

PARKS AND RECREATION COMMITTEE

REGULAR MEETING MINUTES

February 7, 2018

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman, David Hewitt at 7:00 P.M. who read aloud the following notice:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. A copy of the notice was also posted in the Kingwood Township Municipal Building.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Richard Dodds
 Dave Hewitt
 Ronald Hartpence
 Heidi Dimick
 Chuck Kolvites
 Jack Niciecki
 Cynthia Niciecki
 Brenda Fisher
 Jeffrey Fisher

Absent

Sharon Lightner
 Jennifer Eannucci
 Michael DeSapio
 Anthony Gioffre
 Brian Obitz

Secretary, Michele Tipton-Walters administered the Oath of Office to Park Director, Jeffrey Frischer,

Chairman, David Hewitt welcomed Michele Tipton-Walters to her new position as Secretary to Parks and Recreation Committee. He also congratulated Cindy Keller on her promotion to Township Clerk and thanked her for her many years of service to this Committee.

Privilege of the Floor

Fairfax Hutter, AmeriCorps NJ Watershed Ambassador for Central Delaware presented the Nature Conservancy program “Roots for Rivers”, a tree planting initiative along waterways, to the Environmental Committee on January 23, 2018. As follow-up to that presentation Fairfax Hutter asked the Parks and Recreation Committee for permission and access Kingwood Park along the Locatong to plant approximately 300 trees. The project would take two days and is tentatively scheduled for April 21st There is potential for 10 acres but likely to plant only 1.5 acre. Trees expecting to plant would be Sycamores, Back Willow, Pin Oak, Silver Maple, Swamp White Oak, Black Gum, Shagbar Hickories. Shrubs would be BlackHaw, Spice Bush, Silky Dogwood, Pussy Willow, Red Twig Dogwood, Common Eldeberry, Smoother Hazel Alder, American Hackberry and Winterberry.

Further discussion regarding the use of an auger for planting as opposed to shovel.

It was moved by Chuck Kolvites and seconded by Jack Niciecki and carried to approve the AmeriCorp Tree Planting project. Dave Hewitt volunteered to work as Parks & Recreation Committee coordinator with Fairfax Hutter for this project.

Roll Call Vote:	Aye:	Dodds, Hewitt, Hartpence, Diminick, Kolvites, Niciecki,
	Nay:	None
	Abstain:	None
	Absent:	Lightner, Eannucci, DeSapio

Horseshoe Bend Park/Ukarish Property Update

Mayor, Richard Dodds reviewed Ordinance NO. 19-02-20118 which mandates a fine, not to exceed \$100.00 or not to exceed fifteen days community service for driving destructively on all Township property controlled by Parks and Recreation.

Next Step re: addition

Addition at Horseshoe Bend Park Next Steps: The Construction Official will obtain bids on putting in the concrete floor.

Mayor, Richard Dodds reported that he is in the preliminary discussion stage with the owner of Pure Energy Cycling and Java House in Lambertville to hold a cyclo-cross fundraiser at Horseshoe Bend Park and would incorporate various areas of Kingwood. The event could draw over 1,000 attendees and is tentatively scheduled for October 6, 2018. The Organizers of this event may be present at the March 7, 2018 meeting.

Calendar of Events Scheduled for the Horseshoe Bend Park for January 2018:

Chairman David Hewitt reviewed the following scheduled events at Horseshoe Bend Park:

Del Val Terrier’s Cheerleading Practice – February 3rd and 7th

Del Val Lightning Softball – February 6th, 7th, 13th, 14th, 20th, 21st, 27th and 28th

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

Motion to Approve Use of Facility Application for a Wedding Shower at the Kingwood Park Scheduled for April 29, 2018.

Brenda Frischer reported that Samantha Varano has not committed to April 29th date. Brenda will continue to reach out to Ms. Varano. Motion to be tabled to March 6, 2018 meeting.

New and Pending Business

Motion to Approve the Minutes of the January 3, 2018 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds and seconded by Ronald Hartpence and carried to approve the Minutes of the January 3, 2018 Reorganization and Regular Meeting Minutes for the Parks and Recreation Committee.

