

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
March 4, 2015
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:05P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
David Hewitt
Ron Hartpence
Heidi Diminick
Chuck Kolvites
Jack Niciecki
Anthony Gioffre
Sharon Lightner

Absent

Antimo Russano
Cynthia Niciecki
Michael DeSapio
Eugene Hill
Cheryl Salerno

Privilege of the Floor

N/A

Horseshoe Bend Park/Ukarish Property Update

Horseshoe Bend Park Update – Richard Dodds

2.

Richard Dodds noted that the bathroom is coming along. He thanked Ron Hartpence for helping out. He stated that Jack MacConnell and Rob Nuchols also volunteered working on the bathroom. Alfie Grillo, a local plumber is doing the plumbing.

He explained that the south entrance into the Horseshoe Bend Park has been closed due to icy conditions on the driveway.

Calendar of Events Scheduled for the Horseshoe Bend Park:

Chairman David Hewitt reviewed:

March 7 & 8th – Garden State All Terrier Club Dog Organization

Discuss Bills for Use of Horseshoe Bend Morton Building

It was noted that this has already be resolved.

Richard Dodds stated that the Parks and Recreation will need to create a set of rules for the inside of the Morton Building. He explained that the organizations need a reminder to pick up after using the building and turn the lights off, as well as, cleaning up the bathroom before leaving.

Rules and Regulations to Review for Dog Leach Free Area

Richard Dodds explained that this necessary to have a list of Rules and Regulation for the leash free area at the Horseshoe Bend Park. He explained that several people were responsible for obtaining these rules for the park. He stated Sandra McNicol, Michael Flood and Mary MacConnell all helped to gather rules from other town with leash free dog areas.

The Parks and Recreation Committee reviewed the list of rules and regulations. _Chairman David Hewitt suggested the following:

#11. Change the word (park) at end to (leash free area).

There was a brief discussion of how the sign will be made and where it would be located.

Kingwood Township Park/Applications/Updates

Copy of Application for Use of Facilities for the Kingwood Park – Baseball Fields from Kingwood Township School – From March 2015 – May 2015

3.

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve Application from the Kingwood Township School to Use the Kingwood Park Fields for baseball practice and games from March 2015 – May 2015.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Russano, C. Niciecki, DeSapio

New and Pending Business

Motion to Approve the Minutes of the February 4, 2015 Reorganization and Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to approve the February 4, 2015 Regular Parks and Recreation Meeting Minutes with the following correction:

Corrections:

Page 4. – Under paragraph starting with Page 7 – Second Line replace (Bocce Pavilion) in place of Bocce Club.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Russano, C. Niciecki, DeSapio

Motion to Approve Payment to Ian White for Music Camp at the Kingwood Township School for the Month of February 2015 in the Amount of \$190.00

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve the amount of \$190.00 for the month of February to reimburse Ian White for the Music Club at the Kingwood School.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Russano, C. Niciecki, DeSapio

4.

Letter from the Township Committee- Re: Recreation Commission Vacancies

There was a discussion as to who would be recommended.

It was moved by David Hewitt, seconded by Chuck Kolvites and carried to recommend Heidi Diminick, and Ron Hartpence to the Township Committee to consider an appoint as a member to the Recreation Commission.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki
	Nay	- None
	Abstain	- Dodds
	Absent	- Russano, C. Niciecki, DeSapio

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

N/A

Old Business

Superior Court of New Jersey – Community Service Site - Update

Richard Dodds suggested creating a subcommittee to work on this subject. It was suggested that Brenda and Jeffrey Frischer also be on the subcommittee.

David Hewitt, and the Park Directors, Brenda and Jeffrey Frischer will be on the subcommittee to discuss Community Service Site and plan what they have in mind for the future.

Operations and Reports:

Report for the Month of February 2015 – From - Park Director’s Brenda and Jeffrey Frischer

Brenda Frischer reviewed her report of February 2015.

Budget Account Reports – From Township CFO

The Committees briefly reviewed the budget reports.

Buildings and Grounds

Opening Date for Kingwood Park – March 14, 2015

5.

There was a lengthy discussion of the Committees concerns of opening the park on March 14th. They feel that the ground will still be covered with snow, along with be saturated. There was also a discussion on the cold nights that are predicted for the upcoming weeks. The Committee decided to postpone the opening of the Kingwood Park until possibly the Annual Egg Hunt on April 4th, 2015 due to the weather and ground conditions.

Old Fairview School House

Date to Open - March 1, 2015

Secretary Keller noted that the building has been opened up and is being used by the county senior yoga organization.

Bocce Update

Bocce Tournament – Community Day Discussion September 19th, Rain Date- September 20th

Richard Dodds noted that the request regarding the Bocce Tournament on Community Day and the request to serve alcoholic beverages has been rescinded.

All the members thought that was a wise decision since it was on Community Day.

Annual Egg Hunt

Egg Hunt – April 11, 2015

Chairman David Hewitt reviewed the items he would be obtaining for the egg hunt. He explained that he made a flyer for the Egg Hunt and will drop a copy off at the municipal building. There was a discussion regarding the evening the egg coloring will be done. Several members of the committee and the members of the Kingwood Fire Department will be coloring the eggs on April 2, at 7:00pm.

The Committee Members realized that the original date on the list of Annual Events for the Egg Hunt was incorrect and that the date needed to be changed to April 4th, 2015. The changes will be made to the flyer to April 4th, 2015 and will begin at 1:00PM.

Request to Purchase Easter Supplies and other items – Amount to be Spent

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to purchase supplies for the Annual Egg Hunt for April 4, 2015 not to exceed the amount of \$300.00.

6.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, Kolvites, J. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Russano, C. Niciecki, DeSapio

Ask Diane Hanley to be Easter Bunny This Year

Chairman David Hewitt will contact Diane Hanley to ask her to be the Easter Bunny again this year.

Community Day Planning

Approve the Fireworks Company to be Chosen for Community Day 2015 – Vote (Letter sent to GSF)

The Committee would like to wait for Garden State Fireworks to get back to us with a price for the fireworks before voting.

Rides for Community Day – Vote

Richard Dodds asked everyone to look at Party Perfects website, and review the list of rides and prices. They will discuss this further at the subcommittee meeting for Community Day planning on March 19th.

Review Community Day Sponsorship/Vendor Forms

Secretary Keller handed out paper copies of the forms to the members. Everyone approved the Sponsorship and Vendors forms. Ron Hartpence offered to help send out the forms when the materials are ready to send them out.

Sharon Lightner suggested an idea for a game for Community Day. Richard Dodds invited Sharon Lighter to attend subcommittee meeting the third Thursday of each month and share her ideas.

Schedule a Subcommittee Meeting

March 19, 2015 7:00pm - Third Thursday of Month / At 200 Union Road, Kingwood Park
Chairman David Hewitt reminded everyone of the time and place.

List of Annual Meetings Scheduled for Subcommittee Mtgs. At Kingwood Park – Third Thursday of Each Month at 7:00PM

Chairman David Hewitt reviewed.

7.

Kingwood Flea Market At Horseshoe Bend Park:

Review of the Kingwood Park Flea Market – May 9th, 2015 Update

There was a discussion regarding food at the event. There was a suggestion to just have coffee and donuts.

Annual Senior Dinner at the Kingwood Methodist Church

Saturday, November 7, 2015 from 12:00Noon – 2:00PM

Donations

No donations this month.

Correspondence

Chairman David Hewitt reviewed the following correspondence:

Article Re: Unmanned Flying Vehicles in Parks

Copy of Letter to Kathy Bauer Re: Senior Dinner at Methodist Church on November 7, 2015

Pony Share Programs

Memo from the Hunterdon County Shade Tree Commission

Other Matters

N/A

Adjournment

It was moved by Heidi Diminick, seconded by Richard Dodds and carried to adjourn the meeting at 8:14PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary