

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
April 6, 2016**

CALL TO

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14, 2016, and by telefaxing a copy of the notice to the Express Times on January 7, 2016. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2016.

In order to ensure full public participation in this meeting, all members of these Committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Ron Hartpence
David Hewitt
Heidi Diminick -7:12
Chuck Kolvites- 7:05
Jack Niciecki
Sharon Lightner
Anthony Gioffre
Brian Obitz

Absent

Michael DeSapio
Cynthia Niciecki
Eugene Hill

Welcome New Member Brian Obitz to the Citizen Advisory Panel to Parks and Recreation

The Committee Members welcomed Brian Obitz to the Citizen Advisory Panel and thanked him for volunteering. Richard Dodds commented on how Mr. Obitz helped out with the furnaces at the Horseshoe Bend Park this winter when there were a few problems, and noted that he has some expertise.

Privilege of the Floor

David Bacon – Kingwood Twp. School – Summer Science Camp – Approval for 2016

2.

David Bacon was present at the meeting to obtain approval for his Summer Science Camp for 2016. He distributed a flyer of information for the Science Camp and briefly reviewed the summer camp for July 11th – 28th, 2016. Ronald Hartpence asked David Bacon if there was anything the children that attend the Science Camp could do on Community Day. David Bacon stated that he will have to think about it and will get back to the Committee.

It was moved by Richard Dodds, seconded by Sharon Lightner and carried to approve David Bacon's Science Camp to be at the Kingwood Township School for the summer of 2016 from July 11th – 28th, 2016. .

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Hartpence, J. Niciecki, Lightner, Kolvites,
	Nay	- None
	Abstain	- None
	Absent	- DeSapio, C. Niciecki

Allison Baskin - Permission to Use the Morton Building for training for the 4-H Paws
Allison Baskin was not present at the meeting this evening.

Victoria Hinde – Girl Scout Troop 80577 – Approval to Install a Gaga Pit at Kingwood Park to Earn a Bronze Award

Victoria Hinde was not present at the meeting, but there were a variety of questions by the Committee Members and the Park Director regarding the installation of the Gaga Pit to be put in at the Kingwood Park. This will be tabled until next month's meeting.

John Haeberien – Adult Soccer – Permission to Use Kingwood Soccer Fields
John Haeberien was not present at the meeting this evening.

Park Director Jeffrey Frischer reported that he met with him last week. He noted that they paid their annual fee and submitted their insurance certificate and are ready to use the fields. Jeffrey Frischer gave a brief description of their games and that they are responsible for taking care of their field. He explained that they are called the Tri County Soccer League and they are calling the field at the Kingwood Park their home field. Anthony Gioffre expressed that he is opposed to this team using the fields. He feels that the township is letting outsiders to come in and use the area for what he feels is a minimum amount money. He feels that adults are definitely tougher on the fields then the children. Richard Dodds noted some actions that could be taken in the future to control the use. Park Director requested that a schedule be provided to everyone. He noted that a scrimmage is scheduled on April 14th, and the Parks and Recreation members could take a look at them and decide for themselves. He noted it begins at 6:30P.M. The Committees discussed how they will need to look at the fee for the future and that there will be no storage availability for outside groups. It was noted that this was approved last month. Richard Dodds suggested next month to review their use and also the wording in the agreement.

3.

Richard Dodds reviewed the 2016 Kingwood Township Stream Bank Clean Up and Native Species Planting of willows and dogwoods, which will be on April 16th at the Kingwood Park.

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds noted that the Horseshoe Bend Park East ribbon cutting will be held on May 21, 2016 and that more information will be coming soon about the event. He commented on the Leash Free Dog Park area and stated that Clean Communities will be paying for signs. He noted that these signs will state “Welcome to the Kingwood Township Leash Free Dog Park, Please Clean Up After Your Dog”.

