

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
April 5, 2017
7:00P.M.**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:00P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 12th, 2017, and by telefaxing a copy of the notice to the Express Times on January 5th, 2017. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 5th, 2017.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Ronald Hartpence
David Hewitt
Chuck Kolvites
Jack Niciecki
Michael DeSapio
Sharon Lightner
Anthony Gioffre

Absent

Cynthia Niciecki
Heidi Diminick
Brian Obitz

Privilege of the Floor

David Bacon – Kingwood Twp. School – Summer Science Camp – Approval for 2017

Mr. David Bacon came to the meeting to review his proposed summer science camp for 2017. He noted that this is his 22nd year holding the camp. He came to get approval to have his science camp at the Kingwood Township School during the month of July.

It was moved by Richard Dodds, seconded by Sharon Lightner and carried the motion to approve Mr. David Bacon's Science Camp for 2017 – July 10th through July 27th, 2017.

2.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Kolvites, J. Niciecki DeSapio, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Diminick, C. Niciecki

DVAA Representative to Speak to Committee Re: Kingwood Park Fields

Chris Stavac, Board Member on the DVAA, came to the Committee to let them know they will not be using the Kingwood Park facility this year. He noted based on the attendance as it is very low, they will not need to use the fields. He hopes to come back to Kingwood Park someday. He gave some input as to what would help the infields. He suggested several ideas to improve them. He feels that sod put in around the fields would help a lot. He discussed storage that they have in the large shed. He would like permission to leave the items there and let the recreation softball teams use the equipment. The Parks and Recreation Committee agreed to allow the DVAA store their items in the large shed.

Bill D'Alessio from the Del Val Lightning Baseball Team

Bill D'Alessio came to the meeting to give his ideas to the Committee about getting water to the baseball fields. He stated the fields last a lot longer if they are watered down. They are willing to donate a \$1000.00 towards the maintenance of the fields if the Committee waives the fee of \$500 for the use of the fields. He feels the water would be moisture management. He noted the field is bone dry when there is no rain.

He looked up the availability to put a pump on the shed down by the lower fields. He feels that the field is shedding the water. He feels that if mother-nature is not cooperating it makes life difficult. Rather than paying \$500 for a yearly fee, they would like to put funds towards bettering the park fields.

The Parks and Recreation Committee would like to look into getting quotes for the project of the installation of a pump and hose to the baseball fields. Richard Dodds will speak to the Department of Public Works regarding their thoughts and also speak to retired Road Supervisor Jack Search, regarding the history of the park and fields. Bill D'Alessio discussed storage space for their supplies to be stored. There was a discussion of the amount of space available in the large shed. The Parks and Recreation Committee had no objections to the request to store items in the large shed.

Thomas Obiedzinski – Presentation for Eagle Scout Project at the Horseshoe Bend Park

Thomas Obiedzinski was present to propose his Eagle Scout Project for a walking trail at the Horseshoe Bend Park. He explained that he is from Troop 108 in Quakertown NJ.

3.

He reviewed his plans to work on the trail and gave a picture demonstration of the areas in the park where he will be working. He noted they will be cutting up and removing all the trees down from Super Storm Sandy.

There was a question as to what would be done with the wood after the trees are cut up. Richard Dodds explained that this is available to anyone that would like to take it.

Thomas Obiedzinski presented a draft plan, which he will come back with any changes and to firm it up before sending it in to the Scouts. He explained they will be trimming the trees so that the horseback riders can ride through the trail safely. He will be putting guiding posts all along the trail. He showed a diagram of the trail on a map, which will be a very long trail on the outer perimeter of the lots. They will also be making a kiosk for the trail explaining how long it will be and where it will go in the park.

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve the proposed Eagle Scout Project by Thomas Obiedzinski to create a walking trail at the Horseshoe Bend Park East.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Kolvites, J. Niciecki DeSapio, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Diminick, C. Niciecki

Chairman, David Hewitt signed the proposed project for Thomas Obiedzinski.

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds explained that on Saturday, April 22nd, the township is having a tree give away. He is picking up 1000 trees to give away. This is the Arbor Day Give-Away – New Jersey Tree Recovery Campaign Project. It will begin at 10:00a.m. until 2:00p.m and it will be at the South entrance of the Horseshoe Bend Park. It is open to everyone.

He explained that he spoke to the Principal at the Kingwood School, Rick Falkenstein about giving the school several hundred trees to plant at the school. Rick Falkenstein noted this would be a great project for the students to plant the trees in plastic pots. He will be bringing 200 trees to the Kingwood Township School.

Parking Area Needed at HBP – Richard Dodds Update

Richard Dodds reviewed a proposed plan to put in an extended parking area at the Horseshoe Bend Park at the North Entrance near the Morton Building. He reviewed the draft outline of the proposed parking lot over the projector.

4.

He noted he will be speaking to the Department of Public Works regarding what will be needed to work on the parking lot. He noted they plan to post the fence line alongside the dog park with “No Parking” signs.

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

N/A

Calendar of Events Scheduled for the Horseshoe Bend Park for March 2017:

Del Val Jr. Terriers Cheerleading Team – Open House – April 26

Del Val Lightning Softball Team – Nothing Scheduled in April

North Jersey Kennel Club – April 1st and 2nd

Kindred Companions Dog Org. Practices – April 3,6,10,13,17,20,24,27 - May 1,4,8,15,18

Hunterdon Hills Collie Club – April 8th and 9th

Annual Parks and Rec Flea Market – Item Drop Off Dates April 24th-April 28th – Vendors Setup April 28th PM - Flea Market Dates: April 29th and April 30th

Kingwood Township Park/Applications/Updates

N/A

New and Pending Business

Motion to Approve the Minutes of the March 1, 2017 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Sharon Lightner and carried to approve the March 1, 2017 Regular Parks and Recreation Meeting Minutes.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, J. Niciecki, Lightner
	Nay	- None
	Abstain	- Kolvites, DeSapio
	Absent	- C. Niciecki, Diminick

Motion to Approve to Reimburse David Hewitt for Materials and Supplies for Annual Egg Hunt in the Amount of \$260.57

It was moved by Sharon Lightner, seconded by Richard Dodds and carried to approve to Reimburse David Hewitt for Materials and Supplies for the Annual Egg Hunt in the Amount of \$260.57.

5.

Roll Call Vote:	Aye	- Dodds, Hartpence, Kolvites, J. Niciecki, DeSapio Lightner
	Nay	- None
	Abstain	- Hewitt
	Absent	- Diminick, C. Niciecki

Motion to Approve to Reimburse Ian White for Music Lessons at the Kingwood School Program In the Amount of \$350.00 for March 2017

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve to Reimburse Ian White for Music Lessons at the Kingwood School Program in the amount of \$390.00 for March 2017.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Kolvites, J. Niciecki DeSapio, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Diminick, C. Niciecki

Old Business

Copy of Memo to Twp. Committee - Waiver Alcoholic Beverages for Kolvites Wedding at HBP On July 22, 2017

Chairman David Hewitt reviewed.

Operations and Reports:

Report for the Month of February 2017 – From - Park Director’s Brenda and Jeffrey Frischer

Park Director Jeffrey Frischer was present and reviewed his report for March 2017.

Budget Account Reports From Township CFO

The Parks and Recreation Committee reviewed the budget account reports for March 2017 from the township’s C.F.O.

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried the motion to not accept the current Park and Recreation budget reports for this month. **All** voted Aye on Roll Call Vote.

They feel that the numbers do not agree with what is current at this time.

Buildings and Grounds

Park Directors to Update

6.

Kingwood Park Date for Opening to Public

Park Director Jeffrey Frischer stated he opened the Park and bathrooms this week.

Old Fairview School House

Old Fairview School House – Reopen on Thursday, March 23rd, 2017 - Senior Yoga Begins on April 5th

Flyer for Chair Yoga with Kim Karsh – Fairview School House

Richard Dodds noted the Department of Public Works will be putting up a fence to hopefully turn the people away who are tempted to drive on the lawn at the Old Fairview School House.

Bocce Update

Update – Anthony Gioffre

Anthony Gioffre noted they will open up the pavilion a week from this coming Monday.

Annual Egg Hunt – Kingwood Park – April 8th – 1:00P.M.

Color Eggs at Kingwood Twp. Fire House – Route 519 – Thursday, April 6th – Discuss Time

There was a discussion regarding the upcoming egg hunt this weekend. The Committee will be meeting at 3:00 on Thursday, April 6th at the Firehouse to color the eggs for the event. They will be meeting at the Kingwood Township Park at 9:00a.m. to meet to set up and hide the eggs.

The Girl Scouts will be meeting the Committee at the park to help out for the event also.

Senior Picnic – June 3, 2017

Chairman David Hewitt reviewed.

Annual Fishing Derby – June 17, 2017

Chairman David Hewitt reviewed.

Community Day/Fireworks Event for 2017

Review Subcommittee Meeting of March 16, 2017

Next Scheduled Subcommittee Meeting – April 20, 2017

Discussion from Township Committee for an Event in Place of Community Day

The Committee discussed a date for the new event. They have decided on Saturday, September 30th, 2017 to hold Founders Day. This will be approved by the Township Committee.

The Committee would like to book the Garden State Fireworks for September 30, 2017.

7.

Annual Senior Dinner at the Kingwood Methodist Church

2017 – Date for Annual Senior Dinner – November 11, 2017 Kingwood Seniors

3rd Annual Kingwood Township Flea Market – HBP – April 29th and 30th

Drop Off Items Mon, April 24 – April 28

Update – Signups for Vendors

Ronald Hartpence would like volunteers to come help when residents drop the items off during the week of April 24th – April 28th.

Donations

No donation this month.

Correspondence

Copy of Soda Machine Report 4/18/16 – 02/26/17

Chairman David Hewitt reviewed.

Info from NJDEP – Division of Fishing and Wildlife – Hooked on Fishing Not on Drugs Program – 2nd Annual Statewide Youth Fishing Challenge, Saturday, June 10, 2017

Chairman David Hewitt briefly reviewed.

Other Matters

N/A

Adjournment

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to adjourn the meeting at 8:37P.M. All Voted Aye on Roll Call Vote.

Respectfully submitted,

Cynthia L. Keller
Secretary