

**KINGWOOD TOWNSHIP
BOARD OF ADJUSTMENT**

**MINUTES
May 10, 2017
7:30 PM**

CALL TO ORDER

The meeting was called to order by M.L. Haring at 7:33 PM.

PRESENT: J. Mathieu
L. Frank
M.L. Haring
J. Laudenbach
P. Stepanovsky
D. Hewitt

ABSENT: T. Decker, Engineer
C. Ostergaard

Blake C. Width for D. Pierce, Attorney

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat on December 29, 2016 and Courier News on January 9, 2017 also by telefaxing copies of the notice to the Express Times on January 9, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building on December 15, 2016. The Board of Adjustment proceedings close at 10:30 pm.

NEW BUSINESS

M.L. Haring – Called for additions or corrections to the January 11, 2017 meeting minutes.

J. Laudenbach – Noted a correction to the spelling of his name on page 4.

D. Hewitt – Noted corrections to be made to the adjournment on page 5. The meeting was adjourned by J. Laudenbach and P. Stepanovsky not L. Frank and D. Hewitt.

M.L. Haring – Called for final comments and or a motion to approve.

It was moved by J. Laudenbach, seconded by P. Stepanovsky and carried to approve the minutes of January 11, 2017 with the changes noted above. **On roll call to vote.**

Abstain: L. Frank, D. Hewitt

Absent: C. Ostergaard

Aye: J. Mathieu, J. Laudenbach, P. Stepanovsky, M.L. Haring

M.L. Haring – Announced Joe Rossi as the new Zoning Officer for Kingwood Township. Zoning reports from September 2016 – April 2017 were distributed to the Board members for review. It was requested that Zoning reports be distributed to all BOA members on a regular basis.

The Board discussed the importance of the presence of the Zoning Officer at Board of Adjustment meetings where an application has been denied by Zoning to help clarify any concerns.

M.L. Haring – Asked the Secretary to communicate these needs with Mr. Rossi.

M.L. Haring - Asked the board for any other comments regarding the Zoning Officer.

OPEN TO THE PUBLIC

M.L. Haring - Called for comments from the public. *No members of the public in attendance.*

COMMUNICATIONS/REPORTS

M.L. Haring – Announced the following documents were available for review:

Kingwood Township Ordinance No. 19-02-2017;

Kingwood Township Committee Meeting Minutes;

January 3, 2017 Reorganization Meeting & Regular Meeting, March 2, 2017,
March 20, 2017; March 22, 2017 & April 6, 2017

ADJOURNMENT:

The meeting was adjourned with a motion by J. Mathieu, seconded and carried by D. Hewitt. **All in favor.** The meeting adjourned at 8:05 pm.

Respectfully submitted,

Kris Boxwell, Secretary