

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
September 2, 2015
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:04P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
David Hewitt
Heidi Diminick
Jack Niciecki
Chuck Kolvites
Sharon Lightner
Anthony Gioffre

Absent

Cynthia Niciecki
Antimo Russano
Ronald Hartpence
Michael DeSapio
Eugene Hill

Public Comment/Privilege of the Floor

Charles McBride, Eagle Scout was present and reviewed the status of his project almost complete.

2.

Just a little bit to work on, bird housing are up and put the trail signs up at the Horseshoe Bend Park. He just needs to work on the trail markers. Richard Dodds stated that Charles McBride needs to submit his hours that he put into the project.

David Hewitt noted that Boy Scout Pack 251, wanted a tour of the project. 15 or 20 birdhouses left to put up yet, which is just one afternoon. And just a few hours

Everyone noted that this is an excellent project.

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Calendar of Events Scheduled for the Horseshoe Bend Park:

- Del Val Terriers – Cheerleading Practice
September 1,2,3,8,9,10,14,15,16,17,21,22,23,24,28,29,30
- Del Val Wildcat Wrestling
September 13
- North Jersey Kennel Club
September 18,19,20
- Amwell Valley Hounds Hunter Trails
September 26, 27

Kingwood Township Park/Applications/Updates

Jim DeSapio – Italian American Club Request to Serve Alcoholic Beverages
Picnic at the Kingwood Park Pavilion

Anthony Gioffre noted that Jim DeSapio could not come tonight, but that he was representing the Italian American Club to discuss their request.

Approval for the Italian American Club Request to Serve Alcoholic Beverages
Picnic at the Kingwood Park Pavilion

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to approve to recommend to the Township Committee to issue a waiver to allow the Italian American Club to serve alcohol at their picnic on Sunday, October 4th, 2015 as long they have insurance in place for that day.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, J. Niciecki, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Hartpence, Russano, C. Niciecki, DeSapio

3.

Carry Rollon and Teri Stintsman were present to get approval to serve alcohol at the Horseshoe Bend for a wedding they have scheduled at the Horseshoe Bend Park, on October 4th, 2016. They would like to reserve the building the day before and after for setup and clean up.

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to approve to recommend to allow the Rollen Family and the Stintsman Family Wedding to serve alcohol at their son and daughter's wedding on October 4th, 2016 at the Horseshoe Bend Morton Building, as long they have insurance in place for that day.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, J. Niciecki, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Hartpence, Russano, C. Niciecki, DeSapio

Sharon Lightner explained an idea he had for the young children for the summertime at the Horseshoe Bend Park. It would be a program in the summer months at the park to do arts and crafts for elementary students and charge one fee for each child for the entire summer. She noted that it could run from 9:00am – 1:00pm. She feels that this is ideal for High School students that are going to college to have the opportunity to obtain volunteer hours to add to their college education resume.

David Hewitt noted that the Parks and Recreation has done this before in the past. He stated that it used to be on the list of events. He noted that there were organizations that ran the programs in the past.

There was a discussion regarding insurance for the summer programs.

New and Pending Business

Motion to Approve the Minutes of the August 5, 2015 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Antimo Russano and carried to approve the August 5, 2015 Regular Parks and Recreation Meeting Minutes.

Roll Call Vote:	Aye	- Dodds, Diminick, Gioffre, J. Niciecki, Lightner
	Nay	- None
	Abstain	- Hewitt, Kolvites
	Absent	- Hartpence, Russano, C. Niciecki, DeSapio

4.

Letter from the NJDEP – Re: Upcoming Revised Total Coliform Rule (RTCR) Requirements for Seasonal Water Systems Kingwood Township Park

Richard Dodds reviewed the letter from the New Jersey Department of Environmental Protection. He stated that they are informing the township that there is an updated revised Total Coliform Rule Requirement for Seasonal Water Systems for Kingwood Parks. He explained that this is a new Federal rule that will replace the 1989 Total Coliform Rule and it will be affective in April of 2016. This means that all seasonal systems will be required to conduct routine monitoring for total coliform bacteria on a monthly basis during the operating season.

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds reviewed pictures of a new bridge that is being constructed at the Horseshoe Bend Park. He explained that there were several volunteers who helped out on several days to put the bridge together and that they are still working on the project. If anyone is available and interested he invited them to come help out this upcoming weekend.

Richard Dodds discussed a request from Del Val Jr. Terriers and the Del Val Lighting, who have joined as one organization. He explained that they will be practicing at the same time during the month of January only. They wanted to know if they could pay one price for the month of January at \$35.00 for the day. The Parks and Recreation Committee had no objections to this request.

