259	02/03/22	AZCOM005 A TO Z COMPRESSOR CORP					1346
21-01165	1	Air Compressor anual service	1,227.04	1-01-26-315-299	Budget		5 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
94260	02/03/22	BUSIN025 BUSINESS INFORMATION SYSTEMS I					1346
21-01196	1	Upgrade Liberty Court Rec. BSI	3,000.00	1-01-20-120-299	Budget		15 1
				A & E OTHER EXPENSES			
21-01196	2	Upgrade Liberty Court Rec. BSI	1,000.00	1-01-43-490-299	Budget		16 1
				MUNICIPAL COURT - OTHER EXPENSES			
21-01196	3	Upgrade Liberty Court Rec. BSI	2,000.00	1-01-21-180-299	Budget		17 1
				PLANNING BOARD - OTHER EXPENSES			
21-01196	4	Upgrade Liberty Court Rec. BSI	300.36	1-01-27-330-299	Budget		18 1
				BOARD OF HEALTH - OTHER EXPENSES			
22-00037	1	Sound System - Court Recorder	560.00	2-01-26-310-299	Budget		81 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
			6,860.36				
94261	02/03/22	CENTU010 UNITED TELEPHONE COMPANY OF					1346
22-00070	1	DPW MAINTENANCE/RENTAL	32.45	2-01-31-440-000	Budget		118 1
				TELEPHONE			
22-00070	2	ACCT 310305693	127.60	2-01-31-440-000	Budget		119 1
				TELEPHONE			
22-00080	1	ACCT 309661070	672.56	2-01-31-440-000	Budget		128 1
				TELEPHONE			
			832.61				
94262	02/03/22	CIT00010 CIT					1346
22-00057	1	COPY MACHINE RENTAL	169.89	2-01-26-310-299	Budget		108 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
94263	02/03/22	COUNT030 COUNTY OF HUNTERDON-LIBRARY					1346
22-00043	1	1ST QTR LIBRARY TAX	48,189.02	2-01-55-904-299	Budget		95 1
				COUNTY TAXES - OTHER EXPENSES			
94264	02/03/22	COUNT040 COUNTY OF HUNTERDON-COUNTY					1346
22-00039	1	1ST QTR COUNTY TAX	499,039.68	2-01-55-904-299	Budget		83 1
				COUNTY TAXES - OTHER EXPENSES			
94265	02/03/22	COUNT050 COUNTY OF HUNTERDON-OPEN SPACE					1346
22-00038	1	1st QTR OPEN SPACE TAX	45,628.19	2-01-55-904-299	Budget		82 1
				COUNTY TAXES - OTHER EXPENSES			
94266	02/03/22	DAVID050 DAVID HEWITT					1346
22-00001	1	Reimbursement D.Hewitt Candy	49.30	1-01-28-375-299	Budget		22 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
94267	02/03/22	DELLM010 DELL MARKETING LP					1346
21-01159	1	COMPUTER FOR MEETING ROOM	759.71	1-01-26-310-299	Budget		4 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CLEARING		CLEARING ACCOUNT		Continued				
94267	DELL	MARKETING LP		Continued				
21-01186	1	LAPTOP FOR ZOOM MEETINGS	1,074.59	1-01-26-310-299	Budget		6	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
			1,834.30					
94268	02/03/22	DELVA025 DELVAL SPORTS BOOSTER CLUB					1346	
22-00063	1	Reimbursement of Raffle Fees	200.00	1-01-20-120-299	Budget		113	1
				A & E OTHER EXPENSES				
94269	02/03/22	DFFLM010 DFFLM, LLC					1346	
22-00025	1	Bearing for mason dump	36.54	2-01-26-315-299	Budget		66	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
94270	02/03/22	DJTRU005 D & J TRUCK & RV REPAIR LLC					1346	
22-00046	1	Forced Regen, on dumptruck	100.00	2-01-26-315-299	Budget		98	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
94271	02/03/22	ELIZABET PIVOTAL UTILITY HOLDINGS, INC					1346	
22-00077	1	DPW BUILDING	2,267.97	2-01-31-446-299	Budget		123	1
				NATURAL GAS				
94272	02/03/22	ENGIN015 ENGINEERING & LAND PLANNING AS					1346	
22-00040	1	BLOCK 26, LOT 2	300.00	H-18-56-850-804	Budget		84	1
				BOH TRUST - PERC/SOIL RECEIPTS				
22-00040	2	BLOCK 6, LOT 8	300.00	H-18-56-850-804	Budget		85	1
				BOH TRUST - PERC/SOIL RECEIPTS				
22-00040	3	ZIEGLER	150.00	D-13-56-850-770	Budget		86	1
