

PARKS AND RECREATION COMMITTEE

REGULAR MEETING MINUTES

July 9, 2018

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman, David Hewitt at 7:01 P.M. who read aloud the following notice:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. A copy of the notice was also posted in the Kingwood Township Municipal Building.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Richard Dodds, Gov. Member
David Hewitt, Chair
Ronald Hartpence – Vice Chair
Jack Niciecki
Cynthia Niciecki
Anthony Gioffre

Absent

Sharon Lightner
Michael DeSapio
Heidi Diminick
Jennifer Eannucci
Brian Obitz
Chuck Kolvites

Privilege of the Floor

Horseshoe Bend Park/Ukarish Property Update

Resolution No. 2018-70 Hunting Lottery

Mayor, Richard Dodds reported that the Township Committee approved the 2018 Hunting Lottery. Secretary, Michele Tipton-Walters reported that the Horseshoe Bend Hunting Lottery mailing has been sent out. The lottery submission deadline is July 23 and the drawing is scheduled for August 6, 2018.

David Hewitt reminded Secretary, Michele Tipton-Walters that a notice must be posted in both the Hunterdon Democrat and the Courier News.

Proposal of an Electronic Key Pad Entry System / Morton Building

Mayor, Richard Dodds presented a proposal, which had been discussed at the July Township Committee meeting, to change the lock on the Morton Building from a key entry to a password system electronic entry for better security control. This change would also reduce the need for a volunteer to be at the building early in the morning to unlock the door for facility users. Anthony Gioffre stated that his hunting club uses an electronic FOB card entry and it is very efficient. Mr. Dodds asked Mr. Gioffre to please let him know what vendor/key system installer his club used. This topic will be tabled to the August meeting.

Calendar of Events Scheduled for the Horseshoe Bend Park for July 2018:

Chairman David Hewitt reviewed the following scheduled events at Horseshoe Bend Park
July 14, 2018 – Basenji Club Dog Show
July 22, 2018 – NJ Mycological Association Mushroom Hunting/Study

New and Pending Business

Motion to Approve the Minutes of the May 2, 2018 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Ronald Hartpence and seconded by Jack Niciecki and carried to approve the minutes of the May 1, 2018 Regular Meeting for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Hewitt, Hartpence, J.Niciecki
	Nay	- None
	Abstain	- Gioffre, C.Niciecki
	Absent	- Dodds (tardy), Lightner, DeSapio, Diminick Kolvites, Eannucci, Obitz

Motion to Approve the Minutes of the June 6, 2018 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to approve the Minutes of the June 6, 2018 Regular Meeting Minutes for the Parks and Recreation Committee noting correction to spelling in Michael DeSapio's name.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, J.Niciecki
	Nay	- None
	Abstain	- Gioffre, C.Niciecki
	Absent	- Lightner, DeSapio, Diminick, Kolvites, Eannucci, Obitz

Motion to Approve Reimbursement to Ian White for Music Lessons June Music Lessons at Kingwood School in the amount of \$715.00

It was moved by Richard Dodds and seconded by Ronald Hartpence and carried to approve the Amount of \$715.00 to reimburse Ian White for music lessons at the Kingwood Township School for the month of June 2018.

Roll Call Vote:

Aye	- Dodds, Hewitt, Hartpence, J.Niciecki, Gioffre, C.Niciecki
Nay	- None
Abstain	- None
Absent	- Lightner, DeSapio, Diminick, Kolvites, Eannucci, Obitz

Motion to Approve Reimbursement to David Bacon for 2018 Summer Science Camp at Kingwood School in the amount of \$2,380.00

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to approve the Amount of \$2,380.00 to reimburse David Bacon for 2018 Summer Science Camp at the Kingwood Township School.

Roll Call Vote:

Aye	- Dodds, Hewitt, Hartpence, J.Niciecki, Gioffre, C.Niciecki
Nay	- None
Abstain	- None
Absent	- Lightner, DeSapio, Diminick, Kolvites, Eannucci, Obitz

Motion to Approve Reimbursement to David Bacon for 2018 Summer Science Camp for Special Education Students at Kingwood School in the amount of \$210.00

It was moved by Ronald Harpence and seconded by Richard Dodds and carried to approve the Amount of \$210.00 to reimburse David Bacon for 2018 Summer Science Camp or Special Education Students at the Kingwood Township School.

Roll Call Vote:

Aye	- Dodds, Hewitt, Hartpence, J.Niciecki, Gioffre, C.Niciecki
Nay	- None
Abstain	- None
Absent	- Lightner, DeSapio, Diminick, Kolvites, Eannucci, Obitz

Motion to Approve Reimbursement to Sarah Alpaugh for 2018 Summer Math Camp for at Kingwood School in the amount of \$420.00

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to approve the Amount of \$420.00 to reimburse Sara Alpaugh for 2018 Summer Math Camp at the Kingwood Township School.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, J.Niciecki Gioffre, C.Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio, Diminick, Kolvites Eannucci, Obitz

Kingwood Township Park/Applications/Updates
N/A

Old Business

Storage Facility at Horseshoe Bend Park

Mayor, Richard Dodds reported that the Township Committee had a first reading of ordinance to put a floor in the storage shed at Horseshoe Bend Park. They also gave approval for the Parks and Recreation commission to purchase the floor. Galleria Construction was the only company who chose to bid on this job. The cost will be \$5,320. for a 16x50 foot, 4 inch floor on top of a stone floor that DPW will put down first. This price includes an outside 10x40 foot, 6 inch floor. Money will come from Park and Recreation budget but will be reimbursed by township committee once the Ordinance is passed by the Township Committee.

Fall Mailing – Annual Yard Sale / Senior Dinner

Ronald Hartpence stated that information regarding the Township Wide Fall Yard Sale should be included in the Fall Mailing. The same informational piece used in the 2017 mailing should be updated with 2018 dates and used for submission. Senior Dinner should be communicated by the same method as 2017 which was a direct mail to all registered seniors.

Operations and Reports:

The Parks and Recreation Committee reviewed the following:

Fishing Derby Review

Photos of the event were shown. There was decent turn out from the community and all had fun.

Park Director’s Report

Jeffrey Frischer reported:

-All tops to picnic tables and chairs have been replaced. The old wood is currently stored in the garage.

-Someone was driving wheelies at the park. Mr. Frischer was able to follow the individual and record the license plate number which he reported to police.

-Alfie Grillo came to the park to fix the water fountain but found that one of the toilet bowls in the woman's room was leaking due to a crack. He has ordered the parts and will repair.

-Mr. Frischer requested that goals be moved off the field and put along the woods to keep out of the way of mowing.

- Mr. Frischer purchased new nets for the adult soccer league.

Motion to Approve Reimbursement to Jeffrey Frischer for the Purchase of Soccer Nets for the Adult Soccer League in the amount of \$201.71

It was moved by Ronald Hartpence and seconded by Cynthia Niciecki and carried to approve the Amount of \$201.71 to reimburse Jeffrey Frischer for the purchase of soccer nets for the Adult Soccer League

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, J.Niciecki Gioffre, C.Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio, Diminick, Kolvites Eannucci, Obitz

Budget Account Reports from Township CFO for May and June

Reviewed. Ronald Hartpence questioned the postage charges of \$200.00 for month of June mailing and another \$200.00 for general USPS charge. Secretary, Michele Tipton-Walters to look into these charges and report at August meeting.

Park and Rec In/Out Report for May and June

Reviewed.

Old Fairview School House

Bocce Update

Town-wide Yard Sale October 6, and October 7, 2018

Annual Senior Dinner at the Kingwood Methodist Church

Annual Senior Dinner – November 10, 2018 Kingwood Seniors.

Annual Tree Lighting

December 1, 2018

Donations

\$47.90 from Fishing Derby

Correspondence

Thank you letter to Russano Jr. Family for monetary and tree donation to Kingwood Park
Reviewed

Thank you letter to Chuck Kolvites for donation of beverages for Fishing Derby
Reviewed

Other Matters

Reminder that Bill Millette, Open Space Coordinator for Hunterdon County to present new Strategic Park and Open Space Plan at the Open Space/Ag meeting July 10th.

Mayor, Richard Dodds stated that Kingwood Township had applied for a planning grant for state historic funds for the White House at Horseshoe Bend Park. He had received word that the application was complete and a state representative has come out to visit/inspect the site. The Township is now waiting for the final decision. The Township has committed 1:3 payment so, if the grant for \$30,000 is awarded the Township will add \$10,000 to that amount.

Mr. Dodds stated the Township Committee has approved the purchase of a new tractor for the DPW. The old Ford tractor will be used for maintenance at Horseshoe Bend Park. This tractor has a flail which will help widen trails.

The mile minute weed is back at the Horseshoe Bend Park. One of the men at DPW is a licensed sprayer and will spray glyphosate (Round Up) on the weed at the park.

The Horseshoe Bend Leash Free Dog Area had poison ivy lining the fence perimeter. Bleach was sprayed and the public was informed. Due to some resident complaints water was added for dilution.

Adjournment

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to adjourn the meeting at 7:55 P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Michele Tipton-Walters
Secretary, Parks and Recreation