

KINGWOOD TOWNSHIP COMMITTEE

Special Meeting Agenda

December 19, 2017 – 5:00 PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Courier News on December 16, 2017, and by telefaxing a copy of the notice to the Hunterdon Democrat on December 13, 2017 and to the Express Times on December 14, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and the Baptistown Post Office on December 13, 2017 and posted on the Township's Website.

In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Resolution 2017-121 – Executive Session

Personnel – Deputy Clerk and Deputy Registrar
Advertise for Zoning Officer/Code Enforcement Official

Return to Regular Session

Adjournment

December 19, 2017 – 5:00 PM

A Special Meeting of the Kingwood Township Committee was called to order at 5:16P.M. with Deputy Mayor Dodds presiding.

Also present at the meeting were Committeemen Ciacciarelli, Committeewoman Elect Maureen Synchronick, Clerk MacConnell and Deputy Clerk Keller. Mayor Lubitz was absent. Following the salute to the flag, Deputy Mayor Dodds read aloud the following:

NOTICE REQUIREMENTS

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EXECUTIVE SESSION – RESOLUTION NO. 2017-121

The following Resolution was introduced to enter into closed session at approximately 5:17P.M.:

RESOLUTION NO. 2017 – 121

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel – Deputy Clerk/Deputy Registrar
Advertise for Zoning Officer/Code Enforcement Official

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Ciacciarelli, Deputy Mayor Dodds stepped down from the Chair, second the motion and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	– Ciacciarelli, Dodds
	NAY	– None
	ABSTAIN	– None
	ABSENT	– Lubitz

Return to Regular Session

The Committee Members returned to regular session at 5:36P.M.

Deputy Clerk/Deputy Registrar

The Township Committee advised the Clerk’s office to contact applicant, Lisa Burd to inform her of their decision for the Deputy Clerk/Deputy Registrar’s position.

Advertise for Zoning Officer/Code Enforcement Official

It was moved by Mr. Ciacciarelli, Deputy Mayor Dodds stepped down from the Chair, second the motion and carried to authorize the Clerk’s office to advertise for the position of Part-Time Zoning Officer/Code Enforcement Officer on the website of the League of Municipalities with a deadline date of January 5, 2017.

Roll Call Vote:	AYE	– Ciacciarelli, Dodds
	NAY	– None
	ABSTAIN	– None
	ABSENT	– Lubitz

There was a brief discussion and questions regarding the municipal appointments.

Adjournment

It was moved by Mr. Ciacciarelli, Deputy Mayor Dodds stepped down from the Chair, second the motion and carried to adjourn the meeting at 5:50pm. **All voted Aye on Roll Call Vote.**

Respectfully submitted,
Cynthia L. Keller, RMC
Deputy Clerk