Roll Call Vote:	Aye:	Dodds, Hewitt, Hartpence, Diminick, Kolvites, Niciecki
	Nay:	None
	Abstain:	None
	Absent:	Lightner, Eannucci, DeSapio

Motion to Approve to Reimburse Ian White for Music Lessons at the Kingwood School Program In the Amount of \$435.00 for the month of January 2018

It was moved by Heidi Diminick and seconded by Chuck Kolvites and carried to approve the Amount of \$435.00 to Reimburse Ian White for Music Lessons at the Kingwood Township School for the Month of January 2018.

Roll Call Vote:	Aye:	Dodd, Hewitt, Hartpence, Diminick Kolvites, Niciecki
	Nay:	None
	Abstain:	None
	Absent:	Lightner, Eannucci, DeSapio

Kingwood Township Park/Applications/Updates

N/A

Old Business

5% Increase – Resolution 2018-07 – Setting Use Fees for Township Parks for 2018 – Amended Fees

Mayor, Richard Dodds stated that although park fees were increased by 5% where the total revised amount ended in an odd amount the fee was rounded up to the nearest dollar.

Operations and Reports:

The Parks and Recreation Committee reviewed the following:

Report for the Month of January 2017 – From Park Director’s Brenda and Jeffrey Frischer. Jeffrey Frischer noted in his report that the outlets at the Kingwood Park either do not work or are in disrepair. Ron Hartpence suggested that Jimmy Meskill, township electrician, be contacted and to submit a quote for replacement and repair of electrical outlets and covers by spring. Jeffrey Frischer will contact Jimmy Meskill.

Reviewed

Budget Account Reports – Township CFO submitted in-out budget only as 2018 Budget has not yet been approved.

Buildings and Grounds

Reports from Park Directors

Kingwood Township Park – Closed December 3rd, 2017 and Reopen March 1st, 2018

Old Fairview School House

Old Fairview School House – Reopen on March 1st, 2018

Seniors of Hunterdon County will no longer be using Old Fairview School for Exercise Program

Bocce Update

N/A

Annual Egg Hunt at Kingwood Park – March 31 2018 - 1:00

March 29th, 2018 to Color Eggs at 5:00 P.M.

Chairman, David Hewitt, requested that Secretary, Michele Tipton-Walters have Egg Hunt flyers posted on the Kingwood Township and the Kingwood Township School websites.

3rd Annual Kingwood Township Flea Market – HBP

Drop off Items for Sale from April 23rd, 2018 – April 27th, 2018

Flea Market – Saturday, April 28th, 2018 and Sunday, April 29th, 2018

Vice Chairman, Ronald Hartpence asked to have the Flea Market flyer updated and included in the Township Spring mailing.

Annual Senior Picnic - June 2, 2018 12:00 noon**Annual Fishing Derby – June 16, 2018 9:00 – noon****Community Day 2018**

Discussion to take place Thursday February 15th at the Municipal Building

Townwide Yard Sale October 6, and October 7, 2018

Included in mailing and on website

Annual Senior Dinner at the Kingwood Methodist Church

Annual Senior Dinner – November 10, 2018 Kingwood Seniors

Annual Tree Lighting

December 1, 2018

Donations

All donations are accounted for in the In/Out report except one \$40.00 donation received at Tree Lighting.

Correspondence

Chairman David Hewitt reviewed the following correspondence:

New List of Parks Events – David Hewitt

Reviewed

NJ Land Conservation 22nd Annual Rally

Reviewed

2018 Earth Day – April 21, 2018

Reviewed

New Jersey Tree Recovery Campaign

1,000 Trees will be picked up and made available to the community. What remains will be planted at Kingwood Park with cages for protection.

Other Matters

Mayor, Richard Dodds showed photographs of damage caused by Jersey Central Power & Light contractors at the Horseshoe Bend Park. JCPL will investigate the contractors that were hired for this job and stated to Jack MacConnell that the damage will be repaired.

Sound System for Kingwood Park has been received and will be mounted on a wall in the building.

Mayor, Richard Dodds reported that PennEast started the condemnation process. The Township was approached by PennEast for access and Township refused via legal channels. The Application that was PennEast submitted to NJDEP was initially incomplete and was not re-submitted within allowable time frame. Application was closed by NJDEP which means that PennEast now must start the application process over again including all studies. The current design shows the pipeline would go through Horseshoe Bend Park East.

Adjournment

It was moved by Heidi Diminick, seconded by Richard Dodds, and carried to adjourn the meeting at 8:00P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,
Michele Tipton-Walters
Secretary, Parks and Recreation

