

**KINGWOOD TOWNSHIP  
PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
April 1, 2015  
7:00PM**

**CALL TO ORDER**

The meeting was called to order by Chairman David Hewitt at 7:04P.M. Chairman David Hewitt read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Roll Call**

**Present**

Richard Dodds  
David Hewitt  
Ron Hartpence  
Chuck Kolvites  
Heidi Diminick  
Antimo Russano  
Cynthia Niciecki  
Jack Niciecki  
Anthony Gioffre  
Sharon Lighter

**Absent**

Michael DeSapio  
Eugene Hill  
Cheryl Salerno

**Privilege of the Floor**

David Bacon – Approval for his “20” Year Anniversary Science Camp for the 2015 Season

2.

Mr. David Bacon was present at the meeting this evening to get approval for his 2015 summer Science Camp. He reviewed the Science Camp flyer information. He explained that he raised the price this year, which is only the second time since he started twenty years ago. He explained that the Kingwood School will be repaving its parking lot and he will not be able to have the camp at that location.

He did explain that he applied to the Delaware Valley High School to conduct his science camp there during the summer.

The Committee Members reviewed a packet of information he supplied to everyone. Everyone congratulated Mr. Bacon for his success with his science camp of 20 years.

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to approve Mr. Bacon's 20<sup>th</sup> Anniversary Science Camp for 2015 to be held at the Delaware Valley High School during the month of July.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

### **Horseshoe Bend Park/Ukarish Property Update**

#### Horseshoe Bend Park Update – Richard Dodds

#### Donation to Horseshoe Bend Park from Mark Hurban, Eagle Scout

Mark Hurban, Eagle Scout from Scout Troop 251 was present and came to the Parks and Recreation Committee to donate \$569.53 left over from his Eagle Project he worked on at the Horseshoe Bend Park. He wanted the Parks and Recreation Committee to have this donation to put towards the park.

Everyone thanked Mark Hurban for his very generous donation.

Richard Dodds noted that the bathroom at the Horseshoe Bend Park is almost completed. He noted that the township received grant through the Washington Crossing Audubon Society for what is known as the Washington Crossing Holden Grant.

He explained that the township recently received this grant in the amount of \$3,420.00 towards a Pollinator Meadow Project, which the Environmental Commission Chair, Debbie Kratzer has planned to do at the Horseshoe Bend Park.

3.

Review – Amended Leash Free Dog Rules for HBP

Richard Dodds brought up the list of rules for the Leash Free Dog Park over the projector and explained what the Township Committee amended to the list. He explained that the changes were mainly to do with ages.

He asked if the Parks and Recreation Committee had any questions. The Parks and Recreation Committee reviewed the amended rules and regulations for the Leash Free Dog Park and they noted that they did not have any questions.

It was moved by Ronald Hartpence, seconded by Cynthia Niciecki and carried to approve the amendments to the Leash Free Dog Rules and Regulations for the Horseshoe Bend Park.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

Calendar of Events Scheduled for the Horseshoe Bend Park:

Chairman David Hewitt reviewed the following calendar of events:

April 4<sup>th</sup> - Hunterdon Hills Collie Club – Dog Show  
April 11<sup>th</sup> and 12<sup>th</sup> - North Jersey Kennel Club – Dog Show  
(Del Val Lightning and Del Val Jr. Terriers Practice Several Times a week thru out the month)  
May 1<sup>st</sup> - Berkshire Valley Basset Hound Club – Dog Show  
May 2<sup>nd</sup> – 10<sup>th</sup> - Parks and Recreation Committee Yard Sale Preparation  
May 9<sup>th</sup> - 1<sup>st</sup> Annual Flea Market Indoor at the Morton Building at HBP  
May 17<sup>th</sup> - Somerset Hills Kennel Club  
May 23<sup>rd</sup> and 24<sup>th</sup> - North Jersey Kennel Club  
May 23<sup>rd</sup> - Astronomy Night with D & R Canal Watch

**Kingwood Township Park/Applications/Updates**

New Jersey Water Supply Authority and The Americorps New Jersey Watershed Ambassadors Program – To Plant at Kingwood Park in April on the 11<sup>th</sup> or the 18<sup>th</sup> (Map) of Park for the Spring Planting 2015 at Kingwood Park

The Committee reviewed the map of the project at the Kingwood Park that will take place in April.

**New and Pending Business**



5.

**Old Business**

Superior Court of New Jersey – Community Service Site – Update

The Committee requested that this be carried to next month.

Copy of Letter to Township Committee Recommending Names for Position on Recreation Commission

Copy of Letter to Heidi Diminick re: Township Committee with Response and Appointment to Recreation Commission

Chairman David Hewitt read aloud the letters. Everyone congratulated Heidi Diminick to the new position as a member of the Recreation Commission.

**Operations and Reports:**

Report for the Month of March 2015 – From - Park Director's Brenda and Jeffrey Frischer

Park Director's Jeff and Brenda Frischer reviewed their monthly report for March 2015. Jeffrey Frischer explained that the park bathrooms have been opened up for the egg hunt this weekend and for the summer season.

Budget Account Reports – From Township CFO

Chairman David Hewitt reviewed.

**Buildings and Grounds**

Opening Date for Kingwood Park – April 4<sup>th</sup> 2015

Chairman David Hewitt reviewed. Jeffrey Frischer explained that the fields will be worked on for the upcoming sports to be played.

