

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
October 5, 2016
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:13P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14, 2016, and by telefaxing a copy of the notice to the Express Times on January 7, 2016. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2016.

In order to ensure full public participation in this meeting, all members of these Committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Heidi Diminick
Ronald Hartpence
David Hewitt
Chuck Kolvites
Cynthia Niciecki
Jack Niciecki

Absent

Michael DeSapio
Sharon Lightner
Anthony Gioffre
Brian Obitz

Also present at the meeting were Park Directors, Jeffrey and Brenda Frischer.

Privilege of the Floor

Update on KTEF – Members of the Kingwood Township Education Foundation - Present to Discuss the Fair at the Kingwood Park – Friday, October 14th, 2016 from 5:00pm to 9:00pm

Christa Rabosky, a member of the Kingwood Township Education Foundation came and explained the lighting they obtained for the park for the event on October 14th, which have been donated to them. She gave an outline of what they are planning to have and where everything should be placed. She has been speaking to the Park Directors regarding what they have planned for the fair. Ron Hartpence suggested they contact the New Jersey State Police to notify them that they will be having this event, and that they should have someone patrol the area in case of an emergency.

2.

The Parks and Recreation Committee recommended putting signs up for parking. Everyone thanked Christa Rabosky for coming and talking to the Parks and Recreation about their event.

Update on GaGa Pit – Review Pictures of the Completed Project - Victoria Hinde Present to Review Pictures and the Project

Several of the girls from the Girl Scouts Troop 80577 came to the meeting to show a presentation of pictures of the GaGa Pit they built.

The Girl Scouts gave the Parks and Recreation a thank you note. Chairman David Hewitt read aloud the thank you note to the audience.

The Parks and Recreation Committee all praised the girls for the great job they did.

PTA President, Victoria Hinde came up to the Park and Recreation Committee to give them a flyer for the KTS PTA Sponsored event Trunk or Treat, which will be at the Kingwood Township Park on Saturday, October 22nd from 5:30pm – 6:30pm. She also noted there will be a dance, which will follow in the parking lot from 6:30pm – 7:00pm. She noted that hotdogs, chips and drinks will be served. There is no charge to attend the event.

Horseshoe Bend Park/Ukarish Property/Horseshoe Bend East - Update
Horseshoe Bend Park Update – Richard Dodds

Richard Dodds noted there is a horse event this weekend. He suggested everyone go take a look at the Pavilion, which is an Eagle Scout project by Josh Snyder. Richard Dodds noted it is located at the south side of the Horseshoe Bend Park. He noted that he did a great job.

Hunting Update –

Richard Dodds briefly viewed the Hunting Program.

Thank you Note from the Rolons Re: Wedding at HBP
Color Picture of the Wedding Couple

The Parks and Recreation Committee reviewed the thank you note and picture from the Rolon Family wedding, which was held at the Horseshoe Bend Park this summer.

Calendar of Events Scheduled for the Horseshoe Bend Park for Month of October 2016:

Del Val Jr. Terriers Wrestling Club – October 3,5,10,12,17,19,24,25,31

Del Val Jr. Terriers Cheerleading Club – October 4,5,6,11,12,13,18,19,20,25,26,27,28,29

Leigh Valley Afghan Hound Assoc. October 8 & 9

Kindred Companions October 15

Garden State All Terrier Club October 30

Chairman David Hewitt reviewed the calendar of events scheduled at the Horseshoe Bend Park for the Month of October, 2016.

3.

Richard Dodds explained the issue they have with the Cheerleaders and the Dog Organizations and the dog hair. He noted that many of the Cheerleaders are allergic to dog hair.

Richard Dodds reviewed the different vacuums over the projector. The Parks and Recreation Committee suggested that the township purchase a commercial vacuum for the groups to clean up after themselves.

