

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

November 2, 2017 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 12, 2017 and by telefaxing a copy of the notice to the Express Times on January 6, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 6, 2017.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Correspondence

Letter & Map from St DOT re: Rte 12 Maintenance Roadway Repair in 2018
Letter & Resolution from NJ General Assembly re: Planting Native Plants to Support Bee Populations & Create Habitat for All Pollinators
Letter from NJ Clean Communities Council re: Report for Year 2016
Letter from Senator M Doherty re: Resolution Supporting Extension of 2% Cap On Police & Fire Arbitration Contract Awards
Letter from Senator Weinberg re: OPRA and OPMA Bills

Public Comment – Privilege of the Floor

Resolution No. 2017-95 – 2017 Appropriation Transfers

Bills and Claims

Reports

Emergency Management Coordinator
Public Comment – Privilege of the Floor – Continued
Animal Control Report of September 2017
Construction Department Report of October 2017
Court Report of September 2017
Dog Licensing Report

November 2, 2017 Kingwood Township Committee Agenda Continued

Reports Continued

Finance Reports:

Budget thru 11/2/2017

Collector's Reports of September 2017 & October 2017

NJSP Report

Township Engineer's Report of October 2017

Zoning Officer Report of October 2017

Future Meetings and Activities

November 4 – Ident-A-Shred Program for County Residents in Parking Lot Behind Historic Court House, 71 Main St., Flemington from 9:00am-12:00noon

November 6 - 3:00PM Deadline to Apply In Person for Mail-In Ballot to Vote in General Election on November 7th

November 7 - All residents vote at Kingwood Township Fire House, 952 Cty. Rd. 519 in Baptistown, Polls Open from 6:00am-8:00pm

November 11 - Recycling at Township Garage from 9:00am-12:00noon

November 11 – Senior Dinner at Kingwood Methodist Church from 12:00noon-2:00pm

November 18 – Household Hazardous Waste Collection Day at County Complex, 314 State Rte 12 from 9:00am-1:00pm

December 2 - Tree Lighting at Kingwood Park at 200 Union Rd., from 4:00pm-5:00pm

December 4 - Environmental Commission Special Meeting beginning at 7:00pm At Municipal Building regarding MEL Chemicals

December 7 - Regular Monthly Township Committee Meeting beginning at 7:00pm at Municipal Building

Schedule Special Meeting in November and December

Ordinances

Ordinance No. 19-14-2017 To Amend And Supplement The Land Use Regulations Of The Township, Specifically “Zoning, Chapter 132” Of The General Ordinances Of The Township Amending And Supplementing The Route 12 Scenic Corridor Overlay (SCO) District Regulations – Public Hearing

Public Hearing to be carried over to December 7, 2017 Township Committee Meeting, with final adoption of the Ordinance scheduled to take place following the public hearing.

Ordinance No. 19-15-2017 To Amend And Supplement The Land Use Regulations Of The Township, Specifically “Zoning, Chapter 132” Of The General Ordinances Pertaining To Site Plan Approvals – Introduction and Adoption on First Reading

November 2, 2017 Kingwood Township Committee Agenda Continued

Resolutions

- Resolution No. 2017-97** – Cancellation of Municipal Certificates of Sale
- Resolution No. 2017-98** – Tax Sale Redemption Bl 22 L 16.07
- Resolution No. 2017-99** – Cancellation of Taxes Bl 28 L 10.02
- Resolution No. 2017-100** - Authorizing Purchases thru HC Educational Servs Comm
- Resolution No. 2017-101** - Professional Servs for Appraisals of Bl 30 L 6
- Resolution No. 2017-102** - Authorizing Perf Guarantee Reduction on Bl 28 L 11.01
- Resolution No. 2017-103** - Professional Servs Agr Municipal Prosecutor
- Resolution No. 2017-104** - Green Acres Grant Program Acquisition of Bl 40 L 19

New Business

Applications for Raffles Licenses – KT Education Foundation, Del Val All Sports Boosters, Del Val Jr. Terriers, Inc.

Old Business

PennEast Pipeline
Long Term Future of Email & Website
NJDEP Stormwater Management

Minutes

October 5, 2017 Regular Meeting Minutes
October 5, 2017 Executive Session Minutes

Executive Session – Resolution No. 2017-96

Personnel - Teamsters Local Union
Litigation - Affordable Housing Draft Settlement Agreement
Possible Zoning Violations – Freedenfeld/Mikes Bl 51 L 46, Terraglia Bl 8 L 19.03
Contractual – Rescue Squad

Return to Regular Session

Approve Proposed Agreement with Fair Share Housing Center

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

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November 2, 2017

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Phillip Lubitz presiding.

Also present at the meeting were Deputy Mayor Richard Dodds, Committeeman Thomas Ciacciarelli, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary E. MacConnell. Mayor Phillip Lubitz called the meeting to order and following the salute to the flag, read aloud the following:

Call to Order

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In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

CORRESPONDENCE

Letter & Map from St DOT re: Rte 12 Maintenance Roadway Repair in 2018

Mayor Lubitz reviewed the letter and map from the State Department of Transportation regarding maintenance for roadway repairs scheduled to begin in 2018. Deputy Mayor Dodds reviewed the map for everyone and explained where the repairs will take place in the township.

Letter & Resolution from NJ General Assembly re: Planting Native Plants to Support Bee Populations & Create Habitat for All Pollinators

Mayor Lubitz reviewed.

Letter from NJ Clean Communities Council re: Report for Year 2016

Mayor Lubitz reviewed. C.F.O., D. Laudenbach explained the report is a financial report and it lists how much money was spent in each different category. There was a discussion regarding job descriptions, and whether the job should be considered the C.F.O.'s responsibility. C.F.O., D. Laudenbach noted that the job description was created by the Clean Communities Coordinator. Mayor Lubitz suggested reviewing job descriptions next Tuesday evening.

Letter from Senator M. Doherty re: Resolution Supporting Extension of 2% Cap On Police & Fire Arbitration Contract Awards

Mayor Lubitz reviewed.

Letter from Senator Weinberg re: OPRA and OPMA Bills

Mayor Lubitz reviewed.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

There were no public comments.

RESOLUTION

Resolution No. 2017-95 – 2017 Budget Appropriation Transfers

The following Resolution was introduced:

RESOLUTION NO. 2017 – 95

2017 BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2017 Budget Appropriations:

FROM ACCOUNT	TO ACCOUNT	AMOUNT
Bulk Utilities/Expenses – Heating Oil		\$5350.00
	Administrative & Executive – S & W	\$200.00
	Environmental Commission – O & E	\$150.00
	Fair Share Housing Plan – O & E	\$2,000.00
	Group Insurance	\$3,000.00

It was moved by Mr. Cicciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds
	NAY	- Lubitz
	ABSTAIN	- None
	ABSENT	- None

BILLS AND CLAIMS

It was moved by Mr. Dodds, seconded by Mr. Cicciarelli and carried to approve and pay all bills and claims in the amount of **\$1,834,512.69** that are in order and attached as Bill List for November, 2017.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

REPORTS

Mayor Lubitz noted that the following have been received and are available for review:

Emergency Management Coordinator

EMC, Jack MacConnell reported on the Safety Procedures/Active Shooter training meeting, which has been scheduled for Monday, November 27th, 2017 at 7:00P.M. here at the municipal building.

Mayor Lubitz asked that all staff, boards, committees, commissions and secretaries all be notified of the date and time of the training.

EMC, Jack MacConnell noted that bridge K-110 on County Road 519, 1/10 of a mile from County Route 651 will be closed on November 13th, 2017 for two weeks. They will be working on strengthening the bridge. Mayor Lubitz stated it has been posted on Facebook and it will also be posted on the township’s website. EMC, Jack MacConnell noted that a detour sign will be posted.

EMC, Jack MacConnell reported there were no signs of flooding with the recent 2.9 - 3 inches of rain that fell recently in the township. In regard to the Mutual Aid Agreement, the agreement was signed by each township squad. He feels there should be a written agreement with the nearby towns first aid and fire departments. Mayor Lubitz requested that the township contact both departments and request their agreements for the township attorney to review.

