

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
November 4, 2015
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:05P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
David Hewitt
Ron Hartpence
Heidi Diminick
Chuck Kolvites
Jack Niciecki
Michael DeSapio
Sharon Lightner

Absent

Anthony Gioffre
Cynthia Niciecki
Eugene Hill

2.

Privilege of the Floor

Welcome New Member to the Parks and Recreation Committee Maureen Ailara – Appointed as Citizen Advisory Panel Member to the Parks and Recreation

Maureen Ailara was not present at the meeting this evening.

Bill D’Alessio from the Del Val Jr. Terriers Baseball Team - Present to Speak to Parks and Recreation Committee to Discuss the Softball Field at the Kingwood Park 1). Recent and future maintenance by the Lightning Travel Team 2). How to address the left field grading problem 3). Permission to place banners on the backstop for our sponsors who “adopt a field”

The Parks and Recreation Committee welcomed Mr. D’Alessio to the meeting. Mr. D’Alessio came to speak to the Parks and Recreation Committee regarding the following:

1). Recent and future maintenance by the Lightning Travel Team

He explained the conditions the fields are currently at now. He explained what they did on the fields to improve them along with the help of Park Director Jeffrey Frisher. He discussed the drainage problem at the Kingwood Park near the fields and that at one point it was like a bathtub. He noted that he spoke to a field maintenance director at Yankee Stadium for tips on how to maintain the fields. They suggested putting more sand down to help the drainage problem. Mr. D’Alessio stated they did add more sand and described the consistency of the fields. He noted there is more work needed to be done, and they need to add approximately 20 more tons of infield mix.

2). How to address the left field grading problem

He spoke about the infield mix and stated there is a type which is a stabilizer, which will help combine silt, sand and clay. Mr. D’Alessio discussed in detail what they would like to do regarding the grading of the field to elevate the drainage problem. He noted that there is an 18 inch grade difference between first base and third base.

Mr. D’Alessio stated they have approximately about 40 games per year on the field. He explained that most of the children that are signing up are from the Delaware Valley School District area and that they the Del Val Lightning is no longer involved with the DVAA. He stated that the Del Val Lightning’s name has been changed to The Del Val Jr. Terriers. The cheerleading team, which is called Del Val Jr. Terriers and the Del Val Lightning have merged to be one team name.

3). Permission to place banners on the backstop for our sponsors who “adopt a field”

3.

He talked about the sponsors who would help out with funds to maintain the fields and he asked for permission to put up banners of their businesses. He stated that there are two businesses as of now that are willing to donate materials towards the fields. He noted that one will be donating the top soil for the fields.

Richard Dodds suggested that the advertising be reviewed by the Parks and Recreation Members first before advertising at the Kingwood Park.

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to approve and give authorization to the Del Val Jr. Terrier's Baseball Teams to have the permission to improve the baseball fields as needed.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki,

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to approve the Del Val Jr. Terrier's Baseball Teams to have the permission to post advertisements on the back of the backstops as per review of the Parks and Recreation Committee beforehand.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki,

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Benefit Trial Ride Flyer – October 25th, Review by Richard Dodds

Richard Dodds reviewed the Benefit Trial Ride of October 25th, 2015. He explained that there were two rides, a 5 mile ride and a 7 mile ride. He reviewed an incident which happened at the park regarding shotgun shots near the trail ride, which eventually stopped after the State Police came to investigate the shooting. Richard Dodds noted that he and Jack MacConnell were also present to observe the trail ride, but that they were not sure who called the State Police.

Boy Scout Sleepover at the Horseshoe Bend Park – October 30th, 2015 Review

Richard Dodds reviewed the Cub Scout sleepover of October 30th, 2015. He noted that all went well.

4.

Chairman David Hewitt noted Cub Scout Leader Steven Towle asked if they would be able to come and do some cleaning up in the areas where they are interested in camping out again another time. The Parks and Recreation Committee thought that it would be a great idea.

Chairman David Hewitt noted that he met and spoke with Sean Trimmer regarding his Eagle Scout project. He explained that he met Sean over the weekend and they staked out areas were to put the benches, which would be around the Leash Free Dog Area.

Calendar of Events Scheduled for the Horseshoe Bend Park for November 2015:

Chairman David Hewitt read aloud the following events:

Del Val Terrier's Cheerleading Practice – November 3,4,5,6,8,10,11,12,13,17,18,19,20,24
North Jersey Kennel Club - November 6, 7, 8

Kingwood Township Park/Applications/Updates

Richard Dodds noted the cameras that the Parks and Recreation Committee approved to be purchased have come in to be installed at the parks and township properties. He noted that the total price came to \$799.00, which included shipping.

