

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
August 3, 2016
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:07P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14, 2016, and by telefaxing a copy of the notice to the Express Times on January 7, 2016. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2016.

In order to ensure full public participation in this meeting, all members of these Committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

David Hewitt
Ron Hartpence
Michael DeSapio
Heidi Diminick
Chuck Kolvites
Jack Niciecki
Sharon Lightner
Anthony Gioffre
Brian Obitz

Absent

Cynthia Niciecki
Richard Dodds

Also present at the meeting were Park Directors, Jeffrey and Brenda Frischer.

Privilege of the Floor

Victoria Hinde and Junior Girl Scouts – Update on Construction / Maintenance - Ga-ga

Victoria Hinde and the Junior Girl Scouts were not present this evening.

Christa and Shannon from the KTEF – Kingwood School – Permission to Have a Fair at the Kingwood Park in the Month of October

2.

Shannon Sklodowsky and Christa Rabosky from the Kingwood Township Education Foundation came to the meeting to ask for permission to have a fair type of event at the Kingwood Park for a fund raiser.

They explained that they usually have fundraisers with a gala dinner along with an auction benefit the past few years. They are looking for more ways to make money. They are looking into a company that would provide the rides and many of the other vendors, which a carnival provides. They talked about the other benefits they have put on in the past years. They are aiming to have this event on Friday, October 14th, 2016 from 5:00P.M. – 9:00P.M.

Chairman David Hewitt asked them if they would be interested in joining the township and work with them on Community Day and they would split the income for that day.

Park Director, Jeffrey Frischer noted that there are no lights in the parking lot area of the Kingwood Park and feels that it would be too dangerous at that time of the year when it starts getting dark early. There was some discussion of possibly having the fair inside the Morton Building at the Horseshoe Bend Park. The Committee Members noted that they would be happy to show them the inside of the building to see if that would work. They will decide and come back to the Parks and Recreation Meeting to let the Committee know what they have decided. The Parks and Recreation Committee thanked them both for coming to the meeting and they feel that the idea for a fair is a great idea.

It was moved by Ron Hartpence, seconded by Michael DeSapio and carried to approve Friday, October 14th, 2016 from 5:00P.M. – 9:00P.M. for a KTS Fair to either be at the Kingwood Park or the Horseshoe Bend Park Morton Building.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Kolvites, Gioffre, Lightner, DeSapio, J. Niciecki
	Nay	- None
	Abstain	- Diminick
	Absent	- Dodds, C. Niciecki

Horseshoe Bend Park/Ukarish Property Update/Horseshoe Bend East
Horseshoe Bend Park Update – Richard Dodds

Richard Dodds was not present. Chairman David Hewitt noted that there was an Eagle Scout ceremony on Sunday of last week at the Morton Building at the Horseshoe Bend Park. Ronald Hartpence noted that several volunteers including himself worked at the Kirklin property making a wooden boardwalk trail. He explained there were several people from all around the country who are part of a group that volunteer to work at parks. He explained that they stayed in tents at the Horseshoe Bend East property for the weekend while working on the park.

3.

Sharon Lightner noted that there were big ruts in the grass around the speed bumps in the driveway of the Horseshoe Bend Park. There was a brief discussion of what could be done to stop the vandalism.

Update on the Composting Toilet at South Entrance of HBP

N/A

Hunting Program – 2016/2017 Hunting Season - Update

Chairman David Hewitt noted that there were a few corrections made to the forms, but other than that they all looked good.

Calendar of Events Scheduled for the Horseshoe Bend Park for Month of July 2016:

Chairman David Hewitt reviewed the following events scheduled for July 2016:

Del Val Jr. Terriers Wrestling Club – August 1,3,8,10,15,17,22,24,29,31

Del Val Jr. Terriers Cheerleading Club – August 8,9,10,11,15,16,17,18,19,22,23,24,25,29,30,31

Kingwood Township Park/Applications/Updates

N/A

New and Pending Business

Motion to Approve the Minutes of the July 6, 2016 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Michael DeSapio, seconded by Heidi Diminick and carried to approve the July 6, 2016 Meeting Minutes for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Hartpence, Gioffre, Diminick, DeSapio, J. Niciecki, Gioffre
	Nay	- None
	Abstain	- Lightner, Kolvites, Hewitt
	Absent	- Dodds, C. Niciecki

Motion to Approve to Reimburse Ian White for Summer Camp Music Lessons at the Kingwood School Program In the Amount of \$805.00 for July 2016

It was moved by Ronald Hartpence, seconded by Sharon Lightner and carried to approve Reimbursement payment received to Ian White for Summer Camp Music Lessons at the Kingwood School Program In the Amount of \$805.00 for July 2016.

4.

Roll Call Vote:	Aye	- Hartpence, Gioffre, Diminick, DeSapio, J. Niciecki, Gioffre Lightner, Kolvites, Hewitt
	Nay	- None
	Abstain	- None
	Absent	- Dodds, C. Niciecki

Motion to Approve to Reimburse Ian White for Summer Camp Music Lessons at the Kingwood School Program In the Amount of \$130.00 for Remainder of July 2016

It was moved by Ronald Hartpence, seconded by Sharon Lightner and carried to approve Reimbursement payment received to Ian White for Summer Camp Music Lessons at the Kingwood School Program In the Amount of \$130.00 for the Remainder July 2016.