Public Comment Privilege of the Floor

Mayor Lubitz invited anyone that came into the meeting late to come up and comment if they choose to do so.

Valerie Baker, Ridge Road was present and introduced herself. She noted she lived in Kingwood Township since 1984, and has known Cynthia Keller for 20 years and also worked together with her in a business for 5 years. She noted she was present to express her support regarding Deputy Clerk, C. Keller to fill the available position of Township Clerk.

Animal Control Report of September 2017
Construction Department Report of October 2017
Court Report of September 2017
Dog Licensing Report
Finance Reports:
Budget thru 11/2/2017
Collector's Reports of September 2017 & October 2017

FUTURE MEETINGS AND ACTIVITIES

Mayor Lubitz reviewed as per the agenda.

There was a discussion on the Special Meeting the Environmental Commission will be holding on Monday, December 4th, 2017 beginning at 7:00PM.

Schedule Special Meeting in November and December

The Township Committee discussed meetings they will need to schedule for the end of December. It was discussed to have a special meeting on Monday, November 27th, 2017 to discuss the candidates for the position for the Township Municipal Clerk.

C.F.O. Diane Laudenbach reviewed dates for an end of the year meeting. The Committee Members all agreed to schedule the meeting on Wednesday, December 27th, 2017 at 5:00PM.

ORDINANCES

ORDINANCE NO. 19-14-2017 TO AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY "ZONING, CHAPTER 132" OF THE GENERAL ORDINANCES OF THE TOWNSHIP AMENDING AND SUPPLEMENTING THE ROUTE 12 SCENIC CORRIDOR OVERLAY (SCO) DISTRICT REGULATIONS – Public Hearing

Mayor Lubitz read aloud the ordinance by title, which was then introduced:

This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 5th day of October 2017.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli carried to open the public hearing. **All voted Aye on Roll Call Vote.**

Mayor Lubitz reviewed the ordinance to be discussed.

Public Comments: There were no comments.

It was moved by Mr. Dodds , seconded by Mr. Ciacciarelli and carried to close the public hearing. **All voted Aye on Roll Call Vote.**

Public Hearing to be carried over to December 7, 2017 Township Committee Meeting, with final adoption of the Ordinance scheduled to take place following the public hearing.

ORDINANCE

ORDINANCE NO. 19-15-2017 TO AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES PERTAINING TO SITE PLAN APPROVALS – Introduction and Adoption on First Reading

Mayor Lubitz read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt on first reading **ORDINANCE NO. 19-15-2017 TO AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES PERTAINING TO SITE PLAN APPROVALS.**

Roll Call Vote: **AYE** - Ciacciarelli, Dodds, Lubitz
 NAY - None
 ABSTAIN - None
 ABSENT - None

Consideration of final adoption at a public hearing is scheduled for Thursday, December 7, 2017 at a meeting beginning at 7:00 P.M. at the municipal building.

RESOLUTIONS

Resolution No. 2017-97 – Cancellation of Municipal Certificates of Sale

The following Resolution was introduced:

RESOLUTION NO. 2017 – 97

AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATES OF SALE

WHEREAS, the following Certificates of Sale:

TTL 2017-07	Block 22, Lot 16.01	Q0183	\$43.93
TTL 2017-08	Block 22, Lot 16.02	Q0183	\$42.80
TTL 2017-09	Block 22, Lot 16.03	Q0183	\$42.80
TTL 2017-10	Block 22, Lot 16.04	Q0183	\$61.43
TTL 2017-11	Block 22, Lot 16.05	Q0183	\$62.65
TTL 2017-12	Block 22, Lot 16.06	Q0183	\$66.86
TTL 2017-14	Block 22, Lot 16.08	Q0183	\$66.86
TTL 2017-15	Block 22, Lot 16.09	Q0183	\$111.66

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TTL 2017-16 Block 22, Lot 16.10 Q0183 \$194.18
TTL 2017-17 Block 22, Lot 16.11 Q0183 \$111.05

were issued to the Township of Kingwood for delinquent taxes at a tax sale held on June 21, 2017; and

WHEREAS, the Township has received the redemption amount of \$2,115.14 from the property owner as follows:

TTL 2017-07 Block 22, Lot 16.01 Q0183 \$180.12
TTL 2017-08 Block 22, Lot 16.02 Q0183 \$108.65
TTL 2017-09 Block 22, Lot 16.03 Q0183 \$108.65
TTL 2017-10 Block 22, Lot 16.04 Q0183 \$146.63
TTL 2017-11 Block 22, Lot 16.05 Q0183 \$143.40
TTL 2017-12 Block 22, Lot 16.06 Q0183 \$141.09
TTL 2017-14 Block 22, Lot 16.08 Q0183 \$141.09
TTL 2017-15 Block 22, Lot 16.09 Q0183 \$231.89
TTL 2017-16 Block 22, Lot 16.10 Q0183 \$399.13
TTL 2017-17 Block 22, Lot 16.11 Q0183 \$514.49

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Mayor and Municipal Clerk of the Township of Kingwood, County of Hunterdon and State of New Jersey are hereby authorized to endorse the above Certificates of Sale for cancellation.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - Ciacciarelli, Dodds, Lubitz
 NAY - None
 ABSTAIN - None
 ABSENT - None

Resolution No. 2017- 98 Tax Sale Redemption Bl 22 L 16.07

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 98

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount of \$9,161.89 to redeem Tax Sale Certificate No. 2017-13 on Block 22, Lot 16.07; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a check in the amount of \$9,161.89 to MTAG Cust for Empire VIII NJ Portfolio, PO Box 2208, Hicksville, New York 11802 for the redemption of Tax Sale Certificate No. 2017-13.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2017-99 Cancellation of Taxes Bl 28, L 10.02

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 99

CANCELLATION OF TAXES

WHEREAS, the Township Committee adopted Resolution No. 2017–91 correcting the assessment for Block 28, Lot 10.02 for 2017; and

WHEREAS, Resolution No. 2017-91 reduced the assessment on the above block and lot for January through October by \$ 326,900.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Tax Collector shall be relieved from collecting the following taxes assessed on Block 28, Lot 10.02 for the year 2017:

3 rd Qtr – (\$3,595.90)
4 th Qtr – (\$1,797.93)

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2017-100 Authorizing Purchases thru HC Educational Servs Comm

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 100

**AUTHORIZING PURCHASES FROM ALLIED OIL
AND RIGGINS INC THROUGH THE
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

WHEREAS, Kingwood Township has a need for certain goods and services that are offered through cooperative purchasing with the Hunterdon County Educational Services Commission (“HCESC”); and

WHEREAS, N.J.S.A. 40A:11-10 and 11-11 authorize a municipality to enter into cooperative pricing agreements with an educational services commission for the provision of goods and services through an educational services commission, rather than through public bidding; and

WHEREAS, the Township of Kingwood, by way of Resolution 2009-24, authorized the entry of the Township as a member of the Hunterdon County Educational Services Commission, which membership has been accomplished; and

WHEREAS, the Township of Kingwood desires to purchase fuel oil, diesel fuel and gasoline through the Hunterdon County Educational Services Commission.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, Hunterdon County, as follows:

The Township of Kingwood, as a member of the Hunterdon County Educational Services Commission, hereby authorizes the purchase of fuel oil, diesel fuel and gasoline from the low bidder for these items, Allied Oil, 25 Old Camplain Rd., Hillsborough, NJ 08844 and Riggins, Inc. per the bid amounts set forth in correspondence from the Hunterdon County Educational Services Commission dated October 4, 2017 attached hereto and made a part hereof as Exhibit A.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2017 – 101 Professional Services for Appraisals of Bl 30 L 6

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 101

**RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN
CONTRACTS FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Kingwood has a need to acquire professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisitions will not exceed \$17,500; and

