

**KINGWOOD TOWNSHIP  
PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES**

**May 6, 2015  
7:00PM**

**CALL TO ORDER**

The meeting was called to order by Chairman David Hewitt at 7:08P.M. Chairman David Hewitt read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Roll Call**

**Present**

David Hewitt  
Richard Dodds  
Antimo Russano  
Jack Niciecki  
Heidi Diminick  
Anthony Gioffre

**Absent**

Ron Hartpence  
Chuck Kolvites  
Cynthia Niciecki  
Michael DeSapio  
Sharon Lightner  
Eugene Hill

**Privilege of the Floor**

David Bacon – Present to Speak to Park and Rec for Use of Morton Building at Horseshoe Bend Park.

Mr. Bacon stated that Plan A was to use the Delaware Valley High School to have his science camp. He noted that he was offered to go to the Morton Building at the Horseshoe Bend Park for his summer Science Camp and he wanted to come and get approval from the Committee.

The Parks and Recreation Committee asked Mr. Bacon several questions. Mr. Bacon responded.

2.

It was moved by Richard Dodds, seconded by Antimo Russano and carried to approve Mr. Bacon's Science Summer Camp at the Horseshoe Bend Park Morton Building during the month of July 2015.

Roll Call Vote:	Aye	-Dodds, Hewitt, Russano, J. Niciecki, Gioffre
	Nay	-None
	Abstain	-None
	Absent	-Hartpence, Diminick, Kolvites, C. Niciecki, DeSapio

**Horseshoe Bend Park/Ukarish Property Update**

Horseshoe Bend Park Update – Richard Dodds

Heidi Diminick arrived at the meeting at this time.

**Approval of Hunting Digest Submission for HBP and Adjacent Statelands**

It was moved by Jack Niciecki, seconded by Richard Dodds and carried to approve the Hunting Digest Submission for the Horseshoe Bend Parl and adjacent State lands that have been presented for review.

Roll Call Vote:	Aye	-Dodds, Hewitt, Russano, J. Niciecki, Gioffre
	Nay	-None
	Abstain	-Diminick
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

**Recommendation from Open Space Committee to be in Compliance by Providing Two ADA Accessible Portable Toilets for the Horseshoe Bend Park**

Richard Dodds explained that the township is currently not in compliance regarding having ADA bathrooms at the Horseshoe Bend Park. He explained that they worked on the new bathroom and that it is almost completed.

The Parks and Recreation Committee reviewed the following two price quotes for ADA accessible portable toilets, which are needed for the Horseshoe Bend Park to be in compliance:

Castle Septic	- \$125.00 Each Per Month	= 2 Units @ \$250.00
Johnny on the Spot	- \$141.80 Each Per Month	= 2 Units @ \$283.60

It was moved by Antimo Russano, seconded by Heidi Diminick and carried to purchase two ADA accessible portable toilets for the Horseshoe Bend Park at the price of \$125.00 each a month from Castle Septic at the rate of \$125.00 for each and \$250.00 for two units.

3.

Roll Call Vote:	Aye	-Dodds, Hewitt, Diminick, Russano, J. Niciecki, Gioffre
	Nay	-None
	Abstain	-None
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

Richard Dodds explained that the Orange Diamond Trail was worked to re-align the trail at the Horseshoe Bend Park.

Calendar of Events Scheduled for the Horseshoe Bend Park:

Chairman David Hewitt read aloud the following events:

May 2, May 4<sup>th</sup> – 8<sup>th</sup> Drop off Items for Flea Market Look at Website for Hours  
May 9 & 10 - 1<sup>st</sup> Annual Flea Market Indoor at the Morton Building at HBP  
May 17<sup>th</sup> - Somerset Hills Kennel Club  
May 23<sup>rd</sup> and 24<sup>th</sup> - North Jersey Kennel Club  
May 23<sup>rd</sup> - Astronomy Night with D & R Canal Watch

Richard Dodds noted that there was a small forest fire at the park in one of the fields. He explained that what they could tell, is that someone may have dropped a cigarette near the trail. He noted that there was a very good response from the Fire Department.

Kingwood Township Park/Applications/Updates

N/A

New and Pending Business

Motion to Approve the Minutes of the April 1, 2015 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Antimo Russano and carried to approve the April 1, 2015 Regular Parks and Recreation Meeting Minutes.

Comments and Corrections: No Comments

Roll Call Vote:	Aye	-Dodds, Hewitt, Diminick, Russano, J. Niciecki, Gioffre
	Nay	-None
	Abstain	-None
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

4.

Motion to Approve Payment to Ian White for Music Camp at the Kingwood Township School for the Month of March 2015 in the Amount of \$190.00

It was moved by Richard Dodds, seconded by Antimo Russano carried to approve payment to Ian White for Music Camp at the Kingwood Township School for the month of April 2015 in the amount of \$190.00.

Roll Call Vote:	Aye	-Dodds, Hewitt, Diminick, Russano, J. Niciecki Gioffre
	Nay	-None
	Abstain	-None
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

Motion to Approve the Amount of \$67.92 to Boston Market for Food to Be Purchased for the Senior Picnic

It was moved by Richard Dodds, seconded by Antimo Russano and carried to approve the amount of \$67.92 to Boston Market for food to be purchased for the Senior Picnic.

Roll Call Vote:	Aye	-Dodds, Hewitt, Diminick, Russano, J. Niciecki Gioffre
	Nay	-None
	Abstain	-None
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

Motion to Approve the Amount of \$245.00 to Marinelli's Pizza Rest. For Food to Be Purchased for the Senior Picnic

It was moved by Richard Dodds, seconded by Antimo Russano and carried to Approve the Amount of \$245.00 to Marinelli's Pizza Rest. For Food to Be Purchased for the Senior Picnic.

Roll Call Vote:	Aye	-Dodds, Hewitt, Diminick, Russano, J. Niciecki Gioffre
	Nay	-None
	Abstain	-None
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

**Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park**

Motion to Approve Application for Use of Facilities Resident Form – Ron Heck to Hold Karate Classes on the Field Near Pavilion at the Kingwood Park from June thru August 5:00PM – 7:30PM

5.

It was moved by Richard Dodds, seconded by Antimo Russano and carried to approve the application for Use of Facilities Resident Form – Ron Heck to Hold Karate Classes on the Field Near Pavilion at the Kingwood Park from June thru August 5:00PM – 7:30PM.

Roll Call Vote:	Aye	-Dodds, Hewitt, Diminick, J. Niciecki Gioffre
	Nay	-None
	Abstain	-Russano
	Absent	-Hartpence, Kolvites, C. Niciecki, DeSapio

**Old Business**

**Superior Court of New Jersey – Community Service Site – Update**

This was brought from last month to discuss. Chairman David Hewitt noted that he and the Park Directors are looking into more information for this service. He asked that this be carried to next month.

**Operations and Reports:**

**Report for the Month of April 2015 – From - Park Director’s Brenda and Jeffrey Frischer**

Park Director’s Brenda and Jeffrey Frischer reviewed their monthly report for April 2015. This report will be attached to the back of the minutes of May 6, 2015.

**Budget Account Reports – From Township CFO**

Parks and Recreation Committee reviewed the Parks and Recreation budget reports.

**Buildings and Grounds**

Request from Andy Russano to Schedule a Work Detail at the Kingwood Park Re:

Work to be done on: Horseshoe Pits, Fence around Bocce Court, Hole to be filled in and Repaired near Bocce Court, Wall to Be Fixed near Entrance of Park.

Discussion:

The Committee discussed all the repairs that need to be done at the Kingwood Park. They talked about a few of the repairs that the DPW could work on. They talked about what should be done to the broken wall at the end of the driveway to the park. Antimo Russano feels that the Horseshoe Pits need to be worked on.