				ZIEGLER/ZDEPSKI - B38, LOTS 31 & 32				
22-00040	4	DEC MONTHLY REPORT	60.00	1-01-20-165-299	Budget		87	1
				ENGINEERING - OTHER EXPENSES				
22-00040	5	WARSAW ROAD	925.00	C-04-21-019-299	Budget		88	1
				ORD 21-19-2021 - WARSAW ROAD				
22-00040	6	RIDGE ROAD PHASE II	532.38	1-01-20-165-299	Budget		89	1
				ENGINEERING - OTHER EXPENSES				
22-00040	7	RIDGE ROAD PHASE I	268.76	1-01-20-165-299	Budget		90	1
				ENGINEERING - OTHER EXPENSES				
			2,536.14					
94273	02/03/22	FRENC020 FRENCHTOWN HOME AND HARDWARE					1346	
22-00004	1	Rat traps and snow shovels	92.95	1-01-26-290-299	Budget		25	1
				STREETS & ROADS - OTHER EXPENSES				
94274	02/03/22	FSTIR005 F & S TIRE CORP. INC.					1346	
21-01191	1	Tires, rim, mount and balance	3,334.64	1-01-26-315-299	Budget		11	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
22-00005	1	Truck and Backhoe tires	990.00	1-01-26-315-299	Budget		26	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
22-00005	2	Truck and Backhoe tires	850.84	1-01-26-315-299	Budget		27	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
			5,175.48					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CLEARING		CLEARING ACCOUNT		Continued				
94275	02/03/22	GANNE010 GANNETT NJ NEWSPAPERS						1346
22-00030	1	Notice of ReOrg Mtg 01-03-2022	42.74	1-01-20-120-299	Budget		74	1
				A & E OTHER EXPENSES				
22-00033	1	Ins.Fund Commission ReOrg	46.18	1-01-20-120-299	Budget		77	1
				A & E OTHER EXPENSES				
22-00047	1	2022 OS Reorg Meeting Notice	52.20	1-01-30-429-299	Budget		99	1
				AGRICULTURE ADV COMM - OTHER EXPENSE				
22-00058	1	2022 EC Reorg Meeting Notice	49.62	2-01-27-335-299	Budget		109	1
				ENVIRONMENTAL COMM - OTHER EXPENSES				
22-00087	1	TC Annual Reg Mtgs for 2022	55.28	2-01-20-120-299	Budget		134	1
				A & E OTHER EXPENSES				
22-00088	1	Annual Notice Mtg. Ins. Fund	50.60	2-01-20-120-299	Budget		135	1
				A & E OTHER EXPENSES				
			296.62					
94276	02/03/22	GARDE060 GARDEN STATE LABORATORIES INC						1346
22-00082	1	Water Testing Municipal Bldg	60.00	2-01-26-310-299	Budget		130	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00082	2	Water Testing HSB Park	60.00	2-01-28-375-299	Budget		131	1
				PARKS & PLAYGRNDS - OTHER EXPENSES				
			120.00					
94277	02/03/22	GREAT015 GREATAMERICA FINANCIAL SERVICE						1346
22-00056	1	POSTAGE MACHINE RENTAL	158.87	2-01-26-310-299	Budget		107	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
94278	02/03/22	HUNTE170 HUNTERDON MILL & MACHINE SUPPL						1346
22-00045	1	1-1/8th Nut	7.98	2-01-26-315-299	Budget		97	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
94279	02/03/22	INSTI010 INSTITUTE FOR PROF. DEVELOP						1346
22-00044	1	JANUARY 26, 2022 SEMINAR ARP	50.00	2-01-20-130-299	Budget		96	1
				FINANCIAL ADM - OTHER EXPENSES				
22-00073	1	MARCH 9, 2022 WEBINAR	25.00	2-01-20-130-299	Budget		121	1
				FINANCIAL ADM - OTHER EXPENSES				
22-00073	2	MARCH 9, 2022 WEBINAR	25.00	2-01-20-145-299	Budget		122	1
				REVENUE ADM - OTHER EXPENSES				
			100.00					
94280	02/03/22	JERSE010 JERSEY CENTRAL POWER AND LIGHT						1346
22-00055	1	STREET LIGHTING	112.88	2-01-31-435-299	Budget		105	1
				STREET LIGHTING - OTHER EXPENSES				
22-00055	2	STREET LIGHTING	380.81	2-01-31-435-299	Budget		106	1
				STREET LIGHTING - OTHER EXPENSES				
22-00071	1	ROUTE 12 & 519	31.88	2-01-31-435-299	Budget		120	1
				STREET LIGHTING - OTHER EXPENSES				
