

**KINGWOOD TOWNSHIP ENVIRONMENTAL COMMISSION**  
**Regular Meeting Minutes**  
**November 15, 2022**  
**7:30 pm**

**Call to Order**

The Regular Meeting of the Environmental Commission was called to order by Chair Debbie Kratzer at 7:31 pm. The below Notice Requirements were read aloud.

**Notice Requirements**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on February 10, 2022. A copy of this Meeting notice was telefaxed to the Express Times and posted in the Kingwood Township Municipal Building on February 16, 2022.

In order to ensure full public participation in this meeting, all members of this Commission, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. All persons are requested to utilize the microphones which are provided for your use through your computer or phone if the meeting is being held virtually or by the Township if the meeting is being held in-person. Your cooperation is appreciated.

Due to the continuation of the COVID-19 pandemic this meeting was conducted by a virtual Zoom meeting. Information on the meeting notice was posted on the Kingwood Township website.

**Roll Call**

**Present**

Debbie Kratzer  
Sandra McNicol  
Timothy Cahalin  
Lois Voronin  
Maureen Syrnick  
Gail Ashley

**Absent**

Mara Tippet  
Ralph Celebre  
Cynthia Niciecki  
Betsy Combs

**Public Comment – Privilege of the Floor**

Priscilla Hayes, Kingwood Township resident, stated she is doing a native plant program for preschoolers at Bowman's Hill Wildflower Preserve if any members knew of preschoolers that would enjoy this program.

**Approval of Minutes**

**Motion to Approve the October 25, 2022 Regular Meeting Minutes of the Environmental Commission**

It was moved by Sandra McNicol and seconded by Lois Voronin and carried to approve the October 25, 2022 Regular Meeting Minutes of the Environmental Commission.

Roll Call Vote:	Aye	- McNicol, Voronin, Kratzer
	Nay	- None
	Abstain	- Cahalin, Ashley (was present but had computer audio issues)
	Absent	- Niciecki, Tippet, Celebre, Combs

**Correspondence**

Chair Debbie Kratzer noted a Suspected Hazardous Substance Discharge Notification (NJDEP Case Number: 22-10-27-1517-22) was received. Tim Cahalin viewed the property on Google Maps Street View (233 Barbertown-Point Breeze Road) and stated that it appeared there were large barrels and a stack of tires on the property.

Chair Debbie Kratzer reported a New Jersey Department of Environmental Protection document for the Final New Jersey Pollutant Discharge Elimination System, Discharge to Surface Water Consolidated Master General Permit for Schools was received. She noted wastewater discharge from Kingwood School was included regarding zinc levels.

Chair Debbie Kratzer stated a New Jersey Department of Environmental Protection letter for Final Amendments to the FFY22 Drinking Water and Clean Water State Revolving Fund Intended Use Plans was received. She noted this is not relevant to Kingwood Township as the funds are used for infrastructure such as wastewater treatment plants.

### **Reports**

N/A

### **Notice of Upcoming Meetings/Workshops: Reminder of Dates**

Chair Debbie Kratzer reported she will be speaking tomorrow at a webinar on road salts and the effect on water quality. Sandy McNicol stated she attended the webinar a few days ago and felt it was very good and informative. Chair Debbie Kratzer stated the change to Stormwater Tier A will mean more requirements but felt it will be good for protecting water quality. Maureen Syrnick commented that it will be very costly and necessitate a great deal of paperwork to be compliant with the new requirements however, there won't be a substantial impact in the pollution levels of Kingwood Township as it is already very clean.

### **Stewardship**

N/A

### **Rockfall Mitigation**

Chair Debbie Kratzer stated there is no new update.

### **Environmental Resource Inventory**

Chair Debbie Kratzer reported she hasn't worked on the Environmental Resource Inventory but will in 2023.

### **Revised Well Ordinance**

Sandra McNicol suggested the Environmental Commission's ground water protection presentation that was created for the Board of Health meeting should be posted on the EC webpage. Maureen Syrnick thought the presentation should be reviewed for possible modifications before posting it as it was developed for use at the Board of Health meeting regarding the revised well ordinance. The members agreed to review it and discuss at the next EC meeting.

