

**KINGWOOD TOWNSHIP  
BOARD OF ADJUSTMENT**

**MINUTES  
January 11, 2017  
7:30 PM**

**CALL TO ORDER**

The meeting was called to order by M.L. Haring at 7:33 PM.

**PRESENT:**

M.L. Haring  
J. Laudenbach  
P. Stepanovsky  
C. Ostergaard  
J. Mathieu  
D. Pierce, Attorney

**ABSENT:**

L. Frank  
D. Hewitt  
T. Decker, Engineer

**In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat on December 29, 2016 and Courier News on January 9, 2017 also by telefaxing copies of the notice to the Express Times on January 9, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building on December 15, 2016. The Board of Adjustment proceedings close at 10:30 pm.**

## **RE-ORGANIZATION**

### **Nomination of Chairperson**

P. Stepanovsky nominated **M.L. Haring for Chairperson**, seconded by J. Laudenbach.

P. Stepanovsky moved that nominations be closed, seconded by J. Mathieu. **On roll call to vote.**

**Abstain:** M.L. Haring

**Absent:** L. Frank

D. Hewitt

**Aye:** J. Laudenbach, P. Stepanovsky, C. Ostergaard, J. Mathieu

M.L. Haring - Thanked the members of the Board.

### **Nomination of Vice Chairperson**

J. Laudenbach nominated **P. Stepanovsky for Vice Chairperson**, seconded by C. Ostergaard.

J. Laudenbach moved that nominations be closed, seconded by J. Mathieu. **On roll call to vote.**

**Abstain:** P. Stepanovsky

**Absent:** L. Frank

D. Hewitt

**Aye:** J. Laudenbach, M.L. Haring, C. Ostergaard, J. Mathieu

### **Appointment of Engineer**

J. Laudenbach moved to appoint **Thomas Decker from the office of VanCleaf Engineering Assoc.**, for the Board of Adjustment Engineer, seconded by P. Stepanovsky.

*(No closing motion was made)* **On roll call to vote.**

**Absent:** L. Frank

D. Hewitt

**Aye:** J. Laudenbach, P. Stepanovsky, M.L. Haring, C. Ostergaard, J. Mathieu

**Appointment of Planner**

J. Laudenbach moved to appoint **David Banish from Banish and Assoc.** for the Board of Adjustment Planner, seconded by C. Ostergaard. P. Stepanovsky moved that nominations be closed, seconded by J. Mathieu. **On roll call to vote.**

**Absent:** L. Frank  
D. Hewitt

**Aye:** J. Laudenbach, P. Stepanovsky, M.L Haring, C. Ostergaard, J. Mathieu

**Monthly Meeting Dates**

It was moved by P. Stepanovsky, seconded J. Laudenbach and carried to approve the Kingwood Township Board of Adjustment meetings for 2017 be held on the second Wednesday of each month at 7:30 pm as set forth on the agenda. **On roll call to vote.**

**Absent:** L. Frank  
D. Hewitt

**Aye:** J. Laudenbach, P. Stepanovsky, M.L Haring, C. Ostergaard, J. Mathieu

**Newspaper**

It was moved by P. Stepanovsky, seconded by J. Laudenbach and carried to designate the Hunterdon County Democrat & Courier News as the official newspapers, with the Express Times as alternate, of the Kingwood Township Board of Adjustment. **On roll call to vote.**

**Absent:** L. Frank  
D. Hewitt

**Aye:** J. Laudenbach, P. Stepanovsky, M.L Haring, C. Ostergaard, J. Mathieu

## **NEW BUSINESS**

M.L. Haring – Called for additions or corrections to the December 14, 2016 meeting minutes. No Comments noted. Called for approval.

It was moved by J. Laudenbach, seconded by C. Ostergaard and carried to approve the minutes of December 14, 2016. **On roll call to vote.**

**Abstain:** J. Mathieu, P. Stepanovsky

**Absent:** L. Frank  
D. Hewitt

**Aye:** J. Laudenbach, M.L Haring, C. Ostergaard

M.L. Haring – Asked for comments or concerns regarding the Delaware River Tubing, Inc. Memorializing Resolution, Block 50, Lot 9.

C. Ostergaard – Noted date correction to be made on page #2. February should be changed to January.

It was moved by C. Ostergaard, seconded by M.L. Haring and carried to approve the Delaware River Tubing, Inc. Memorializing Resolution, Block 50, Lot 9 with corrections noted above. **On roll call to vote.**

**Abstain:** J. Mathieu, P. Stepanovsky, J. Laudenbach

**Absent:** L. Frank  
D. Hewitt

**Aye:** M.L Haring, C. Ostergaard

M.L. Haring – Asked for comments or approval of the Board of Adjustment 2016 Resolution Report of Variance Applications.

C. Ostergaard – Noted date and spelling corrections to be made. The date should be January 11<sup>th</sup> 2017 on the Resolution and spelling corrections within the Bartels paragraph on the report.

D. Pierce – Recognized changes.

It was moved by J. Laudenbach, seconded by P. Stepanovsky and carried to approve the 2016 Resolution Report of Variance Applications with changes noted above.

**On roll call to vote.**

**Abstain:** J. Mathieu

**Absent:** L. Frank  
D. Hewitt

**Aye:** J. Laudenbach, P. Stepanovsky, M.L Haring, C. Ostergaard

**OPEN TO THE PUBLIC**

M.L. Haring - Called for comments from the public. *No members of the public in attendance.*

**COMMUNICATIONS/REPORTS**

J. Mathieu – Commented on the need for everyone to be diligent about recruiting new members for the Board of Adjustment and his commitment to seek interested residents.

**ADJOURNMENT:**

The meeting was adjourned with a motion by J. Laudenbach, seconded and carried by P. Stepanovsky. **All in favor.** The meeting adjourned at 7:49 pm.

**Respectfully submitted,**

Kris Boxwell, Secretary