

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
May 7, 2008**

PRESENT: James Burke
Dave Hewitt
Diane Hanley
Ron Hartpence
Antimo Russano
Joe Floyd
Eugene Hill

ABSENT: Anthony DeSapio
Troy Siano
Chuck Kolvites
Daniel DeFrancesco
Jeffrey Ferrara

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 8:05 P.M.
Chairman David Hewitt read the following:

NOTIFICATION

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

NEW AND PENDING BUSINESS

Go Daddy Go! 5 K Race – Paul Aemisegeo to present his plans

Mr. Paul Aemisegeo was present to explain what he has planned for the 5K-Race. He explained how many people will be present, and his route of the run. It will begin at 8:30 A.M. and last till 11:30 or 12:00 noon. He also reviewed his breakdown of expenses. The profits will be donated to a local church. The Committee members discussed the areas he will be using.

Approval of Regular Meeting Minutes of April 2, 2008

It was moved by Ron Hartpence, seconded by Diane Hanley and carried to approve the minutes of the Regular Meeting of April 2, 2008 for Parks and Recreation with the following corrections:

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Page#6 Correspondence – Ron Hartpence reported that he and James Burke looked at the need to put a new fill in the (Playground Area) instead of (baseball area)

Roll Call Vote:

AYE	- Hartpence, Diminick, Hewitt, Hanley, Russano
NAY	- None
ABSTAIN	- Burke
ABSENT	- Kolvites, Siano, Ferrara

Motion to approve payment to Ian White - Music Club at the Kingwood School. Amount to be approved: \$160.00

It was moved by Diane Hanley, seconded by Antimo Russano and carried to authorize payment to Ian White in the amount of \$160.00 for the Music Club.

Roll Call Vote:

AYE	- Burke, Hartpence, Diminick, Hewitt, Hanley, Russano
NAY	- None
ABSTAIN	- None
ABSENT	- Kolvites, Siano, Ferrara

Motion to approve Attendance Log for Yoga and rent from DonnaMarie Giaime (Lakshmi Devi) for March and April, 2008

It was moved by Ron Hartpence, seconded by Heidi Diminick and carried to approve attendance log and rent from Donna Marie Giaime for March and April, 2008.

Roll Call Vote:

AYE	- Burke, Hartpence, Diminick, Hewitt, Hanley, Russano
NAY	- None
ABSTAIN	- None
ABSENT	- Kolvites, Siano, Ferrara

Budget Request Review – C.F.O. requests amount to be budgeted towards senior Merry Mixers

It was moved by Diane Hanley, seconded by Heidi Diminick and carried to authorize the amount to be budgeted towards the senior Merry Mixers to be a total of \$1,000.00 for the year 2008.

Roll Call Vote:

AYE	- Burke, Hartpence, Diminick, Hewitt, Hanley, Russano
NAY	- None
ABSTAIN	- None
ABSENT	- Kolvites, Siano, Ferrara

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Letter from Resident request to use Park on May 25/26 and Request for Jumpy Things to be used during event

Chairman Dave Hewitt, read the letter aloud. The Committee member discussed whether it would be safe or not to have the jumpy things. In the letter the resident requested if she could bring her water slide to the park. The members thought this would not be a good idea. Mr. Burke offered to call her and tell her as long as she has her proof of insurance she may have the jumpy things, but not the water slide.

OLD BUSINESS

Shuffle Board Area

Jim Burke and Ron Hartpence talked about the floor of the shuffle board. They would like to put a base product on the floor of the board to protect it from weather. They discussed putting the product on the shuffle board before applying it to the pavilion floor. Jim Burke would like to have the shuffle board power washed before applying the product. It was discussed that the Committee will meet on Saturday, May 24, 2008 to coat the shuffle board floor.

Community Day

The fireworks for the day were discussed and reviewed. Chairman Dave Hewitt asked everyone to bring there information for Community day to the next meeting in June. It was discussed to have a work session on May 24, at the park to discuss Community Day following the work session already scheduled. Jim Burke discussed how he would like the program for Community Day to be more professionally done with more advertisements. It was also discussed to send out letters to the surrounding businesses for donations for Community Day.