**Old Fairview School House**

Chairman David Hewitt read aloud the following:

6.

Senior Yoga Program 2015 – March 1<sup>st</sup> – October 31<sup>st</sup> - Wednesdays 9:00am-12:00noon  
Merry Mixers – Third Thursday of each Month Meeting – March, April, May, June, September,  
October, November

Antimo Russano noted that a member of the Merry Mixers stated that the parking lot needs a lot of work. Chairman David Hewitt will go investigate the parking lot at the Old Fairview School House and then speak to the DPW.

Copy of Application for Use of Facilities – Ian White – Summer Music Camp

Copy just for your information to see the times and dates.

### **Bocce Update**

Bocce Tournament – Community Day Discussion September 19<sup>th</sup>, Rain Date- September 20<sup>th</sup> 2015

Antimo Russano gave a brief review of the Bocce Court. He explained that only Kingwood Township residents are allowed to use the balls provided at the park. He noted that the public can use the facility, but non-residents must bring their own bocce balls.

### **Annual Egg Hunt**

Egg Hunt – April 4, 2015 - Review the Day

Chairman David Hewitt noted that everything went well and the weather was perfect. There were many children that attended the event. David Hewitt thanked everyone that attended the event and helped out that day.

### **Senior Picnic – June 6<sup>th</sup>, 2015**

Letter to Senior's - Sent Out

Discuss – Plans for the Day

Chairman David Hewitt reviewed. Antimo Russano noted that the food will be coming from ShopRite, Marinelli's, and Boston Market.

### **Fishing Derby – June 13, 2015**

To be discussed next month.

### **Community Day Planning**

Sponsor for Dunk Tank – Rental Center USA of Hunterdon

Chairman David Hewitt reviewed.

7.

### Discuss and Decide Amusement Rides for Community Day

Richard Dodds reviewed a list of the rides and the Committee discussed the rides that they had last year and talked about the best rides to have this year. It was suggested that Secretary Keller send the link for Party Perfect to all the members and have them look over the rides. It was also suggested that everyone bring their suggestions to the subcommittee meeting on May 21<sup>st</sup> to make a decision of which rides will be chosen for Community Day.

### FYI – Notes from the NorthEast Kettle Korn Co.

Chairman David Hewitt reviewed.

### Community Day Planning – Subcommittee Meeting

May 21, 2015 7:00pm - Third Thursday of Month / At 200 Union Road, Kingwood Park

Chairman David Hewitt reviewed. It was decided that the rides will be decided at this meeting.

### Kingwood Flea Market At Horseshoe Bend Park:

Plan Kingwood Park Flea Market – May 9<sup>th</sup> and May 10<sup>th</sup>

Chairman David Hewitt reviewed. It was discussed that there were many items that were dropped off to be sold at the Horseshoe Bend Park. The Committees discussed details of what they needed to do before the Flea Market on Saturday and Sunday May 9<sup>th</sup> and 10<sup>th</sup>.

### Annual Senior Dinner at the Kingwood Methodist Church

Saturday, November 7, 2015 from 12:00Noon – 2:00PM

### Donations

Two - \$25.00 Visa Gift Certificates from the Hunterdon Hills Collie Club for Use of Facility

Chairman David Hewitt note that there were two donations from the Hunterdon Hills Collie Club to the Parks and Recreation. It was decided that these gift certificates would be used for upcoming events.

Chairman David Hewitt read aloud the following correspondence:

### Correspondence

Copy of Letter to Ian White – Re: Use of the Old Fairview School House

Copy of Thank You Note from the Hunterdon Hills Collie Club and Donation

8.

Copy of Letter to Eugene Hill Requesting to Use Kabota for Community Day  
Picture of the DVAA Boys Team – Clean-Up on Oak Grove Road  
Hunterdon Bike to Work Month of May Program

**Other Matters**

N/A

**Adjournment**

It was moved by Richard Dodds, seconded by Jack Niciecki and carried to adjourn the meeting at 8:20PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,  
Secretary