

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
February 1, 2017
7:00P.M.**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:05P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 12th, 2017, and by telefaxing a copy of the notice to the Express Times on January 5th, 2017. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 5th, 2017.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

David Hewitt
Chuck Kolvites
Heidi Diminick
Ronald Hartpence
Cynthia Niciecki
Jack Niciecki
Michael DeSapio
Brian Obitz

Absent

Richard Dodds
Sharon Lightner
Anthony Gioffre

Privilege of the Floor

Lis Matons – Request to Use the Horseshoe Bend Park Morton Building

Letter of request from Lis Matons re: Request to Waive Fee – Wedding Scheduled for April 15th, 2017 at the Horseshoe Bend Park

2.

Lis Matons was present to get permission to hold her wedding on April 15th, 2017, and to also ask for the security deposit to be waved for the event. She explained that it will be a very small event. She noted that there is so much to pay for at this time and would like fee this waiver to be considered. She asked several questions regarding the use of facility.

It was move by Chuck Kolvites, seconded by Ronald Hartpence and carried to approve a waiver of the security deposit for April 15th, 2017 to Lis Matons.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Kolvites, C. Niciecki J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Dodds, Diminick, Lightner

John Haeberlen – Amwell Soccer League Present to Speak to the Parks and Recreation Committee

John Haeberlen was present and introduced himself and also brought in the application to use the facility and fields at the Kingwood Park for the Amwell Soccer League. He also wanted to thank everyone for letting them rent the fields again this year. He explained that the name of the team is Amwell Soccer League and explained they are moving the league to Kingwood Township, therefore, they are looking to call it Kingwood Soccer League. He noted that there are about 40 members on the team. He is looking for new members and asked how the word can be spread. The Committee suggested sending the info to the secretary for the website.

It was moved by Michael DeSapio, seconded by Jack Niciecki and carried to approve Amwell Soccer League to use the Kingwood Park facilities at 200 Union Road, Frenchtown NJ to practice and play soccer for the year of 2017.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Kolvites, C. Niciecki, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Dodds, Diminick, Lightner

Robert Nuckols and Daughter Carolyn Nuckols

Robert Nuckols and Carolyn Nuckols were present and explained that Carolyn Nuckols is a part of the 4H Club in Hunterdon County. She came to the Committee to get permission to do maple sugaring as her project in the Horseshoe Bend Park. They would like to make maple syrup. They gave a description of how it will be done and how the tapping is done to get the syrup.

It was moved by Cynthia Niciecki, seconded by Chuck Kolvites and carried to approve Robert Nuckols and Carolyn Nuckols to do a 4H project of maple sugaring in the Horseshoe Bend Park.

3.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Kolvites, C. Niciecki, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Dodds, Diminick, Lightner

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds was not present at the meeting this evening. Robert Nuckols was present and stated that several of the volunteers in the township cleaned up the trails last weekend. The Committee Members thanked Robert Nuckols for the update of the Horseshoe Bend Park.

Calendar of Events Scheduled for the Horseshoe Bend Park for February 2016:

Chairman David Hewitt reviewed:

Del Val Jr. Terriers Cheerleading Team – Feb 1,2,4

Del Val Lightning Softball Team – Feb 1,3,5,7,8,10,13,14,15,17,19,21,22,24,26,28

Boundless K9 Dog Org. Practices – Feb 6,9,13,16,20,23,27

Kingwood Township Park/Applications/Updates

New and Pending Business

Motion to Approve the Minutes of the January 4, 2017 Reorganization and Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Ronald Hartpence, seconded by Chuck Kolvites and carried to approve the January 4, 2017 Regular Parks and Recreation Meeting Minutes.

Roll Call Vote:	Aye	- Hartpence, Kolvites, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- Hewitt, C. Niciecki
	Absent	- Dodds, Diminick, Lightner

Motion to Approve to Reimburse Ian White for Music Lessons at the Kingwood School Program In the Amount of \$225.00 for January 2017

It was moved by Ronald Hartpence, seconded by Michael DeSapio and carried to approve to Reimburse Ian White for Music Lessons at the Kingwood School Program in the amount of \$225.00 for January 2017.

