



KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

October 5, 2023 – 7:00 PM
Municipal Building – 599 Oak Grove Road, Frenchtown, NJ

1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat, Courier News, and Trenton Times on January 12, 2023. Copies of the notice were also posted in the Kingwood Township Municipal Building and Township Website.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

2. PLEDGE OF ALLEGIANCE

3. RESOLUTION #2023 – 110: APPOINTMENT OF SPECIAL DEPUTY CLERK

4. ROLL CALL

Lance Riggio, Maureen Syrnick, Andrew Russano, Jr.

5. SERVICE ELECTRIC PUBLIC HEARING – **TABLED TO DECEMBER 7th**

- Renewal Application for Municipal Consent

6. OPEN PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

CONSENT AGENDA

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

***** ONE MOTION, ONE SECOND, AND ONE VOTE FOR ALL ITEMS ON CONSENT AGENDA *****

7. MONTHLY REPORTS

- a. Advanced Animal Control Incident Reports – None
- b. Budget Status Report –
- c. Court Report – August 2023
- d. Construction Report –
- e. Emergency Management Report –
- f. Fire Marshall Monthly Report – None
- g. New Jersey State Police Kingwood Barracks – None
- h. Township Engineer's Report –
- i. Tax Collector Report –
- j. Zoning Official Report –

8. RESOLUTIONS

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE

- Resolution #2023 – 111:** Refunding Balances in Completed Well Testing Escrows
- Resolution #2023 – 112:** Surrendering Unclaimed Funds to The State Of New Jersey
- Resolution #2023 – 113:** Certification of Determination and Award
- Resolution #2023 – 114:** Awarding Professional Service Contract to Community Grants, Planning and Housing, LLC (“CGP&H”), For Affordable Housing Administrative Agent Services Without Competitive Bidding
- Resolution #2023 – 115:** Surrendering Unclaimed Funds to the State of New Jersey
- Resolution #2023 – 116:** Refunding Board of Health PERC and Soil Receipts
- Resolution #2023 – 117:** Appointment of Open Space Committee / Agricultural Advisory Committee Secretary
- Resolution #2023 – 118:** Appointment of Environmental Commission Secretary
- Resolution #2023 – 120:** Cancellation of Checks
- Resolution #2023 – 121:** Redemption of Municipal Tax Sale Credit
- Resolution #2023 – 123:** To Enter into Executive Session
- Resolution #2023 – 124:** Reappointment of Acting Clerk / Registrar

9. CORRESPONDENCE

- a. Letter from Board of County Commissioners Opposing HR3372 – 9/18/2023
- b. Memo from Parks & Recreation Committee re: Updating Township AED Devices
- c. Environmental Commission 2022 Annual Report
- d. EL&P Engineering Proposal for Remaining MS4 Services.

10. MINUTES

- a. September 7, 2023 Regular and Executive Session – TABLED until 11/2/2023
- b. September 15, 2023 Special and Executive Session – TABLED until 11/2/2023

RETURN TO REGULAR MEETING AGENDA

11. ORDINANCES

Public Hearing on Ordinance No. 12 – 2023: An Ordinance Providing for The Replacement for The Ridge Road Culvert by The Township of Kingwood, In the County of Hunterdon, New Jersey, Appropriating \$505,000.00 Therefore

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|-------------------------|--------------------------|-------------------------------|
| 1. Read by Title | 2. Public Hearing | 3. Action on Ordinance |
|-------------------------|--------------------------|-------------------------------|

Public Hearing on Ordinance No. 13 – 2023: An ordinance to prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by Kingwood Township, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply

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|-------------------------|--------------------------|-------------------------------|
| 1. Read by Title | 2. Public Hearing | 3. Action on Ordinance |
|-------------------------|--------------------------|-------------------------------|

Public Hearing on Ordinance No. 14 – 2023: An Ordinance Requiring Dumpsters and Other Refuse Containers That Are Outdoors Or Exposed To Stormwater To Be Covered At All Times And Prohibits The Spilling, Dumping, Leaking, Or Otherwise Discharge Of Liquids, Semi-Liquids Or Solids From The Containers To The Municipal Separate Storm Sewer System(S) Operated By Kingwood Township and/or The Waters Of The State So As To Protect Public Health, Safety And Welfare, And To Prescribe Penalties For The Failure To Comply

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| 1. Read by Title | 2. Public Hearing | 3. Action on Ordinance |
|-------------------------|--------------------------|-------------------------------|

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE

Public Hearing on Ordinance No. 15 – 2023: An Ordinance to Establish Requirements for the Proper Disposal of Pet Solid Waste in Kingwood Township so as to Protect Public Health, Safety and Welfare, and to Prescribe Penalties for Failure to Comply

1. Read by Title

2. Public Hearing

3. Action on Ordinance

Public Hearing on Ordinance No. 16 – 2023: An Ordinance to Establish Requirements to Control Littering in Kingwood Township So as To Protect Public Health, Safety and Welfare, and to Prescribe Penalties for the Failure to Comply

1. Read by Title

2. Public Hearing

3. Action on Ordinance

Public Hearing on Ordinance No. 17 – 2023: An Ordinance to Establish a Yard Waste Collection and Disposal Program in Kingwood Township, so as to Protect Public Health, Safety and Welfare, and to Prescribe Penalties for the Failure to Comply

1. Read by Title

2. Public Hearing

3. Action on Ordinance

Introduction on Ordinance No. 18 – 2023: An Ordinance Requiring The Retrofitting Of Existing Storm Drain Inlets Which Are In Direct Contact With Repaving, Repairing, Reconstruction, Or Resurfacing Or Alterations Of Facilities On Private Property, To Prevent The Discharge Of Solids And Floatables (Such As Plastic Bottles, Cans, Food Wrappers And Other Litter) To The Municipal Separate Storm Sewer System(S) Operated By Kingwood Township So As To Protect Public Health, Safety And Welfare, And To Prescribe Penalties For The Failure To Comply.

1. Read by Title

2. Introduce on 1st Reading

3. Set Public Hearing Date

Introduction on Ordinance No. 19 – 2023: An ordinance establishing requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in Kingwood Township to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

1. Read by Title

2. Introduce on 1st Reading

3. Set Public Hearing Date

12. NEW BUSINESS

- a. Township Committee Liaison Monthly Reports
- b. Discussion on Potential RFP for Professional Services
- c. Discussion on Claims Procedure for Disbursements
- d. SDL (Spatial Data Logic) Annual Renewal Information
- e. MAC Dog Licensing Annual Maintenance Contract
- f. Discussion/Approval of **Resolution #2023 – 119:** Opposing H.R. 3372 Pilot Plan for States to Test 91,000 lb. Trucks.
- g. Discussion/Approval of **Resolution # 2023 - 122:** Support of Assembly Bills 975 & 264
- h. Hunterdon Land Trust Alliance re: Prendes Parcel Block 33, Lot 13.01
- i. Best Practices On-Line Platform

13. OLD BUSINESS

- a. Discussion on Rt 29 Alexauken Creek Road Pavement Reconstruction and Drainage Improvement
- b. Discuss Volunteer Insurance Activity Report
- c. Request for Pre-application Meeting with NJ DEP Land Use re: Muddy Run Rd.

14. APPROVAL OF BILL LIST AND CLAIMS

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE

15. EXECUTIVE SESSION – Resolution No. 2023 – 123: To enter into Executive Session for the purpose of:

- a. Personnel Matters
- b. Litigation

The discussion is expected to take approximately 30 minutes. Action may be taken.

16. POTENTIAL ACTION ON ITEMS FROM EXECUTIVE SESSION

- **Resolution #2023 – 124: Reappointmen of Acting Clerk / Registrar**

17. ADJOURNMENT