22-00092	1	150 HBP - MAIN HOUSE	59.89	2-01-31-430-000	Budget		138	1
				ELECTRICITY				
22-00092	2	200 UNION ROAD	37.48	2-01-31-430-000	Budget		139	1
				ELECTRICITY				
22-00092	3	200 UNION ROAD	12.97	2-01-31-430-000	Budget		140	1
				ELECTRICITY				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CLEARING CLEARING ACCOUNT Continued								
94280	22-00092	4 99 HBP	34.96	2-01-31-430-000	Budget		141	1
				ELECTRICITY				
	22-00092	5 599 OAK GROVE ROAD	87.57	2-01-31-430-000	Budget		142	1
				ELECTRICITY				
	22-00094	1 150 HBP - GATEHOUSE	12.98	2-01-31-430-000	Budget		144	1
				ELECTRICITY				
	22-00094	2 162 HBP - BARN	116.73	2-01-31-430-000	Budget		145	1
				ELECTRICITY				
			888.15					
94281	02/03/22	JERSE015 JERSEY MAIL SYSTEMS LLC					1346	
	21-01198	1 Postal Machine Ink - Red	109.00	1-01-26-310-299	Budget		19	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
	21-01198	2 shipping charge	7.95	1-01-26-310-299	Budget		20	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
			116.95					
94282	02/03/22	JOHNM015 JOHN MC NALLY					1346	
	22-00003	1 Pesticide license	82.10	1-01-26-290-299	Budget		24	1
				STREETS & ROADS - OTHER EXPENSES				
94283	02/03/22	JPMON005 JPMONZO MUNICIPAL CONSULTING					1346	
	22-00098	1 PROCUREMENT CARD WEBINAR	50.00	2-01-20-130-299	Budget		147	1
				FINANCIAL ADM - OTHER EXPENSES				
94284	02/03/22	KINGW040 KINGWOOD TOWNSHIP BOE					1346	
	22-00032	1 Tax Levy Payment Feb 1, 2022	483,325.52	2-01-55-902-299	Budget		76	1
				LOCAL SCHOOL LEVY - OTHER EXPENSES				
94285	02/03/22	KOLLM010 KOLLMER EQUIPMENT LLC					1346	
	22-00026	1 All KWT lawnmower service	364.82	2-01-26-315-299	Budget		67	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
	22-00028	1 Rebuild blown up mower	186.67	2-01-26-315-299	Budget		69	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
	22-00048	1 Governor servivce kit,Mower	211.71	2-01-26-315-299	Budget		100	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
			763.20					
94286	02/03/22	LAVER005 LAVERY, SELVAGGI, ABROMITIS &					1346	
	22-00042	1 AADARI	72.50	1-01-20-155-299	Budget		91	1
				LEGAL - OTHER EXPENSES				
	22-00042	2 COAH	101.50	1-01-21-191-299	Budget		92	1
				FAIR SHARE HOUSING - OTHER EXPENSE				
	22-00042	3 TAX APPEALS	551.50	1-01-20-155-299	Budget		93	1
				LEGAL - OTHER EXPENSES				
	22-00042	4 GENERAL MATTERS	3,000.00	1-01-20-155-299	Budget		94	1
				LEGAL - OTHER EXPENSES				
			3,725.50					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CLEARING		CLEARING ACCOUNT	Continued					
94287	02/03/22	LEAF0005 LEAF					1346	
22-00091	1	COPIER LEASE	78.69	2-01-26-310-299	Budget		137	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
94288	02/03/22	LINDA010 LINDABURY, MC CORMICK,					1346	
22-00078	1	DECEMBER 2021	544.50	1-01-21-180-299	Budget		124	1
				PLANNING BOARD - OTHER EXPENSES				
22-00095	1	Legal Svcs. 12-31-21 - General	280.50	1-01-21-185-299	Budget		146	1
				BOARD OF ADJUSTMENT - OTHER EXPENSES				
			825.00					
94289	02/03/22	LMRDI005 LMR DISPOSAL, LLC					1346	
22-00079	1	JANUARY SERVICES	166.31	2-01-26-305-299	Budget		125	1
				SOLID WASTE COLLECTION - OTHER EXPENSE				
22-00079	2	JANUARY SERVICES	104.04	G-02-40-707-000	Budget		126	1
				GRANT FUND - RECYCLING GRANT				
22-00079	3	200 UNION ROAD	108.47	2-01-26-305-299	Budget		127	1
				SOLID WASTE COLLECTION - OTHER EXPENSE				
22-00084	1	HSB Park Garbage Jan. 2022	81.07	2-01-26-305-299	Budget		132	1