4.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Kolvites, C. Niciecki, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Dodds, Diminick, Lightner

Chairman David Hewitt reviewed an incident that happened at the Horseshoe Bend Park. The Committee discussed different options to deny people that request to use the facility that have not followed the policy rules and regulations prior uses. The Committee feels that it may be best to recommend to the Township Committee to discuss this with the Township attorney regarding this policy. Chairman David Hewitt will be writing a letter to the Township Committee with recommendations from the Parks and Recreation.

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

Old Business

Memo to the Township Committee Members regarding recommendation from Parks and Recreation for the Kingwood Park house improvements.

Park Director Jeffrey Frischer reviewed the repairs that need to be done on the home.

Operations and Reports:

Report for the Month of January 2017 – From - Park Director’s Brenda and Jeffrey Frischer

Park Director’s Brenda and Jeffrey Frischer were present and reviewed their report.

Budget Account Reports From Township CFO

Chairman David Hewitt and the Parks and Recreation Committee reviewed the reports.

Buildings and Grounds

Park Directors to Update

Old Fairview School House

Old Fairview School House – Reopen on March 1st, 2017

Bocce Update

Update – Anthony Gioffre

Annual Egg Hunt – Kingwood Park – April 8th – 1:00P.M.

Color Eggs at Kingwood Twp. Fire House – Route 519 – Thursday, April 6th – Discuss Time

5.

Senior Picnic – June 3, 2017

Review Invitation Letter to Go Out to Seniors

Annual Fishing Derby – June 17, 2017

Flyer Needed to Be Made for Advertisement

Community Day – Discuss Date for Next Community Day

The Committee Members would like to discuss at the March meeting to decide what they would like to do and take the time to discuss other ideas that would make more money for the Parks and Recreation Committee. Ronald Hartpence suggested they meet on the third Thursday in March to discuss what they will be deciding for new ideas to make money for 2017 at 7:00P.M.

Chairman David Hewitt will be including a message to the Township Committee regarding the Committees feelings about Community Day and how they feel it is not making enough money and not enough people attend.

Heidi Diminick arrived at the meeting at 8:00P.M.

Annual Senior Dinner at the Kingwood Methodist Church

2017 – Date for Annual Senior Dinner – November 11, 2017 Kingwood Seniors

**3rd Annual Kingwood Township Flea Market – HBP – April 29th and 30th
Drop Off Items Mon, April 24 – April 28**

Updated Flyer for Flea Market – Ron Hartpence reviewed the updated signs for the Flea Market.

There was a discussion on what the Committee will do this year, as far as, what they will have at the Flea Market. This will also be discussed the third Thursday of the month in March. There was also a discussion regarding having individual people pay for a spot and setup tables and sell their own items at the Flea Market. Secretary Keller to look into the insurance regarding this event.

Donations

Correspondence

New List of Parks Events – David Hewitt

Chairman David Hewitt reviewed the list of dates with the Committee. David Hewitt to make the corrections on the Fishing Derby to be on June 17, 2017.

Other Matter

6.

Chairman David Hewitt reviewed a letter from Richard Dodds, who was unable to attend the meeting. In his letter there was a discussion regarding groups that do not obey the rules and regulations and he suggested the Committee discuss this option to not allow organizations to return. Richard Dodds also brought up the groups that blocks off the use of time and do not end up using that time. This leaves the building empty when it could be providing a useful space for others and revenues to the park. It was suggested to pay for the date that they book.

Dave Hewitt reviewed the letter from Richard Dodds regarding the possibility of putting a small unheated addition on the side of the Morton Building if the Parks and Recreation Committee was in agreement to the possibility.

There was a suggestion to request that the teams that use their items several times a week during the month, that they supply a shed for their own items to be stored. The Parks and Recreation reviewed the idea from Richard Dodds and will need to discuss this further with him. They feel that if the addition is put up, then they would have to charge the organizations to store their items in the storage building.

The Parks and Recreation Committee has agreed to have Richard Dodds research the concept and obtain quotes for a storage facility to be added to the existing Morton Building. The Parks and Recreation discussed different options for the storage area to be put in. They feel that in the long run it will pay for itself after the groups are charged a fee for rental.

Adjournment

It was moved by Ronald Hartpence, seconded by Cynthia Niciecki and carried to adjourn the meeting at 8:45PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary