

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

August 1, 2018

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman, David Hewitt at 7:00 P.M. who read aloud the following notice:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. A copy of the notice was also posted in the Kingwood Township Municipal Building.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Richard Dodds, Gov. Member
David Hewitt, Chair
Ronald Hartpence, V. Chair
Heidi Diminick
Chuck Kolvites
Jack Niececki

Absent

Sharon Lightner
Jennifer Eanucci
Michael DeSapio
Anthony Gioffre
Cynthia Niececki

Privilege of the Floor

Tracy Diminick of Fidelis Fido Academy requested to use both Kingwood Park and outside areas of Horseshoe Bend Park for dog training lessons. There would be no more than 3 to 6 people with their dogs on leash for these classes. The company is insured and Ms. Diminick will forward the liability insurance certificate to Secretary, Michele Tipton-Walters. Committee requested that class times be scheduled through Jeffrey Frischer for Kingwood Park and through Michele Tipton-Walters for Horseshoe Bend Park.

Motion to Approve Fidelis Fido Academy, LLC use of Kingwood Park and Outside Areas of Horseshoe Bend Park for Dog Training Classes.

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to approve the use of Kingwood Park and outside areas of Horseshoe Bend Park for the purpose of Dog Training Classes by Fidelis Fido Academy, LLC

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites J.Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Lightner, Eanucci, DeSapio, Gioffre, C.Niciecki

Horseshoe Bend Park/Ukarish Property Update

Mile-a-Minute Update

Mayor, Richard Dodds reviewed the Mile-a-Minute Weed control plan. The weed is spreading within the park at a very fast rate. In 2017 the State was called out to spray a one acre area. In 2018 this same area required the spraying of two acres. Weevils, noted in the control plan, have been introduced to the park but since it will take many years to reach an equilibrium between the weevil and Mile-a-Minute weed spraying will continue for now.

A representative from the Department of Agriculture Lab came to the park and advised that since the seeds last 6 years in the ground that spraying should be done in June before seeds drop to destroy both the plant and the seeds.

Fall Festival Notice for Police, EMS and Fire

Mr. Dodds reported that due to the high number of attendees expected at the Fall Festival the State will require a Risk Assessment which Jack MacConnell, Emergency Management Coordinator, will handle. Pure Energy is expecting 40 volunteers some of which will be used for security.

The organization team will meet with the State Police to discuss their recommendations for how best to handle the large influx of traffic expected in the area that day.

Pure Energy plans to offer a Beer Garden at the Festival which will be managed by River Horse Brewery in Lambertville. They must get the approval of the Township Committee to serve alcohol at this event.

Mr. Dodds will ask the Boy Scouts if they would like to handle parking at the event. They did a very good job at Kingwood Community Day and it is a good fund raiser for them since they can ask for donations.

Storage Update

Galleria Construction did an excellent job of pouring the concrete in the storage building.

The next thing to be done will be to put doors on the building.

Fall River Clean-up Project

September 13 will be a river clean-up day hosted by Delaware Township, Kingwood Township and the NJ State Parks department. The area to be covered will be the stretch of river from the Frenchtown Boat Launch south to Bull Run Park area. Mr. Dodds asked the Committee to let him know if anyone has interest in volunteering for this event. All are welcome.

Calendar of Events Scheduled for the Horseshoe Bend Park for July 2018:

Chairman David Hewitt reviewed the following scheduled events at Horseshoe Bend Park

Del Val Terriers Jr. Cheer weeks of:

August 6th – 9th

August 13th – 16th

August 20th – 22nd

New and Pending Business

Motion to Approve the Minutes of the July 9, 2018 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds and seconded by Ronald Hartpence and carried to approve the minutes of the July 9, 2018 Regular Meeting for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, J.Niciecki
	Nay	- None
	Abstain	- Kolvites, Diminick
	Absent	- Lightner, Eanucci, DeSapio, Gioffre, Obitz, C.Niciecki

Kingwood Township Park/Applications/Updates

N/A

Old Business

Motion to Approve Payment to Alfie Grillo for Cost of Parts to Repair Toilet Bowl at Kingwood Park.

It was moved by Richard Dodds and seconded by Heidi Diminick and carried to approve the payment to Alfie Grillo for parts to repair a toilet bowl at the Kingwood Park. Payment not to exceed \$350.00.

Roll Call Vote:

Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites J.Niciecki
Nay	- None
Abstain	- None
Absent	- Lightner, Eanucci, DeSapio, Gioffre, C.Niciecki

Keyless Entry System Horseshoe Bend Park

Mayor, Richard Dodds stated that he is reviewing estimates for both an electronic password entry system and card FOB entry system to the Morton Building at Horseshoe Bend Park. He requested more time to balance out the pros and cons between these two systems. The Committee requested that this topic be added to the September agenda

Post Event Cleaning at Horseshoe Bend Park Morton Building

Rosie Dipple submitted an estimate for cleaning the Morton Building after each event. Mr. Dodds asked secretary, Michele Tipton-Walters to submit a report of how many events are on the calendar for 2018 giving a breakdown between types of events. The Committee requested that this topic be added to the September agenda.

Operations and Reports:

The Parks and Recreation Committee reviewed the following:

Park Director's Report

Jeffrey Frischer reported that he has been doing a lot of mowing at the park. The clutch on the Toro Tractor over-heated and is currently being repaired. Mr. Frischer has been using the DPW tractor.

Mr. Frischer called Terminix, the extermination company chosen for Township maintenance, to remove a very large hornet's nest at the park. Terminix eliminated the nest but subsequently charged the Township \$421.17 for the service call. Michele Tipton-Walters has placed a call to the service representative to discuss the high charge and how service calls should be billed in the future. Will update at the September meeting.

The annual Cub Scout sleep-over at Kingwood Park is scheduled for August 11, 2018

Budget Account Reports from Township CFO for July Reviewed

Park and Rec In/Out Report for May and July

Secretary, Michele Tipton-Walters reported back to the Committee that the current system of dividing postage costs evenly between departments may change if the Township Committee approves the new Postage Machine which has the capability of attributing mail to specific accounts.

Old Fairview School House

David Hewitt the Shed at the Old Fairview School House will be painted on August 2nd.

Bocce Update

Bocce area will be re-stained before the Bocce tournament

Town-wide Yard Sale

October 6, and October 7, 2018

Annual Senior Dinner at the Kingwood Methodist Church

Annual Senior Dinner – November 10, 2018 Kingwood Seniors.

Annual Tree Lighting

December 1, 2018

Donations

Correspondence

Other Matters

Jeffrey Frischer needs new horseshoes for the park. Jack Niciecki has some that he would be happy to donate.

Mr. Frischer has purchased a kick ball set for the park for the group of people who've been coming to play.

Adjournment

It was moved by Ronald Hartpence and seconded Heidi Diminick by and carried to adjourn the meeting at 8:00 P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Michele Tipton-Walters
Secretary, Parks and Recreation