

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
February 4, 2015
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:07P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15, 2015, and by telefaxing a copy of the notice to the Express Times on January 12, 2015. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 12, 2015.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Ronald Hartpence
David Hewitt
Heidi Diminick
Chuck Kolvites
Jack Niciecki

Absent

Antimo Russano
Cynthia Niciecki
Michael DeSapio
Sharon Lightner
Anthony Gioffre
Eugene Hill
Cheryl Salerno

Privilege of the Floor

Mr. John Manzo from the Superior Court of New Jersey – Community Service Site

Mr. John Manzo from the Hunterdon Probation Department was present to speak to the Committee regarding Community Service. He explained what the program was all about and that there are all ages that need to do Community Service.

2.

He explained that the individuals that are involved with the Hunterdon County Community Service are covered by insurance through the County.

The Committee Members explained that the township has two parks, the Kingwood Township Park and the Horseshoe Bend Park, and that the township may have an interest in those that need Community Service to help out at these parks.

John Manzo explained that in the summer months, they do mostly road clean-up. He noted that the Parks and Recreation should contact the YMCA to fill out an application to have volunteers to do Community Service for Kingwood. He explained that the individuals who need to do the service, must sign a form stating they agree to do that service. He explained they do all types of Community Service from delivering meals, clean roads, paint and basically anything that is needed done within reason. He handed out forms for the Committee to look over and use if they are interested.

Everyone thanked Mr. John Manzo for coming to the meeting and explaining the Community Service Program to everyone.

Debbie Kratzer – Holden Grant Award Letter for the HBP – Pollinator Meadow

Chairman David Hewitt introduced Debbie Kratzer, Chairwoman of the Environmental Commission.

Debbie Kratzer explained that over a year ago the Environmental Commission submitted an application for a grant to obtain funds to create a meadow with native wild flowers to attract rare species of butterflies that have been seen at the Horseshoe Bend Park. She stated that they did not get the grant they applied for last year, but then a few months ago they tried for another grant through the Washington Crossing Audubon Society for what is known as the Washington Crossing Holden Grant.

She explained that the township recently received this grant in the amount of \$3,420.00 towards a Pollinator Meadow Project, which she has planned to do at the Horseshoe Bend Park. She gave a brief description of what they plan on doing for the project and what they plan on planting in that area. She explained that the field is located up the driveway entering the Spring Hill Road entrance and talked about the project and how it will attract rare species of butterflies. He explained that they like a certain type of habitat, which consists of a series of native plants that caterpillars use and will also attract them.

The Committee Members asked if there will be butterfly houses. Debbie Kratzer stated no, because she has learned that the butterflies do not use them and that they are not really effective.

Debbie Kratzer invited the Committee Members to be involved to help plant and stated that they are more than welcome to work on the project with her. Ron Hartpence asked Debbie Kratzer to e-mail everyone when they start the project.

3.

Richard Dodds explained a bit of history behind the idea for the meadow. He stated that there are a number of folks who have come and researched butterflies at the Horseshoe Bend Park in the past and have found that there are many rare species of butterflies.

The Parks and Recreation Members all agreed that it was a great idea for the project, and they congratulated Debbie Kratzer on the grant. They thanked her for coming to the meeting to explain the Pollinator Meadow Project.

Request By Eagle Scout - Project at Horseshoe Bend Park

Charles McBride III, who is presently a Boy Scout gave a presentation for an Eagle Scout project he would like to work on at the Horseshoe Bend Park. He supplied a program of what he would like to do for his project, and reviewed the pictures over the overhead projector.

He handed out information regarding his project and explained that he will be constructing 20 bird houses and putting down three trail signs and 40 trail markers on three trails, as well as, clearing a part of the orange trail approximately 300 feet that is overgrown with thorn bushes. He noted that the trail markers will be 100 feet apart. He explained that the bird houses will consist of 5 wren, 5 screech owls, and 10 bluebird houses and will be made of pinewood. He explained that the bird houses will be spread throughout the park. The signs for the trails will also be made of pinewood and will show which trail is which, and will be placed on trees. He showed a presentation of pictures and sketches of what he is going to be doing.

Richard Dodds noted that the township has received a grant to work on this trail and gave some suggestions of what they will be doing. Charles McBride noted that he is open for any suggestions of what the township would like done.

Charles McBride noted that he will be doing a lot of fund raising to obtain all the supplies for his project, which will cost approximately \$1,020.00. He asked what the township would like, as far as, markers for the orange trail. Richard Dodds offered to walk out on the trail and let them know what they would like made.

It was moved by Chuck Kolvites, seconded by Ronald Hartpence and carried to approve an Eagle Scout project presented by Charles McBride III, consisting of building bird houses, making trail signs and working to clear the orange trail.

Roll Call Vote:	Aye	-	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Niciecki
	Nay	-	None
	Abstain	-	None
	Absent	-	Russano, Niciecki, DeSapio

Horseshoe Bend Park/Ukarish Property Update

4.

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds noted that the second bathroom at the Horseshoe Bend Park will be started this weekend on Saturday at 9:00am if anyone is interested in helping out.

Richard Dodds also reviewed an update of the Church property, which is adjacent to the Horseshoe Bend Park. He noted that the garage is being removed and the tests are still being done. He stated that there is nothing the township can do about it at this time, but to wait until they complete the cleanup.