It was moved by Ron Hartpence, second by Chuck Kolvites and carried to recommend to the Township Committee to spend up to \$2,500.00 for a 30 inch wide vacuum to use on the concrete floor at the Morton Building at the Horseshoe Bend Park for all the organizations to use after using the Morton building.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Diminick, Kolvites, C. Niciecki, J. Niciecki
	Nay	- None
	Abstain	- Dodds
	Absent	- Lightner, DeSapio

Kingwood Township Park/Applications/Updates

New and Pending Business

Motion to Approve the Minutes of the September 7, 2016 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Chuck Kolvites and carried to approve the September 7, 2016 Regular Meeting Minutes for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Hewitt, Diminick, Kolvites, J. Niciecki, Dodds
	Nay	- None
	Abstain	- Hartpence, C. Niciecki
	Absent	- Lightner, DeSapio

Motion to Approve 500 Community Day Programs Printed by the Hunterdon County Printing In the Amount of \$551.00

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to Approve 500 Community Day Programs Printed by the Hunterdon County Printing In the Amount of \$551.00.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Diminick, Kolvites, C. Niciecki, J. Niciecki, Dodds
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Motion to Approve Payment to Crown Trophy #152, 33 Reaville Ave. Flemington NJ for a Banner For Community Day for Rob's Auto – Sponsor of the Amusement Rides in the amount of \$60.00

4.

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to Approve Payment to Crown Trophy #152, 33 Reaville Ave. Flemington NJ, for a Banner For Community Day for Rob's Auto – Sponsor of the Amusement Rides in the amount of \$60.00.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Diminick, Kolvites, C. Niciecki, J. Niciecki, Dodds
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Motion to Approve to Pay King Vending LLC in the Amount of \$116.00 for Beverages for the Machine at the Kingwood Park

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to Approve to Pay King Vending LLC in the Amount of \$116.00 for Beverages for the beverage machine at the Kingwood Park.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Diminick, Kolvites, C. Niciecki, J. Niciecki, Dodds
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Motion to Approve to Pay Hill Landscaping for the Installation of an Oak Tree in the Amount of \$300.00 At the Kingwood Township Park

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to Approve to Pay Hill Landscaping for the Installation of an Oak Tree in the Amount of \$300.00 at the Kingwood Township Park.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Diminick, Kolvites, C. Niciecki, J. Niciecki, Dodds
	Nay	- None
	Abstain	- None
	Absent	- Lightner, DeSapio

Old Business

N/A

Operations and Reports:

Report for the Month of August/September 2016 – From - Park Director's Brenda and Jeffrey Frischer

The Park Directors reviewed their monthly report for August/September 2016.

Budget Account Reports #1, #2, #3, #4 – From Township CFO

There was a lengthy discussion regarding the budget account reports. Chairman David Hewitt noted he would like to meet to speak to the C.F.O. regarding the Parks and Recreation accounts.

5.

Buildings and Grounds

Park Directors to Update

Jeffrey and Brenda Frischer gave a brief update of the buildings and grounds.

Old Fairview School House

Bocce Update

Review of Community Day – September 17th, 2016

The Parks and Recreation Committee reviewed Community Day 2016. They noted that it was a fair turnout. The weather was very nice. Park Director Jeffrey Frischer reviewed how many wrist bands were sold in comparison to the past years. The Parks and Recreation Committee decided that they would like to see how the KTEF does with their fair and see if they would like to go in on it together in the future.

Review Annual Township Wide Yard Sale 2016

Copy of 2016 Map and List of Participants

There was a brief discussion of the Yard Sales. It was noted that it was a cloudy raining day and that there were only two tables set up at the park.

Annual Senior Dinner at the Kingwood Methodist Church

2016 – Date for Annual Senior Dinner – November 12, 2016 Kingwood Seniors

Approve Senior Dinner Letter to Go Out in Mail

Chairman David Hewitt reviewed the Annual Senior Dinner Letter for November 12th and everyone thought the letter looked good and ready to go. Everyone helped stuff and seal the envelopes going out to the seniors.

Donations

Correspondence

Letter from Windsor Soil Company – Re: Windsor Infield Mix

Chairman David Hewitt reviewed.

Other Matter

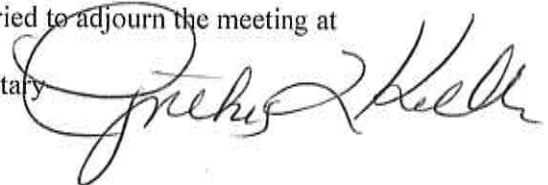
Ronald Hartpence suggested a letter to Walmart be sent for a donation to purchase candy canes and drinks for the Annual Tree Lighting.

David Hewitt read aloud a letter he wrote to Sharon Lightner's son Kyle Lightner, regarding his accomplishments, which he has recently participated in important wrestling tournaments over the past five weeks. He stated his reward is that he qualified to wrestle in the USA Fargo Cadet Championships in North Dakota. He has also made the NJ Cadet National Team, which he participated competing in York, Pennsylvania. These are the most prestigious tournaments you can participate while in high school.

