

KINGWOOD TOWNSHIP COMMITTEE

Special Meeting Agenda

December 27, 2017 – 5:00 PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and the Courier News on December 14, 2017, and by telefaxing a copy of the notice to the Express Times on December 11, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and the Baptistown Post Office on December 11, 2017 and posted on the Township's Website.

In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

**Resolution No. 2017-122 – 2017 Appropriation Transfers
Resolution No. 2017-122A - Reserve for Preliminary Expenses**

Bills and Claims

Resolution 2017-123 – Executive Session

Personnel – Deputy Clerk and Deputy Registrar
Zoning Officer and General Code Enforcement Officer

Return to Regular Session

Deputy Clerk/Deputy Registrar
Hudson Grant Group Block 40, Lot 19

Review of Appointments for 2018

Farewell Wishes to Mayor Lubitz

Adjournment

2017 - 290

December 27, 2017
5:00 PM

A Special Meeting of the Kingwood Township Committee was called to order at 5:00P.M. with Mayor Lubitz presiding.

Also present at the meeting were Deputy Mayor Dodds, Committeemen Ciacciarelli, Committeewoman Elect Maureen Syrnick, C.F.O. Laudenbach, Clerk MacConnell and Deputy Clerk Keller. Following the salute to the flag, Mayor Lubitz read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and the Courier News on December 14, 2017, and by telefaxing a copy of the notice to the Express Times on December 11, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and the Baptistown Post Office on December 11, 2017 and posted on the Township's Website.

In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

RESOLUTION

Resolution No. 2017-122 – 2017 Appropriation Transfers

The following Resolution was introduced:

RESOLUTION NO. 2017 – 122

2017 BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2017 Budget Appropriations:

2017 - 291

FROM ACCOUNT	TO ACCOUNT	AMOUNT
Legal – Other Expense	Engineering – Other Expense	\$1,000.00
Building & Grounds – Other Expense	Buildings and Grounds – Salary and Wages	\$100.00
Municipal Court – Other Expense	Municipal Court – Salary and Wages	\$660.00

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** – Ciacciarelli, Dodds, Lubitz
 NAY – None
 ABSTAIN – None
 ABSENT – None

RESOLUTION

Resolution No. 2017-122A - Reserve for Preliminary Expenses

The following Resolution was introduced:

RESOLUTION NO. 2017 – 122A

RESERVE FOR PRELIMINARY EXPENSES

WHEREAS, the Township Committee of the Township of Kingwood hereby acknowledges the requirement of preliminary costs to determine the scope and cost of a proposed undertaking; and

WHEREAS, the purpose of these preliminary costs is to contract for the expenditure of preparing an estimate and submittal to the State for the project known as Ridge Road Section One.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the amount appropriated for preliminary costs shall not exceed \$16,000.00.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** – Ciacciarelli, Dodds, Lubitz
 NAY – None
 ABSTAIN – None
 ABSENT – None

BILLS AND CLAIMS

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to approve and pay all bills and claims in the amount of **\$125,369.10** that are in order and attached as Bill List for December, 27, 2017.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	– Ciacciarelli, Dodds, Lubitz
	NAY	– None
	ABSTAIN	– None
	ABSENT	– None

EXECUTIVE SESSION – RESOLUTION NO. 2017-123

The following Resolution was introduced to enter into closed session at approximately 5:01P.M.:

RESOLUTION NO. 2017 – 123

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel – Deputy Clerk/Deputy Registrar
Zoning Officer/General Code Enforcement Official

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.

5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** – Ciacciarelli, Dodds, Lubitz
 NAY – None
 ABSTAIN – None
 ABSENT – None

Return to Regular Session

The Committee Members returned to regular session at 5:13P.M.

Deputy Clerk/Deputy Registrar

The Committee Members instructed the Clerk’s office to contact the most recent applicant to interview on Friday, December 29th, 2017 at 12:00noon.

Hudson Grant Group Block 40, Lot 19

Deputy Mayor Dodds announced that the township now owns Block 40, Lot 19 Hudson Grant Group property on Route 29. He noted the township will soon be signing a Memorandum of Agreement for the Kugler woods.

Review of Appointments for 2018

The Township Committee reviewed the appointments for 2018.

Farewell Wishes to Mayor Lubitz

Deputy Mayor Dodds noted this will be Mayor Lubitz last meeting. He presented Mayor Lubitz with a gift to thank him for his service to Kingwood Township for nine years. He thanked Mayor Lubitz for all his time he gave to the township.

Mayor Lubitz thanked everyone and stated he had a wonderful experience being a committeeman for the township. He thanked the township employees who have guided him. He feels that he is leaving the township in good hands and that the employees are very dedicated to their jobs. He stated it was his honor to serve for the township.

Adjournment

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adjourn the meeting at 5:21P.M. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L.Keller
Deputy Clerk, RMC