**Old Fairview School House**

Chairman David Hewitt reviewed the following organizations approved for the Old Fairview School House:

Senior Yoga Program 2015 – March 1<sup>st</sup> – October 31<sup>st</sup>

Merry Mixers Monthly Meetings – Third Thursday of Each Month – March, April, May, June, September, October, and November.

**Bocce Update**

Bocce Tournament – Community Day Discussion September 19<sup>th</sup>, Rain Date- September 20, 2015

6.

Antimo Russano reviewed.

Approve the amount of \$420.00 to maintain around the Bocce Court.

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve the amount of \$420.00 for Bocce Supplies for the Kingwood Bocce Court.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

### **Annual Egg Hunt**

Egg Hunt – April 4, 2015

He explained that the girl scouts got together to put the candy bags together. He noted that they will be at the egg hunt this weekend to help disperse the eggs.

Diane Hanley offered to be the Easter Bunny this year again.

Flyer for Egg Hunt 2015

Chairman David Hewitt reviewed the 2015 Egg Hunt flyer.

April 2, 2015 - Coloring Eggs at the Kingwood Township Firehouse

Chairman David Hewitt noted that the egg coloring will take place at the Kingwood Township Fire House on Route 519 and the firemen are going to start cooking the eggs at 3:00P.M.

David Hewitt stated that he picked up all the prizes for the Egg Hunt.

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to approve to reimburse David Hewitt for the purchase of prizes and supplies for the Egg Hunt for 2015 in the amount of \$307.80.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

7.

**Senior Picnic – June 6<sup>th</sup>, 2015**

**Letter to Senior’s Completed and Ready to Send Out**

Chairman David Hewitt reviewed. Secretary Keller prepared the letter and labels for the Parks and Recreation Committee to stuff and mail out.

**Letter from ShopRite – Request Granted for Food for Picnic**

Antimo Russano explained that today the Parks and Recreation Committee received a letter granting all the item that was requested from ShopRite of Flemington for the Senior Picnic. He noted that he will be taking care of the food for that event.

**Community Day Planning**

**Approve the Fireworks Company Agreement from Garden State Fireworks for Community Day 2015**

It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to approve Garden State Fireworks Display in the amount of \$3,000 for 2015 Community Day.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

**Rides for Community Day**

To be discussed at the subcommittee meeting and to be put on the agenda for the next Parks and Recreation meeting.

**Copy of Letter from Chairman of Parks and Rec – To Sponsors for Community Day**

David Hewitt to sign all the letters to go out to businesses for sponsorship form application.

**Schedule a Subcommittee Meeting**

**April 16, 2015 7:00pm - Third Thursday of Month / At 200 Union Road, Kingwood Park**

Chairman David Hewitt noted that the meeting on March 19<sup>th</sup>, 2015 was canceled due to lack of members attending. He announced that the next subcommittee meeting will be on April 16, 2015 at 7:00PM at the Kingwood Park Pavilion.

8.

**Kingwood Flea Market At Horseshoe Bend Park:**

Plan Kingwood Park Flea Market – May 9<sup>th</sup> and May 10<sup>th</sup>

(New Flyer to Hang Up Around Kingwood Township to Review)

Ron Hartpence talked about a flyer he made to hang up around the township to advertise the Flea Market.

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to approve the Flea Market Flyer that Ron Hartpence made to hang around the township.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

**Annual Senior Dinner at the Kingwood Methodist Church**

Saturday, November 7, 2015 from 12:00Noon – 2:00PM

Chairman David Hewitt reviewed.

**Donations**

Donation in the amount of \$569.53 to the Horseshoe Bend Park from Eagle Scout Mark Hurban left over from his Eagle Scout Project – He is from Troop 251.

**Correspondence**

Chairman David Hewitt reviewed the following correspondence:

New List of Annual Scheduled Events - Amendments

Letter from Windsor Soil Company re: Windsor Infield Mix Available

Letter from Great Blue Inc. re: Pond Management Program for Melynk Pond

Letter to Just Born Requesting (300) Peeps for Community Day

Letter to ShopRite of Flemington - Requesting Donation of Food for Community Day

New List of New Member Appointed to Recreation Commission – Memo from Township Committee

**Other Matters**

Discuss Purchasing Items for Park Events – Purchased Thru the State – Antimo Russano

Antimo Russano explained that the park needs supplies for the summer events. He asked that an amount be approved to order paper good supplies for the Kingwood Park.



9.

It was moved by Ronald Hartpence, seconded by Jack Niciecki and carried to approve to spend a maximum of \$250.00 on coffee and paper goods for the Parks and Recreation events for 2015.

Roll Call Vote:	Aye:	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Russano, C.Niciecki, J. Niciecki
	Nay:	None
	Abstain:	None
	Absent:	DeSapio

Tom Proctor – Director of the Del Val Jr. Lacrosse Team was present. He noted that the program is run by a really great group of people. He noted that he contacted the Park Directors to find out if the team would be able to have field space at the Kingwood Township Park for their practice and possible for their games. He explained approximately how many children are involved between the different towns, which is Kingwood, Alexandria and Holland.

He wanted to know if the Parks and Recreation would like to host a Lacrosse Tournament. He would like to plan this for the fall. He noted that it would consist of approximately 60 teams and need several fields for the day. He noted that they will line all the fields. He noted that they would like to give a contribution to the Parks and Recreation for the use of the park. There was a discussion regarding liability insurance that will be needed for the practice and also for a special event such as a tournament.

Everyone thanked Tom Proctor for coming.

Richard Dodds gave an update on the Church Property that the township will be purchasing in the near future.

### **Adjournment**

It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to adjourn the meeting at 8:20PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,  
Secretary