				SOLID WASTE COLLECTION - OTHER EXPENSE				
			459.89					
94290	02/03/22	MGLFO010 MGL FORMS-SYSTEMS, LLC					1346	
22-00016	1	1099 FORMS	218.50	1-01-20-130-299	Budget		56	1
				FINANCIAL ADM - OTHER EXPENSES				
94291	02/03/22	MILFO010 MILFORD FRENCHTOWN AUTO					1346	
22-00007	1	Milford Napa	163.91	1-01-26-315-299	Budget		29	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
94292	02/03/22	MONTA010 MONTAGE ENTERPRISES, INC.					1346	
21-01192	1	Flail mower blades and pins	782.20	1-01-26-315-299	Budget		12	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
94293	02/03/22	NJNPU010 ADVANCE PUBLICATIONS INC.					1346	
22-00012	1	Park & Rec Re-Org. Meet Notice	14.34	1-01-28-375-299	Budget		53	1
				PARKS & PLAYGRNDS - OTHER EXPENSES				
22-00034	1	Twp.Comm. Reorg & Reg Mtg	14.34	1-01-20-120-299	Budget		78	1
				A & E OTHER EXPENSES				
22-00035	1	Ins.Fund Commission Reorg Not	15.27	1-01-20-120-299	Budget		79	1
				A & E OTHER EXPENSES				
22-00053	1	2022 OS Reorg Meeting Notice	21.81	1-01-30-429-299	Budget		102	1
				AGRICULTURE ADV COMM - OTHER EXPENSE				
22-00059	1	2022 EC Reorg Meeting Notice	18.08	2-01-27-335-299	Budget		110	1
				ENVIRONMENTAL COMM - OTHER EXPENSES				
22-00060	1	Park & Rec Annual Meet Notice	28.35	2-01-20-120-299	Budget		111	1
				A & E OTHER EXPENSES				
22-00064	1	Notice-Ins.Fund Comm Annual No	25.55	2-01-20-120-299	Budget		114	1
				A & E OTHER EXPENSES				
22-00065	1	TC Annual Mtgs Notice 2022	23.68	2-01-20-120-299	Budget		115	1
				A & E OTHER EXPENSES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
CLEARING		CLEARING ACCOUNT		Continued				
94293	ADVANCE	PUBLICATIONS INC.		Continued				
22-00066	1	Publication Res 2021-163	106.79	2-01-20-120-299	Budget		116	1
				A & E OTHER EXPENSES				
22-00067	1	TC- Resolution 2021-167	48.89	2-01-20-120-299	Budget		117	1
				A & E OTHER EXPENSES				
22-00089	1	2022 OS Annual Meeting Notice	31.15	2-01-30-429-299	Budget		136	1
				AGRICULTURE ADV COMM - OTHER EXPENSE				
			348.25					
94294	02/03/22	NORTH020 NORTH EAST PARTS GROUP, LLC					1346	
22-00002	1	Napa Auto	107.41	1-01-26-315-299	Budget		23	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
94295	02/03/22	OAKSU010 OAK SUMMIT SCHOOL					1346	
21-01188	1	Litter Cleanup Oak Summit Rd	500.00	G-02-40-704-000	Budget		8	1
				GRANT FUND - CLEAN COMMUNITIES				
94296	02/03/22	OFFIC010 OFFICE CONCEPTS GROUP, INC.					1346	
22-00009	1	6 NamePlates	72.30	1-01-20-120-299	Budget		33	1
				A & E OTHER EXPENSES				
22-00009	2	Dep Clerk Printer Cart	190.99	1-01-20-120-299	Budget		34	1
				A & E OTHER EXPENSES				
22-00009	3	Plastic cups	20.37	1-01-26-310-299	Budget		35	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	4	Plastic Cutlery Combo	12.27	1-01-26-310-299	Budget		36	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	5	Tissues	79.78	1-01-26-310-299	Budget		37	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	6	Disinfectant Spray	19.14	1-01-26-310-299	Budget		38	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	7	Surge Protector	16.44	1-01-20-130-299	Budget		39	1
				FINANCIAL ADM - OTHER EXPENSES				
22-00009	8	Keyboard	14.24	1-01-20-130-299	Budget		40	1
				FINANCIAL ADM - OTHER EXPENSES				
22-00009	9	Paper Plates	29.32	1-01-26-310-299	Budget		41	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	10	Paper Towels	59.80	1-01-26-310-299	Budget		42	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	11	Bold Pink Paper	45.90	A-12-56-850-802	Budget		43	1
				ANIMAL CONTROL - OTHER EXPENSES				
22-00009	12	Mni Legal Pads	17.34	1-01-26-310-299	Budget		44	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	13	Letter Opener	15.99	1-01-26-310-299	Budget		45	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	14	Sharpie Marker	11.83	1-01-26-310-299	Budget		46	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	15	File Folder Pocket	68.22	1-01-26-310-299	Budget		47	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	16	white out	8.76	1-01-26-310-299	Budget		48	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00009	17	Dep Clerk Printer Cart	36.98	1-01-20-120-299	Budget		49	1
				A & E OTHER EXPENSES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING		CLEARING ACCOUNT	Continued				
94296	02/03/22	CONCEPTS GROUP, INC.	Continued				
22-00036	1	Mayor Syrnick Sig. Stamp	21.95	1-01-20-110-299	Budget		80 1
			667.66	GOVERNING BODY - OTHER EXPENSES			
94297	02/03/22	PENTE010 PENTELEDATA L.P. 1					1346
22-00017	1	MONTHLY SERVICE	124.95	1-01-26-310-299	Budget		57 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
94298	02/03/22	READY005 NESTLE WATERS NORTH AMERICA					1346
22-00051	1	December Water Delivery	59.41	1-01-26-310-299	Budget		101 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
94299	02/03/22	RLDAT010 R & L DATA CENTERS					1346
22-00015	1	DECEMBER PAYROLL	553.90	1-01-20-130-299	Budget		55 1
				FINANCIAL ADM - OTHER EXPENSES			
94300	02/03/22	RONHE010 RON HECK					1346
21-00151	1	Tai Chi Class Bal refu PR Acct	300.00	R-22-99-999-012	Budget		1 1
				TAI CHI CLASSES			
94301	02/03/22	RUTGE010 RUTGERS, THE STATE UNIVERSITY					1346
22-00093	1	Clean Communities Class	295.00	G-02-40-704-000	Budget		143 1
				GRANT FUND - CLEAN COMMUNITIES			
94302	02/03/22	SKTRU005 S & K TRUCK PARTS INC.					1346
22-00024	1	Wiper Motor for #6	192.33	2-01-26-315-299	Budget		65 1
				VEHICLE MAINTENANCE - OTHER EXPENSES			
94303	02/03/22	STAPL010 STAPLES CREDIT PLAN					1346
21-01195	1	MICROSOFT OFFICE H & B	499.98	1-01-26-310-299	Budget		14 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
22-00111	1	DVI ADAPTER	13.49	1-01-26-310-299	Budget		148 1
			513.47	PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
94304	02/03/22	TCTA0020 TCTA OF NJ					1346
22-00021	1	2022 MEMBERSHIP	50.00	2-01-20-130-299	Budget		59 1
				FINANCIAL ADM - OTHER EXPENSES			
22-00021	2	2022 MEMBERSHIP	50.00	2-01-20-145-299	Budget		60 1
			100.00	REVENUE ADM - OTHER EXPENSES			
94305	02/03/22	THEHO010 HOME DEPOT U.S.A., INC.					1346
21-01187	29	HSB SUPPLIES - 2ND ORDER	2,148.35	1-01-28-375-299	Budget		7 1
				PARKS & PLAYGRNDS - OTHER EXPENSES			
21-01201	1	KWPLight Socket-Christ Tree	134.11	1-01-26-310-299	Budget		21 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
22-00029	1	Black Steel Shelving	662.94	2-01-26-310-299	Budget		70 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			
22-00029	2	6fy. Utility Table	110.53	2-01-26-310-299	Budget		71 1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
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CLEARING		CLEARING ACCOUNT		Continued				
94305	02/03/22	HOME DEPOT U.S.A., INC.		Continued				
22-00029	3	Plastic chair	27.81	2-01-26-310-299	Budget		72	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00029	4	Avalon Self-Clean Water Coolr	573.98	2-01-26-310-299	Budget		73	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
			<u>3,657.72</u>					
94306	02/03/22	TREAS020 TREASURER, STATE OF NJ					1346	
22-00031	1	Oct,Nov,Dec 2021 Marriages	50.00	1-01-27-330-299	Budget		75	1
				BOARD OF HEALTH - OTHER EXPENSES				
94307	02/03/22	TREAS030 TREASURER, STATE OF NJ					1346	
21-01194	1	4TH QTR DCA FEE	1,476.00	C-15-56-850-802	Budget		13	1
				CONSTRUCTION DEPT - DCA FEES				
94308	02/03/22	VERIZ010 VERIZON WIRELESS					1346	
22-00054	1	CELL PHONE/TABLETS	23.30	2-01-22-195-299	Budget		103	1
				CONSTRUCTION - OTHER EXPENSES				
22-00054	2	CELL PHONE/TABLETS	124.88	2-01-31-440-000	Budget		104	1
				TELEPHONE				
			<u>148.18</u>					
94309	02/03/22	VITAL010 VITAL COMMUNICATIONS					1346	
22-00022	1	JUNE 2021	360.50	1-01-20-145-299	Budget		61	1
				REVENUE ADM - OTHER EXPENSES				
22-00022	2	JULY 2021	360.50	1-01-20-145-299	Budget		62	1
				REVENUE ADM - OTHER EXPENSES				
22-00023	1	FEBRUARY 2022	360.50	2-01-20-145-299	Budget		63	1
				REVENUE ADM - OTHER EXPENSES				
22-00023	2	MARCH 2022	360.50	2-01-20-145-299	Budget		64	1
				REVENUE ADM - OTHER EXPENSES				
			<u>1,442.00</u>					
94310	02/03/22	WALTE010 WALTER COTIER					1346	
22-00006	1	Dental	556.00	S-23-56-850-808	Budget		28	1
				COTIER, WALTER				
94311	02/03/22	WARREN H & K GROUP					1346	
21-01189	1	Blacktop	186.14	1-01-26-290-299	Budget		9	1
				STREETS & ROADS - OTHER EXPENSES				
94312	02/03/22	WELCO010 PRAXAIR DISTRIBUTION INC.					1346	
22-00008	1	High Pressure Cylinders Acetyl	46.86	1-01-26-315-299	Budget		30	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
22-00008	2	O2 & Acetylene cylinders	478.79	1-01-26-315-299	Budget		31	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
22-00008	3	Cylinder Rental Fee	150.20	1-01-26-315-299	Budget		32	1
				VEHICLE MAINTENANCE - OTHER EXPENSES				
			<u>675.85</u>					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
CLEARING								
CLEARING ACCOUNT			Continued					
94313	02/03/22	WORKS005 VANCE CALVIN						1346
22-00019	1	JANUARY MAINTENANCE	164.00	2-01-26-310-299	Budget		58	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
22-00062	1	FEBRUARY MAINTENANCE CONTRACT	164.00	2-01-26-310-299	Budget		112	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
			328.00					
Checking Account Totals								
		Paid	Void	Amount Paid	Amount Void			
		Checks: 60	0	1,124,758.99	0.00			
		Direct Deposit: 0	0	0.00	0.00			
		Total: 60	0	1,124,758.99	0.00			
CURRENT								
Current								
1034	01/12/22	STAPL010 STAPLES CREDIT PLAN						1335
21-01199	1	Desk - Small Conference Room	374.99	1-01-26-310-299	Budget		1	1
				PUBLIC BLDGS & GRNDS - OTHER EXPENSES				
449903 01/12/22 PAYRO010 PAYROLL ACCOUNT								
22-00090	1	JANUARY 12, 2022	107.65	2-01-30-429-101	Budget		1	1
				AGRICULTURE ADV COMM - SALARY & WAGE				
22-00090	2	JANUARY 12, 2022	158.30	2-01-27-335-101	Budget		2	1
				ENVIRONMENTAL COMM - SALARIES AND WAGES				
22-00090	3	JANUARY 12, 2022	60.34	2-01-21-191-101	Budget		3	1
				FAIR SHARE HOUSING SALARY & WAGES				
22-00090	4	JANUARY 12, 2022	421.69	2-01-28-375-101	Budget		4	1
				PARKS & PLAYGRNDS - SALARIES AND WAGES				
22-00090	5	JANUARY 12, 2022	5,458.60	2-01-20-120-101	Budget		5	1
				A & E SALARIES AND WAGES				
22-00090	6	JANUARY 12, 2022	1,691.57	2-01-20-130-101	Budget		6	1
				FINANCIAL ADMIN - SALARIES AND WAGES				
22-00090	7	JANUARY 12, 2022	823.84	2-01-20-150-101	Budget		7	1
