

PARKS AND RECREATION COMMITTEE
REORGANIZATION AND REGULAR MEETING MINUTES

January 3, 2018

7:00PM

CALL TO ORDER

The meeting was called to order by Secretary Keller at 7:00P.M. Secretary Keller read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on December 14, 2017, and by telefaxing a copy of the notice to the Express Times on December 12, 2017. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on December 12, 2017.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

David Hewitt
Richard Dodds
Ronald Hartpence
Heidi Diminick
Jack Niciecki
Michael DeSapio
Sharon Lightner
Anthony Gioffre
Jennifer Eannucci

Absent

Chuck Kolvites
Cynthia Niciecki
Brian Obitz

Secretary Keller administered the Oath of Office to Park Director, Brenda Frischer, Jennifer Eannucci-Park and Recreation Member, Jack Niciecki-Park and Recreation Member, Anthony Gioffre- Citizen Advisory Member.

Reorganization

Nomination for Chairperson

It was moved by Ronald Hartpence, seconded by Michael DeSapio and carried nomination **David Hewitt, Chairman** of the Parks and Recreation Committee for the year 2018.

2.

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to close the nomination.

It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to appoint **David Hewitt Chairman** of the Parks and Recreation Committee for 2018.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio, Eannucci
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Lightner, C. Niciecki

Nomination for Vice Chair

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to nomination **Ronald Hartpence, Vice Chairman** of the Parks and Recreation Committee for the year 2018.

It was moved by Heidi Diminick, seconded by Richard Dodds and carried to close the nomination.

It was moved by Richard Dodds, seconded by Michael DeSapio to appoint **Ronald Hartpence Vice Chairman** of the Parks and Recreation Committee for 2018.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio, Eannucci
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Lightner, C. Niciecki

Sharon Lightner arrived at the meeting at 7:15PM.

Motion and Approval of Scheduled Monthly Meeting Dates and Time for 2018

It was moved by Ronald Hartpence, seconded by Michael DeSapio and carried to approve the following monthly meeting dates scheduled the first Wednesday of each month being at 7:00PM for the Parks and Recreation Committee for 2018:

January 3, 2018	July 9, 2018 Mon
February 7, 2018	August 1, 2018
March 7, 2018	September 5, 2018
April 4, 2018	October 3, 2018
May 2, 2018	November 7, 2018
June 6, 2018	December 5, 2018

3.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio, Eannucci, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, C. Niciecki

Motion and Approval of Local Newspapers (Hunterdon County Democrat and the Courier News) for Advertisements for 2018

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve to advertise the Parks and Recreation meeting notices in the local newspapers the Hunterdon County Democrat and the Courier News for 2018.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio, Eannucci, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, C. Niciecki

Comments from the Newly Elected Chairpersons

Chairman David Hewitt commented on all of the 2017 events. He thanked everyone for all their help and looks forward to another good year.

Ronald Hartpence thanked everyone and noted he really enjoys everyone and all the events they work on each year.

Privilege of the Floor

Nicole Voigt – Present to Talk About Hikes Not Heroin Event for Next Year – Scheduled October 20th, 2018 – Rain date October 21st, 2018

Nicole Voigt was not able to attend the meeting.

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds noted a Scout named Thomas Obiedzinski is working on the trail at the Horseshoe Bend Park. He noted there is a problem with the alarm system at the Horseshoe Bend Park Morton building. He explained the problem and noted it has been repaired.

He explained the township finally closed on a piece of property on Route 29, which is known as the Hudson Grant Group – Block 40, Lot 19. They will be applying for an MOA.

4.

He noted the Township is working with the State to purchase a property that is an additional 81 acres off of Route 29 that is contiguous with the Horseshoe Bend Park. He reviewed the properties over the overhead projector.

Copy of Incident Report – Del Val Cheerleaders

The Parks and Recreation Committee reviewed the incident report.

Emergency Closing Park – Close Horseshoe Bend Park During Cold and Windy Conditions

Richard Dodds explained the township wants to have the ability to close the parks due to any icy conditions that may affect the driveway, and windy conditions in the possibility a tree comes down.

Calendar of Events Scheduled for the Horseshoe Bend Park for January 2018:

Chairman David Hewitt reviewed the following scheduled events at Horseshoe Bend Park:

Del Val Terrier’s Cheerleading Practice – January – 2,3,4,6,9,10,11,13,16,17,18,20,23
24,25,27,30,31

Central New Jersey Hound Association – January 28th

Kingwood Township Park/Applications/Updates

N/A

New and Pending Business

Motion to Approve the Minutes of the December 6, 2017 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to approve the Minutes of the December 6, 2017 Regular Meeting Minutes for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio, Eannucci
	Nay	- None
	Abstain	- Lightner
	Absent	- Kolvites, C. Niciecki

Motion to Approve to Reimburse Ian White for Music Lessons at the Kingwood School Program In the Amount of \$275.00 for December 2017

5.

It was moved by Heidi Diminick, seconded by Sharon Lightner, and carried to approve the Amount of \$275.00 to Reimburse Ian White for Music Lessons at the Kingwood Township School for the Month of December 2017.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio, Eannucci, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, C. Niciecki

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park
Motion to Approve Use of Facility Application for a Wedding Shower at the Kingwood Park
Scheduled for April 29, 2018.

Table until next month.

Richard Dodds noted the new PA system has been order for the Kingwood Park.

Old Business

Ronald Hartpence stated there was money left over from the Christmas Lighting. He also has two \$25.00 gift cards to use in the total amount of \$50.00. Chairman David Hewitt recommended to wait and purchase items for the Annual Egg Hunt with the certificates and other left over funds available.

Operations and Reports:

The Parks and Recreation Committee reviewed the following:

Report for the Month of December 2017 – From - Park Director’s Brenda and Jeffrey Frischer
Budget Account Reports #1 and #2 – From Township CFO

Buildings and Grounds

Reports from Park Directors

Brenda Frischer gave a brief review of the updates at the Kingwood Park

Kingwood Township Park – Closed December 3rd, 2017 and Reopen March 1st, 2018

Bocce Update

Old Fairview School House

Old Fairview School House – Closed December 8th, 2017 and Reopen on March 1st, 2018
Park to Open

6.

Community Day Planning 2018

Subcommittee Meetings: Third Thursday of Each Month at 7:00P.M. Kingwood Park

There was a question as to whether the Committee would like to have a Community Day this year. It was suggested that before the February 15, 2018 subcommittee meeting, that the Committee try to find other organizations to see if they would like to plan and run Community Day for 2018. They plan to meet here at the municipal building for February 15th.

February 15, 2018	June 21, 2018
March 15, 2018	July 19, 2018
April 19, 2018	Aug 16, 2018
May 17, 2018	Sept 20, 2018

Chairman David Hewitt reviewed the following events scheduled for 2018:

Annual Egg Hunt at Kingwood Park – March 31 2018 - 1:00
March 29th, 2018 to Color Eggs at 5:00PM

3rd Annual Kingwood Township Flea Market – HBP
Drop off Items for Sale from April 23rd, 2018 – April 27th, 2018
Flea Market – Saturday, April 28th, 2018 and Sunday, April 29th, 2018

Annual Senior Picnic - June 2, 2018 12:00noon

Fishing Derby – June 16, 2018 9:00 – noon

Townwide Yard Sale October 6, and October 7, 2018

Annual Senior Dinner at the Kingwood Methodist Church
Annual Senior Dinner – November 10, 2018 Kingwood Seniors

Annual Tree Lighting
December 1, 2018

Donations

Correspondence

Chairman David Hewitt reviewed the following correspondence:

Copy of Thank you letter to Kingwood Twp. Fire Co.
Copy of Thank you letter to Chorus Director – Kingwood Twp. School
Copy of Thank you letter to Michael DeSapio – Santa
Copy of Thank you letter to Shop Rite of Flemington – Food Donation

7.

Correspondence continued

Copy of Thank you letter to Alfonso Grillo – All His Volunteer Plumbing Work
Copy of Thank you letter to Costco of Flemington for Gift Cert towards Tree Lighting
Copy of Thank you letter to Walmart of Flemington for Gift Cert towards Tree Lighting

Other Matters

Heidi Diminick noted that she was approached, by a person who was a member of the NFL and will be working with her regarding the Del Val High School's Project Graduation.

She explained they are working with a person who used to be on a team who will be bringing several NFL players to play basketball on Feb 24, 2018 and they will have a VIP dinner as a fundraiser. She noted 50% of the proceeds will go to project graduation, and the remainder will go to other things for the school to benefit. She wanted everyone to know and to share this info with friends and family.

Adjournment

It was moved by Heidi Diminick, seconded by Ronald Hartpence and carried to adjourn the meeting at 8:03P.M. All voted Aye on Roll Call Vote.

Respectfully submitted,

Cynthia L. Keller
Secretary, Parks and Recreation