Roll Call Vote:	Aye	- Hartpence, Gioffre, Diminick, DeSapio, J. Niciecki, Gioffre Lightner, Kolvites, Hewitt
	Nay	- None
	Abstain	- None
	Absent	- Dodds, C. Niciecki

Motion to Approve Payment to King Vending LLC in the Amount of \$116.00 for the Supply of Beverages for the Machine at the Kingwood Park

It was moved by Heidi Diminick, seconded by Sharon Lightner and carried to approve Payment to King Vending LLC in the Amount of \$116.00 for the Supply of Beverages for the Machine at the Kingwood Park.

Roll Call Vote:	Aye	- Hartpence, Gioffre, Diminick, DeSapio, J. Niciecki, Gioffre Lightner, Kolvites, Hewitt
	Nay	- None
	Abstain	- None
	Absent	- Dodds, C. Niciecki

Motion to Approve NJ Analytical Lab Invoices in the amount of \$95.00 and \$135.00 for Water Testing for Kingwood Township Park

It was moved by Sharon Lightner, seconded by Ron Hartpence and carried to approve to pay NJ Analytical Lab Invoices in the amount of \$95.00 and \$135.00 for Water Testing for Kingwood Township Park.

5.

Roll Call Vote:	Aye	- Hartpence, Gioffre, Diminick, DeSapio, J. Niciecki, Gioffre Lightner, Kolvites, Hewitt
	Nay	- None
	Abstain	- None
	Absent	- Dodds, C. Niciecki

Old Business

Operations and Reports:

Report for the Month of July 2016 – From - Park Director’s Brenda and Jeffrey Frischer
Budget Account Reports #1, #2, #3, #4 – From Township CFO

Park Directors Jeffrey and Brenda Frischer reviewed the report for July 2016.
They discussed the flooded fields at the park from the heavy rains over the weekend.

Budget Account Reports #1, #2, #3, #4 – From Township CFO

The Committee reviewed the budget account reports for the Parks and Recreation account.

Buildings and Grounds

Park Directors to Update

Park Director Jeffrey Frischer reviewed.

Old Fairview School House

Update - Shed on Property

Ronald Hartpence explained that the shed needs a roof and some other repairs. The Township is not sure what they would like to do with it yet.

Bocce Update

Discuss Bocce Pavilion Rental – Fee Info Sheet Provided

The Parks and Recreation Committee discussed the rental of the bocce pavilion. There was a discussion on obtaining more information from the interested party to find out how many people are interested, and to also inform them of the dates that are already booked. Anthony Gioffre noted that a few repairs need to be made at the bocce court. There was a brief discussion regarding the rules and regulations for the bocce court.

Chairman David Hewitt offered write up information to order signs with the rules and regulations for the bocce court.

Community Day Planning 2016 – September 17th, Rain Date – September 18th

On Going Planning for September 17th, 2016

Secretary Keller noted we need a cover for the Community Day Program! Sharon Lightner volunteered to work on a cover page for the program.

6.

Application from Judy W. Funnel Cake Truck – Concerns Re: Community Day

Secretary Keller explained what Judy W. the lady with the funnel cakes who come to Community Day every year talked about and the concern of not enough people attending. She reviewed the items that they will be bringing, which is only funnel cake, drinks, and french fries. Chairman David Hewitt offered to contact Judy to speak to her about bringing ice cream.

Sharon Lightner suggested that a poll be done and sent to the children of the Kingwood School to find out what the children would like to see at Community Day.

There was a discussion regarding the low attendance for those bringing their old cars to Community Day. Vice Chairman Ronald Hartpence explained that there are so many large car shows in the state around the same time as our Community Day. There was a discussion that there will be no car show this year. David Hewitt to contact the food vendors to have them sign up.

It was discussed to talk more about Community Day on August 18th, when the Subcommittee meetings at the Kingwood Park.

Monthly Subcommittee Meeting to Discuss Community Day Prep

August 18, 2016 7:00P.M. at Kingwood Park Pavilion

Chairman David Hewitt announced the subcommittee date.

Annual Senior Dinner at the Kingwood Methodist Church

2016 – Date for Annual Senior Dinner – November 12, 2016 Kingwood Seniors

Donations

N/A

Correspondence

Chairman David Hewitt reviewed the following:

Letter to Bruce Riggio – Donation from Parks and Recreation for His Eagle Scout Project

Chairman David Hewitt read the letter aloud to everyone.

Other Matters

Chuck Kolvites suggested having some other events at the Horseshoe Bend Park or to somehow let the public know about the Horseshoe Bend Park and that it is open to everyone.

Adjournment

It was moved by Chuck Kolvites, seconded by Jack Niciecki and carried to adjourn the meeting at 8:36PM. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Cynthia L. Keller,
Parks and Recreation Secretary