

## State of New Jersey Local Government Services

Year:	2017	<b>Municipal User</b>	Friendly B	udget					
MUNICIPALITY:	1016 Kingwood Township	o - County of Hunterdon				Introduced			
Municode:			Filename:	1016_fbi_	2017	.xlsm			
	Website:	www.kingwoodtownship.cor	n						
	Phone Number:		908-996-4276						
	Mailing Address:		PO BOX 199						
			BAPTISTOWN, NJ						
Email the UFB if no	t using Outlook	Municipality:	KINGWOOD	State:	NJ	Zip: 08803			
	Mayor								
First Name	Middle Name	Last Name	Term Expires	Business En	nail				
Phillip		Lubitz	12/31/2017	plubitz@kingwo	odtown	ship.com			
	Chief Administr	ative Officer	•						
Mary E. MacConnell				macconnell@kir	ngwoodt	ownship.com			
	Chief Financial	Officer	1						
Diane Laudenbach				dlaudenbach@	kingwoo	odtownship.com			
	Municipal Clerk		•						
Mary E. MacConnell				mmacconnell@l	kingwoo	dtownship.com			
	Registered Mun	icipal Accountant	1						
William M. Colantano Jr.				wmc@bkc-cpa.c	com				
	Governing Body								
First Name	Middle Name	Last Name	Term Expires	Business En	nail				
Richard		Dodds	12/31/2018	rdodds@kingwo	odtown	ship.com			
Thomas		Ciacciarelli	12/31/2019	tciacciarelli@kin	ngwoodt	ownship.com			

# USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2016 Color los Vere Deveren			4		C	J 4	
2016 Calendar Year Proper	ty Tax Levies - ALL e Calendar Year	Calendar Year	<u>y taxes</u> % of	Avg Residential	<u>Current Year 2017 Bu</u> Taxes	<u>ager</u> Actual/Estimated	Tax Levv
	Tax Rate	Tax Levy	Total Levy	Taxpayer Impact	1425	Actual/Estimateu	<u>Tax Levy</u>
Municipal Purpose Tax	0.229	\$1,406,000.00	10.51%	<u>1 axpayer Impact</u> \$828.56	Municipal Purpose Tax	ESTIMATED	\$1,446,531.00
Municipal Library	0.229	\$1,400,000.00	0.00%	\$0.00	Municipal Library	ESTIMATED	\$1,440,551.00
Municipal Open Space	0.030	\$184,200.00	1.38%	\$108.54	Municipal Open Space	ESTIMATED	\$184,600.00
Fire Districts (avg. rate/total levies)	0.050	ψ10 <del>4</del> ,200.00	0.00%	\$0.00	Fire Districts (total levies)	LOTINITLD	φ10 <del>4</del> ,000.00
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	0.932	\$5,720,786.00	42.75%	\$3,372.12	Local School District	ESTIMATED	\$5,720,786.00
Regional School District	0.625	\$3,841,322.00	28.71%	\$2,261.34	Regional School District	ESTIMATED	\$3,841,322.00
County Purposes	0.304	\$1,861,254.75	13.91%	\$1,099.92	County Purposes	ESTIMATED	\$1,861,254.75
County Library	0.031	\$186,327.03	1.39%	\$112.16	County Library	ESTIMATED	\$186,327.03
County Board of Health		+	0.00%	\$0.00	County Board of Health		+
County Open Space	0.030	\$181,217.29	1.35%	\$108.54	County Open Space	ESTIMATED	\$181,217.29
Other County Levies (total)		. ,	0.00%	\$0.00	Other County Levies (total)		. ,
					• • •		
Total (Calendar Year 2016 Budget)	2.181	\$13,381,107.07	100.00%	\$7,891.19	Total ESTIMATED amount to be raised by ta	xes	\$13,422,038.07
Total Taxable Valuation as of (To be used to calculate the current year tax rate Current Year Average Residential Asso	essment	\$612,715,599.00 \$361,815.00 ear to Current Year C	omparison		Revenue Anticipated, Excluding Tax Levy Budget Appropriations, before Reserve for Unit Total Non-Municipal Tax Levy Amount to be Raised by Taxes - Before RUT Reserve for Uncollected Taxes (RUT)	ncollected Taxes	\$11,975,507.07 \$11,975,507.07 \$519,804.98
					Total Amount to be Raised by Taxes		\$12,495,312.05
	Prior Year 0.229	- Municipal Purposes   Current Year   0.236	% Change (+/-) 3.06%	]	% of Tax Collections used to Calculate RUT If % used exceeds the actual collection % the	1	95.84%
	<u>Comparison</u>	- Municipal Purposes	<u>Tax Levy</u>		reference the statutory exception used		
	Prior Year C \$1,406,000.00	Current Year     9       \$1,446,531.00     \$	6 Change (+/-) 2.88%	\$ Change (+/-) \$40,531.00	Tax Collections - ACTUAL as of Prior Ye Total Tax Revenue, Collections CY 2016	<u>ar</u>	13,078,704.58
	<u>Compariso</u> n - Impact	on Avg. Residential Ta	ax Payment (Mun	icipal Purposes Onl	Total Tax Levy, CY 2016	-	13,408,590.6
-			6 Change (+/-)	\$ Change (+/-)	% of Taxes Collected, CY 2016		97.54%
	\$828.56	\$853.88	3.06%			-	
	φ020.50	φ055.00	5.0070	Sheet UFB-1	Delinquent Taxes - December 31, 2016	<u> </u>	\$329,886.09

#### USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-2.00%	(\$11,700.00)	\$584,000.00	\$572,300.00	\$572,300.00							
08	Local Revenue	-1.92%	(\$2,230.60)	\$116,230.60	\$114,000.00	\$114,000.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$332,268.00	\$332,268.00	\$332,268.00							
08	Uniform Construction Code Fees	-1.10%	(\$916.00)	\$82,916.00	\$82,000.00	\$82,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	#DIV/0!	\$22,700.00		\$22,700.00	\$22,700.00							
08	Additional Revenue Offset by Appropriations	-86.38%	(\$61,020.70)	\$70,640.06	\$9,619.36	\$9,619.36							
10	Public and Private Revenue	#DIV/0!	\$0.00		\$0.00								
08	Other Special Items	3.40%	\$362.00	\$10,661.00	\$11,023.00	\$11,023.00							
15	Receipts from Delinquent Taxes	-7.97%	(\$30,790.10)	\$386,428.10	\$355,638.00	\$355,638.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-10.92%	(\$177,393.15)	\$1,623,924.15	\$1,446,531.00	\$1,446,531.00							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	0.22%	\$400.00	\$184,200.00	\$184,600.00	\$184,600.00							
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-7.68%	(\$260,588.55)	\$3,391,267.91	\$3,130,679.36	\$3,130,679.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FCOA		0	l Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	General Government	2.00	8.00	1.50%	\$6,498.00	\$431,873.00	\$438,371.00	\$438,371.00								
21	Land-Use Administration		6.00	-2.57%	(\$2,449.00)	\$95,195.00	\$92,746.00	\$92,746.00								
22	Uniform Construction Code		4.00	-5.66%	(\$3,326.00)	\$58,776.00	\$55,450.00	\$55,450.00								
23	Insurance			1.28%	\$2,799.00	\$218,502.00	\$221,301.00	\$221,301.00								
25	Public Safety		1.00	0.15%	\$196.00	\$130,873.00	\$131,069.00	\$131,069.00								
26	Public Works	5.00		1.00%	\$7,281.50	\$731,092.50	\$738,374.00	\$738,374.00								
27	Health and Human Services		2.00	0.88%	\$151.00	\$17,142.00	\$17,293.00	\$17,293.00								
28	Parks and Recreation		3.00	-1.47%	(\$227.00)	\$15,442.00	\$15,215.00	\$15,215.00								
29	Education (including Library)			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
30	Unclassified			310.30%	\$9,619.36	\$3,100.00	\$12,719.36	\$12,719.36								
31	Utilities and Bulk Purchases			4.25%	\$4,000.00	\$94,100.00	\$98,100.00	\$98,100.00								
32	Landfill / Solid Waste Disposal			#DIV/0!	\$0.00		\$0.00									
35	Contingency			0.00%	\$0.00	\$100.00	\$100.00	\$100.00								
36	Statutory Expenditures			7.73%	\$12,788.00	\$165,392.00	\$178,180.00	\$178,180.00								
37	Judgements			0.00%	\$0.00	\$100.00	\$100.00	\$100.00								
42	Shared Services			#DIV/0!	\$0.00		\$0.00									
43	Court and Public Defender		5.00	-0.35%	(\$221.00)	\$63,930.00	\$63,709.00	\$63,709.00								
44	Capital			0.00%	\$0.00	\$120,100.00	\$120,100.00	\$120,100.00								
45	Debt			1.34%	\$2,607.00	\$194,345.00	\$196,952.00	\$196,952.00								
46	Deferred Charges			#DIV/0!	\$0.00		\$0.00									
48	Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00									
50	Reserve for Uncollected Taxes			0.00%	\$0.00	\$566,300.00	\$566,300.00	\$566,300.00								
55	Surplus General Budget			#DIV/0!	\$0.00		\$0.00									
	Total	7.00	29.00	1.37%	\$39,716.86	\$2,906,362.50	\$2,946,079.36	\$2,946,079.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

#### USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

#### USER FRIENDLY BUDGET SECTION STRUCTURAL BUDGET IMBALANCES

Non-recordings at Risk	Future V. Peducions	Source of the second se	Amount	Comment/Explanation
X		STREETS & ROAD MAINTENANCE - SALARIES & WAGES	\$10,000.00	REQUIRED INCREASE
Χ		LEGAL - OTHER EXPENSE		REQUIRED INCREASE DUE TO POTENTIAL LITIGATION

		erties (October 1, 2016 Valu		Property Tax Asses		berties (October 1, 2016 Va	lue)
	# of Parcels	Assessed Value	% of Total	<u>I Toperty Tax Asses</u>	# of Parcels	Assessed Value	% of Total
1 Vacant Land	133	\$20,706,400.00	3.37%	15A Public Schools	1	\$3,978,650.00	10.48%
2 Residential	1,181	\$427,194,899.00	69.54%	15B Other Schools	1	\$3,570,050.00	0.00%
3A/3B Farm	824	\$119,015,100.00	19.37%	15C Public Property	45	\$13,072,500.00	34.45%
4A Commercial	53	\$34,962,400.00	5.69%	15D Church and Charities	8	\$5,564,400.00	14.66%
4B Industrial	4	\$8,921,900.00	1.45%	15E Cemeteries & Graveyards	4	\$296,600.00	0.78%
4C Apartments	4	\$1,988,300.00	0.32%	15F Other Exempt	38	\$15,037,000.00	39.62%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property	2	\$1,545,288.00	0.25%				
Total	2,201	\$614,334,287.00	100.00%	Total	96	\$37,949,150.00	100.00%
Average Ratio (%), Assessed to True	Value	100.91%	r				
<u> </u>							
Equalized Valuation, Taxable Propert	ies	\$608,794,259.24		Percentage of Exempt vs.	< 100/		
<b>T</b> 1/1/2			1 4 0 0	Non-Exempt Properties	6.18%		
Total # of property tax appeals fi	led in 2016	County Tax Board	14.00				
		State Tax Court	2.00				
Number of 2016 County Tax Board de		ax Court					
Number of pending property tax appea	als in State Tax Court						
Amount paid out by municipality for t	ax appeals in 2016						
Prior Budget Year's Payr	nents in Lieu of Tax (	PILOT) - 5 Year Exemption	ns/Abatements				
	# of	PILOT		Taxes if Billed in Full			
	Parcels	Billing/Revenue	Assessed Value	2016 Total Tax Rate			
G Commercial/Industrial Exemption							
I Dwelling Exemption							
J Dwelling Abatement							
K New Dwelling/Conversion Exemption							
L New Dwelling/Conversion Abatement							
N Multiple Dwelling Exemption							
O Multiple Dwelling Abatement							
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00			
			Sheet UFF	2.5			

### ASSESSED DOODEDTV VALUATIONS EVEMDT DOODEDTV DOODEDTV TAV ADDEAL DATA

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								US		BUDGET SECTIO	N								
Prior Budget Year	's Payments in Lie	eu of Tax (PILOT)	- Long Term Tax I	Exemptions	Prior Budget Year'	s Payments in Lie	eu of Tax (PILOT	`) - Long Term Ta	ax Exemptions	Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions				Exemptions	Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions				
Project Name	Project (use drop-down In Full				Project Name	Type of Project (use drop-down for data entry)		Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate
															-				
Total Long Term Exemptions - 0	Column Total	0.00	0.00	0.00	Total Long Term Exemptions	- Column Total	\$0.00	\$0.00	\$0.00	Total Long Term Exemptions	- Column Total	\$0.00	\$0.00	\$0.00	Total Long Term Exemptions	- Column Total	\$0.00	\$0.00	\$0.00
Mark "X" if Grand Total															Total Long Term Exemptio		\$0.00	\$0.00	\$0.00
		0.00		0.00	Total Long Term Excliptions		\$0.00	30.00		eet UFB-6		\$0.00							

### USER FRIENDLY BUDGET SECTION BUDGETED PERSONNEL COSTS

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		3.00	9,364.50	\$8,600.00		\$98.00		\$666.50
Supervisory Staff (Department Heads & Managers)	3.00	15.00	590,049.21	\$463,110.60		\$59,787.58	\$24,619.08	\$42,531.95
Police Officers (Including Superior Officers)			0.00					
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	4.00		490,360.76	\$284,952.10	\$58,047.90	\$36,740.84	\$83,959.92	\$26,660.00
All Other Non-Union Employees not listed above		6.00	119,251.78	\$98,832.90		\$12,759.33		\$7,659.55
Totals	7.00	24.00	1,209,026.25	\$855,495.60	\$58,047.90	\$109,385.75	\$108,579.00	\$77,518.00

## Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

NO

Note - **<u>Base Pay</u>** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

### **USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost	(integration of iter)	Linpioyee		(internet of this)	(iii eiuge)	
Single Coverage	1.00	\$11,861.16	\$11,861.16	1.00	\$11,876.04	\$11,876.04
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	3.00	\$22,814.88	\$68,444.64	3.00	\$22,837.56	\$68,512.68
Family	2.00	\$30,575.40	\$61,150.80	2.00	\$30,606.12	\$61,212.24
Employee Cost Sharing Contribution (enter as negative - )			(\$32,877.60)			(\$32,877.60)
Subtotal	6.00		\$108,579.00	6.00		\$108,723.36
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
Subtotal	0.00		\$0.00	0.00		\$0.00
<b>Retirees - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	6.00		\$108,579.00	6.00		\$108,723.36

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

## Is medical coverage provided by the SHBP (Yes or No)? Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes	
Yes	

#### USER FRIENDLY BUDGET SECTION ACCUMULATED ABSENCE LIABILITY

Legal basis for benefit (check applicable items)

	(check applicable items)					
	Gross Days of		Approved		Individual	
	Accumulated	Dollar Value of Compensated	Labor	Local	Employment	
Organization/Individuals Eligible for Benefit	Absence	Absences	Agreement	Ordinance	Agreement	
W. Cotier	60.00		X			
M. Ewing	60.00		Х			
R. Osborne	60.00		X			
M. Petro	60.00		X			
C. Keller	40.50				X	
M. MacConnell	60.00				x	
D. Laudenbach	60.00	\$27,907.21			x	
D. Augustine	16.00	\$5,919.23			X	
Totals	416.50	\$132,006.07				
Total Funds Reserved						
Total Funds App	ropriated in 2017					

UFB-9 Accumulated Absence Liability

	<b>USER FRIEND</b>	DLY BUDGET SE	CTION - OUT	STANDING DEBT; PER C	APITA AND B	UDGET IMPAC	СТ	
	Gross		Net		Current Year	2018	2019	All Additional Future
	Debt	Deductions	Debt		Budget	Budget	Budget	Years' Budgets
				-				
Local School Debt	\$1,510,000.00	\$1,510,000.00	\$0.00	Utility Fund - Principal				
Regional School Debt	\$412,766.92	\$412,766.92	\$0.00	Utility Fund - Interest				
1				Bond Anticipation Notes - Principal	\$72,500.00			
Utility Fund Debt				Bond Anticipation Notes - Interest	\$7,047.00			
0			\$0.00	Bonds - Principal	\$105,000.00	\$105,000.00	\$105,000.00	\$0.00
0			\$0.00	Bonds - Interest	\$12,405.00	\$8,615.00	\$2,160.00	\$0.00
0			\$0.00	Loans & Other Debt - Principal				
0			\$0.00	Loans & Other Debt - Interest				
0			\$0.00	_				
0			\$0.00	Total	\$196,952.00	\$113,615.00	\$107,160.00	\$0.00
Municipal Purposes								
Debt Authorized	\$89,193.61		\$89,193.61	Total Principal	\$177,500.00	\$105,000.00	\$105,000.00	\$0.00
Notes Outstanding	\$652,500.00		\$652,500.00	Total Interest	\$19,452.00	\$8,615.00	\$2,160.00	\$0.00
Bonds Outstanding	\$2,193,000.00		\$2,193,000.00	% of Total Current Year Budget	6.69%			
Loans and Other Debt			\$0.00			•		
				Description		Debt Not List	ed Above	
Total (Current Year)	\$4,857,460.53	\$1,922,766.92	\$2,934,693.61	Total Guarantees - Governmental				
				Total Guarantees - Other				
				Total Capital/Equipment Leases				
Population (2010 census)	3,845			Total Other				
						r		1
Per Capita Gross Debt	\$1,263.32			Bond Rating	<u>Moody's</u>	Standard & Poors	<u>Fitch</u>	
Per Capita Net Debt	\$763.25			Rating	Aa3			
				Year of Last Rating	2011			
3 Yr. Average Property Valuation	_	\$606,179,687.67						
				Mark "X" if Municipality has	no bond rating			
Net Debt as % of 3 Year Avg Property	Valuation	0.48%						
				Sheet UFB-10				

#### USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED

Providing or Receiving Services?	Providing Services To/Receiving Services From	Type of Shared Service Provided	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid

#### **USER FRIENDLY BUDGET SECTION - LIST OF AUTHORITIES AND FIRE DISTRICTS**

Please set forth below the names of all authorities and fire districts that serve your municipality

#### **USER FRIENDLY BUDGET SECTION - Notes**

#### (Press ALT-Enter to go to a new line in each cell)