WHEREAS, the anticipated term of the contracts are valid for a period of one year; and

WHEREAS, the Professionals set forth below have submitted a proposal indicating they will provide the professional services described below for the amounts set forth in the submitted proposals; and

WHEREAS, the Professionals set forth below have completed and submitted a Business Entity Disclosure Certification which certifies that the Professionals have not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit the Professional from making any reportable contributions through the term of the contract; and

WHEREAS, certifications of availability of funds, specifying the line item appropriation(s) to be charged as to the contracts set forth below have been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey authorizes the Mayor and Clerk to enter into a contract for the professional services as described below:

Norman J. Goldberg, Inc.
44 Leigh Street
Clinton, NJ 08809
Appraisals on Bl 30 L 6 State - \$1,950 Federal - \$2,250

Robert F. Heffernan & Associates
PO Box 611
Oldwick, NJ 08858
Appraisal on Bl 30 L 6 State - \$2,075

Musnuff Group, LLC
17 East Main Street
PO Box 5175
Clinton, NJ 08809
Appraisal on Bl 30 L 6 Federal - \$1,800

Notice of the awards shall be published in the Hunterdon Democrat as required by law.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to accept Norman J. Goldberg Inc. proposal for professional services for both the SADC and Federal appraisals, Robert F. Heffernan Assoc. for the second SADC appraisal, and John J. Musnuff Group, LLC for the second Federal appraisal, otherwise the township will accept both from Mr. Robert F. Heffernan Associates, and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2017- 102

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 102

**AUTHORIZING A RETURN OF A PORTION OF THE
PERFORMANCE BOND TO THE VAN HOLTEN GROUP FOR
MARSHALL’S POND (MEADOW VIEW) FOR BLOCK 28, LOT
11.01**

WHEREAS, the Van Holten Group has developed property known as Block 28, Lot 11.01 in the Township of Kingwood; and

WHEREAS, as part of the Developer's Agreement a Performance Bond in the amount of \$428,260.00 was posted; and

WHEREAS, the developer has completed a portion of the improvements and has requested a reduction in the Bond; and

WHEREAS, the Township Engineer has inspected the completed improvements and has recommended a reduction of the bonding amount to a total of \$128,478.06 (\$12,847.81), pursuant to a letter to the Township Clerk dated October 24, 2017; and

WHEREAS, the Township Committee has accepted the recommendations of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, Hunterdon County, New Jersey, that the Van Holten Group is hereby permitted to reduce the total amount of the Performance Bond with reference to the aforementioned development to \$128,478.06, with ten percent being posted in cash.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2017- 103 Professional Servs Agr Municipal Prosecutor

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 103

**RESOLUTION AUTHORIZING THE AWARD OF
NON-FAIR AND OPEN CONTRACTS**

WHEREAS, the Township of Kingwood has a need to acquire professional services for Municipal Court Prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year(s); and

WHEREAS, the professional set forth below has submitted a proposal indicating they will provide the professional services described below for the amount set forth in the submitted proposal; and

WHEREAS, the professional set forth below has completed and submitted a Business Entity Disclosure Certification which certifies that the professional has not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit the professional from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to the contract set forth below has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood authorizes the Mayor and Clerk to enter into a contract with the professional as described below:

Carl A. Taylor, III	Municipal Prosecutor	One Year
Carl Taylor Law, LLC		
171 Main Street		
Flemington, NJ 08822		

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2017 – 104 Green Acres Grant Program Acquisition of Bl 40 L19

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2017 – 104

PURCHASE OF BLOCK 40 LOT 19

WHEREAS, the Township has been awarded a grant from the New Jersey Department of Environmental Protection, Green Acres, in the amount of \$41,790.45 for their share of the purchase of Block 40 Lot 19 in Kingwood Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a check to Lindabury, McCormick, Estabrook & Cooper Attorney Trust Account for their share of the purchase of Block 40 Lot 19 in the amount of \$41,790.45.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Ciacciarelli, Dodds, Lubitz**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

Deputy Mayor Dodds noted there are no Kingwood Township dollars used for the major purchases, but a combination of funds through the County and the Green Acres Program.

