

**Notice of Public Hearing
Township of Kingwood
Board of Adjustment**

Please take notice:

That the undersigned has applied to the Board of Adjustment of Kingwood Township for a variance from the terms of the Kingwood Township Zoning Ordinance as to permit...*(state in full detail, the nature of the application to be considered and the exact details of the variances or other relief being sought)*_____

on the premises located a *(street address)*_____

_____ Block _____ Lot _____ on the

Tax Map of Kingwood Township. This application is to be heard at a public hearing at _____PM

on *(day of week)* _____ , *(month, day)* _____ , *(year)* _____

in the Municipal Building of Kingwood Township, 20 Oak Grove Road, Baptistown, New Jersey

at which time you may appear in person or by attorney and be heard in connection with this

application. Maps and documents for which approval is sought are available for public

inspection during normal business hours in the office of the Kingwood Township Clerk located

at: Kingwood Township Municipal Building

20 Oak Grove Road

Baptistown, New Jersey 08803

908-996-4276

(Applicant)

§ 132-114. Checklist For Variance Applications

Applicant _____ Road Name _____
 Tax Map Sheet/Block/Lot _____ Date Submitted _____
 Name of Project (if any) _____
 Signature of Applicant _____

(for township use)

KEY:

X = Required

M = May be required due to unusual circumstances

	Residential Variance	Non-residential Variance
15 paper prints of site plan and other drawings, 15 copies of completed application and checklist	X	X
Site plan size: 24 x 36	X	X
Scale: Not more than 1 inch = 50 feet (written and graphic) and not less than 1 inch = 20 feet (written and graphic)	X	X
Key Map: site, streets, zones (North Arrow to have same orientation as site plan)	X	X
Prepared and sealed by the appropriate professional	X	X
Based on current survey prepared by licensed New Jersey land surveyor	X	X
Bearings in degrees, minutes and seconds	X	X

Title block giving names of site plan, applicant(s), owner(s) and preparer	X	X
Current Tax Map sheet, block and lot number	X	X
North arrow with reference meridian (same direction on all sheets)	X	X
Date of original site plan and date and nature of each revision	X	X
Name(s) of the owner(s) of all property within 200 feet of the property being developed as disclosed by the most recent municipal tax records	X	X
Existing, proposed and required setback dimensions of all structures	X	X
Location of existing and proposed property lines with dimensions to nearest 0.01 foot	X	X
Acreage of tract to nearest 0.01 acre	X	X
Contours and topography covering the property and surrounding area within 10 feet, maximum contour interval of 2 feet	M	X

Existing and proposed drainage facilities on tract and within 200 feet (e.g., culverts, marshes, ponds, streams and floodplains)	M	X
Location and type of existing and proposed easements or rights-of-way and utility structures, including ponds, drainage, sewer, water, sight rights, power, telephone and gaslines within 200 feet	X	X
Location of existing septic System and potable well	X	X
Location and line of all existing streets and roads, and areas dedicated to public use, within two hundred (200) feet	X	X
Location of existing and proposed buildings with dimensions	X	X
Indicate the location of all existing and proposed structures, i.e., walls, fences, culverts, bridges, roadways, etc., with grade elevations	X	X
The distance from the property line to the nearest intersection.	X	X
Identify all means of vehicular ingress and egress to and from the site onto public streets, showing the size and location of driveways, curb cuts and curbing, sight lines and radii.	M	X
Location and design of off-street parking areas	M	X

Location, arrangement and dimensions of truck loading and unloading platforms and docks.	M	X
Indicate provisions for refuse and garbage disposal	M	X
Show provisions for screening storage of equipment, attached or separate from buildings.	M	X
Indicate all existing or proposed exterior lighting	-	X
Show all existing and proposed signs and their sizes	-	X
Indicate locations, dimensions and construction of off-site sidewalks, on-site walks and sidewalks.	-	X
Show proposed screening, green areas, landscaping and fencing, including a planting plan and schedule	-	X
Show improvements to adjoining streets and roads and traffic control devices necessary in streets or highways	-	X
Copies of any existing or proposed covenants and deed restrictions intended to cover any of the development site.	X	X
Submit elevations, sketches, renderings or pictures of any new buildings or structures.	X	X

Show fire service lines, hydrants, siamese connections, automatic sprinkler systems, fire zones, no-parking fire zones and pavement and wall signs.	-	X
Complete construction plans (plans, profiles and cross sections at fifty-foot intervals and details) for all improvements, including roads, fences, drainage, water, sewer and surface water management facilities	M	X
Lot grading plans	M	X
Location of natural features to be preserved	X	X
Soil erosion and sediment control plan in accordance with Chapter 103, Soil Erosion	M	X
Calculations demonstrating the adequacy of existing and/or proposed drainage and/or surface water management facilities	M	X
Certification from Tax Collector that all taxes and assessments on the entire tract have been paid to date	X	X
County application and fee submitted to County Planning Board (where appropriate)	M	M
Certification as to D and R Canal Review Zone or that property is exempt	X	X
Steep slopes	X	X

Storm water Management Plan	M	X
Delineation of floodplain zone as required by §132-115(E)	X	X
Application and Escrow fees	X	X

BOARD OF ADJUSTMENT
TOWNSHIP OF KINGWOOD

AFFIDAVIT OF SERVICE OF NOTICE OF HEARING
(NJSA 40:55-53; 40:55-44, 40:55-39)

STATE OF NEW JERSEY:

: ss

COUNTY OF HUNTERDON:

_____ of
full age being duly sworn upon his oath according to law,
deposes and says that he resides at _____
_____ in the municipality of _____
_____, County of _____,
State of _____; that on _____,
_____, 197____, he gave written
notice of the hearing of this application (a true copy of
the written notice of the hearing must be attached to this
Affidavit) to each of the owners of property affected by
this application, in accordance with the requirements of New
Jersey Law. Set forth below is a complete list of all
persons upon whom notice of the hearing was served.

Sworn to and subscribed
before me this _____ day
of _____, 19____.

(To be signed here, in pre-
sence of a Notary Public, by
the person who served the
notices.)

Notary Public of New Jersey
My Commission Expires _____

LIST OF PERSONS SERVED WITH NOTICE

<u>Name</u>	<u>Block & Lot</u>	<u>Type of Service</u>	<u>Date Served</u>

Note: New Jersey Law requires that the applicant present satisfactory proof to the Board of Adjustment at the time of the hearing that notices of the hearing have been duly served. Failure to duly serve all required notices, and failure to fully and correctly complete the above Affidavit, will result in the dismissal of the application.

Where service of notice is by certified or registered mail, the applicant must submit to the Board of Adjustment the original mailing receipts and return receipts for all notices so served.

The applicant is advised to carefully read, and comply with, the statutory requirements regarding service of notice of hearing. These requirements are set forth in the instructions accompanying the Board of Adjustment forms of application.