Richard Dodds noted that there has been a loaner gator at the Horseshoe Bend Park. He noted that the owners would like to have it back, but that the Horseshoe Bend Park could really use a gator for the park. He noted that he did some research and also spoke to the township’s C.F.O. who stated there are capital funds available to purchase a gator for the parks. He explained the quotes and some of the styles, which is very similar to the loaner that was being used. Richard Dodds asked the Committee, if they would like to make a recommendation to the Township Committee to consider purchasing a new gator to use at the parks in Kingwood.

It was moved by Ron Hartpence, seconded by Sharon Lightner and carried to authorize to recommend to the Township Committee to consider the Parks and Recreation to purchase a new gator for the use at the Kingwood Parks.

Roll Call Vote:	Aye	- Hewitt, Diminick, Hartpence, J. Niciecki, Lightner, Kolvites,
	Nay	- None
	Abstain	- Dodds
	Absent	- DeSapio, C. Niciecki

Calendar of Events Scheduled for the Horseshoe Bend Park for February 2016:

Chairman David Hewitt reviewed the following scheduled events.

- Del Val Lightning Softball Team – April 4,5,6,11,12,13
- Del Val Jr. Terrier’s Cheer Team – April 20
- Del Val Jr. Terrier’s Wrestling Team – April 5,7,12,14,19,21,26,28
- Mid Jersey Labrador Retriever Club – April 2
- Hunterdon Hills Collie Club – April 8,9,10
- North Jersey Kennel Club – April 15,16,17
- Kingwood Twp. 2nd Annual Flea Market April 25 – May 3rd

Chairman David Hewitt reported that he gave the family that is planning on having their wedding at the Horseshoe Bend Park in June a tour of the Morton Building.

4.

They were wondering and asked about electrical amps. He noted that the caterers will not need the electric for the wedding, because they are using gas cookers, but that the township may want to consider putting in addition electrical amps for future possible needs.

Kingwood Township Park/Applications/Updates

Chairman David Hewitt reviewed checks received from the organizations. There was some discussion on timely payments. They asked the secretary to speak to the township's C.F.O. and suggest she contact the Del Val Travel Soccer Team, Brian Howard regarding their funds that need to be paid before the upcoming weekend. The e-mail address and phone number were distributed to the secretary. The Committee asked that Jeffrey Frischer and David Hewitt be notified if a check has not been received by this weekend.

Copy of Check Received from the DVAA Baseball Teams for the Use of the Facility at the Kingwood Park in the amount of \$500.00

Copy of Receipt from the Kingwood Township Soccer League for the Use of the Facility at the Kingwood Park in the amount of \$500.00

Copy of Application and Receipt from the AFC Adult Soccer League for the Use of Facility at the Kingwood Park in the amount of \$500.00

New and Pending Business

Motion to Approve the Minutes of the March 2, 2016 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Sharon Lightner and carried to approve the March 2, 2016 Parks and Recreation Regular Meeting Minutes.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, J. Niciecki, Lightner, Kolvites,
	Nay	- None
	Abstain	- Hartpence
	Absent	- DeSapio, C. Niciecki

Motion to Approve to Reimburse Ian White for Music Lessons at the Kingwood School Program In the Amount of \$230.00 for March 2016

It was moved by Richard Dodds, seconded by Sharon Lightner and carried to approve the amount of \$230.00 for the month of March to reimburse Ian White for the Music Club at the Kingwood School.

5.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Hartpence, J. Niciecki, Lightner, Kolvites,
	Nay	- None
	Abstain	- None
	Absent	- DeSapio, C. Niciecki

Motion to Approve the Amount of \$249.30 to Reimburse David Hewitt for the Purchase of Items For the Annual 2016 Easter Egg Hunt

It was moved by Ron Hartpence, seconded by Heidi Diminick and carried to approve to reimburse David Hewitt for the purchase of items for the annual 2016 Easter Egg Hunt that he purchased from Walmart in the amount of \$249.30.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Hartpence, J. Niciecki, Lightner, Kolvites,
	Nay	- None
	Abstain	- None
	Absent	- DeSapio, C. Niciecki

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

Old Business

Chairman David Hewitt reviewed the following:

Copy of Memo Sent to the Twp. Committee with Recommendations of New Name for Church Property

Operations and Reports:

Report for the Month of February 2016 – From - Park Director’s Brenda and Jeffrey Frischer

Park Director’s Brenda and Jeffrey Frischer reviewed their report for February and March 2016.

Budget Account Reports #1, #2, #3, #4 – From Township CFO

The Committees reviewed the budget accounts reports.

Buildings and Grounds

Park Directors to Update

Ron Hartpence commented on the buildings and grounds at the Kingwood Park. He reminded members what they talked about last year regarding painting at the Kingwood Park, Old Fairview School House and that there are several holes that need to be repaired in the pavilion.

6.

Old Fairview School House

Chairman David Hewitt reviewed the following:

Old Fairview School House – Opened on March 1st, 2016

Copy of Letter to Eleanor Langeveld – Approving Use of Facility of OFVSH April 6 – Nov 30, 2016

Application from the Halt PennEast Organization for the Use of the Facility at the Old Fairview School House on April 17th, Sunday from 11:00A.M. – 4:00P.M. Open House All Are Welcome

Richard Dodds explained that everyone is invited to attend.

Bocce Update

Anthony Gioffre reported that the members of the Bocce Club will be planning to work there on the pavilion and surrounding area soon.

Annual Egg Hunt – Kingwood Park – March 26th – 1:00P.M.

Review of the Annual Egg Hunt

The Committee Member all noted that the Annual Egg Hunt went very well. There were a few suggestions for next year.

Senior Picnic – June 4, 2016

Letter to Seniors for the Picnic

Chuck Kolvites suggested on different ways to do the Senior Picnic. Richard Dodds feels with Andy Russano no longer on the committee, they need to get a lead on the food. Sharon Lightner noted that she will think of different ideas.

Annual Fishing Derby – June 11, 2016

Flyer Needed to Be Made for Advertisement

Dave Hewitt stated that he will work on the flyer for the Fishing Derby.

Community Day Planning 2016 – September 17th, Rain Date – September 18th

Subcommittee Meeting Scheduled for April 21, 2016 at Kingwood Park – 7:00P.M.

Chairman David Hewitt reviewed the Subcommittee Meeting date of April 21 at 7:00P.M.

7.

Community Day Planning 2016 – September 17th, Rain Date – September 18th - Continued
Review and Recommend to the Township Committee to Approve Agreement for Garden State
Fireworks for September 17th, September 18th rain date

It was agreed that the Garden State Fireworks will be recommended to the Township Committee to approve for 2016.

Copy of Community Day Invitation and Sponsorship/Vendor Form that will be going out in the Spring Mailing

The Committee briefly reviewed the new Sponsorship/Vendor Form and Invitation to the residents.

Annual Senior Dinner at the Kingwood Methodist Church

2016 – Date for Annual Senior Dinner – November 12, 2016 Kingwood Seniors

April 30th and May 1st - Annual Kingwood Township Flea Market – HBP

Planning for the Flea Market

Ron Hartpence would like to have volunteers for the drop off and the days for the Flea Market. He noted that he will send out a signup sheet for everyone to volunteer.

Donations

No donations this month.

Correspondence

Chairman David Hewitt reviewed the following correspondence:

Letter from Windsor Soil Company Re: Infield Mix

Copy of Letter to Kingwood Twp. School Baseball Team/Use of Kingwood Park Fields

Copy of Letter to Merry Mixers – Re: Approval for the Use of Facility of OFVSH

Other Matter

Adjournment

It was moved by Richard Dodds, seconded by Ron Hartpence and carried to adjourn the meeting at 8:31PM. **All voted Aye on Roll Call Vote.**

Respectfully submitted,
Cynthia L. Keller,
Secretary