New and Pending Business

Motion to Approve the Minutes of the October 7, 2015 Regular Meeting Minutes for the Parks and Recreation Committee

Comments: There were no comments or corrections.

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve the October 7, 2015 Regular Parks and Recreation Meeting Minutes.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki

Motion to Approve to Reimburse Ian White for Music Lessons at the Kingwood School Program In the Amount of \$350.00 for October 2015

It was moved by Richard Dodds, second by Ronald Hartpence carried to approve payment to Ian White for Music Lessons at the Kingwood Township School for the month of October 2015 in the amount of \$350.00.

6.

Budget Account Reports #1 and #2 – From Township CFO

Chairman David Hewitt reviewed.

Buildings and Grounds

Reports from Park Directors

Maintenance of Large Softball Fields Issues – Continued from Last Month

Discuss Maintenance of Baseball Dugouts to be Painted

Chairman David Hewitt noted that this was discussed at the beginning of the meeting with Bill D’Alessio from the Del Val Jr. Terriers Baseball Team.

Ron Hartpence noted that there are a lot of trees down in the Kingwood Park near the creek that need to be removed from the park. The Committee noted they will schedule a work session to take the trees out of the area.

Old Fairview School House

Approve Application for the Use of the Facility for the Senior Yoga Program 2016 – April 6th – November 30th – Every Wednesday from 9:00am-1:30pm

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to approve application for the Use of the Facility for the Senior Yoga Program 2016 – April 6th – November 30th – Every Wednesday from 9:00am-1:30pm.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- C. Niciecki

Merry Mixers – Third Thursday of each Month Meeting – March, April, May, June, September, October, November, December

Secretary Keller noted that the Merry Mixers will be using the building on November 19th, 2015 for their last date for 2015.

Bocce Update

Michael DeSapio noted that the Bocce Club is done using the Bocce Pavilion for the season. He noted that Antimo Russano’s team won first place on Community Day.

Community Day Planning 2016

There was brief discussion and suggestions for next year.

7.

Trunk or Treat – October 24, 2015 Kingwood Park 5:00PM
Review of the Event

Kingwood Park Director reviewed the evening. She noted that it went really well. She stated that approximately 35 people signed up for the event.

Annual Senior Dinner at the Kingwood Methodist Church
Saturday, November 7, 2015 from 12:00Noon – 2:00PM
Discuss What Time to Meet to Work at Dinner

Chairman David Hewitt reviewed the details of the dinner and noted that everyone should meet at 11:30a.m. He noted that anyone that knows of a senior that is unable to get out of their house to attend the dinner, please let him know and they will deliver a meal to them. He explained that the church members wanted him to let everyone know this and that they would really like to help the seniors that are shut in.

Huffin for Stuffin – Turkey Trot 5K Run/Walk – November 26, 2015
Kingwood Park 9:00A.M.

Kingwood Park Director Brenda Frischer stated that the name has changed to Stuff Your Face/5k Race. She noted that everyone is invited to participate.

Annual Tree Lighting

Chairman David Hewitt reviewed the following correspondence for the Tree Lighting Ceremony:

Invitation Notice To Annual Tree Lighting Review – Make Changes Needed
Picture for the Kindergarteners to Color

Chairman David Hewitt explained that the pictures, instructions and paper have all be sent to the Kingwood School for the Kindergarteners to color. He noted that these will be judged at the next Parks and Recreation Meeting on December 2, 2015.

Copy of Letter to Dr. Rick Falkenstein – Principal Request for Contest with First Graders
Copy of Letter to Gina Niedziejko – Inviting School Chorus to Participate in Tree Lighting
Copy of Letter to Walmart in Flemington – Request for Donation of Gift Certificate
Copy of Letter to Shop Rite of Flemington – Request for Food for Annual Tree Lighting Ceremony

2nd Annual Flea Market – April 30th and May 1st 2016
Approve Flyer to Advertise
Approve Letter to Go to Residents

8.

The Park and Recreation noted that this is to hold the date at this point. They requested that this be on the agenda for each month.

Donations

No donations this month.

Correspondence

N/A

Other Matters

N/A

Adjournment

It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to adjourn the meeting at 8:25P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary