

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

**July 6, 2016
7:00PM**

CALL TO ORDER

The meeting was called to order by Vice Chairman Ronald Hartpence at 7:03P.M. Vice Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14, 2016, and by telefaxing a copy of the notice to the Express Times on January 7, 2016. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2016.

In order to ensure full public participation in this meeting, all members of these Committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Ronald Hartpence
Richard Dodds
Heidi Diminick
Jack Niciecki
Michael DeSapio
Anthony Gioffre

Absent

David Hewitt
Chuck Kolvites
Cynthia Niciecki
Sharon Lightner
Brian Obitz

Also present at the meeting was Park Director, Jeffrey Frischer.

Privilege of the Floor

Victoria Hinde and Junior Girl Scouts Present to Get Approval for a Ga-ga

Victoria Hinde was present with a few of the Junior Girl Scouts, Gwyn Zigich, Rori Swanson, and Zara Mapleston. They explained that they are working on a Bronze Award, and they came to the meeting to get permission to put up a Ga-ga Pit at the Kingwood Park. They explained that they will supply all the materials and the labor, and would like the Parks and Recreation Committee to tell them where the Ga-ga pit could be located if approved. A photograph picture of the pit was presented to the Committee.

2.

They briefly explained how the game is played:

Ga-ga (literally 'touch-touch' in Hebrew) is a variant of **dodgeball** that is played with one ball. The game combines dodging, striking, running, and jumping, with the object of being the last person standing. Players hit the ball at each other with their hands, and are eliminated if the ball strikes them on or below the knee. The game can be played by a group of individual players or with teams, as well as in one-on-one matches. Rules, ball types, pit surfaces, and pit sizes can vary widely at different venues. Other names for this game include Israeli dodgeball, octo-ball and panda ball.

The Committee asked how large in size the structure would be made. They explained that it would be 20 x 20 feet wide.

They asked the Junior Girl Scouts to come back with a maintenance plan of how they will take care of it, and how they plan on making the pit. The Committee will provide a list of materials they will need. They asked the Girl Scouts to come back to next month's meeting. There was a discussion with Park Director, Jeffrey Frischer as to where the best spot to place the Ga-ga pit would be. Jeffrey Frischer made a few suggestions.

It was moved by Michael DeSapio, seconded by Richard Dodds and carried to approve a Ga-ga Pit to be constructed at the Kingwood Park by the Junior Girl Scouts.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, C. Niciecki, Lightner

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds gave an update of the Horseshoe Bend Park. He explained there is a new volunteer who offered to cut the grass at the Horseshoe Bend Park East. He noted that 20 T-Shirts have been ordered for the volunteers at Horseshoe Bend Park. Richard Dodds explained that several volunteers will be working on a new trail at the Kirklin Property within Horseshoe Bend Park on July 30. He stated if anyone is interested in helping they will be meeting there at 9:00a.m. on Saturday.

Thank you Letter and Donation of \$100.00 from the Friends of Horseshoe Bend Park

Richard Dodds briefly reviewed.

Update on the Composting Toilet at South Entrance of HBP

Richard Dodds briefly noted there is no update at this time.

3.

Calendar of Events Scheduled for the Horseshoe Bend Park for Month of July 2016:

Del Val Jr. Terriers Wrestling Club – July 4,6,11,13,18,20,25,27

Amwell Valley Hounds Hunter Pace – South Side of the HBP – July 9th

New Jersey Hound Association – HBP – July 24th

Eagle Scott Ceremony – HBP Morton Bldg. July 31st

Kingwood Township Park/Applications/Updates

Plaque for Walter Mironchik

Park Director Jeffrey Frischer explained where the plaques will be mounted. He stated that the tree has been planted by Eugene Hill.

In Memory Plaque for Walter Mironchik

Jeffrey Frischer noted that this is for Mrs. Mironchik. She ordered this for her home.