Calendar of Events Scheduled for the Horseshoe Bend Park:

January - Practices for Del Val Jr. Terriers, Wild Cat Wrestling, Del Val Lightning Soft Ball
February - 28th – Berkshire Valley Basset Hound Dog Organization
March 7 & 8th – Garden State All Terrier Club Dog Organization

New and Pending Business

Motion to Approve the Minutes of the January 7, 2015 Reorganization and Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to approve the January 7, 2015 Regular Parks and Recreation Meeting Minutes with the following corrections:

Page 3 – Under Horseshoe Bend Park Update: County Off-Leash Dog Area Guide – Second sentence, second line, sentence reads: He explained that if someone got hurt or (attached) REPLACE with (attacked) by a dog or a dog got (attached) REPLACE with (attacked) by another dog, that the township should have insurance coverage.

Page 5 – Under Motion to Approve the Purchase of a (Space Heater) REPLACE with (Existing Wall Heating Unit) in the amount of \$136.71.

Corrections: It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to approve the purchase of a (Space Heater) REPLACE with (Existing Wall Heating Unit) in the amount of \$136.71 for the kitchen at the Kingwood Park.

Page 7 – First sentence – Chairman David Hewitt noted that he is working on the two tables for the Bocce Club. (He stated the materials from Opdyke Lumber only cost a total of \$89.89.) REPLACE sentence with (He stated the materials from Opdyke Lumber only cost a total of \$89.85 and will be funded through the Bocce account.)

Roll Call Vote:	Aye	-	Dodds, Hartpence, Hewitt, Diminick, Niciecki
	Nay	-	None
	Abstain	-	Kolvites
	Absent	-	Russano, Niciecki, DeSapio

5.

Letter from the BOH – Request for Funding to Review the PennEast Pipeline

Richard Dodds explained that the concept is a good one and that the Township Committee will be discussing this tomorrow evening. He encourages anyone to go to the websites available and to submit their comments to FERC. He explained that there were two meeting that were canceled with FERC, but that there are several other meetings scheduled in the future.

Motion to Approve Payment to Ian White for Music Camp at the Kingwood Township School for the Month of January 2015 in the Amount of \$

It was moved by Ron Hartpence, seconded by Richard Dodds and carried to approve the amount of \$205.00 for the month of February to reimburse Ian White for the Music Club at the Kingwood School.

Roll Call Vote:	Aye	-	Dodds, Hartpence, Hewitt, Diminick, Kolvites, Niciecki
	Nay	-	None
	Abstain	-	None
	Absent	-	Russano, Niciecki, DeSapio

Approval for the Use of Facility for Kingwood Park and Horseshoe Bend Park

No applications this month.

Old Business

N/A

Operations and Reports:

Report for the Month of January 2015 – From - Park Director’s Brenda and Jeffrey Frischer

Brenda Frischer was present and reviewed her monthly report. Ron Hartpence mentioned that there are several items at the park that needs to be kept up and he reviewed what he thought needed to be worked on.

Budget Account Reports – From Township CFO

The Committee briefly reviewed the reports.

Buildings and Grounds

Opening Date for Kingwood Park – March 14, 2015

6.

The Committee Members all agreed that the Kingwood Park would be best to wait and open on March 14, 2015 after the time changes to day light savings time.

Old Fairview School House

Closed until March 1, 2015

Bocce Update

Chairman David Hewitt noted that he spoke with Antimo Russano regarding a Bocce Tournament that the Kingwood Bocce would like to have on Community Day. Richard Dodds noted that there is a request from the Club to serve alcoholic beverages at Community Day at their tournament. There was a brief discussion regarding the pros and cons allowing alcoholic beverages on Community Day. This was requested to be listed on the agenda and be discussed at future meetings.

Annual Egg Hunt

Egg Hunt – April 11, 2015

Chairman David Hewitt reviewed a new idea from the Sunny Bunny Company for plastic eggs filled with toys or candy. He explained that he obtained a quote of \$ 203.70 for the eggs. He then expressed that he attended a meeting at the Kingwood Firehouse, where he discussed the new idea of the plastic eggs to the members of the firehouse. He explained that the members of the firehouse would like to stay with the real colored eggs since they have provided the eggs for all the years Kingwood has had an egg hunt.

Community Day Planning

Approve the Fireworks Company to be Chosen for Community Day 2015

**Rides for Community Day

**Revised vendor updated list for 2015, change of dates on all letters, web site update.

It was decided that these items will be discussed at the monthly subcommittee meeting on February 19, when the subcommittee will start planning Community Day.

Schedule a Subcommittee Meeting

February 19th, 2015 7:00pm - Third Thursday of Month / Held at the Kingwood Twp. Park

KINGWOOD PARK FLEA MARKET:

Review of the Kingwood Park Flea Market Flyer: The OK needs to be given.

Dates: Saturday, May 2, 2015 from 8:00am – 2:00pm and Monday, May 4th to Friday, May 8th from 6:00pm – 8:00pm

Food: Water, Coffee, Donuts and Bagels will be available

7.

Additional review: At the community day meeting.
There was a lengthy discussion regarding the details of the event.

Annual Senior Dinner at the Kingwood Methodist Church

Secretary Keller explained that the date which has been scheduled by the church is Saturday, November 7th, 2015 from 12:00Noon – 2:00PM. A letter will be sent to the church to confirm that the seniors will be welcome again this year.

Donations

N/A

Correspondence

Chairman David Hewitt reviewed the following correspondence:

Letter to Eleanor Langeveld – Informing the Senior Services that they have been approved to use the Old Fairview School House.

Other Matters

Richard Dodds explained that there should be rules for the leash free dog area at the Horseshoe Bend Park. He explained that the Clerk of the township did a survey of ideas for leash free dog areas from several municipalities and gathered some information that Kingwood can use.

Richard Dodds stated that he has spoken to the Superintendent from the Kingwood Township School regarding recruiting new members to the Parks and Recreation Committee.

Adjournment

It was moved by Ron Hartpence, seconded by Richard Dodds and carried to adjourn the meeting at 8:43PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary

