

PARKS AND RECREATION COMMITTEE

REGULAR MEETING MINUTES

June 6, 2018

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman, David Hewitt at 7:05 P.M. who read aloud the following notice:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. A copy of the notice was also posted in the Kingwood Township Municipal Building.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Richard Dodds, Gov. Member
Dave Hewitt, Chairperson
Ronald Hartpence – Vice Chairperson
Heidi Diminick
Chuck Kolvites
Jack Niciecki
Jennifer Eanucci

Absent

Sharon Lightner
Michael DeSapio

Privilege of the Floor

Bill D’Alessio – Del Val Lightening Softball Team Park Use Fee

Bill D’Alessio asked the Committee to clarify their decision made at the May 1, 2018 meeting regarding Del Val Lightning’s work on the field as credit towards the Park Usage Fee. At that time the Committee decided to accept \$600.00 of work in lieu of \$300.00 of the total \$525.00 annual fee.

Mr. D'Alessio stated that the work he was proposing would add value and would benefit the Kingwood Park. He asked that the proposed work be accepted in lieu of the total \$535.00 Park Usage fee instead of the \$300.00 previously decided upon.

Park Director Jeffrey Frischer explained that the Park Usage fee covers overhead cost of running the park such as mowing cost, port-a-john rentals etc. and that all the teams using the park share the burden of those costs.

After discussion the Committee agreed to accept half of the annual \$525.00 fee, which is \$263.00, in field upgrade costs represented by receipts and the remainder in payment form. Receipts will be submitted to Jeffrey Frischer, Park Director.

Nicole Voigt – Hikes Not Heroin – Horseshoe Bend Park October 20, 2018

Nicole Voigt presented her plans for the Hikes Not Heroin event scheduled for October 20, 2018 at Horseshoe Bend Park South. As a member of the Board of Prevention Services her main function is to raise funds and create awareness of the opioid epidemic in Hunterdon County and believes the Hikes Not Heroin is a major way to achieve both goals. This will be an experiential hike with the message of get out and take a hike to fight Heroin abuse. There will be stations along the various paths offering education, activities and refreshments.

Ms. Voigt requested permission to set up on Friday October 19th between 2:00-8:00 p.m. Approximately twenty high school students will be on sight to help blaze trails, post way signs and ribbons on trees and after event park clean-up. She asked for additional help from the committee and the Horseshoe Bend Park volunteers to help set up the hike trails with the use of the park "Gator". The Hikes Not Heroin group would like to present live music and asked for permission to use the building located at the South entrance for this purpose.

Due to the nature of the preparation for this event there will be no scheduled rain date. The event will only be canceled if there is thunder and lightning, not for rain.

Ms. Voigt thanked the Committee for their donation of the use of the Horseshoe Bend Park South for this event.

Motion to Approve the Hikes Not Heroin Event at Horseshoe Bend South on October 20, 2018.

It was moved by Richard Dodds and seconded by Jack Nicecki and carried to approve the donation of the Horseshoe Bend Park South for the Hikes Not Heroin fundraiser on October 20, 2018.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites, Niciecki, Eannucci
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Coalition for Recreational Trails Award

Richard Dodds reported that the Federal Coalition for Recreational Trails called for nominees for Trail programs to submit applications for their CRT award. Horseshoe Bend Park was not only selected this year but is the first park in New Jersey to ever to receive this award. Mr. Dodds stated that the focus of the application was the many volunteers who have worked and continue to work to develop this park. He and park volunteer, Jack MacConnell, traveled to Washington DC June 5th to personally accept the award.

Calendar of Events Scheduled for the Horseshoe Bend Park for June 2018:

Chairman David Hewitt reviewed the following scheduled events at Horseshoe Bend Park:
June 8th-10th – North Jersey Kennel Club
June 30th – Kindred Companions

New and Pending Business

Motion to Approve the Minutes of the May 1, 2018 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Heidi Diminick and seconded by Ronald Hartpence to table the May 1, 2018 minutes for approval to the July 3, 2018 meeting.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites, Niciecki, Eanucci
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Motion to Approve Reimbursement to Ian White for Music Lessons February Music Lessons at Kingwood School Program in the amount of \$1,010.00.

It was moved by Ronald Hartpence and seconded by Richard Dodds and carried to approve the Amount of \$1,010.00 to reimburse Ian White for music lessons at the Kingwood Township School for the month of May 2018.

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites, Niciecki, Eanucci
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Kingwood Township Park/Applications/Updates

N/A

Old Business

Storage Facility at Horseshoe Bend Park

Mayor, Richard Dodds asked the Committee if they had any suggestions for a cement layer to lay the floor in the storage shed at the Horseshoe Bend Park. Ronald Hartpence suggested posting this need on the Township Facebook page.

Horseshoe Bend Park Key Policy

The Committee reviewed the Key Log and suggested that all current key holders be required to sign a signature sheet annually, in January, to account for their Morton Building Key. This will help to ensure that no keys have been transferred without record.

Horseshoe Bend Park Overnight Parking Policy

Reviewed.

Motion to Approve the 2018 Horseshoe Bend Overnight RV Parking Policy.

It was moved by Richard Dodds and seconded by Ronal Hartpence to approve the 2018 Horseshoe Bend Park Overnight RV Parking Policy as presented

Roll Call Vote:	Aye	- Dodds, Hewitt, Hartpence, Diminick, Kolvites, Niciecki, Eanucci
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Horseshoe Bend Park Post Event Clean Up Policy

Mayor, Richard Dodds has asked Rosie Dipple to submit a quote based on how much time it would take to clean the Morton building after an event.

Operations and Reports:

The Parks and Recreation Committee reviewed the following:

Senior Picnic Review

Dave Hewitt reported that there were over 50 people who attended the senior picnic. A suggestion was made that next year the invitations be sent out a month in advance and then a reminder postcard one week in advance of the event.

There were additional expenditures totaling \$117.10 for a tray of pasta from Café Maria and condiments from Shop Rite.

Motion to Approve reimbursement to David Hewitt for the additional expenditures of \$117.10 for the annual Senior Picnic

It was moved by Chuck Kolvites and seconded by Jack Niciecki to approve the 2018 to approve the reimbursement of \$117.10 to David Hewitt for additional expenditures for the annual Senior Picnic

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, Kolvites, Niciecki,
	Nay	- None
	Abstain	- Hewitt
	Absent	- Lightner, DeSapio

Budget Account Report

Since many Committee members did not receive the meeting packet the Budget Account for May will be reviewed at the July meeting.

Buildings and Grounds

Park Director's Update

Jeffrey Frischer reported that the fields have been exceptionally wet and difficult to maintain.

Mark Petro and a DPW crew removed a large tree that had fallen. They will form another work group to remove smaller trees.

Old Fairview School House

The Historical Society met at the Old Fairview School House on May 31, 2018.

Bocce Update

N/A

Annual Fishing Derby – June 16, 2018 9:00 – noon

David Hewitt reported that there is enough food left over from the Senior picnic to use for the Fishing Derby lunch. Chuck Kolvites will supply drinks donated by Lehigh Valley Dairies. David Hewitt asked for volunteers to arrive at 730am.

Town-wide Yard Sale October 6, and October 7, 2018

Annual Senior Dinner at the Kingwood Methodist Church

Annual Senior Dinner – November 10, 2018 Kingwood Seniors.

Annual Tree Lighting

December 1, 2018

Donations

\$300.00 from Russano Family and a beautiful Maple tree planted at the Kingwood Park.

Correspondence

N/A

Other Matters

It was noted that the Toro Grounds Master mower at the Horseshoe Bend Park needs new blades.

Motion to Approve the purchase of new blades for the Toro Ground Master mower at Horseshoe Bend Park purchase not to exceed \$250.00.

It was moved by Ronald Hartpence and seconded by Richard Dodds to approve the purchase of new blades for the Toro Mower at Horseshoe Bend Park not to exceed \$250.00.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, Kolvites, Niciecki, Hewitt
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Adjournment

It was moved by Richard Dodds and seconded by David Hewitt and carried to adjourn the meeting at 8:30 P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Michele Tipton-Walters
Secretary, Parks and Recreation