

**KINGWOOD TOWNSHIP
BOARD OF ADJUSTMENT
MINUTES
November 14, 2018
7:30 PM**

CALL TO ORDER:

A regular meeting of the Kingwood Township Board of Adjustment (BOA) was called to order at 7:25 pm by Phillip Lubitz.

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat on February 22, 2018 and Courier News on February 19, 2018 also by telefaxing copies of the notice to the Express Times on February 26, 2018. Copies of the notice were also posted in the Kingwood Township Municipal Building on February 16, 2018. The Board of Adjustment proceedings close at 10:30 pm.

ROLL CALL:

PRESENT: Phillip Lubitz – Chairman, Jim Laudenbach – Vice Chairman, David Hewitt, Mary Lou Haring, Owen Hooley, Cynthia Ostergaard

ABSENT: John Mathieu

OTHER: David Pierce, Attorney

New and Pending Business:

Approval of Minutes:

P. Lubitz asked if there were any additions or changes. Cynthia Ostergaard asked for a correction in the spelling of her last name to include a double “a” in Ostergaard.

It was moved by Mary Lou Haring, seconded by David Hewitt and carried to approve the minutes of October 10, 2018 and place on file.

Roll call vote:

Aye: P. Lubitz, J. Laudenbach, D. Hewitt, M. L. Haring, C. Ostergarrd

Abstain: D. Hewitt, J. Mathieu, C. Ostergarrd

Absent: O. Hooley

Review of Planning Board Agenda and Minutes:

P. Lubitz asked if there were any additions or changes. C. Ostergaard asked about the Kingwood Township Sign Ordinance Manual listed on the Planning Board Agenda. David Pierce gave the explanation that the manual shows illustrations of the type of signs now used and it is too restrictive in design. The Planning Board would need to regulate the content and size and new designs of signs. The BOA would rely on the ordinance passed by the Planning Board.

Kingwood Township Roast Beef Dinner and Kindergarten Picture Contest:

David Hewitt gave a summary of the Roast Beef Dinner at the church. The proceeds went to the township's Park and Recreation Department.

The kindergarten pictures are on display in the township's conference room. The winner of the contest will be allowed to turn on the lights for the township's Christmas tree. Shop-Rite will donate cookies and cider.

December Meeting:

Next meeting is currently scheduled for December 12, 2018. P. Lubitz asked if the meeting should be cancelled in December due to lack of new business. Mary Lou Haring stated that the BOA needs to appoint an attorney in December but it could be done at this meeting. They will appoint the township engineer in January. The January meeting will be on January 9, 2019.

P. Lubitz took a motion to re-appoint David Pierce of Lindabury, McCormick, Estabrook and Cooper, P.C. as the BOA Attorney. Mary Lou Haring made the first motion and David Hewitt seconded it and carried to approve the BOA attorney.

Roll call vote:

Aye: P. Lubitz, J. Laudenbach, D. Hewitt, M. L. Haring, C. Ostergarrd

Abstain: D. Hewitt, J. Mathieu, C. Ostergarrd

Absent: O. Hooley

Privilege of the Floor:

No public present so no privilege of the floor.

ADJOURNMENT:

Owen Hooley made the first motion to adjourn the meeting. Mary Lou Haring seconded the motion and carried to adjourn the meeting at 7:45pm. By a unanimous vote the BOA voted to adjourn.

Respectfully submitted,

Karen Radcliffe
BOA Secretary