

**PARKS AND RECREATION COMMITTEE
REORGANIZATION AND REGULAR MEETING MINUTES
January 7, 2015 7:00PM**

CALL TO ORDER

The meeting was called to order by Secretary Keller at 7:05P.M. Secretary Keller read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on December 11, 2014, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on December 9, 2014. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on December 9, 2014.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Richard Dodds
Ronald Hartpence
David Hewitt
Heidi Diminick
Jack Niciecki
Michael DeSapio
Anthony Gioffre

Absent

Chuck Kolvites
Antimo Russano
Cynthia Niciecki
Sharon Lighter
Eugene Hill
Cheryl Salerno
Michele Mauzerall

Reorganization

Nomination for Chairperson

It was moved by Michael DeSapio, seconded by Richard Dodds and carried to nominate **David Hewitt**, Chairman of the Parks and Recreation Committee for the year 2015.

Roll Call Vote:

Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
Nay	- None
Abstain	- None
Absent	- Kolvites, Russano, C. Niciecki

2.

Nomination for Vice Chairperson

It was moved by Jack Niciecki, seconded by David Hewitt and carried to nominate **Ronald Hartpence**, Vice Chairman for the Parks and Recreation Committee for the year 2015.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

Motion and Approval of Scheduled Monthly Meeting Dates and Time for 2015

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve the following monthly meeting dates scheduled the first Wednesday of each month being at 7:00PM for the Parks and Recreation Committee for 2015:

January 7, 2015	July 1, 2015
February 4, 2015	August 5, 2015
March 4, 2015	September 2, 2015
April 1, 2015	October 7, 2015
May 6, 2015	November 4, 2015
June 3, 2015	December 2, 2015

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

Motion and Approval of Local Newspapers (Hunterdon County Democrat and the Courier News) for Advertisements

It was moved by Michael DeSapio, seconded by Heidi Diminick and carried to approve to advertise the Parks and Recreation meeting notices in the local newspapers the Hunterdon County Democrat and the Courier News for 2015.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

3.

Comments from the Newly Elected Chairpersons

David Hewitt thanked everyone for all their help last year, and stated he appreciates everyone voting for him to be Chairman again for another year.

Ron Hartpence thanked everyone for all their help throughout the year.

Public Comments/Privilege of the Floor

No public comments.

Horseshoe Bend Park Update

County Off-Leash Dog Area Guide – Insurance and Signs Around Area

Richard Dodds noted that the Dog License Agent made the Township Committee aware of the liability issue at the off leash dog area at the Horseshoe Bend Park. He explained that if someone got hurt or attached by a dog or a dog got attached by another dog, that the township should have insurance coverage. He explained that the township is looking into the liability for the off-leash dog area. The township just wants to make sure the township is protected. He noted that there will be rules set up at the park for people to follow. He noted that a subcommittee will be formed consisting of people that spend a lot of time at the park to help create park policies for the Horseshoe Bend Park.

Events Scheduled for HBP :

January - Del Val Jr. Terrier's - Jan 4,6,10, 13,17,18,20,24,27,31

Del Val Lightning - Jan 8,9,15,16,22,23,29,30

Richard Dodds reviewed the events scheduled at the Horseshoe Bend Park.

Request to Use the Morton Building from May 2nd – May 9th – Park and Rec – Yard Sale

Vice Chairman Ronald Hartpence explained what the yard sale is all about. He explained that the sale is to raise money for the Parks and Recreation for their events. The proceeds would go towards the park. He noted that if there are any leftover items, they can be donated to an organization or goodwill. He stated that a letter would have to be done and sent out to the residents in the township to inform them about the sale. Several of the members of the Parks and Recreation thought this would be a great idea and offered to volunteer and help out with the sale. Ronald Hartpence stated that the items must be reviewed before they are accepted.

4.

Clean up of the Church Property

Richard Dodds explained that the actual clean-up was done today. He noted that the church is responsible for these fees to pay for this cleanup.

New and Pending Business

Motion to Approve the Minutes of the December 3, 2014 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve the December 3, 2014 Regular Meeting Minutes of the Parks and Recreation Meeting with the following corrections:

Corrections: Page #2 Second paragraph – First sentence.

Currently reads: He noted that there are endless volunteers.
Sentence should read: He noted that there were many volunteers.

Page #2 Fifth paragraph – First sentence.

