

PARKS AND RECREATION COMMITTEE

REGULAR MEETING MINUTES

September 5, 2018

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman, David Hewitt at 7:00 P.M. who read aloud the following notice:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. A copy of the notice was also posted in the Kingwood Township Municipal Building.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Richard Dodds, Gov. Member
David Hewitt, Chair
Ronald Hartpence, V. Chair
Heidi Diminick
Chuck Kolvites
Jennifer Eannucci
Michael DeSapio
Anthony Gioffre

Absent

Sharon Lightner
Cynthia Niciecki
Jack Niciecki
Brian Obitz

Privilege of the Floor

Peter Mantell, Pastor from the Kingwood United Methodist Church spoke about the Senior Dinner. Mr. Mantell stated that the church has been a part of this community for 202 years and has been serving the Senior Roast Beef Dinner for over 50 years. In the past these dinners have served as a fundraiser but the Methodist Church is now in a position to be able to give back to the community. All the proceeds from a dinner event in April, approximately \$3,000.00, were gifted to the Kingwood Fire Department. All the proceeds from a dinner event scheduled for September 15, 2018 will be gifted to the Kingwood Rescue Squad. All the proceeds from the

Roast Beef Dinner event on November 10, 2018 will be gifted to Kingwood Parks and Recreation Commission.

The Roast Beef Dinner in November has traditionally been an event for the senior residents of Kingwood Township. This year the dinner, as always, will be free for the seniors but will be open to the general public for a nominal fee as well. Mr. Mantell stated that Kingwood United Methodist Church is privileged to be able to cover the cost and expense of the dinner and happy to donate 100% of the proceeds to Kingwood Parks and Recreation.

Mr. Mantell requested that a substantial amount of the proceeds from the dinner be used to support youth sports. David Hewitt stated that a line item can be set so when the donation is received that a portion can be set aside for youth sports at that time. Mr. Mantell also requested that Parks and Recreation Committee publicize the dinner so that all Kingwood residents are aware of the dinner since in the past the invitation was mailed to seniors only.

Volunteers will be needed to serve, bus tables, park cars and deliver meals to house-bound residents. Mr. Mantell would like to see some of the local youth clubs volunteer at the dinner wearing the club or team uniforms. This would be a great way to communicate to the residents what organizations and groups are reaching out to help support community events.

Richard Dodds, Mayor state that in behalf of Kingwood Township he wanted to thank this church for that they've done and continue to do for this community.

Tanya Drake asked the committee if the Girl Scouts could sell snacks at the Township Wide Yard Sale. Brenda Frischer stated that there is another event occurring at the upper end of the park that day and have reserved the pavilion and kitchen. Tanya stated that she will bring coolers for the snacks.

Motion to Approve the Fundraising Sale of Snacks at the Kingwood Park Township Wide Yard Sale October 6th and 7th, 2018 by Girl Scout Troop 81176.

It was moved by Michael DeSapio and seconded by Richard Dodds and carried to approve Girl Scout Troop 81176 fundraising sale of snacks at the Kingwood Park during the Township Wide Yard Sale October 2018.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites, Eannucci, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- J.Niciecki, Lightner

Horseshoe Bend Park/Ukarish Property Update

Richard Dodds, Mayor reported that the Hunting Lottery program is underway.

The parking area at the Morton building has been expanded and a road has been extended at the South Entrance.

Fall Festival Certificate of Liability insurance has been received and State Police have been consulted.

The local Boy scouts and the Fire and Rescue Organization will be parking cars during the Fall Festival event and both groups will be asking for donations.

Mowers at the park have been upgraded with new tires and engine maintenance.

Calendar of Events Scheduled for the Horseshoe Bend Park for July 2018:

Chairman David Hewitt reviewed the following scheduled events at Horseshoe Bend Park
Del Val Terriers Jr. Cheer weeks of:

September

4th-6th

11th-13th

18th-20th

25th-27th

29th

North Jersey Kennel Club 21st-23rd

New and Pending Business

Motion to Approve the Minutes of the August 1, 2018 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to approve the minutes of the August 1, 2018 Regular Meeting for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites,
	Nay	- None
	Abstain	- Eannucci, DeSapio
	Absent	- Lightner, J. Niciecki

Motion to Recommend the Township Committee Permit Alcohol at Kingwood Park for the Italian Heritage Club Picnic on September 9, 2018 the Bocce Tournament on September 15, 2018 and the Fall Festival at Horseshoe Bend Park on October 13, 2018

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to recommend the Township Committee permit alcohol at Kingwood Park for the Italian Heritage Club Picnic

on September 9, 2018, the Bocce Tournament on September 15, 2018 and the Fall Festival at Horseshoe Bend Park on October 13, 2018.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites Eannucci
	Nay	- None
	Abstain	- DeSapio
	Absent	- Lightner, J. Niciecki

Motion to Reimburse Andy Russano for American Flags Purchased for Bocce Tournament on September 15, 2018 in the Amount of \$49.02

It was moved by Richard Dodds and seconded by Hiedi Diminick and carried to approve the reimbursement of \$49.02 to Andy Russano for American Flags purchased for Bocce Tournament September 15, 2018.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites Eannucci, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Lightner, J. Niciecki

Kingwood Township Park/Applications/Updates
N/A

Old Business

Keyless Entry System Horseshoe Bend Park

Richard Dodds stated he's been working on obtaining competitive prices for a keyless entry system. The card swipe system is preferable to a combination system. The Commission requested this agenda item be tabled to the October meeting.

Post Event Cleaning at Horseshoe Bend Park Morton Building

Richard Dodds stated that a mandatory cleaning service post events at the Horseshoe Bend Park Morton Building will need to be implemented to ensure that the building is consistently cleaned and maintained. This service will require a change in the current price schedule for 2019. The Commission requested that this agenda item be tabled to the October meeting.

Operations and Reports:

Park Director's Report

Reviewed.

Jennifer Eannucci stated that she would like to host Halloween party at Kingwood Township Park and would like to offer hay rides. She will supply the tractor and hay but wanted to know what the Township would require of her. Ronald Hartpence informed Ms. Eannucci that it would be necessary for her to obtain event liability insurance for the day just to cover the Hay Ride not the part itself. Ms. Eannucci will call some insurance companies to determine if the cost of the event insurance.

Budget Account Reports from Township CFO for August

Reviewed

Park and Rec In/Out Report for August

Reviewed.

Old Fairview School House

Bocce Update

Anthony Gioffre reported that everything is in place for the Bocce Tournament on September 15th.

Town-wide Yard Sale

October 6, and October 7, 2018

Michele Tipton-Walters, Secretary reported that signs are ready and mailing to residents will go out by September 10, 2018.

Annual Senior Dinner at the Kingwood Methodist Church

Annual Senior Dinner – November 10, 2018 Kingwood Seniors.

Annual Tree Lighting

December 1, 2018

Donations

Correspondence

Other Matters

Tanya Drake thanked the Park and Recreation Commission and Brenda and Jeffrey Frischer for all the help that they have given Girl Scout Troop 81176.

Ms. Drake also wanted to share that one of the Scouts, Abbey Fisher, earned a Girl Scout National Medal of Honor for saving her father's life. Abbey noticed that her father wasn't feeling well in the morning and decided to stay home to keep an eye on him. She recognized he needed help and called 911. She was able to call 911 and give very accurate information which allowed for a speedy response from the Emergency Rescue Squad.

A celebration was held at the Kingwood Park to award this scout with the Medal of Honor and Many members of the Girl Scout Council were in attendance.

Adjournment

It was moved by Richard Dodds and seconded by Heid Diminick and carried to adjourn the meeting at 8:03 P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Michele Tipton-Walters
Secretary, Parks and Recreation