				TAX ASSESSMENT - SALARIES AND WAGES				
22-00090	8	JANUARY 12, 2022	1,414.58	2-01-20-145-101	Budget		8	1
				REVENUE ADM - SALARIES AND WAGES				
22-00090	9	JANUARY 12, 2022	2,042.00	2-01-43-490-101	Budget		9	1
				MUNICIPAL COURT - SALARIES AND WAGES				
22-00090	10	JANUARY 12, 2022	943.92	2-01-21-180-101	Budget		10	1
				PLANNING BOARD - SALARIES AND WAGES				
22-00090	11	JANUARY 12, 2022	537.46	2-01-21-186-101	Budget		11	1
				ZONING OFFICIAL - SALARIES AND WAGES				
22-00090	12	JANUARY 12, 2022	96.54	2-01-25-252-101	Budget		12	1
				OEM - SALARIES AND WAGES				
22-00090	13	JANUARY 12, 2022	2,510.26	2-01-22-195-101	Budget		13	1
				CONSTRUCTION - SALARIES AND WAGES				
22-00090	14	JANUARY 12, 2022	18,433.50	2-01-26-290-101	Budget		14	1
				STREETS & ROADS - SALARIES AND WAGES				
22-00090	15	JANUARY 12, 2022	328.21	2-01-27-330-101	Budget		15	1
				BOARD OF HEALTH - SALARIES AND WAGES				
22-00090	16	JANUARY 12, 2022	299.42	2-01-21-185-101	Budget		16	1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES				
22-00090	17	JANUARY 12, 2022	2,551.91	2-01-36-472-299	Budget		17	1
				SOCIAL SECURITY - OTHER EXPENSES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CURRENT	Current	Continued						
449903	PAYROLL ACCOUNT	Continued						
22-00090	18	JANUARY 12, 2022	34.69	2-01-36-473-299	Budget		18	1
				CONTR TO DCRP - OTHER EXPENSES				
22-00090	19	JANUARY 12, 2022	35.01	2-01-23-235-299	Budget		19	1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE				
			37,949.49					
449901	01/14/22	NJSHB010 NJSHBP					1336	
22-00020	1	JANUARY PREMIUM	15,666.49	2-01-23-220-000	Budget		1	1
				EMPLOYEE GRP INSURANCE				
22-00020	2	DECEMBER PREMIUM	2,730.46	1-01-23-220-000	Budget		2	1
				EMPLOYEE GRP INSURANCE				
			18,396.95					
449902	01/26/22	PAYRO010 PAYROLL ACCOUNT					1339	
22-00076	1	JANUARY 26, 2022	107.65	2-01-30-429-101	Budget		1	1
				AGRICULTURE ADV COMM - SALARY & WAGE				
22-00076	2	JANUARY 26, 2022	158.30	2-01-27-335-101	Budget		2	1
				ENVIRONMENTAL COMM - SALARIES AND WAGES				
22-00076	3	JANUARY 26, 2022	4,957.25	2-01-26-301-101	Budget		3	1
				SNOW REMOVAL - SALARIES AND WAGES				
22-00076	4	JANUARY 26, 2022	60.34	2-01-21-191-101	Budget		4	1
				FAIR SHARE HOUSING SALARY & WAGES				
22-00076	5	JANUARY 26, 2022	421.69	2-01-28-375-101	Budget		5	1
				PARKS & PLAYGRNDS - SALARIES AND WAGES				
22-00076	6	JANUARY 26, 2022	5,458.60	2-01-20-120-101	Budget		6	1
				A & E SALARIES AND WAGES				
22-00076	7	JANUARY 26, 2022	1,691.57	2-01-20-130-101	Budget		7	1
				FINANCIAL ADMIN - SALARIES AND WAGES				
22-00076	8	JANUARY 26, 2022	823.84	2-01-20-150-101	Budget		8	1
				TAX ASSESSMENT - SALARIES AND WAGES				
22-00076	9	JANUARY 26, 2022	1,414.58	2-01-20-145-101	Budget		9	1
				REVENUE ADM - SALARIES AND WAGES				
22-00076	10	JANUARY 26, 2022	1,405.54	2-01-43-490-101	Budget		10	1
				MUNICIPAL COURT - SALARIES AND WAGES				
22-00076	11	JANUARY 26, 2022	943.92	2-01-21-180-101	Budget		11	1
				PLANNING BOARD - SALARIES AND WAGES				
22-00076	12	JANUARY 26, 2022	537.46	2-01-21-186-101	Budget		12	1
				ZONING OFFICIAL - SALARIES AND WAGES				
22-00076	13	JANUARY 26, 2022	388.12	2-01-25-252-101	Budget		13	1
				OEM - SALARIES AND WAGES				
22-00076	14	JANUARY 26, 2022	2,510.26	2-01-22-195-101	Budget		14	1
				CONSTRUCTION - SALARIES AND WAGES				
22-00076	15	JANUARY 26, 2022	18,404.80	2-01-26-290-101	Budget		15	1
				STREETS & ROADS - SALARIES AND WAGES				