Application for Use of Kingwood Park from the Boy Scouts – July 9th and July 10th 2016 Camp Over

The Parks and Recreation members reviewed the application for the Use of the Kingwood Park from the Boy Scouts. They noted that they have no objections, as long as, they hand in their insurance certificate.

New and Pending Business

Motion to Approve the Minutes of the June 1, 2016 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to approve the June 1, 2016 Parks and Recreation Regular Meeting Minutes.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki
	Nay	- None
	Abstain	- DeSapio
	Absent	- Hewitt, Kolvites, C. Niciecki, Lightner

Motion to Approve to Reimburse Ian White for Music Camp at the Kingwood School Program In the Amount of \$1,130.00 for June 2016

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve the amount of \$1,130.00 for the month of June to reimburse Ian White for the Music Camp at the Kingwood School.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, C. Niciecki, Lightner

4.

Motion to Approve to Pay Custom Link for 20 T-Shirts for the Horseshoe Bend Park – For Volunteers In the Amount of \$361.40

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve payment to Custom Link for 20 T-Shirts for the Horseshoe Bend Park for Volunteers in the amount of \$361.40.

Roll Call Vote: Aye - Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
 Nay - None
 Abstain - None
 Absent - Hewitt, Kolvites, C. Niciecki, Lightner

Motion to Approve Reimbursement Payment to David Hewitt for the Purchase of Items for the Senior Picnic in the Amount of \$50.10

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve reimbursement payment to David Hewitt for the purchase of items for the Senior Picnic in the amount of \$50.10

Roll Call Vote: Aye - Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
 Nay - None
 Abstain - None
 Absent - Hewitt, Kolvites, C. Niciecki, Lightner

Motion to Approve Reimbursement Payment to David Hewitt for the Purchase of Items for the Annual “2016” Fishing Derby in the Amount of \$98.66

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve reimbursement payment to David Hewitt for the purchase of items for the Annual “2016” Fishing Derby in the amount of \$98.66

Roll Call Vote: Aye - Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
 Nay - None
 Abstain - None
 Absent - Hewitt, Kolvites, C. Niciecki, Lightner

Motion to Approve Reimbursement Payment to David Bacon for Science Camp Registration from the Board of Education in the Amount of \$420.00

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve reimbursement payment to David Bacon for Science Camp registration from the Board of Education in the amount of \$420.00.

Roll Call Vote: Aye - Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
 Nay - None
 Abstain - None
 Absent - Hewitt, Kolvites, C. Niciecki, Lightner

5.

Motion to Approve Reimbursement Payment to David Bacon for Science Camp Registration in the Amount of \$2,590.00

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to approve reimbursement payment to David Bacon for Science Camp registration in the amount of \$2,590.00.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, C. Niciecki, Lightner

Letter of Request from Bruce Riggio for Fund Raiser For His Eagle Scout Project to Refurbish Playground at the Kingwood Park

The Committee reviewed the letter from Bruce Riggio.

It was moved by Heidi Diminick, seconded by Jack Niciecki and carried to approve a donation of \$500.00 for Bruce Riggio towards a Fund Raiser for his Eagle Scout Project.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, C. Niciecki, Lightner

FYI – 1996 Time Capsule Buried at the Kingwood School – Will be Dug Up and Opened Up On Community Day, September 17

Vice Chairman Ron Hartpence reviewed.

Ordinance 18-02-2016 Amending Chapter 34 Entitled ‘Recreation Commission and Parks and Recreation Committee and Chapter 94 Entitled “Open Space and Recreation Areas”

Vice Chairman Ron Hartpence reviewed.

Old Business

Update from Chairman David Hewitt – Plaques for Mr. Mironchik In the Amount of \$43.50 for Two Plaques

Vice Chairman Ron Hartpence reviewed.

Map of Where the Port a John is Located at the Horseshoe Bend East

Richard Dodds reviewed the map where the port a john is located. He noted that it needs to be moved, as they originally placed it in the wrong spot.