The Township Road Department requested a list of fields and a map numbered. Also to number the baseball fields. They also requested or the teams to not use a selected field each month and to rest a field so that the fields do not get all beat up from over use.

Picnic for Volunteers – Total of about 65 volunteers

The Committee members discussed the picnic planned for the volunteers that is scheduled for July 19, 2008. They decided that the Parks and Rec. will provide hamburgers, hotdogs, and drinks. They are asking for everyone to bring a covered dish or a dessert. More to be discussed next month.

Movie Night – Joe Floyd

Joe Floyd would like to gather a subcommittee and discuss his ideas for movie night. He explained that he has some ideas and would like to share them with the Committee. Joe Floyd would also like to work with the park director on this idea.

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Senior Picnic

Antimo Russano reviewed and read aloud the letter of response from Shop Rite. They will be donating a lot of food for the Senior Picnic. It was discussed to write letters to several local business for donations of door prizes. The Committee would like to see gift certificates donated.

Fishing Derby

Chairman Dave Hewitt discussed getting a life ring for the pond before the derby. He would also like to obtain a first aid kit to have there for the day. Jim Burke explained that the Road Dept. is planning on treating the pond again before the derby. The Parks and Rec. will provide worms for all the children. Diane Hanley offered to work on the flyer for the derby and hand out to the Kingwood School and local businesses.

Jim Burke noted that the pitching mound is permanently at the park.

NEW BUSINESS

Cub Scout Camp Out Troop 251 At the Park June 7&8

The Committee reviewed and all agreed they have been doing this for several years and they all approved Troop 251 to camp out at the park. It was discussed that no camp fires are aloud.

Premier Vending Services

There was a discussion on the vending machines for the park. They would like to assign Mr. Bedrosian who has a business to provide the park with machines. Mr. Bedrosian is a resident of Kingwood Township.

It was moved by Mr. Burke, seconded by Mr. Hartpence and carried the motion to approve Mr. Dennis Bedrosian to supply vending machines at the park.

Roll Call Vote:	AYE	- Burke, Hartpence, Diminick, Hewitt, Hanley, Russano
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Kolvites, Siano, Ferrara

OPERATION REPORTS:

Charles Wilson – Park Director Reports

Charlie Wilson reported that everything is going well. He discussed the supplies he needs to do repairs at the park.

DONATIONS

N/A

BUILDING & GROUNDS:

Charles Wilson – Park Director Reports

Charlie Wilson discussed what has been happening at the park.
He would like the dug out to be fixed before the DVAA is there to practice.

CORRESPONDENCE

Letter from Parks and Rec to Pyro Engineering Inc.
(fireworks for community day)

Chairman Dave Hewitt reviewed.

Letter from the Kingwood Recreational Soccer League
(donation request)

It was moved by Ron Hartpence, seconded by Jim Burke and carried the motion
to approve \$500.00 donation to the Kingwood Recreational Soccer League.

Roll Call Vote:	AYE	- Burke, Hartpence, Diminick, Hewitt, Hanley, Russano
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Kolvites, Siano, Ferrara

Letter of Response from David Hewitt to Bailey Ferrara

Chairman Dave Hewitt reviewed.

Letter from the Delaware Valley Soccer Club

Chairman Dave Hewitt reviewed.

Copy of letter to Kingwood Township Business Owners

Chairman Dave Hewitt reviewed.

Letter to Shop Rite asking for Donations

Chairman Dave Hewitt reviewed.

Response letter from Shop Rite

Chairman Dave Hewitt reviewed.

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Flyer from TRI – ACTIVE AMERICA

Chairman Dave Hewitt reviewed.

There was a discussion on the signs at the Kingwood Park. Dave Hewitt discussed the signs he would like to see from Depcor to direct residents to park at the ends of Union Road. Ron Hartpence expressed how he would like to see a sign that states: do not park on grass.

It was moved by Ron Hartpence, seconded by Antimo Russano and carried the motion to approve to order and install signs at the Kingwood Park where needed.

Roll Call Vote:	AYE	- Burke, Hartpence, Diminick, Hewitt, Hanley, Russano
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Kolvites, Siano, Ferrara

It was moved by James Burke, seconded by Heidi Diminick and carried to adjourn the meeting at 10:45 P.M. **All** voted **AYE** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller
Secretary, Parks and Recreation