### **Sustainable Kingwood**

Priscilla Hayes, Sustainable Kingwood Green Team member, reported she has worked on matching the block and lot numbers with names and addresses of landowners on the conservation easement property spreadsheet. She still needs to add zip codes to the addresses as Kingwood Township contains three different zip codes.

### **Well Water Testing and Septic System Pumping**

Chair Debbie Kratzer stated Delaware Valley Septic reported only a handful of people signed up for the discounted septic system pumping program in October. Lois Voronin thought that general cost increases may have impacted that number as many people are cutting back on spending where possible. Sandra McNicol thought that Kingwood Township residents may not have known about the program because it was advertised in the Fall newsletter which was linked from the Kingwood Township website instead of being mailed to residents as it had been in the past.

### **Open Space and Agricultural Advisory Committees Meeting News**

Sandra McNicol reported there wasn't a quorum for the Open Space Committee last month. She noted the Tinsman property is in the process of moving forward with farmland preservation.

### **Parks and Recreation Committee Meeting News**

Maureen Syrnick commented that she believed a committee was formed for the renovation and preservation of the William Lindsay White House but did not have additional details.

### **Planning Board Site Plans, News**

Sandra McNicol reported the Planning Board has been working on clarifying zoning definitions.

Maureen Syrnick suggested the Environmental Commission Secretary contact the Board of Adjustment Secretary to obtain any site plans/applications that the Board of Adjustment receives that could have an environmental impact. It was noted that these documents are not posted on the Kingwood Township therefore, the EC would like them sent to them so they may review these documents and comment if necessary. In discussing the documents that are available on the Kingwood Township website, Tim Cahalin suggested making the Environmental Commission agenda attachments available to the public prior to the EC meeting by posting them on the website.

### **Motion to Make the Environmental Commission Meeting Agenda Package Available to the Public by Posting the Documents to the Kingwood Township Website Prior to the Monthly Meeting.**

It was moved by Timothy Cahalin and seconded by Lois Voronin and carried to post the Environmental Commission meeting package attachments to the Kingwood Township website prior to the monthly meeting.

Roll Call Vote:	Aye	- McNicol, Voronin, Cahalin, Kratzer, Ashley
	Nay	- None
	Abstain	- None
	Absent	- Niciecki, Tippet, Celebre, Combs

### **Recycling and Clean Communities Updates**

Chair Debbie Kratzer noted the Michele Tipton-Walters, Recycling Coordinator, reported there is a recycling container in the Kingwood Township Municipal building for residents to use. She noted Michael Ewing, Clean Communities Coordinator, reported there were several clean ups done this year.

### **Old Business**

Chair Debbie Kratzer asked the EC members whether they want to meet via Zoom or in-person for 2023. The EC members wondered if there is a need to meet in person so that the public may attend. The question was posed to Priscilla Hayes, a member of the public who attends each month, and she prefers meeting via Zoom. Chair Debbie Kratzer would like to discuss this at the December EC meeting as there are several members not present tonight.

Chair Debbie Kratzer checked ANJEC for Environmental Commission ordinances and the suggested wording was very similar to the wording in the Kingwood Township Environmental Commission ordinance (Chapter 15). Gail Ashley wrote some suggestions and Chair Debbie Kratzer will share that document for the EC members to review.

Chair Debbie Kratzer explained the Lower Delaware Wild and Scenic River Mini-Grant was discussed at the last EC meeting. The deadline is December 16 and the EC members felt there wasn't enough time to apply for this grant. Sandra McNicol stated there usually is an ANJEC grant available in the Spring that they could possibly apply for.

### **New Business**

N/A

### **Adjournment**

Sandra McNicol made a Motion to adjourn the meeting at 8:52 pm, seconded by Lois Voronin, which was unanimously approved.

Respectfully submitted,  
Debra Hutton, Secretary