NEW BUSINESS

Applications for Raffles Licenses

The Township Committee reviewed the following applications for raffle licenses:

Raffle License Application # 2017 -03 - Del Val All Sports Booster Inc., 19 Senator Stout Rd. Frenchtown, NJ – 50/50 On Premise Raffle to be held at Arties Bar and Grill on Rt. 12 on December 9th, 2017 from 6 – 10:00PM.

Raffle License Application # 2017 -04 – Kingwood Township Education Foundation, 880 County Rd. 519, Frenchtown, NJ – 50/50 Off Premise Raffle to be held at Kingwood Township School – on December 9, 2017 from 6 – 8:00PM.

Raffle License Application # 2017 -05 – Kingwood Township Education Foundation, 880 County Rd. 519, Frenchtown, NJ – 50/50 Off Premise Raffle to be held at Kingwood Township School – on March 24, 2018 from 6 – 11:00PM.

Raffle License Application # 2017 -06 – Del Val Jr. Terriers Inc., Pittstown NJ – On Premise Tricky Tray Raffle to be held at Arties Bar and Grill on Rt. 12 – on January 26, 2018 from 6 – 10:00PM.

Raffle License Application # 2017 -07 – Del Val Jr. Terriers Inc., Pittstown NJ – Off Premise 50/50 Raffle to be held at Arties Bar and Grill on Rt. 12 – on January 26, 2018 from 6 – 10:00PM.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to approve Raffle License Applications - 2017-03 for the Del Val All Sports Booster Inc., 2017-04 for the Kingwood Township Education Foundation, 2017-05 for the Kingwood Township Education Foundation, 2017-06 for the Del Val Jr. Terriers Inc. and 2017-07 for the Del Val Jr. Terriers Inc.

Roll Call Vote: **AYE** - **Ciacciarelli, Dodds, Lubitz**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

OLD BUSINESS

PennEast Pipeline

Mayor Lubitz gave a brief update. He noted the final two members of FERC (Federal Energy Regulatory Commission) were approved by the Senate. They have not approved the Penn East pipeline as of this date.

Long Term Future of Email & Website

There was a brief discussion regarding the quotes obtained from Aptiris and the Delaware Valley Regional High School. C.F.O. D. Laudenbach will prepare a spreadsheet with new figures to compare for next month.

NJDEP Stormwater Management

Mayor Lubitz explained that the NJDEP has directed all municipalities to verify and inspect all retention basins in the township on an annual basis. He noted that the township has a plan and has located the basins throughout the township, and is working on a specific check list for the Department of Public Works who will be inspecting the basins. The township now has to notify the owners of each basin regarding maintenance and the annual inspections.

Mayor Lubitz noted that an ordinance will be introduced the first of the new year after additional research has been done.

MINUTES

October 5, 2017 Regular Meeting Minutes

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to approve the October 5, 2017 Regular Meeting Minutes for the Township Committee.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

October 5, 2017 Executive Session Minutes

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to approve the October 5, 2017 Executive Session Meeting Minutes for the Township Committee.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

EXECUTIVE SESSION – RESOLUTION NO. No. 2017-96

The following Resolution was introduced to enter into closed session at approximately 7:53P.M.:

RESOLUTION NO. 2017 - 96

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

- a The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel - Teamsters Local Union
Litigation - Affordable Housing Draft Settlement Agreement
Possible Zoning Violations – Freedenfeld/Mikes Bl 51 L 46, erraglia Bl 8
L 19.03
Contractual – Rescue Squad

The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

3. This resolution shall take effect immediately.
4. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Ciacciarelli, Dodds, Lubitz**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

RETURN TO REGULAR SESSION

The Township Committee returned to regular session at 8:23P.M.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to approve the proposed Settlement Agreement with the Fair Share Housing Center for litigation.

Roll Call Vote: **AYE** - **Ciacciarelli, Dodds, Lubitz**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

ADJOURNMENT

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 8:25P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L.Keller
Deputy Clerk, RMC