

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
September 7, 2016
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:08P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14, 2016, and by telefaxing a copy of the notice to the Express Times on January 7, 2016. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2016.

In order to ensure full public participation in this meeting, all members of these Committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

David Hewitt
Richard Dodds
Heidi Diminick
Chuck Kolvites
Sharon Lightner
Brian Obitz
Jack Niciecki

Absent

Ronald Hartpence
Anthony Gioffre
Michael DeSapio
Cynthia Niciecki

Also present at the meeting was Park Director, Brenda Frischer.

Frank Conlon, resident of Kingwood Township was present to sit in on a meeting to see if he may be interested in joining the Parks and Recreation Committee/Advisory Panel to Parks and Recreation. The Parks and Recreation Committee welcomed him and gave him some information on what they do during the events throughout the year.

Privilege of the Floor

Update on KTEF – Kingwood School – Permission to Have a Fair at the Kingwood Park – Friday, October 14th, 2016

No one was present this evening from the KTEF.

2.

Horseshoe Bend Park/Ukarish Property/Horseshoe Bend East - Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds gave an update of the Eagle Scout project, which it is a gazebo on the south side of the Horseshoe Bend Park. He said it is coming along really well.

Update on the Composting Toilet at South Entrance of HBP

Richard Dodds noted that the Friends of Horseshoe Bend Park are still trying to fund raise for this facility.

Hunting Program – 2016/2017 Hunting Season – Update – Mandatory Mtg. September 9th 7:00pm

Richard Dodds explained they picked the hunters for the lottery on August 24th. He explained that a mandatory meeting will follow for those hunters that have no violations against them.

Calendar of Events Scheduled for the Horseshoe Bend Park for Month of August 2016:

Chairman David Hewitt reviewed the following:

Del Val Jr. Terriers Wrestling Club – September – 5,7,12,14,19,21,26,28

Del Val Jr. Terriers Cheerleading Club – September – 1,6,7,8,13,14,15,16,20,21,22,23,27,28,29

Kingwood Township Park/Applications/Updates

New and Pending Business

Motion to Approve the Minutes of the August 3, 2016 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Chuck Kolvites, seconded by Sharon Lightner and carried to approve the August 3, 2016 Meeting Minutes for the Parks and Recreation Committee.

Comment/Corrections: No comments or corrections.

Roll Call Vote:	Aye	- Hewitt, Diminick, Kolvites, J. Niciecki, Lightner
	Nay	- None
	Abstain	- Dodds
	Absent	- Hartpence, C. Niciecki, DeSapio,

Old Business

Update on GaGa Pit – Victoria Hinde

3.

Park Director, Brenda Frischer noted that Victoria Hinde, girl scout leader will be coming with the scouts and starting this project on Sunday, September 11, 2016. They would like to complete this by Community Day, September 17th, 2016. The Parks and Recreation were very concerned about the ground and if it rains. Park Director, Brenda Frischer will be in contact Victoria Hinde to speak to her about moving the date up sooner than September 11th.

Update on Eagle Scout Project – Bruce Riggio – Kingwood Park Playground Completed

Park Director, Brenda Frischer gave a description of when the project was being worked on. She noted that they did a very good job and it looks really good. Chairman David Hewitt noted that the scouts are not responsible to upkeep the project after completing it. It was noted they were hoping to get it completed before Community Day, and they did.

Operations and Reports:

Report for the Month of August 2016 – From - Park Director's Brenda and Jeffrey Frischer

Park Director, Brenda Frischer reviewed her monthly report.

Budget Account Reports #1, #2, #3, #4 – From Township CFO

The Parks and Recreation Committee reviewed the monthly budget account reports.

Buildings and Grounds

Park Directors to Update

Park Director, Brenda Frischer reviewed.

Old Fairview School House

Update - Shed on Property

The Committee feels that it should stay at the Old Fairview School House.

Bocce Update

There is nothing going on at this time. It was noted that there will be a picnic with the Italian American Club at the Bocce pavilion this coming Saturday, September 10th.

Community Day Planning 2016 – September 17th, Rain Date – September 18th

On Going Planning for September 17th, 2016

The Committee discussed the final plans for the event. There will be wristbands again this year for \$15.00 per person for a pass for all day rides. There will also be tickets for sale at the ticket booth.

4.

Community Day Program/Vendors/Sponsors List

The Committee reviewed the list of vendors and discussed the banners that need to be made.

NJ State Police – Attending Community Day. Coverage for the Entire Day, Bringing their Bomb Squad, Aviation Unit and Helicopter and the K-9 Dogs

Chairman David Hewitt reviewed.

Monthly Subcommittee Meeting to Discuss Community Day Prep

Discuss a Date for September, 2016 7:00P.M. at Kingwood Park Pavilion

It was decided to meet at the Kingwood Park on September 17th, 2016 at 9:00A.M. to set up for Community Day.

Chairman David Hewitt noted that there are several volunteers who are willing to help out on Community Day.

Annual Senior Dinner at the Kingwood Methodist Church

2016 – Date for Annual Senior Dinner – November 12, 2016 Kingwood Seniors

Donations

Donation of \$185.00 for Use of Kingwood Park Facility Pavilion from 2015 and 2016

Chairman David Hewitt reviewed.

Correspondence

Chairman David Hewitt reviewed the following letters:

Letter of Thanks from Kyle Lightner

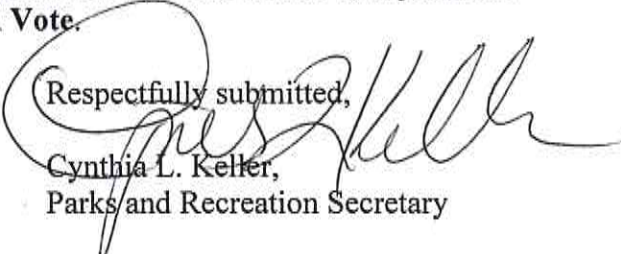
Letter of Thanks from Bette Donah

Other Matter

Adjournment

It was moved by Heidi Diminick, seconded by Chuck Kolvites and carried to adjourn the meeting at 8:15P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,


Cynthia L. Keller,
Parks and Recreation Secretary

PARK DIRECTORS REPORT JULY/AUGUST 2016

- 7/28 cut 3 soccer fields, around house, playground field, bocce area and front garage Toro 4 hours
- 7/29 cut pavilion, upper picnic area, rear garage and main entrance field. Toro 2 hours
- 7/30 cut lower field to woods, part of main field and front field. JD 6 hours
- 8/2 finished cutting main field, cut 2 soccer fields. JD 2 hours Toro 1 hour
- 8/3 cut 3 soccer field, front field and baseball field #8 JD 4 hours Toro 1 hour
- 8/4 cut around house, front and rear garage, main entrance field, lower picnic area, bocce area and Baseball field #7. Toro 5 hours
- 8/5 dragged and cut softball field Toro 3 hours
- 8/6 helped with Bruce Riggio project Mlsc 3 hours
- 8/7 cut entire main field JD 5 hours
- 8/8 Jack Macconnell and I cleaned up area around playground.
- 8/9 cut pavilion, front garage, around house, bocce area, playground field and horseshoe plt Toro 5 hours
- 8/11 cut scout field, rear garage, main entrance field, front field and field to the woods JD 6 hours
- 8/12 cut 5 soccer fields and lower picnic area Toro 3 hours
- 8/13 cut main field JD 3 hours
- 8/14 cut softball field, and dragged infield also cut pavilion and bocce area Toro 4 hours
- 8/15 cut front and rear garage, around house, and playground field. Toro 4 hours
- 8/16 cut lower field to woods, baseball fields #7 & # 8 and area in between. JD 4 hours
- 8/17 cut front field and 2 soccer fields JD 3 hours and Toro 1 hour
- 8/18 string trimmed areas around the park, cut pavilion, bocce area, horseshoe plt and half main field JD 2 hours ST 4 hours Toro 1 hour
- 8/19 finished cutting main field. JD 2 hours
- 8/20 cut and dragged softball field and cut 5 soccer fields. Toro 4 hours

8/21 cut playground field, pavillon, front and rear garage, main entrance field and around house. **Toro 4 hours.**

Enclosed is a copy of the events scheduled for the month of September, 2016

JD 37
TORO 42
ST 4
MISC 3
TOTAL 86

Respectfully submitted by:

Jeffrey and Brenda Frischer

Sept 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4 248718	5 248717 Labor Day	6 250716	7 251715	8 252714	9 253713	10 248720 328- supp's w-day Des
11 255711 Rabbit Day	12 256710 Eod of Adja begins at sundown	13 257709	14 258708	15 259707	16 259706 Independence Day (M)	17 259705 Corny
18 260704 <i>2016</i>	19 261703	20 262702	21 263701	22 264700 Autumn begins	23 265709	24 265708 Can vsn da Kite 399-
25 268707	26 270656	27 271755	28 272754	29 273753	30 274752	