Operations and Reports:

Report for the Month of June 2016 – From - Park Director’s Brenda and Jeffrey Frischer

6.

Park Director Jeffrey Frischer reviewed the report for June 2016.

Budget Account Reports #1, #2, #3, #4 – From Township CFO

The Committee reviewed the budget account reports for the Parks and Recreation account.

Buildings and Grounds

Park Directors to Update

Park Director Jeffrey Frischer reviewed.

Old Fairview School House

Update - Shed on Property

Richard Dodds explained that it requires zoning clearance and a permit to move the shed to another location. The Committee decided to look it over and see if it is worth moving. This will be discussed at next month's meeting.

Heidi Diminick noted that she has a conference table to be donated to the Old Fairview School House. Richard Dodds noted that we need to see if there is enough room with all the activities going on in the building before putting at the Old Fairview School.

Bocce Update

Update on Tournament – June 12, 2016

Anthony Gioffre gave a brief review of the Bocce Tournament. He stated that Congressman, Senator Lance came and presented the group with a flag to be flown over the Bocce Court. He stated it went very well.

Senior Picnic – June 4, 2016

Review – Event of June 4, 2016

Vice Chairman Ron Hartpence noted that he was unable to attend the Senior Picnic. Jeffrey Frischer did attend and helped out and reviewed the event. He stated that the day was a success and everyone had a great time. He explained that Sharon Lightner's son volunteered the entire day, which was great! Kingwood Garden donated flower baskets to give out to the seniors. He stated there were approximately 75 seniors that attended.

Annual Fishing Derby – June 11, 2016

Review – Event of June 11, 2016

Vice Chairman Ron Hartpence reviewed the Annual Fishing Derby on June 11, 2016. He stated the event went very well and everyone had a great time.

Community Day Planning 2016 – September 17th, Rain Date – September 18th

On Going Planning for September 17th, 2016

7.

The Committee will discuss more at the Subcommittee Meeting. It was suggested to send a sponsorship Form to all the business that the township has purchased items from for the past several years.

Monthly Subcommittee Meeting to Discuss Community Day Prep

July 21, 2016 7:00P.M. at Kingwood Park Pavilion

Vice Chairman Ron Hartpence reviewed.

Annual Senior Dinner at the Kingwood Methodist Church

2016 – Date for Annual Senior Dinner – November 12, 2016 Kingwood Seniors

Donations

\$80.00 Donation from the Case Family Reunion – For the Use of the Pavilion at Kingwood Park
\$123.00 Donation from the Annual Fishing Derby

Vice Chairman Ron Hartpence reviewed.

Correspondence

Vice Chairman Ron Hartpence reviewed the following:

Thank you Letter to Shop Rite of Flemington – Donation of Food for Senior Picnic
Thank you Letter to Kingwood Gardens for Flower Baskets for Door Prizes
Thank you Letter to Kyle Lightner for Coming and Volunteering at the Senior Picnic
Letter to Garden State Fireworks and Signed Agreement for September 17th Fireworks Display
Copy of Letter Sent to the Cheerleaders to Do a Demonstration on Community Day
Copy of Letter Sent to the Wrestlers to Do a Demonstration on Community Day
Copy of Letter Sent to the Kingwood School Music Teacher Inviting the Black Knights to Play
on Community Day
Thank you Note from Alexander Riggio for the Parks and Rec Support for His Eagle Scout Project

Other Matters

Jack Niciecki wanted to express for his wife, Cynthia Niciecki who was unable to attend the meeting this evening, that she really feels that there should not be hunting on the Horseshoe Bend Park East property. He explained that the Sanctuary property, currently now the (Horseshoe Bend East) never had hunting on the grounds and they would like to see it stay that way. He stated that his wife feels that there should be somewhere for the animals to go and feel safe.

Adjournment

It was moved by Richard Dodds, seconded by Michael DeSapio and carried to adjourn the meeting at 8:45PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,
Cynthia L. Keller,
Parks and Recreation Secretary