Adjournment

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to adjourn the meeting at 8:40P.M. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted, Cynthia L. Keller, Secretary



PARK DIRECTORS REPORT AUGUST/SEPTEMBER 2016

- 8/22 cut front field and part of main field. JD 4 hours
- 8/23 finished main field and cut 2 soccer fields. JD 2 hours Toro 1 hour
- 8/24 cut 3 soccer fields and lower picnic area. Toro 2 hours
- 8/25 cut scout field, baseball fields 7 & 8, areas in between and lower field to the woods. JD 6 hours
- 8/26 cut around house, bocce area, horseshoe pit, rear garage, pavilion, upper picnic area and playground area and playground field. Toro 4 hours
- 8/27 cut 4 soccer fields. Toro 2 hours
- 8/29 cut front field, softball field, and lower field to the woods. JD 5 hours
- 8/31 THANK YOU to Kyle Lightner for coming to the park, scraping and painting the dugouts on both baseball fields. They look great, so much better.
- 8/31 cut part main field. JD 2 hours
- 9/1 finished cutting main field. JD 2 hours
- 9/2 cut baseball field 7, lower picnic area and softball field. Toro 4 hours
- 9/3 cut pavilion, upper picnic area, playground field, around house, bocce area, front and rear garage. Toro 5 hours
- 9/5 cut front field, main entrance field and part main field JD 4 hours
- 9/6 cut 5 soccer fields, baseball field 7 and the remaining main field. JD 2 hours Toro 3 hours
- 9/12 cut lower picnic area, softball field, around house and bocce. Toro 4 hours
- 9/13 cut main field JD 4 hours
- 9/14 cut 5 soccer fields, main entrance field, front and rear garage. Toro 4 hours
- 9/15 cut pavilion, upper picnic area, playground field, scout field and lower field to the woods JD 3 hours Toro 3 hours
- 9/16 started to prepare for Community Day. Misc 4 hours

- 9/17 COMMUNITY DAY!!!!!!!!!!!! GREAT DAY
- 9/18 Community day clean up, thank you to Troop 251 for the sweep cleaning of ENTIRE park!!!
- 9/21 cut 5 soccer fields, softball field, and lower picnic area. Toro 4 hours
- 9/22 cut main field and lower field to the woods. JD 6 hours
- 9/23 cut pavillon, playground field, around house and bocce area. Toro 5 hours
- 9/24 cut front field. JD 3 hours
- 9/24 Ga-ga plt construction started and completed. It is positioned by the sandbox at the playground area. Great job by Troop 80380 and family members.
- 9/26 picked up grass seed from Del Val feed, and had 6 bales of hay donated by Scott Dipple, to Spread around ga-ga plt area.
- 9/27 cut baseball fields 7 & 8 and area in between Toro 3 hours

Enclosed is a copy of the events scheduled for the month of October, 2016

JD 43
TORO 44
ST 0
MISC 9
TOTAL 96

Respectfully submitted by:

Jeffrey and Brenda Frischer

COMMUNITY DAY SEPT 17, 2016

WRIST BANDS 99@ \$15.00	\$1485.00
6 PM TO CLOSE 20 @ \$10.00	200.00
SINGLE TICKETS 849@\$1.00	849.00
	<hr/>
	\$2534.00

JUDY AND BOB DONATION \$100.00

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 23580 Rosh Hashanah begins at sundown First of Mulsaram begins at sundown 23580	3 27763	4 27489	5 27387	6 28086	7 28185	8 28284 Blanca Pagan 528-0323 1000 Upper Kitchville?
9 28383 Yom Kippur begins at sundown 28383	10 28482 Columbus Day Transcribing (L) 28482	11 28581 Yom Kippur begins at sundown Adhan begins at sundown 28581	12 28680 Day of the Rites (L) 28680	13 28779	14 28878 Christogene Raboski! Eche for her 343-1904 5-9 info 28878	15 28977
16 28976 National Busess Day 28976	17 29075	18 29174	19 29273	20 29372	21 29471	22 29570 Trunk or + Tued 29570
23 29769	24 29868 United Nations Day 29868	25 29967	26 30066	27 30165	28 30264	29 30363
30 30462	31 30561 Halloween 30561					

2016 October