

**MINUTES**

**7:30 PM**

**PRESENT:** T. Ciacciarelli  
R. Dodds  
D. Haywood  
J. Mathieu  
S. McNicol  
L. Riggio  
M. Synchronick  
C. Ely, Alt #2  
D. Pierce, Attorney

**ABSENT:** J. Strasser  
L. Voronin, Alt #1

**CALL TO ORDER**

The meeting was called to order by M. Synchronick at 7:35 PM.

**NOTIFICATION**

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Hunterdon County Democrat and Courier News on January 21, 2016, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

**NEW AND PENDING MATTERS**

Hunterdon County Division of GIS

The Board had a brief discussion on Hillsborough's ordinance T. Decker had supplied to the Board regarding the submittal of CAD drawings for application submissions. Also, discussed was the conversion of the current tax map to a digital format. After some discussion the following motions were made.

It was moved by S. McNicol, seconded by L. Riggio and carried to approve the conversion of the current tax map into a digital format. All members present voted **AYE** on **ROLL CALL VOTE**.

It was moved by S. McNicol, seconded by L. Riggio and carried to request the Township Committee develop an ordinance requiring the submission of all plats in a CAD format. All members present voted **AYE** on **ROLL CALL VOTE**.

**APPROVAL OF MINTUES**

It was moved by R. Dodds, seconded by C. Ely and carried to approve the minutes of October 13, 2016. All members present voted **AYE** on **ROLL CALL VOTE**, except S. McNicol and L. Riggio, who **ABSTAINED**.

**APPLICATION STATUS**

**CORRESPONDENCE**

**PRIVILEGE OF THE FLOOR**

S. McNicol stated she has been contacted by a resident who had an issue with the requirements of the placement of a shed in our ordinance. She inquired if anyone has looked at the actual ordinance that was adopted to make sure it was codified properly.

R. Dodds stated a resident who has a two acre lot with a shed currently on it and wants to have another shed was informed by the Zoning Officer that he has to comply with the seven acre zoning setback for the new shed. Reading the online version, the setbacks only pertain to the seven acre zoning. The current setbacks cause an issue as it is problematic for residents who own smaller lots. In some cases, it is virtually impossible to comply with the 30' setback on a narrow lot.

S. McNicol stated a review of the old printed ordinances should be done for the AR-2 district. The new chart only applies to the larger properties. There may have been an oversight and/or it was not codified properly. A review of the printed adopted ordinances should be done to see if it was codified properly. If it has been codified properly, the Township needs to provide for setbacks on smaller two acre lots.

R. Dodds stated our new Zoning Officer is doing what he thinks is correct reviewing the current adopted chart.

S. McNicol stated this ordinance has been in place for years. She inquired if someone else has inquired about the placement of sheds in the past. It is possible that because the former Zoning Officer did not use the computer but used the book, he never looked at the most recent chart.

R. Dodds stated the chart should be reviewed and checked for accuracy. If there are no provisions for the two acre lots then possibly an amendment is needed.

**ADJOURNMENT**

It was moved by R. Dodds, seconded by L. Riggio to adjourn the meeting at 8:08 PM. All members present voted **AYE**.

**Respectfully submitted,**

**Diane Laudenschick, Secretary**