Calendar of Events Scheduled for the Horseshoe Bend Park:

Del Val Terriers – Cheerleading Practice
September 1,2,3,8,9,10,14,15,16,17,21,22,23,24,28,29,30
Del Val Wildcat Wrestling
September 13
North Jersey Kennel Club
September 18,19,20
Amwell Valley Hounds Hunter Trails
September 26, 27

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

N/A

Old Business

Superior Court of New Jersey – Community Service Site – Carried from Last Month

Chairman David Hewitt stated that this can be taken off the agenda.

5.

Operations and Reports:

Report for the Month of August 2015 – From - Park Director's Brenda and Jeffrey Frischer

Jeffrey and Brenda Frischer reviewed their report for August. There was a brief discussion of the grounds at the Kingwood Park.

Budget Account Reports #1 and #2 – From Township CFO

The Committee reviewed the budget reports. They asked Secretary Keller to check on a few items with the C.F.O. and get back to them.

Buildings and Grounds

Memorial for Daria Shephard – Tree and Plaque at the Kingwood Park

There was a discussion regarding a memorial service for Daria Sheperd. It was noted that the family would like to thank you everyone for the tree, but that they do not want to have any kind of memorial service.

Old Fairview School House

Senior Yoga Program 2015 – March 1st – October 31st - Wednesdays 9:00am-12:00noon

Merry Mixers – Third Thursday of each Month Meeting – March, April, May, June, September, October, and November

Chairman David Hewitt reviewed.

Bocce Update

Bocce Tournament – Community Day Discussion September 19th, Rain Date- September 20th 2015

Chairman David Hewitt noted that Antimo Russano asked him to inform everyone on the Committee that someone from the Italian American Club will be coming to Community Day to show the public how to make homemade mozzarella near the Bocce Pavilion.

Community Day Planning

Planning for the Event of September 19, 2015

Chairman David Hewitt noted that everyone should meet at Kingwood Park – Friday, September 18th, 2015 at 6:00 to set up for Community Day.

The Park Directors reviewed the map and layout plan for all the rides and vendors, which they prepared for Community Day and where they will be located.

David Hewitt noted that he purchased trophies in the amount of \$42.00 for Community Day for the Car Show.

6.

It was moved by Richard Dodds, seconded by Chuck Kolvites and carried to approve to reimburse David Hewitt in the amount of \$42.00 for the price of the trophies purchased for the winners for the Car Show at Community Day.

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, J. Niciecki, Lightner
	Nay	- None
	Abstain	- None
	Absent	- Hartpence, Russano, C. Niciecki, DeSapio

Community Day Planning - Subcommittee Meeting

September 17, 2015 7:00pm - Third Thursday of Month / At 200 Union Road, Kingwood Park

The Committee noted that they will meet on Friday, September 18th at 6:00PM to set up and talk about the last minute details and that they will not need to meet on Thursday, September 17th.

Townwide Yard Sale – October 3, 2015 and October 4, 2015

Discuss plans for the day

There was no discussion regarding the Townwide Yard Sale.

Annual Senior Dinner at the Kingwood Methodist Church

Saturday, November 7, 2015 from 12:00Noon – 2:00PM

Chairman David Hewitt noted that the letter is to be sent out in October.

Donations

\$250.00 Donation from the DeSapio Family Reunion for the Use of the Kingwood Park

\$100.00 Donation from the Errickson Family Reunion for the Use of the Kingwood Park

Chairman David Hewitt reviewed the donations.

Correspondence

Thank you Letter to Chuck Kocsis for the Truck Load of Mulch for Community for the Kingwood Park

Chairman David Hewitt reviewed.

Other Matters

Richard Dodds explained that an anonymous letter came into the township today regarding the concern of the cemetery in Baptistown. He stated that the letter was suggesting that the maintenance of the grounds and the stones be taken care of.

7.

Richard Dodds noted that we need to find out who has the deed to the property. There was a lengthy discussion regarding the maintenance of cemeteries and the money that is put aside for that usually. The township will need to look into this further. Richard Dodds stated that he will be talking to the Township's Historian about the cemetery.

It was noted that former Committeewoman, Marge Augustine has a very large picnic table and would like to donate it to the township. Richard Dodds asked if the Park Directors had a place that this could be placed at the Kingwood Park. The Park Directors stated they have a place for it to be located on the Kingwood Park.

Heidi Diminick noted that her son may be willing to deliver the picnic table to the park.

Adjournment

It was moved by Heidi Diminick, seconded by Chuck Kolvites and carried to adjourn the meeting at 8:19PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary