

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

**July 5, 2017
7:00P.M.**

CALL TO ORDER

The meeting was called to order by Vice Chairman Ronald Hartpence at 7:03P.M. Vice Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 12th, 2017, and by telefaxing a copy of the notice to the Express Times on January 5th, 2017. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 5th, 2017.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Ronald Hartpence
Chuck Kolvites
Jack Niciecki
Anthony Gioffre

Absent

David Hewitt
Michael DeSapio
Heidi Diminick
Sharon Lightner
Cynthia Niciecki
Brian Obitz

Anthony Gioffre, Member of the Advisory Panel to the Parks and Recreation Committee was present and stepped up and joined the Parks and Recreation Committee to form a quorum.

Also present at the meeting were Kingwood Park Director's Jeffrey and Brenda Frischer.

Privilege of the Floor

Patricia Jones, 62 Old State Route 12, Frenchtown – Came to the Parks and Recreation Committee to obtain permission to serve Alcoholic beverages for a family wedding celebration scheduled to be on September 9, 2017 at the Kingwood Park Pavilion. She noted there will be approximately 50 people present. She also stated they will provide insurance and will additionally insure Kingwood Township.

2.

The Parks and Recreation Committee members asked Patricia Jones a few questions regarding their scheduled party, and they had no objections to the request. They explained how they must first recommend to the Township Committee to waive the park rules for them to serve alcoholic beverages. Then a resolution is adopted with all the information that is needed for them to provide for the event.

It was moved by Richard Dodds, seconded by Chuck Kolvites and carried to recommend to the Township Committee to waive the park rules to allow the Jones family to serve alcoholic beverages at an event on September 9, 2017.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki, Gioffre
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds noted all is looking good. He stated that there was approximately 20 – 30 horseback riders on the Fourth of July.

Richard Dodds received three new quotes for the addition to the Morton Building. He reviewed the quotes and stated that they are all local. He stated the building is one piece and there will be a garage door. He stated that volunteers and the DPW will be doing a lot of the work. He explained that after the building is in, then the township can put in the stone.

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

Copy of Memo to Township Committee – Request to Waive Rules to Serve Alcoholic Beverages for Baby Shower At the Pavilion – Kingwood Park

Vice Chairman Ronald Hartpence reviewed.

Calendar of Events Scheduled for the Horseshoe Bend Park for July 2017:

Kindred Companions Dog Org. Practices HBP Morton Bldg. – July 7, 14, 28

K9 Search and Rescue Unit – Training – South Side HBP – July 8

Kolvites Wedding – HBP Morton Bldg. – July 21, 22, 23

Vice Chairman Ronald Hartpence reviewed the scheduled organizations using the Morton Building at the HBP.

Kingwood Township Park/Applications/Updates

N/A

3.

New and Pending Business

Motion to Approve the Minutes of the June 7, 2017 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Chuck Kolvites and carried to approve the Minutes of the June 7, 2017 Regular Meeting Minutes for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki,
	Nay	- None
	Abstain	- Gioffre
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Motion to Approve to Reimburse Ian White for Music Summer Camp Lessons at the Kingwood School In the Amount of \$1,475.00 for June and July 2017

It was moved by Richard Dodds, seconded by Chuck Kolvites and carried to approve to Reimburse Ian White for Music Summer Camp Lessons at the Kingwood School in the amount of \$1,475.00 for June and July 2017.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki, Gioffre
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Motion to Approve to Reimburse David Bacon for Funds Collected for 2017 Science Camp in the Amount of \$1,750.00

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to approve to Reimburse David Bacon for 2017 Science Camp at the Kingwood School in the amount of \$1,750.00 for June and July 2017.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki, Gioffre
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

4.

Motion to Approve to Reimburse David Bacon for Funds Paid for By the Kingwood Township Education Foundation for KTS Special Education Science Camp for 12 Special Ed Students @ \$35.00 Each – Total Amount Reimbursed in the Amount of \$420.00

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to approve to Reimburse David Bacon for 2017 Science Camp at the Kingwood School in the amount of \$420.00 for June and July 2017 for the Education Foundation for KTS Special Education Science Camp for 12 Special Ed Students @ \$35.00 Each.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki, Gioffre
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Motion to Approve to Pay King Vending for Beverages for the Machine at the Kingwood Park Pavilion In the Amount of \$81.72

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to Approve to Pay King Vending for Beverages for the Machine at the Kingwood Park Pavilion In the Amount of \$81.72.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki, Gioffre
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Motion to Approve 1st Place Prize for the Bocce Tournament in the Amount of \$300 to Louis Cicale from Scranton, Pennsylvania

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to Approve 1st Place Prize for the Bocce Tournament in the Amount of \$300 to Louis Cicale from Scranton, Pennsylvania.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki,
	Nay	- None
	Abstain	- Gioffre
	Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

5.

Motion to Approve 2nd Place Prize for the Bocce Tournament in the Amount of \$200 to Andy Russano from Kingwood Township, New Jersey

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to Approve 2nd Place Prize for the Bocce Tournament in the Amount of \$200 to Andy Russano from Kingwood Township, New Jersey.

Roll Call Vote:

Aye	- Dodds, Hartpence, Kolvites, J. Niciecki,
Nay	- None
Abstain	- Gioffre
Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Motion to Approve 3rd Place Prize for the Bocce Tournament in the Amount of \$100 to John Cacciamari from Clarks Summit, Pennsylvania

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to Approve 3rd Place Prize for the Bocce Tournament in the Amount of \$100 to John Cacciamari from Clarks Summit, Pennsylvania.

Roll Call Vote:

Aye	- Dodds, Hartpence, Kolvites, J. Niciecki,
Nay	- None
Abstain	- Gioffre
Absent	- C. Niciecki, Hewitt, DeSapio, Diminick, Lightner

Old Business

N/A

Operations and Reports:

Report for the Month of June 2017 – From - Park Director’s Brenda and Jeffrey Frischer

Park Director’s Brenda and Jeffrey Frischer reviewed their monthly report.

Budget Account Reports - Township CFO – for July 2017

Table until next month.

Buildings and Grounds

Park Directors to Update

Brenda and Jeffrey Frischer gave a brief update on the Park Grounds.

6.

Old Fairview School House

Senior Yoga – With Kim Karsh at the OFVS – No longer Using Building for the Summer Months

Merry Mixers Meet the Third Thursday of Each Month from 9:00a.m. – 2:00p.m.

Vice Chairman Ronald Hartpence reviewed.

Bocce Update

Update – Anthony Gioffre

Review - Bocce Tournament – June 25, 2017

Anthony Gioffre noted the Bocce Tournament went very well. He noted there were a lot of people that came and participated from out of town.

Annual Fishing Derby – June 17, 2017

Review of the Event of June 17, 2017

Vice Chairman Ronald Hartpence noted that all went well, except it rained very hard and ended up ending early due to the heavy rains.

Community Day/Founders Day, October 12/Fireworks Event for 2017

Next Scheduled Subcommittee Meeting – Thursday, July 20, 2017

Vice Chairman Ronald Hartpence noted he hopes to see everyone at the next subcommittee meeting on Thursday, July 20th at 7:00P.M.

Vice Chairman Ronald Hartpence reviewed the following:

Copy of Resolution No. 2017 – 52 – September 30th, 2017 Fireworks Display with Garden State Fireworks

Copy of Letter from Chairman of Park and Rec to Sponsors

Copy of Sponsorship Ad Letter and Form

Copy of Letter from the Kingwood Twp. Vol. Fire Company – Confirming Stand By During Fireworks Display

Need Food Vendor for Community Day

Secretary Keller reported to the Parks and Recreation Committee that the Kingwood Fire Company is unable to cook and serve food on Community Day. Richard Dodds will contact the Kingwood Township Education Foundation to see if they would be interested in cooking for the day.

7.

Request from Delaware Valley High School Booster Club – To Sell Cloths at Community Day or Not

Table until the subcommittee meeting.

Annual Senior Dinner at the Kingwood Methodist Church
2017 – Date for Annual Senior Dinner – November 11, 2017 Kingwood Seniors

Donations

Donations Collected at Fishing Derby of June 17, 2017

Vice Chairman Ronald Hartpence reviewed.

Food Donations - \$50.00
General Donations – \$15.00

Correspondence

Vice Chairman Ronald Hartpence reviewed the following correspondence:

Copy of Letter to Kingwood Twp. Volunteer Fire Department
Copy of Letter to Kingwood Twp. Rescue Squad
Copy of Resolution for Approval of Fireworks Display with Garden State Fireworks
Copy of Thank you Letter to Merry Mixers for the Donation
Copy of Thank you Letter to Costco for the Donation Gift Certificate
Copy of Thank you Letter to Walmart for the Donation Gift Certificate
Copy of Letter to ShopRite of Flemington for Food Donation – Senior Picnic
Copy of Insurance Certificate for Mr. Bacon’s Science Camp

Other Matters

There were no other matters.

Adjournment

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to adjourn the meeting at 7:26P.M. **All Voted Aye on Roll Call Vote.**

Respectfully submitted,

Cynthia L. Keller
Parks and Recreation Secretary