

**KINGWOOD TOWNSHIP
BOARD OF ADJUSTMENT
MINUTES
June 09, 2021
7:30 PM**

CALL TO ORDER

A regular meeting of the Kingwood Township Board of Adjustment (BOA) was called to order at 7:30 pm by Phillip Lubitz, Chairman.

NOTIFICATION

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat on January 21, 2021, and Courier News on January 21, 2021. Copies of the notice were also posted in the Kingwood Township Municipal Building on January 21, 2021. The Board of Adjustment proceedings close at 10:30 pm.

ROLL CALL:

PRESENT: Phillip Lubitz – Chairman, James Laudenbach – Vice Chairman, Mary Lou Haring, Andrew Russano, David Hewitt, Leslie Bella (Alternate #1), David Frank (Alternate #2).

ABSENT: John Mathieu, Cynthia Ostgaard

OTHER: David Pierce, Attorney

NEW AND PENDING BUSINESS:

No New Business this month.

APPROVAL OF MINUTES:

P. Lubitz asked if there were any additions or corrections to the May 14, 2021 Meeting Minutes. None noted. It was moved by M. Haring, seconded by A. Russano to approve the Meeting Minutes of May 14, 2021.

P. Lubitz asked for a Roll-Call Vote:

P. Lubitz: **Yes**
J. Laudenbach: **Yes**
M. Haring: **Yes**
A. Russano: **Abstain**
D. Hewitt: **Yes**
L. Bella: **Yes**
D. Frank: **Abstain**

The Chairman asked the Secretary to include the entire Memorializing Resolution document in the Meeting Minutes. The Secretary will make the correction.

CORRESPONDENCE

Zoning Reports – The Chairman asked if there were any comments or questions about the Zoning Reports. There were no comments or questions about the May Zoning Reports.

The Chairman noted that the Zoning Reports were in a new format. There is a new online program (SDL-Portal) being used for the Zoning Permits which also tracks the zoning reports. The Chairman asked the Secretary to ask the Zoning Officer if he can include a column in the report that will state what the zoning permit is for. In the old format there was a Comment column in which it was noted if the permit was for a garage addition, generator install, new deck or new house, etc.

Planning Board Agenda - The Chairman asked if there were any comments or questions about the Planning Board Agenda. There were no comments or questions about the May 13, 2021 Planning Board Agenda.

PRIVILEGE OF THE FLOOR:

No public present so no comments from the public.

D. Pierce commented that Heidy Kelley, a previous applicant that had come before the Board about her Byram Colony property, had sold said property and the lawsuit her neighbors brought against her and the township has been dismissed.

ADJOURNMENT:

P. Lubitz asked for a motion to adjourn. It was moved by J. Laudenbach, seconded by M. Haring to adjourn the meeting at 7:42 pm. All members present voted **AYE**.

All meeting votes were unanimous with a vote of 5:0 with a sustained quorum. There were no controverted issues and there was no conflict of interest for any of the Board members in attendance.

Respectfully submitted,

Karen Radcliffe

Karen Radcliffe
BOA Secretary