Currently reads: David Hewitt feels that it would be a good idea to have a safety meeting with both the Parks and Recreation Committee and The Friends from Horseshoe Bend Park.

Sentence should read: David Hewitt feels that it would be a good idea to have a meeting with both the Parks and Recreation Committee and The Friends from Horseshoe Bend Park. (Omitting the word safety)

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

Motion to Approve Payment to Ian White for Music Camp at the Kingwood Township School for the Month of December in the Amount of \$327.50

It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to approve payment to Ian White for Music Camp in the amount of \$327.50 for the month of December.

5.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

Motion to Approve the Purchase of a Space Heater in the Amount of \$136.71 for the Kitchen at the Kingwood Park

It was moved by Ronald Hartpence, seconded by Heidi Diminick and carried to approve the Purchase of a Space Heater in the Amount of \$136.71 for the Kitchen at the Kingwood Park.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

Chairman David Hewitt Prepared the Completed List of Annual Activities of Events for 2015

Chairman David Hewitt reviewed the following list of activities for 2015:

Township of Kingwood
Parks and Recreation Committee
Annual Schedule of Events
2015

<u>Month</u>	<u>Activity</u>
January	Planning Schedule
February	Community Day Planning Every 3 rd Thurs. of Each Month
March	Park Opens March 7 th , 2015
April	Color Eggs @ Firehouse April 2 nd @ 7:00PM Easter Egg Hunt April 4 th @ 1:00PM
May	Approval of Summer Camps Kingwood Flea Market May 9 th , 8:00AM – 4:00PM @ Horseshoe Bend Park Morton Building
June	Senior Picnic June 6 th @ Park 1:00PM Fishing Derby @ Melnyk Pond June 13 th 9AM-12PM
July	Summer Programs (camps) – Basketball, Baseball, Science and Art
August	Volunteer Day Picnic
September	Community Day – September 19 th 1:00PM – 9:00PM Rain Date Sept 20 th

6.

October Bocce Tournament Sept 19th, 9:00a.m. Rain Date 20th
Township Wide Yard Sale 3rd & 4th of October
8:00AM- 4:00PM

November Senior Dinner @ Church @ 1:00PM

December Tree Lighting 5th @ Park 4:00PM – 5:00PM
Budget Discussion
Park Closes December 7th, 2015

Approval for Use of Facility

Motion to Approve County of Hunterdon Senior Health & Fitness Program to be held at the Old Fairview School House for the year 2015 from March – October 31, 2015

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to Approve County of Hunterdon Senior Health & Fitness Program to be held at the Old Fairview School House for the year 2015 from March – October 31, 2015.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Diminick, J. Niciecki, DeSapio
	Nay	- None
	Abstain	- None
	Absent	- Kolvites, Russano, C. Niciecki

Old Business

Request from the Superior Court of New Jersey – For Kingwood Park to be a Community Service Site

The Committee decided that this should be tabled until they speak to someone from the Court. Chairman David Hewitt asked that this be put on the agenda for next month.

Operations and Reports:

Report for the Month of December - 2014 – From - Park Director's Brenda and Jeffrey Frischer

The Park Directors Jeffrey and Brenda Frischer reviewed their report for January 2015. A copy of the Park Director's report is attached to the back of these minutes.

Secretary Keller noted that the bathrooms were closed and pipes were drained by a local plumber, Alfie Grillo of Kingwood Township. He volunteers his time and does not charge the township for the services he provides.

Park Closed on December 8th, 2014

End of Year – Budget Account Reports

The Parks and Recreation Committee reviewed the year end reports for Parks and Recreation.

7.

Chairman David Hewitt noted that he is working on the two tables for the Bocce Club. He stated the materials from Opdyke Lumber only cost a total of \$89. 89.

Buildings and Grounds

Old Fairview School House

Review Tree Lighting Event

Chairman David Hewitt reviewed the following Letters that were mailed out:

Copy of Letter of Thanks to Joseph Colalillo, Shop Rite of Flemington for the Donation of Food
Copy of Letter of Thanks to the Kingwood School Chorus
Copy of Letter of Thanks to Walmart of Flemington for the Gift Card of \$30.00

Bocce Update

Annual Egg Hunt

Community Day Planning

Donations

Correspondence

Letter in Response to Request to Use the Old Fairview School House – Merry Mixers

Chairman David Hewitt reviewed.

Other Matters

Adjournment

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to adjourn the meeting at 8:18P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller,
Secretary**