22-00076	16	JANUARY 26, 2022	328.21	2-01-27-330-101	Budget		16	1
				BOARD OF HEALTH - SALARIES AND WAGES				
22-00076	17	JANUARY 26, 2022	299.42	2-01-21-185-101	Budget		17	1
				BOARD OF ADJUSTMENT - SALARIES AND WAGES				
22-00076	18	JANUARY 26, 2022	1,077.58	2-01-26-310-101	Budget		18	1
				PUBLIC BLDGS & GRNDS-SALARIES AND WAGES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
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CURRENT	Current	Continued						
449902	PAYROLL ACCOUNT	Continued						
22-00076	19	JANUARY 26, 2022	253.16	2-01-20-110-101	Budget		19	1
				GOVERNING BODY - SALARIES AND WAGES				
22-00076	20	JANUARY 26, 2022	3,004.35	2-01-36-472-299	Budget		20	1
				SOCIAL SECURITY - OTHER EXPENSES				
22-00076	21	JANUARY 26, 2022	40.67	2-01-23-235-299	Budget		21	1
				UNEMPLOYMENT INSURANCE - OTHER EXPENSE				
22-00076	22	JANUARY 26, 2022	34.69	2-01-36-473-299	Budget		22	1
				CONTR TO DCRP - OTHER EXPENSES				
			44,322.00					
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Checking Account Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	4	0	101,043.43	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	4	0	101,043.43	0.00		
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GRANT	Grant							
449693	01/12/22	PAYRO010 PAYROLL ACCOUNT						1345
22-00090	21	JANUARY 12, 2022	168.59	G-02-40-704-000	Budget		1	1
				GRANT FUND - CLEAN COMMUNITIES				
22-00090	22	JANUARY 12, 2022	149.09	G-02-40-707-000	Budget		2	1
				GRANT FUND - RECYCLING GRANT				
			317.68					
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449692	01/26/22	PAYRO010 PAYROLL ACCOUNT						1341
22-00076	24	JANUARY 26, 2022	168.59	G-02-40-704-000	Budget		1	1
				GRANT FUND - CLEAN COMMUNITIES				
22-00076	25	JANUARY 26, 2022	149.09	G-02-40-707-000	Budget		2	1
				GRANT FUND - RECYCLING GRANT				
			317.68					
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Checking Account Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	2	0	635.36	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	2	0	635.36	0.00		
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OPENSOURCE	Open Space Trust							
620010	01/31/22	DEPOS010 DEPOSITORY TRUST &						1342
22-00083	1	2/1/2022 DEBT SERVICE PYMT	222,500.00	0-21-56-850-802	Budget		1	1
				OPEN SPACE - OTHER EXPENSE				
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Checking Account Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	1	0	222,500.00	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	1	0	222,500.00	0.00		
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Report Totals			Paid	Void	Amount Paid	Amount Void		
		Checks:	69	0	1,449,337.84	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	69	0	1,449,337.84	0.00		

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	1-01	33,768.99	0.00	0.00	33,768.99
Current Fund	2-01	1,185,521.49	0.00	0.00	1,185,521.49
ANIMAL CONTROL	A-12	2,005.96	0.00	0.00	2,005.96
CAPITAL	C-04	925.00	0.00	0.00	925.00
CONSTRUCTION FUND	C-15	1,476.00	0.00	0.00	1,476.00
Year Total:		2,401.00	0.00	0.00	2,401.00
PLANNING BOARD	D-13	150.00	0.00	0.00	150.00
GRANT FUND	G-02	1,534.40	0.00	0.00	1,534.40
BOARD OF HEALTH TRUST	H-18	600.00	0.00	0.00	600.00
OPEN SPACE	O-21	222,500.00	0.00	0.00	222,500.00
RECREATION ACCOUNT	R-22	300.00	0.00	0.00	300.00
SELF INSURANCE	S-23	556.00	0.00	0.00	556.00
Total of All Funds:		1,449,337.84	0.00	0.00	1,449,337.84