

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

**August 5, 2015
7:00PM**

CALL TO ORDER

The meeting was called to order by Vice Chairman Ron Hartpence at 7:04P.M. Vice Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Ron Hartpence
Heidi Diminick
Jack Niciecki
Michael DeSapio
Anthony Gioffre

Absent

David Hewitt
Chuck Kolvites
Antimo Russano
Cynthia Niciecki
Sharon Lightner
Eugene Hill

Public Comment/Privilege of the Floor

There were no comments from the Public.

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds was present and gave a brief update of the Horseshoe Bend Park.

2.

He explained there was a trail ride event on July 17th and 18th with a group called the American Competitive Trail Horse Association, which was very interesting to watch. He also stated that there was another group who used the park on July 12th called the Mycology Association who research mushrooms. He explained that they found many different types of mushrooms.

He explained that the Hunting Program has started as of August 3rd with a lottery that is open to the public until August 21, 2015. A drawing will be held on August 24th, 2015 at 9:00a.m. with Chairman David Hewitt and Richard Dodds picking the names to be chosen for the hunting seasons.

He explained that the well pump was replaced at the Horseshoe Bend Park. He noted several volunteers will be working on a new 30 foot bridge they will be building at the park this coming Saturday on August 8th beginning in the a.m.

Ordinance No. 18-05-2015 Adopted by Township Committee (Leash Free Area Rules)

Vice Chairman Ron Hartpence reviewed the ordinance that was adopted by the Township Committee regarding the Leash Free Area Rules.

Resolution No. 2015-71 A Resolution to Conduct a Hunting Lottery for HBP

Vice Chairman Ron Hartpence reviewed the resolution.

NJMA Species List of Mushrooms Found at Horseshoe Bend Park

This was discussed earlier in the meeting under Horseshoe Bend Park.

Thank you Note from ACTHA – Re: Help with Trail Ride of July 18th, 2015

Vice Chairman Ron Hartpence reviewed the thank you note from ACTHA.

Vice Chairman Ron Hartpence reviewed the following events:

Calendar of Events Scheduled for the Horseshoe Bend Park:

Del Val Terriers – Cheerleading Practice

August 10 – 13

August 17 – 20

August 24 – 27

August 31 – September 3

3.

Kingwood Township Park/Applications/Updates

N/A

Resolution No. 2015 – 69 – Waiver to Serve Alcoholic Beverages at Kingwood Park

Vice Chairman Ron Hartpence reviewed.

Resolution No. 2015 -70 – Waiver to Serve Alcoholic Beverages at Kingwood Park

Vice Chairman Ron Hartpence reviewed.

Application for Use of Facility for Non – Resident Received \$350.00 for October 10, 2015

Vice Chairman Ron Hartpence reviewed.

New and Pending Business

Motion to Approve the Minutes of the July 1, 2015 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to approve the July 1, 2015 Regular Parks and Recreation Meeting Minutes.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, Russano, C. Niciecki,

Motion to Approve Payment to Ian White for July and August 2015 Summer Camp at the Old Fairview School in the Amount of \$460.00

It was moved by Michael DeSapio, second by Richard Dodds carried to approve payment to Ian White for Summer Music Camp and Music Lessons at the Kingwood Township School for the month of July and August 2015 in the amount of \$460.00.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, Russano, C. Niciecki

Motion to Approve to Pay– Finkles in Lamberville in the Amount of \$66.60 for Supplies to Repair Items at the Kingwood Park

4.

It was moved by Michael DeSapio, seconded by Richard Dodds and carried to approve to Pay Finkles in Lamberville in the Amount of \$66.60 for supplies to repair items at the Kingwood Park.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, Russano, C. Niciecki

Motion to Approve to Pay King Vending in the Amount of \$78.00 for Vending Machine Refill

It was moved by Michael DeSapio, seconded by Richard Dodds and carried to approve to pay King Vending in the amount of \$78.00 for vending machine refill.

Roll Call Vote:	Aye	- Dodds, Hartpence, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Hewitt, Kolvites, Russano, C. Niciecki

Q.C. Labs Results – Water Test at Horseshoe Bend Park – Analytical Report

Vice Chairman Ron Hartpence reviewed.

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

N/A

Old Business

Superior Court of New Jersey – Community Service Site – Carried from Last Month

Vice Chairman Ron Hartpence reviewed.

Copy of Letter from the Township Committee – Response for Fee Waiver for Kingwood Soccer Club for Raffle License

Vice Chairman Ron Hartpence reviewed.

Operations and Reports:

Report for the Month of July 2015 – From - Park Director's Brenda and Jeffrey Frischer

Park Director's Jeffrey and Brenda Frischer reviewed their monthly report.

5.

Receipt was handed in by Brenda Frischer for the Flowers she Purchased for the Kingwood Park with the \$25.00 Gift Certificate Received from the Drake Family

Brenda Frischer noted the flowers she purchased with the gift certificate for the park grounds.

Budget Account Reports #1 and #2 – From Township CFO

The Committee review the budget account reports for August 2015.

Buildings and Grounds

Comments on Daria Shephard – Tree and Plaque at the Kingwood Park

There was a discussion of the tree being planted and a plaque being put up at the park for Daria Shepard. Michael DeSapio will reach out to her husband regarding a memorial service.

Old Fairview School House

Senior Yoga Program 2015 – March 1st – October 31st - Wednesdays 9:00am-12:00noon

Merry Mixers – Third Thursday of each Month Meeting – March, April, May, June, September, October, November

Bocce Update

Bocce Tournament – Community Day Discussion September 19th, Rain Date- September 20th 2015

Community Day Planning

Planning for the Event of September 19, 2015

Copy of 2015 Car Show Event at Community Day

Community Day Schedule – Review and Suggest

Secretary Keller reviewed the existing Community Day Schedule. There were no recommendations for addition items to be added to the schedule.

Community Day Planning - Subcommittee Meeting

August 20, 2015 7:00pm - Third Thursday of Month / At 200 Union Road, Kingwood Park

Vice Chairman Ron Hartpence noted the next subcommittee meeting for Community Day will be on August 20, 2015.

Townwide Yard Sale – October 3, 2015 and October 4, 2015

Letter to be Sent out in Summer Annual Mailing

Vice Chairman Ron Hartpence reviewed.

6.

Annual Senior Dinner at the Kingwood Methodist Church

Saturday, November 7, 2015 from 12:00Noon – 2:00PM

Stuff and mail invitation at the Parks and Recreation Meeting October 7th.

Donations

\$78.00 to the Parks and Recreation from the American Competitive Trail Horse Association for the Use of the Facility at Horseshoe Bend Park and For All the Help From Richard Dodds, Jack MacConnell and Rob Nuckles on July 18th

Vice Chairman Ron Hartpence reviewed.

Correspondence

Vice Chairman Ron Hartpence reviewed the following correspondence:

Copy of Letter to the New Jersey State Police – Requesting Helicopter

Thank you Letter to Eugene Hill for His Donation of a Tree and Planting It at Kingwood Park

In Honor of Daria Sheperd

Copy of Letter to Party Perfect – Amusement Rides Paperwork

Copy of Letter to Eugene Hill – Request to Use Kubota for Community Day

Copy of Letter to Hunterdon County Sheriff's Office – Requesting Child ID Station

Other Matters

N/A

Adjournment

It was moved by Heidi Diminick, seconded by Richard Dodds and carried to adjourn the meeting at 7:37PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary